

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE
WHOLE**

COMMITTEE MEMBERS

**MICHAEL McCORRISTON – CHAIR
JULIE TESTA**

KRISTIE WANG – VICE CHAIR

DATE: Tuesday, February 25, 2025

PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00 p.m.

TELECONFERENCE LOCATIONS

NONE

Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the Finance and Administration Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

MEETING PROCEDURE

This Finance and Administration Committee meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, www.zoom.us.

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, February 24, 2025 at frontdesk@lavta.org. Please include “Public Comment – 2/25/2025” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/83887904704>
Passcode: FA1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 838 8790 4704
Passcode: 732133

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 838 8790 4704
Passcode: 732133

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, February 24, 2025 to frontdesk@lavta.org. Please include “Public Comment – 2/25/2025” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the January 28, 2025 Meeting of the F&A Committee

Recommendation: Approval

5. Treasurer's Report for January 2025

Recommendation: Staff recommends that the Finance and Administration Committee forward the January 2025 Treasurer's Report to the Board for approval.

6. LAVTA Operations and Maintenance Contract Award

Recommendation: Approve a recommendation to forward Resolution 08-2025, awarding LAVTA's fixed-route operations and maintenance service contract #2024-07 to MV Transportation, Inc., to the Board for approval.

7. Preview of Upcoming F&A Committee Agenda Items

8. Matters Initiated by Committee Members

9. Next Meeting Date is Scheduled for: March 25, 2025

10. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

<u>/s/ Michelle Kumar</u>	<u>2/20/2025</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

MINUTES OF JANUARY 28, 2025
LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING

1. Call to Order and Pledge of Allegiance

Committee Chair Michael McCorrison called the meeting to order at 4:00pm.

2. Roll Call of Members

Members' Present

Julie Testa, City of Pleasanton
Kristy Wang, City of Livermore
Michael McCorrison, City of Dublin

3. Meeting Open to Public

No public comments received.

4. Minutes of the October 22, 2024 Meeting of the F&A Committee

Motion: Testa/McCorrison
Aye: Testa, McCorrison
No: None
Abstain: Wang
Absent: None

5. Treasurer's Report for December 2024

The Finance and Administration Committee recommend forwarding the December 2024 Treasurer's Report to the Board for approval.

Motion: Testa/Wang
Aye: Testa, McCorrison, Wang
No: None
Abstain: None
Absent: None

6. 2025 Legislative Program

The item was discussed by the Committee Members and staff.

The Finance & Administration Committee referred Resolution 04-2025 to the Board of Directors for approval, affirming LAVTA's 2025 Legislative Program.

Motion: Testa/Wang
Aye: Testa, McCorrison, Wang
No: None
Abstain: None
Absent: None

7. Consolidating Existing Fares and Fare Policies

The item was discussed by the Committee Members and staff.

The Finance and Administration recommended that the Board of Directors adopt Resolution 05-2025, codifying LAVTA's existing fares and fare policies into one updated resolution.

Motion: Wang/Testa

Aye: Testa, McCorriston, Wang

No: None

Abstain: None

Absent: None

8. Preview of Upcoming F&A Committee Agenda Items

Executive Director Wegener advised that the agency is looking into purchasing cell routers for the buses to improve communication between the drivers and dispatch. Also, a recommendation for the Operations and Maintenance contract will be brought to the committee next month.

9. Matters Initiated by Committee Members

None.

10. Next Meeting Date is Scheduled for: February 25, 2025

Meeting adjourned at 5:09pm

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for January 2025

FROM: Tamara Edwards, Director of Finance

DATE: February 25, 2025

Action Requested

Review the LAVTA Treasurer's Report for January 2025 and forward it to the Board of Directors for Approval.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance January 1, 2025	\$2,666,428.40
Payments made	\$1,876,276.61
Deposits made	\$1,987,980.35
Transfer from Farebox Account	\$250,000.00
Ending balance January 31, 2025	\$3,028,132.14

Farebox account activity (106):

Beginning balance January 1, 2025	\$284,986.52
Transfer to General Checking	\$250,000.00
Deposits made	\$28,414.59
Ending balance January 31, 2025	\$63,401.11

LAIF investment account activity (135):

Beginning balance January 1, 2025	\$26,904,882.00
Q2FY25 Interest	\$204,944.01
Ending balance January 31, 2025	\$26,904,882.00

Operating Expenditures and Revenues Summary:

As this is the seventh month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 58%. The agency is at 50% overall.

Operating Revenues Summary:

While expenses are at 50%, revenues are at 74.5%. Additionally, the agency has a healthy cash flow and reserve balance.

Contracts Executed in January by the Executive Director between \$50,000 and \$100,000:

A) Gannett Fleming Task Order: Rutan Bathroom Design- Not to Exceed \$50,000

Recommendation

Staff recommends that the Finance and Administration Committee forward the January 2025 Treasurer's Report to the Board of Directors for approval.

Attachments:

1. January 2025 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
January 30, 2025**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	3,028,132	
106 CASH - FIXED ROUTE ACCOUNT	63,401	
107 Clipper Cash	899,393	
108 Rail	0	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	886,369	
135 INVESTMENTS - LAIF	27,109,826	
13599 INVESTMENTS - LAIF Mark to Market	(43,343)	
14001 Due From Rail	2,930,530	
150 PREPAID EXPENSES	130,684	
160 OPEB ASSET	69,638	
165 DEFFERED OUTFLOW-Pension Related	777,421	
166 DEFFERED OUTFLOW-OPEB	593,386	
170 INVESTMENTS HELD AT CALTIP	0	
175 CEPPT RESTRICTED INVESTMENTS	310,502	
111 NET PROPERTY COSTS	57,761,136	
TOTAL ASSETS		94,517,560

LIABILITIES:

205 ACCOUNTS PAYABLE	119,648	
211 PRE-PAID REVENUE	2,853,878	
21101 Clipper to be distributed	845,101	
22000 FEDERAL INCOME TAXES PAYABLE	40	
22010 STATE INCOME TAX	58	
22020 FICA MEDICARE	90	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	5,212	
22030 SDI TAXES PAYABLE	11	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	6,915	
22090 WORKERS' COMPENSATION PAYABLE	115,135	
22100 PERS-457	0	
22110 Direct Deposit Clearing	350	
22120 Compensated absences	126,117	
23101 Net Pension Liability	1,605,376	
23105 Deferred Inflow- OPEB Related	374,181	
23104 Deferred Inflow- Pension Related	141,094	
23103 INSURANCE CLAIMS PAYABLE	8,558	
23102 UNEMPLOYMENT RESERVE	7,889	
TOTAL LIABILITIES		6,209,654

FUND BALANCE:

301 FUND RESERVE	57,544,179	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	32,164,157	
30401 SALE OF BUSES & EQUIPMENT	86,871	
FUND BALANCE	(1,487,301)	
TOTAL FUND BALANCE		88,307,906
TOTAL LIABILITIES & FUND BALANCE		94,517,560

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
January 30, 2025**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,560,675	35,413	670,466	890,209	43.0%
4020000	Business Park Revenues	226,476	44,077	132,231	94,245	58.4%
4020500	Special Contract Fares	613,318	74,746	144,046	469,272	23.5%
4020500	Special Contract Fares - Paratransit	37,200	0	16,520	20,680	44.4%
4010200	Paratransit Passenger Fares	162,675	8,545	52,247	110,428	32.1%
4060100	Concessions	23,916	4,363	10,569	13,347	44.2%
4060300	Advertising Revenue	190,000	0	190,000	-	100.0%
4070400	Miscellaneous Revenue-Interest	350,000	204,944	344,469	5,531	98.4%
4070300	Non transportation revenue	181,956	19,406	118,870	63,086	65.3%
4099100	TDA Article 4.0 - Fixed Route	12,847,398	0	13,682,140	(834,742)	106.5%
4099500	TDA Article 4.0-BART	101,010	7,753	44,144	56,866	43.7%
4099200	TDA Article 4.5 - Paratransit	253,114	0	0	253,114	0.0%
4099600	Bridge Toll- RM2, RM3	1,364,384	0	0	1,364,384	0.0%
4099900	Other local funds	106,300	816	1,964	104,336	1.8%
4110100	STA Funds-Paratransit	148,001	0	0	148,001	0.0%
4110500	STA Funds- Fixed Route BART	496,359	0	309,993	186,366	62.5%
4110100	STA Funds-pop	1,983,778	1,360,022	1,641,391	342,387	82.7%
4110100	STA Funds- rev	694,172	0	0	694,172	0.0%
4110100	STA Funds- Lifeline	56,967	0	0	56,967	0.0%
4130000	FTA Section	-	0	0	-	100.0%
4130000	FTA Section 5307 ADA Paratransit	579,428	229,495	229,495	349,933	39.6%
4640500	Measure BB Paratransit Funds-GAP	1	0	0	1	0.0%
4640200	Measure BB Paratransit Funds-Fixed Route	1,948,320	134,477	738,448	1,209,872	37.9%
4640200	Measure BB Paratransit Funds-Paratransit	1,171,902	66,397	364,605	807,297	31.1%
			0			
	RAIL	0	0	0		
	TOTAL REVENUE	25,097,350	2,190,455	18,691,598	6,405,752	74.5%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
January 30, 2025**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$2,244,059	\$153,370	\$1,142,070	\$1,101,989	50.89%
502 00 Personnel Benefits	\$1,656,498	\$21,156	\$548,570	\$1,107,928	33.12%
503 00 Professional Services	\$1,576,482	\$108,469	\$621,108	\$955,374	39.40%
503 05 Non-Vehicle Maintenance	\$1,170,734	\$72,456	\$698,450	\$472,285	59.66%
503 99 Communications	\$6,402	\$402	\$961	\$5,441	15.02%
504 01 Fuel and Lubricants	\$1,663,500	\$61,632	\$551,224	\$1,112,276	33.14%
504 03 Non contracted vehicle maintenance	\$90,001	\$0	\$1,520	\$88,481	1.69%
504 99 Office/Operating Supplies	\$60,022	\$6,246	\$15,025	\$44,997	25.03%
504 99 Printing	\$134,000	\$1,124	\$30,906	\$103,094	23.06%
505 00 Utilities	\$521,285	\$42,871	\$262,060	\$259,225	50.27%
506 00 Insurance	\$648,917	(\$69)	\$726,727	(\$77,810)	111.99%
507 99 Taxes and Fees	\$111,868	\$9,166	\$61,258	\$50,610	54.76%
508 01 Purchased Transportation Fixed Route	\$11,986,359	\$1,023,601	\$7,054,944	\$4,931,415	58.86%
2-508 02 Purchased Transportation Paratransit	\$2,564,940	\$22,196	\$356,134	\$2,208,806	13.88%
508 03 Purchased Transportation WOD	\$200,000	\$26,950	\$107,338	\$92,662	53.67%
509 00 Miscellaneous	\$155,281	\$37,589	\$165,991	(\$10,710)	106.90%
509 02 Professional Development	\$132,500	\$10,934	\$84,478	\$48,022	63.76%
509 08 Advertising	\$174,000	\$13,637	\$30,502	\$143,498	17.53%
TOTAL	\$25,096,848	\$1,611,732	\$12,459,268	\$12,637,580	49.64%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
January 30, 2025

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	368,700	0	0	368,700	0.00%
4090194	TDA Shop repairs and replacement	165,000	0	0	165,000	0.00%
4091094	TDA Transit Center Improvements	123,317	0	0	123,317	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	462,500	0	0	462,500	0.00%
4090094	TDA WiFi	440,000	0	0	440,000	0.00%
4091794	TDA bus stops	863,000	0	0	863,000	0.00%
4090694	TDA TSP	95,000	0	0	95,000	0.00%
4090994	TDA Buses 2025	2,430,697	0	0	2,430,697	0.00%
4090294	TDA Atlantis	14,840,483	0	0	14,840,483	0.00%
4090696	BT TSP	2,695,000	0	0	2,695,000	0.00%
4091796	BT Bus Stops	23,000	0	0	23,000	0.00%
4110900	State (SGR) Buses 2025	131,715	0	0	131,715	0.00%
4110200	State (LCTOP) Atlantis	7,595,544	0	0	7,595,544	0.00%
4110500	State (LCTOP) Rutan retrofit	944,976	0	0	944,976	0.00%
41309	FTA Buses 2025	10,213,047	0	0	10,213,047	0.00%
41317	FTA bus stops	2,000,000	0	0	2,000,000	0.00%
41302	FTA Atlantis	10,651,568	0	0	10,651,568	0.00%
41305	FTA Rutan Retrofit	530,159	0	0	530,159	0.00%
41320	FTA Hybrid battery packs	250,000	11,504	11,504	238,496	4.60%
41310	FTA Transit Center	287,739	10,920	10,920	276,819	3.80%
46405	Measure BB Atlantis	3,000,000	0	0	3,000,000	0.00%
	TOTAL REVENUE	58,211,445	22,424	22,424	55,189,021	0.04%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
January 30, 2025

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550207	Atlantis Facility	35,868,995	0	0	35,868,995	0.00%
5550107	Shop Repairs and replacement	15,000	0	0	15,000	0.00%
5550107	Bus Wash	150,000	0	0	150,000	0.00%
5552307	Buses 2025	12,811,559	880	880	12,810,679	0.01%
5550507	Office and Facility Equipment	434,200	294,728	428,214	5,986	98.62%
5551007	Transit Center Upgrades and Improvements	411,056	0	605	410,451	0.15%
5550507	Rutan Retrofit	1,475,135	0	0	1,475,135	0.00%
5550607	TSP	2,790,000	12,264	12,264	2,777,736	0.44%
5550007	WIFI routers	440,000	0	0	440,000	0.00%
5551707	Bus Shelters and Stops	3,093,000	0	0	3,093,000	0.00%
5552007	Major component rehab	622,500	0	14,398	608,102	2.31%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
	TOTAL CAPITAL EXPENDITURES	58,211,445	307,872	456,361	57,755,084	0.78%
	FUND BALANCE (CAPITAL)	0.00	(285,448)	(433,937)		
	FUND BALANCE (CAPTIAL & OPERATING)	0.00	289,641	5,776,278		

REPORT.: Feb 19 25 Wednesday
 RUN....: Feb 19 25 Time: 10:44
 Run By.: Daniel Zepeda

LAVTA
 Month End Cash Disbursements Report
 Prior Period Report for 01-25 BANK ACCOUNT 105

PAGE: 001
 ID #: PY-CD
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-25	024422	01/13/25	MUN01 (MUNCIE TRANSIT SUPPLY)		(9,701.43)	.00	(9,701.43)	Ck# 024422 Reversed
	024476	01/31/25	ALA02 (ALANCO EQUIPMENT)		270.00	.00	270.00	Automatic Generated Check
	024477	01/31/25	AT702 (AT&T)		819.88	.00	819.88	Automatic Generated Check
	024478	01/31/25	CALL3 (CALIFORNIA TRANSIT)		415.65	.00	415.65	Automatic Generated Check
	024479	01/31/25	CGC01 (CAPITOL GOVERNMENT CONTRACT)		3,929.00	.00	3,929.00	Automatic Generated Check
	024480	01/31/25	DIA07 (DIABLO PUBLICATIONS)		1,730.00	.00	1,730.00	Automatic Generated Check
	024481	01/31/25	ENV01 (ENVIRONMENTAL SYSTEMS RESEAR)		7,410.00	.00	7,410.00	Automatic Generated Check
	024482	01/31/25	GOG01 (GO GO GRANDPARENT)		859.11	.00	859.11	Automatic Generated Check
	024483	01/31/25	IND01 (THE INDEPENDENT)		2,700.00	.00	2,700.00	Automatic Generated Check
	024484	01/31/25	IT001 (INSTITUTE FOR TRANSIT OPERAT)		950.00	.00	950.00	Automatic Generated Check
	024485	01/31/25	JTH01 (J. THAYER COMPANY)		350.69	.00	350.69	Automatic Generated Check
	024486	01/31/25	MET01 (METROPOLITAN TRANSPORT-)		18,862.08	.00	18,862.08	Automatic Generated Check
	024487	01/31/25	TX238 (MEGAN LEVITT)		88.20	.00	88.20	Automatic Generated Check
	024488	01/31/25	TX253 (GUIZHI LIU)		89.71	.00	89.71	Automatic Generated Check
	024489	01/31/25	TX254 (HOSSEIN SHAHRZAD)		403.00	.00	403.00	Automatic Generated Check
	024490	01/31/25	TX257 (SHIPRA AGRAWAL)		59.07	.00	59.07	Automatic Generated Check
	H15180	01/14/25	RMT01 (RMT LANDSCAPE CONTRACTORS IN		9,845.00	.00	9,845.00	RMT01, 20241247, LANDSCAP
	H15181	01/14/25	MUN01 (MUNCIE TRANSIT SUPPLY)		9,701.43	.00	9,701.43	MUN01, 1274600, MP2214 RU
	H15183	01/30/25	AAL01 (ALPHA ANALYTICAL LABORATORIE		395.00	.00	395.00	AAL01, 4127365, 12/17/24
	H15184	01/30/25	AIM01 (AIM TO PLEASE JANITORIAL SER		4,574.62	.00	4,574.62	AIM01, 114, DEC-24 MONTHL
	H15185	01/30/25	AIM01 (AIM TO PLEASE JANITORIAL SER		7,400.00	.00	7,400.00	AIM01, 1131, DEC-24 BUS S
	H15187	01/30/25	CCL01 (CARPI & CLAY INC)		4,500.00	.00	4,500.00	CCL01, 24-12LAVTA, DEC-24
	H15188	01/30/25	CNO01 (CIRCA NOW LLC)		3,000.00	.00	3,000.00	CNO01, 2116, PO7879 DEC-2
	H15189	01/30/25	CNO01 (CIRCA NOW LLC)		20,208.50	.00	20,208.50	CNO01, 2117, PO7907 DEC-2
	H15190	01/30/25	CNO01 (CIRCA NOW LLC)		3,600.00	.00	3,600.00	CNO01, 2118, PO7907 DEC-2
	H15191	01/30/25	CNO01 (CIRCA NOW LLC)		1,197.00	.00	1,197.00	CNO01, 2119, PO7880 SCHED
	H15192	01/30/25	CNO01 (CIRCA NOW LLC)		4,404.50	.00	4,404.50	CNO01, 2120, PO7904 TO5-D
	H15193	01/30/25	CNO01 (CIRCA NOW LLC)		5,545.50	.00	5,545.50	CNO01, 2121, TO6-AD-HOC C
	H15194	01/30/25	COR01 (CORBIN WILLITS SYSTEMS)		320.05	.00	320.05	COR01, C412151, JAN-2025
	H15195	01/30/25	DAY02 (DAY & NITE PEST CONTROL)		218.00	.00	218.00	DAY02, 198847, 12/16/24 P
	H15196	01/30/25	ESE01 (EDWARDS & SONS EQUIPMENT SER		1,353.49	.00	1,353.49	ESE01, 58464, MP2254 RUTA
	H15197	01/30/25	GAN01 (GANNETT FLEMING COMPANIES)		19,460.00	.00	19,460.00	GAN01, 45397, PO7902 REDE
	H15198	01/30/25	GAN01 (GANNETT FLEMING COMPANIES)		4,310.00	.00	4,310.00	GAN01, 45398, PO7897 TO4-
	H15199	01/30/25	GAN01 (GANNETT FLEMING COMPANIES)		5,970.00	.00	5,970.00	GAN01, 45399, PO7869 TO3-
	H15200	01/30/25	GAN01 (GANNETT FLEMING COMPANIES)		4,275.00	.00	4,275.00	GAN01, 45400, PO7865 TO2-
	H15201	01/30/25	GET01 (GETTLER-RYAN INC.)		7,275.38	.00	7,275.38	GET01, 10789, MP2190 INST
	H15202	01/30/25	KKI01 (ALPHA MEDIA LLC)		5,000.00	.00	5,000.00	KKI01, 1006825-1, MP2239
	H15203	01/30/25	KKI01 (ALPHA MEDIA LLC)		750.00	.00	750.00	KKI01, 1006913-1, MP2276
	H15204	01/30/25	KKI01 (ALPHA MEDIA LLC)		1,250.00	.00	1,250.00	KKI01, 1006913-2, MP2239
	H15205	01/30/25	LYF01 (LYFT, INC)		7,188.59	.00	7,188.59	LYF01, 1171384, DEC-24 GO
	H15206	01/30/25	LYF01 (LYFT, INC)		177.43	.00	177.43	LYF01, 1171385, DEC-24 GO
	H15207	01/30/25	OAK01 (OAKS BUSINESS PK OWNERS)		4,459.00	.00	4,459.00	OAK01, 1ST QTR 2025 BUSIN
	H15208	01/30/25	PAC11 (PACIFIC ENVIRONMENTAL SERVIC		130.00	.00	130.00	PAC11, 2879, NOV-24 RUTAN
	H15209	01/30/25	PAC11 (PACIFIC ENVIRONMENTAL SERVIC		130.00	.00	130.00	PAC11, 2880, NOV-24 ATLAN
	H15210	01/30/25	POL01 (POLITICO GROUP INC)		2,500.00	.00	2,500.00	POL01, DEC-24 STATE ADVOC
	H15211	01/30/25	PRE03 (PREMIER SECURITY SOLNS CO)		22,320.00	.00	22,320.00	PRE03, PSI-4782, PO7910 F
	H15212	01/30/25	RMS01 (RELIABLE MONITORING SERVICES)		80,951.02	.00	80,951.02	RMS01, INV-1, RUTAN HYDRO
	H15213	01/30/25	RSE01 (R & S ERECTION)		225.00	.00	225.00	RSE01, 137582GR, 12/13/24
	H15214	01/30/25	RSE01 (R & S ERECTION)		230.55	.00	230.55	RSE01, 137583GR, 12/13/24
	H15215	01/30/25	SAN01 (SAN JOAQUIN COUNTY REGIONAL		2,708.48	.00	2,708.48	SAN01, 945206608, OCT-24
	H15216	01/30/25	SAN01 (SAN JOAQUIN COUNTY REGIONAL		2,708.48	.00	2,708.48	SAN01, 945206609, NOV-24
	H15217	01/30/25	SDI01 (SDI PRESENCE LLC)		11,068.00	.00	11,068.00	SDI01, 17677, IT MODERNIZ
	H15219	01/30/25	SDI01 (SDI PRESENCE LLC)		12,702.50	.00	12,702.50	SDI01, 18165, IT MODERN-S
	H15221	01/30/25	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	SOL01, 25-0105LAVTA, DEC-
	H15222	01/30/25	TPA01 (TOWNSEND PUBLIC AFFAIRS INC)		6,000.00	.00	6,000.00	TPA01, 22754, JAN-25 STAT
	H15223	01/30/25	TPG01 (VILLAGE INSTANT PRINTING)		153.40	.00	153.40	TPG01, 79849, MP2293 KARL
	H15224	01/30/25	UBEO1 (UBER)		9,531.12	.00	9,531.12	UBEO1, DEC-24 GO DUBLIN B
	H15225	01/30/25	ZIL01 (ZILLA CORPORATION)		1,665.00	.00	1,665.00	ZIL01, 31548, MP2041 NEX
	H15226	01/30/25	CEN04 (CENTRAL CONTRA COSTA TRAN)		4,214.84	.00	4,214.84	CEN04, 25063, SEPT-24 MON
	H15227	01/30/25	CEN04 (CENTRAL CONTRA COSTA TRAN)		5,083.74	.00	5,083.74	CEN04, 25066, OCT-24 MONT
	H15228	01/30/25	CEN04 (CENTRAL CONTRA COSTA TRAN)		4,430.73	.00	4,430.73	CEN04, 25099, NOV-24 MONT
	H15232	01/30/25	INT05 (INTERSTATE OIL COMPANY)		24,601.79	.00	24,601.79	INT05, D195439IN, 1/7/25
	H15233	01/31/25	BAN03 (BANKCARD CENTER)		15,270.30	.00	15,270.30	BAN03, SEPT-24 BMO CC STA
	H15234	01/31/25	BAN03 (BANKCARD CENTER)		13,551.46	.00	13,551.46	BAN03, OCT-24 BMO CC STAT
	H15235	01/31/25	BAN03 (BANKCARD CENTER)		4,733.31	.00	4,733.31	BAN03, NOV-24 BMO CC STAT
	H15236	01/31/25	BAN03 (BANKCARD CENTER)		11,223.30	.00	11,223.30	BAN03, DEC-24 BMO CC STAT
	H15237	01/31/25	RMS01 (RELIABLE MONITORING SERVICES)		192,025.57	.00	192,025.57	RMS01, INV-2, RUTAN HYDRO
	H15238	01/30/25	TAX01 (HERB HASTINGS)		46.34	.00	46.34	TAX01, PARATAXI REIMBURSE
	H15239	01/30/25	TAX01 (HERB HASTINGS)		269.59	.00	269.59	TAX01, PARATAXI REIMBURSE
	H15240	01/30/25	TX242 (BONNIE WOLF)		270.00	.00	270.00	TX242, PARATAXI REIMBURSE
	H15241	01/30/25	SDI01 (SDI PRESENCE LLC)		11,068.00	.00	11,068.00	SDI01, 17967, IT MODERNIZ
	H15242	01/31/25	AIR02 (AIRESRING)		3,554.84	.00	3,554.84	AIR02, 192094628, 1/1/25-
	H15243	01/31/25	CAL10 (CALIFORNIA STATE DISBURSEMEN		455.53	.00	455.53	CAL10, CA STATE GARNISHME
	H15244	01/31/25	CAL10 (CALIFORNIA STATE DISBURSEMEN		455.53	.00	455.53	CAL10, CA STATE GARNISHME
	H15245	01/31/25	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		1,445.62	.00	1,445.62	DIR02, PR DIRECT DEPOSIT
	H15246	01/10/25	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		47,397.62	.00	47,397.62	DIR02, PR DIRECT DEPOSIT
	H15247	01/24/25	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		49,839.53	.00	49,839.53	DIR02, PR DIRECT DEPOSIT
	H15248	01/07/25	EFT01 (ELECTRONIC FUND TRANFERS)		384.26	.00	384.26	EFT01, FEDERAL TAX BOD 12
	H15249	01/10/25	EFT01 (ELECTRONIC FUND TRANFERS)		12,389.03	.00	12,389.03	EFT01, FEDERAL TAX 12/21/
	H15250	01/23/25	EFT01 (ELECTRONIC FUND TRANFERS)		13,399.97	.00	13,399.97	EFT01, FEDERAL TAX 1/4/25
	H15251	01/30/25	EFT01 (ELECTRONIC FUND TRANFERS)		15.87	.00	15.87	EFT01, FEDERAL TAX 2024 4
	H15252	01/31/25	EMP01 (EMPLOYMENT DEVEL DEPT)		411.00	.00	411.00	EMP01, 4TH QTR 2024 UNEMP
	H15253	01/07/25	EMP01 (EMPLOYMENT DEVEL DEPT)		44.75	.00	44.75	EMP01, STATE TAX BOD 12/1
	H15254	01/10/25	EMP01 (EMPLOYMENT DEVEL DEPT)		4,373.06	.00	4,373.06	EMP01, STATE TAX 12/21/24
	H15255	01/23/25	EMP01 (EMPLOYMENT DEVEL DEPT)		4,688.97	.00	4,688.97	EMP01, STATE TAX 1/4/25-1
	H15256	01/30/25	INT05 (INTERSTATE OIL COMPANY)		21,032.29	.00	21,032.29	INT05, D265746IN, 12/19/2
	H15257	01/30/25	INT05 (INTERSTATE OIL COMPANY)		19,982.11	.00	19,982.11	INT05, D266312IN, 12/27/2
	H15258	01/30/25	LIU02 (JOY LIU)		34.97	.00	34.97	LIU02, 12/11/24 EXPENSE R
	H15259	01/30/25	LIU02 (JOY LIU)		71.66	.00	71.66	LIU02, 12/18/24 EXPENSE R
	H15260	01/30/25	LIU02 (JOY LIU)		38.59	.00	38.59	LIU02, 12/19/24 EXPENSE R
	H15261	01/30/25	MAS01 (ANTHONY D. MASSA)		66.87	.00	66.87	MAS01, 12/14/24 MILEAGE R
	H15262	01/15/25	MVT01 (MV TRANSPORTATION, INC.)		450,000.00	.00	450,000.00	MVT01, 132497, JAN-25 1ST
	H15263	01/31/25	MVT01 (MV TRANSPORTATION, INC.)		450,000.00	.00	450,000.00	MVT01, 132498, JAN-25 2ND
	H15264	01/30/25	MVT01 (MV TRANSPORTATION, INC.)		78,085.89	.00	78,085.89	MVT01, NOV-24 FIXED ROUTE
	H15265	01/10/25	PER01 (PERS)		5,432.70	.00	5,432.70	PER01, PERS CLASSIC CONTR
	H15266	01/23/25	PER01 (PERS)		122.25	.00	122.25	PER01, PERS CLASSIC CONTR

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-25	H15267	01/10/25	PER01 (PERS)		7,392.78	.00	7,392.78	PER01, PERS NEW CONTRIBUT
	H15268	01/23/25	PER01 (PERS)		7,401.37	.00	7,401.37	PER01, PERS NEW CONTRIBUT
	H15269	01/10/25	PER04 (CALPERS RETIREMENT SYSTEM)		6,318.67	.00	6,318.67	PER04, PERS 457 CONTRIBUT
	H15270	01/23/25	PER04 (CALPERS RETIREMENT SYSTEM)		6,341.29	.00	6,341.29	PER04, PERS 457 CONTRIBUT
	H15271	01/16/25	PEX01 (PEX CARD)		6,000.00	.00	6,000.00	PEX01, 1/13/25 PEX CARDS
	H15272	01/30/25	ROB06 (ROBERT HALF MANAGEMENT RESOU		1,423.68	.00	1,423.68	ROB06, 64468705, FRONT DE
	H15273	01/30/25	ROB06 (ROBERT HALF MANAGEMENT RESOU		1,423.68	.00	1,423.68	ROB06, 64488554, FRONT DE
	H15274	01/30/25	ROB06 (ROBERT HALF MANAGEMENT RESOU		1,423.68	.00	1,423.68	ROB06, 64511833, FRONT DE
	H15275	01/30/25	ROB06 (ROBERT HALF MANAGEMENT RESOU		2,372.80	.00	2,372.80	ROB06, 64536356, FRONT DE
	H15276	01/30/25	ROB06 (ROBERT HALF MANAGEMENT RESOU		2,372.80	.00	2,372.80	ROB06, 64570568, FRONT DE
	H15277	01/30/25	ROB06 (ROBERT HALF MANAGEMENT RESOU		1,898.24	.00	1,898.24	ROB06, 64586265, FRONT DE
	H15278	01/30/25	STA01 (STATE COMPENSATION FUND)		1,292.33	.00	1,292.33	STA01, DEC-24 WORKER'S CO
	H15279	01/24/25	STA04 (STATE BOARD OF)		1,822.00	.00	1,822.00	STA04, 4TH QTR 2024 UNDER
	H15280	01/24/25	STA05 (STATE BOARD OF EQUAL)		1,203.00	.00	1,203.00	STA05, 4TH QTR 2024 EXEMP
	H15281	01/30/25	UBER01 (UBER)		10,052.80	.00	10,052.80	UBER01, NOV-24 GO DUBLIN B
	H15282	01/30/25	VER01 (VERIZON WIRELESS)		1,771.90	.00	1,771.90	VER01, 6101835330, 11/23/
	H15283	01/30/25	WEG01 (CHRISTY WEGENER)		402.60	.00	402.60	WEG01, 1/8/25-1/17/25 EXP
	H15284	01/30/25	YEA01 (JENNIFER YEAMANS)		163.18	.00	163.18	YEA01, 11/14/24-1/8/25 TR
	H15285	01/30/25	CAL04 (CALIFORNIA WATER SERVICE)		472.69	.00	472.69	CAL04, 0198655555, BUS WA
	H15286	01/30/25	CAL04 (CALIFORNIA WATER SERVICE)		69.71	.00	69.71	CAL04, 2575555555, TC FIR
	H15287	01/30/25	CAL04 (CALIFORNIA WATER SERVICE)		52.57	.00	52.57	CAL04, 3616555555, TC WAT
	H15288	01/30/25	CAL04 (CALIFORNIA WATER SERVICE)		207.74	.00	207.74	CAL04, 4616555555, TC IRR
	H15289	01/30/25	CAL04 (CALIFORNIA WATER SERVICE)		92.95	.00	92.95	CAL04, 4755555555, MOA FI
	H15290	01/30/25	CAL04 (CALIFORNIA WATER SERVICE)		92.95	.00	92.95	CAL04, 5755555555, CONTRA
	H15291	01/30/25	CAL04 (CALIFORNIA WATER SERVICE)		2,453.75	.00	2,453.75	CAL04, 9098655555, MOA WA
	H15292	01/30/25	CIT06 (CITY OF LIVERMORE SEWER)		113.17	.00	113.17	CIT06, 138143-00, BUS WAS
	H15293	01/30/25	CIT06 (CITY OF LIVERMORE SEWER)		1,093.70	.00	1,093.70	CIT06, 133294-00, MOA WAT
	H15294	01/30/25	CIT06 (CITY OF LIVERMORE SEWER)		58.82	.00	58.82	CIT06, 133389-00, TRANSIT
	H15295	01/30/25	CIT07 (CITY OF LIVERMORE - WATER)		48.68	.00	48.68	CIT07, 139361-00, ATLANTI
	H15296	01/30/25	CIT07 (CITY OF LIVERMORE - WATER)		133.80	.00	133.80	CIT07, 139388-00, BUS WAS
	H15297	01/30/25	CIT07 (CITY OF LIVERMORE - WATER)		32.42	.00	32.42	CIT07, 139399-00, ATLANTI
	H15298	01/30/25	CIT07 (CITY OF LIVERMORE - WATER)		231.42	.00	231.42	CIT07, 138430-01, ATLANTI
	H15299	01/30/25	CIT07 (CITY OF LIVERMORE - WATER)		45.87	.00	45.87	CIT07, 138431-00, ATLANTI
	H15300	01/30/25	CIT07 (CITY OF LIVERMORE - WATER)		12.25	.00	12.25	CIT07, 138432-00, ATLANTI
	H15301	01/30/25	LIV10 (LIVERMORE SANITATION INC)		2,828.42	.00	2,828.42	LIV10, 2546060, 12/1/24-1
	H15302	01/01/25	MER01 (MERCHANT SERVICES)		67.87	.00	67.87	MER01, DEC-24 MOA CC STAT
	H15303	01/01/25	MER01 (MERCHANT SERVICES)		139.21	.00	139.21	MER01, DEC-24 TRANSIT CEN
	H15304	01/30/25	PAC02 (PACIFIC GAS AND ELECTRIC)		14,582.46	.00	14,582.46	PAC02, 5809326332-3, MOA
	H15305	01/30/25	PAC02 (PACIFIC GAS AND ELECTRIC)		1,824.08	.00	1,824.08	PAC02, 6062256368-6, ATLA
	H15306	01/30/25	PAC02 (PACIFIC GAS AND ELECTRIC)		2,560.26	.00	2,560.26	PAC02, 7264840356-5, BUS
	H15307	01/30/25	PAC02 (PACIFIC GAS AND ELECTRIC)		144.43	.00	144.43	PAC02, 7649646868-7, DOOL
	H15308	01/30/25	PAC02 (PACIFIC GAS AND ELECTRIC)		6,496.78	.00	6,496.78	PAC02, 9007202117-4, MOA
Total for Bank Account 105 ----->					1,866,165.01	.00	1,866,165.01	
Grand Total of all Bank Accounts ----->					1,866,165.01	.00	1,866,165.01	

REPORT.: Feb 19 25 Wednesday
 RUN...: Feb 19 25 Time: 10:44
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Prior Period Report for 01-25

PAGE: 001
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-25	AAL01 (ALPHA ANALYTICAL LABORATORI	4127365H	12/27/24	01/26/25	A	395.00	AAL01, 4127365, 12/17/24 RUTAN STORM WATER T
01-25	AIM01 (AIM TO PLEASE JANITORIAL SE	1131H 114DEC-24H	01/09/25 01/09/25	02/08/25 02/08/25	A A	7400.00 4574.62	AIM01, 1131, DEC-24 BUS STOP CLEANING SERVIC AIM01, 114, DEC-24 MONTHLY JANITORIAL SERVIC
			Vendor's Total ----->			11974.62	
01-25	AIR02 (AIRESPRING)	192094628H	01/01/25	01/31/25	A	3554.84	AIR02, 192094628, 1/1/25-1/31/25 SERVICE
01-25	ALA02 (ALANCO EQUIPMENT)	15626	12/31/24	01/30/25	A	270.00	ALA02, 15626, MP2308 RUTAN SHOP TIRE MACHINE
01-25	ATT02 (AT&T)	22739968 22887829	12/13/24 01/13/25	01/12/25 02/12/25	A A	413.57 406.31	ATT02, 22739968, PAYER #9391035694 11/13-12/ ATT02, 22887829, PAYER #9391035694 12/13-1/1
			Vendor's Total ----->			819.88	
01-25	BAN03 (BANKCARD CENTER)	DEC-2024H NOV-2024H OCT-2024H SEPT-2024H	12/28/24 11/28/24 10/28/24 09/28/24	01/27/25 12/28/24 11/27/24 10/28/24	A A A A	11223.30 4733.31 13551.46 15270.30	BAN03, DEC-24 BMO CC STATEMENT BAN03, NOV-24 BMO CC STATEMENT BAN03, OCT-24 BMO CC STATEMENT BAN03, SEPT-24 BMO CC STATEMENT
			Vendor's Total ----->			44778.37	
01-25	CAL04 (CALIFORNIA WATER SERVICE)	198121924H 257010225H 361010325H 461010325H 475010225H 575010225H 909122324H	12/19/24 01/02/25 01/03/25 01/03/25 01/02/25 01/02/25 12/23/24	01/18/25 02/01/25 02/02/25 02/02/25 02/01/25 02/01/25 01/22/25	A A A A A A A	472.69 69.71 52.57 207.74 92.95 92.95 2453.75	CAL04, 0198655555, BUS WASH 11/19/24-12/18/2 CAL04, 2575555555, TC FIRE 1/1/25-1/31/25 CAL04, 3616555555, TC WATER 12/3/24-1/2/25 CAL04, 4616555555, TC IRRG 12/3/24-1/2/25 CAL04, 4755555555, MOA FIRE 1/1/25-1/31/25 CAL04, 5755555555, CONTRACTOR FIRE 1/1/25-1/ CAL04, 9098655555, MOA WATER 11/19/24-12/18/
			Vendor's Total ----->			3442.36	
01-25	CAL10 (CALIFORNIA STATE DISBURSEME	20250103H 20250117H	01/09/25 01/22/25	02/08/25 02/21/25	A A	455.53 455.53	CAL10, CA STATE GARNISHMENT 12/21/24-1/3/25 CAL10, CA STATE GARNISHMENT 1/4/25-1/17/25
			Vendor's Total ----->			911.06	
01-25	CAL13 (CALIFORNIA TRANSIT)	312024DEC	01/09/25	02/08/25	A	415.65	CAL13, 31-2024-DEC, DEC-24 INSURANCE CLAIMS
01-25	CCL01 (CARPI & CLAY INC)	24-12LAVTH	01/01/25	01/31/25	A	4500.00	CCL01, 24-12LAVTA, DEC-24 FEDERAL ADVOCACY P
01-25	CEN04 (CENTRAL CONTRA COSTA TRAN)	25063H 25066H 25099H	12/13/24 12/13/24 01/10/25	01/12/25 01/12/25 02/09/25	A A A	4214.84 5083.74 4430.73	CEN04, 25063, SEPT-24 MONTHLY ONE SEAT SERVI CEN04, 25066, OCT-24 MONTHLY ONE SEAT SERVIC CEN04, 25099, NOV-24 MONTHLY ONE SEAT SERVIC
			Vendor's Total ----->			13729.31	
01-25	CGC01 (CAPITOL GOVERNMENT CONTRACT	INV-3 T01	08/25	02/07/25	A	3929.00	CGC01, INV-3, MP2252 O&M EVALUATION W/E 12/3
01-25	CIT06 (CITY OF LIVERMORE SEWER)	BW121724H TC011425H MOA121724H	12/17/24 01/14/25 12/17/24	01/16/25 02/13/25 01/16/25	A A A	113.17 58.82 1093.70	CIT06, 138143-00, BUS WASH 11/19/24-12/17/24 CIT06, 133389-00, TRANSIT CENTER 12/10/24-1/ CIT06, 133294-00, MOA WATER 11/19/24-12/17/2
			Vendor's Total ----->			1265.69	
01-25	CIT07 (CITY OF LIVERMORE - WATER)	361121724H 388010725H 399121724H 430121724H 431010725H 432121724H	12/17/24 01/07/25 12/17/24 12/17/24 01/07/25 12/17/24	01/16/25 02/06/25 01/16/25 01/16/25 02/06/25 01/16/25	A A A A A A	48.68 133.80 32.42 231.42 45.87 12.25	CIT07, 139361-00, ATLANTIS CT SEWER 11/19-12 CIT07, 139388-00, BUS WASH 12/3/24-1/7/25 CIT07, 139399-00, ATLANTIS ST SEWER 11/19-12 CIT07, 138430-01, ATLANTIS INDOOR 11/19-12/1 CIT07, 138431-00, ATLANTIS IRRG 12/3/24-1/7/ CIT07, 138432-00, ATLANTIS FIRE 11/19/24-12/
			Vendor's Total ----->			504.44	
01-25	CNO01 (CIRCA NOW LLC)	2116H 2117H 2118H 2119H 2120H 2121H	01/06/25 01/06/25 01/06/25 01/07/25 01/07/25 01/07/25	02/05/25 02/05/25 02/05/25 02/06/25 02/06/25 02/06/25	A A A A A A	3000.00 20208.50 3600.00 1197.00 4404.50 5545.50	CNO01, 2116, PO7879 DEC-24 WEBSITE MANAGE & CNO01, 2117, PO7907 DEC-24 LAVTA HOLIDAY-TO5 CNO01, 2118, PO7907 DEC-24 PROJECT MANAGEMEN CNO01, 2119, PO7880 SCHEDULES & COLLATERAL-T CNO01, 2120, PO7904 TO5-DEC-24 LAVTA HOLIDAY CNO01, 2121, TO6-AD-HOC CREATIVE & DESIGN
			Vendor's Total ----->			37955.50	
01-25	COR01 (CORBIN WILLITS SYSTEMS)	C412151H	12/15/24	01/14/25	A	320.05	COR01, C412151, JAN-2025 SERVICE
01-25	DAY02 (DAY & NITE PEST CONTROL)	198847H	12/26/24	01/25/25	A	218.00	DAY02, 198847, 12/16/24 PEST SERVICE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-25	DIA07 (DIABLO PUBLICATIONS)	56834	01/10/25	02/09/25	A	1730.00	DIA07, 56834, TRI-VALLEY VISITOR GUIDE 2025
01-25	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20250103H	01/08/25	02/07/25	A	47397.62	DIR02, PR DIRECT DEPOSIT 12/21/24-1/3/25
		20250117H	01/22/25	02/21/25	A	49839.53	DIR02, PR DIRECT DEPOSIT 1/4/25-1/17/25
		20241231BH	01/06/25	02/05/25	A	1445.62	DIR02, PR DIRECT DEPOSIT BOD 12/1/24-12/31/2
		Vendor's Total ----->				98682.77	
01-25	EFT01 (ELECTRONIC FUND TRASFERS)	20241231H	01/29/25	02/28/25	A	15.87	EFT01, FEDERAL TAX 2024 4TH QTR BALANCE
		20250103H	01/09/25	02/08/25	A	12389.03	EFT01, FEDERAL TAX 12/21/24-1/3/25
		20250117H	01/22/25	02/21/25	A	13399.97	EFT01, FEDERAL TAX 1/4/25-1/17/25
		20241231BH	01/06/25	02/05/25	A	384.26	EFT01, FEDERAL TAX BOD 12/1/24-12/31/24
		Vendor's Total ----->				26189.13	
01-25	EMP01 (EMPLOYMENT DEVEL DEPT)	20250103H	01/09/25	02/08/25	A	4373.06	EMP01, STATE TAX 12/21/24-1/3/25
		20250117H	01/22/25	02/21/25	A	4688.97	EMP01, STATE TAX 1/4/25-1/17/25
		20241231BH	01/06/25	02/05/25	A	44.75	EMP01, STATE TAX BOD 12/1/24-12/31/24
		QTR4-2024H	01/24/25	02/23/25	A	411.00	EMP01, 4TH QTR 2024 UNEMPLOYMENT INSURANCE-V
		Vendor's Total ----->				9517.78	
01-25	ENV01 (ENVIRONMENTAL SYSTEMS RESEA	94864556	12/13/24	01/12/25	A	7410.00	ENV01, 94864556. MP2275 ARCGIS SOFTWARE FY25
01-25	ESE01 (EDWARDS & SONS EQUIPMENT SE	58464H	01/06/25	02/05/25	A	1353.49	ESE01, 58464, MP2254 RUTAN SHOP BAY #1 REPAI
01-25	GAN01 (GANNETT FLEMING COMPANIES)	45397H	12/20/24	01/19/25	A	19460.00	GAN01, 45397, PO7902 REDESIGN RECEPTION AREA
		45398H	12/20/24	01/19/25	A	4310.00	GAN01, 45398, PO7897 TO4-ARC FLASH STUDY 11/
		45399H	12/20/24	01/19/25	A	5970.00	GAN01, 45399, PO7869 TO3-HYDROGEN RETROFIT 1
		45400H	12/20/24	01/19/25	A	4275.00	GAN01, 45400, PO7865 TO2-HYDROGEN RETROFIT 1
		Vendor's Total ----->				34015.00	
01-25	GET01 (GETTLER-RYAN INC.)	10789H	12/11/24	01/10/25	A	7275.38	GET01, 10789, MP2190 INSTALL NEW REMOTE ALAR
01-25	GOG01 (GO GO GRANDPARENT)	3563	11/30/24	12/30/24	A	466.13	GOG01, 3563, NOV-24 GO TRI VALLEY RIDES
		3564	11/30/24	12/30/24	A	392.98	GOG01, 3564, NOV-24 PARATAXI RIDES
		Vendor's Total ----->				859.11	
01-25	IND01 (THE INDEPENDENT)	50812	12/31/24	01/30/25	A	2700.00	IND01, 50812, MP2279 2024 HOLIDAY CAMPAIGN
01-25	INT05 (INTERSTATE OIL COMPANY)	D195439INH	01/07/25	02/06/25	A	24601.79	INT05, D195439IN, 1/7/25 FUEL DELIVERY
		D265746INH	12/19/24	01/18/25	A	21032.29	INT05, D265746IN, 12/19/24 FUEL DELIVERY
		D266312INH	12/27/24	01/26/25	A	19982.11	INT05, D266312IN, 12/27/24 FUEL DELIVERY
		Vendor's Total ----->				65616.19	
01-25	ITO01 (INSTITUTE FOR TRANSIT OPERA	01-23-25	N01/23/25	02/22/25	A	950.00	ITO01, ITOP COURSE-MICHAEL TOBIN
01-25	JTH01 (J. THAYER COMPANY)	1714479-0	01/10/25	02/09/25	A	350.69	JTH01, 1714479-0, 1/10/25 PRINTING PAPER
01-25	KKI01 (ALPHA MEDIA LLC)	1006825-1H	12/29/24	01/28/25	A	5000.00	KKI01, 1006825-1, MP2239 STUFF A BUS HOLIDAY
		1006913-1H	11/30/24	12/30/24	A	750.00	KKI01, 1006913-1, MP2276 WHEELS HOLIDAY CAMP
		1006913-2H	12/29/24	01/28/25	A	1250.00	KKI01, 1006913-2, MP2239 STUFF A BUS HOLIDAY
		Vendor's Total ----->				7000.00	
01-25	LIU02 (JOY LIU)	12-11-24H	12/17/24	01/16/25	A	34.97	LIU02, 12/11/24 EXPENSE REIMBURSEMENT
		12-18-24H	12/18/24	01/17/25	A	71.66	LIU02, 12/18/24 EXPENSE REIMBURSEMENT
		12-19-24H	12/26/24	01/25/25	A	38.59	LIU02, 12/19/24 EXPENSE REIMBURSEMENT
		Vendor's Total ----->				145.22	
01-25	LIV10 (LIVERMORE SANITATION INC)	2546060H	01/01/25	01/31/25	A	2828.42	LIV10, 2546060, 12/1/24-12/31/24 GARBAGE SER
01-25	LYF01 (LYFT, INC)	1171384H	12/31/24	01/30/25	A	7188.59	LYF01, 1171384, DEC-24 GO TRI VALLEY
		1171385H	12/31/24	01/30/25	A	177.43	LYF01, 1171385, DEC-24 GO SAN RAMON
		Vendor's Total ----->				7366.02	
01-25	MAS01 (ANTHONY D. MASSA)	12-14-24H	12/16/24	01/15/25	A	66.87	MAS01, 12/14/24 MILEAGE REIMBURSEMENT
01-25	MER01 (MERCHANT SERVICES)	TC123124H	12/31/24	01/30/25	A	139.21	MER01, DEC-24 TRANSIT CENTER CC STATEMENT
		MOA123124H	12/31/24	01/30/25	A	67.87	MER01, DEC-24 MOA CC STATEMENT
		Vendor's Total ----->				207.08	

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-25	MET01 (METROPOLITAN TRANSPORT-)	AR037670	01/10/25	02/09/25	A	18862.08	MET01, AR037670, NOV-24 CLIPPER FEES 1.0
01-25	MUN01 (MUNCIE TRANSIT SUPPLY)	1274600H 1274600u	10/08/24 01/13/25	11/07/24 / /	A	9701.43 9701.43	MUN01, 1274600, MP2214 RUTAN BUS FUELING NOZ 9701.43-Ck# 024422 Reversed
			Vendor's Total	----->		.00	
01-25	MVT01 (MV TRANSPORTATION, INC.)	132497H 132498H NOV-2024H	01/03/25 01/03/25 12/04/24	02/02/25 02/02/25 01/03/25	A A A	450000.00 450000.00 78085.89	MVT01, 132497, JAN-25 1ST INSTALL PAYMENT MVT01, 132498, JAN-25 2ND INSTALL PAYMENT MVT01, NOV-24 FIXED ROUTE MONTHLY SERVICE
			Vendor's Total	----->		978085.89	
01-25	OAK01 (OAKS BUSINESS PK OWNERS)	1STQTR-25H	01/01/25	01/31/25	A	4459.00	OAK01, 1ST QTR 2025 BUSINESS PARK DUES
01-25	PAC02 (PACIFIC GAS AND ELECTRIC)	580010625H 606010225H 726123024H 764121624H 900011225H	01/06/25 01/02/25 12/30/24 12/16/24 01/12/25	02/05/25 02/01/25 01/29/25 01/15/25 02/11/25	A A A A A	14582.46 1824.08 2560.26 144.43 6496.78	PAC02, 5809326332-3, MOA ELECTRIC 11/27-12/2 PAC02, 6062256368-6, ATLANTIS 11/25/24-12/25 PAC02, 7264840356-5, BUS STOP 10/18/24-11/17 PAC02, 7649646868-7, DOOLAN TWR 11/8/24-12/9 PAC02, 9007202117-4, MOA GAS 12/11/24-1/10/2
			Vendor's Total	----->		25608.01	
01-25	PAC11 (PACIFIC ENVIRONMENTAL SERVI	2879H 2880H	12/03/24 12/03/24	01/02/25 01/02/25	A A	130.00 130.00	PAC11, 2879, NOV-24 RUTAN MONTHLY SERVICE PAC11, 2880, NOV-24 ATLANTIS MONTHLY SERVICE
			Vendor's Total	----->		260.00	
01-25	PER01 (PERS)	20250103CH 20250103NH 20250117CH 20250117NH	01/09/25 01/09/25 01/22/25 01/22/25	02/08/25 02/08/25 02/21/25 02/21/25	A A A A	5432.70 7392.78 122.25 7401.37	PER01, PERS CLASSIC CONTRIBUTION 12/21/24-1/ PER01, PERS NEW CONTRIBUTION 12/21/24-1/3/25 PER01, PERS CLASSIC CONTRIBUTION 1/4/25-1/17 PER01, PERS NEW CONTRIBUTION 1/4/25-1/17/25
			Vendor's Total	----->		20349.10	
01-25	PER04 (CALPERS RETIREMENT SYSTEM)	20250103H 20250117H	01/09/25 01/22/25	02/08/25 02/21/25	A A	6318.67 6341.29	PER04, PERS 457 CONTRIBUTION 12/21/24-1/3/25 PER04, PERS 457 CONTRIBUTION 1/4/25-1/17/25
			Vendor's Total	----->		12659.96	
01-25	PEX01 (PEX CARD)	1-13DEPOSH	01/16/25	02/15/25	A	6000.00	PEX01, 1/13/25 PEX CARDS ACCOUNT DEPOSIT
01-25	POL01 (POLITICO GROUP INC)	DEC-2024H	01/03/25	02/02/25	A	2500.00	POL01, DEC-24 STATE ADVOCACY & CONSULTING
01-25	PRE03 (PREMIER SECURITY SOLNS CO)	PSI-4782H	12/26/24	01/25/25	A	22320.00	PRE03, PSI-4782, PO7910 FIRE ALARM SOFTWARE
01-25	RMS01 (RELIABLE MONITORING SERVICE)	INV-1H INV-2H	11/30/24 12/31/24	12/30/24 01/30/25	A A	80951.02 192025.57	RMS01, INV-1, RUTAN HYDROGEN RETROFIT 11/30/ RMS01, INV-2, RUTAN HYDROGEN RETROFIT 12/31
			Vendor's Total	----->		272976.59	
01-25	RMT01 (RMT LANDSCAPE CONTRACTORS I	20241247H	12/24/24	01/23/25	A	9845.00	RMT01, 20241247, LANDSCAPING 12/10/24-1/9/25
01-25	ROB06 (ROBERT HALF MANAGEMENT RESO	64468705H 64488554H 64511833H 64536356H 64570568H 64586265H	12/24/24 12/31/24 01/07/25 01/14/25 01/23/25 01/28/25	01/23/25 01/30/25 02/06/25 02/13/25 02/22/25 02/27/25	A A A A A A	1423.68 1423.68 1423.68 2372.80 2372.80 1898.24	ROB06, 64468705, FRONT DESK TEMP HELP W/E 12 ROB06, 64488554, FRONT DESK TEMP HELP W/E 12 ROB06, 64511833, FRONT DESK TEMP HELP W/E 1/ ROB06, 64536356, FRONT DESK TEMP HELP W/E 1/ ROB06, 64570568, FRONT DESK TEMP HELP W/E 1/ ROB06, 64586265, FRONT DESK TEMP HELP W/E 1/
			Vendor's Total	----->		10914.88	
01-25	RSE01 (R & S ERECTION)	137582GRH 137583GRH	12/13/24 12/13/24	01/12/25 01/12/25	A A	225.00 230.55	RSE01, 137582GR, 12/13/24 RUTAN GATE SERVICE RSE01, 137583GR, 12/13/24 ATLANTIS GATE SERV
			Vendor's Total	----->		455.55	
01-25	SAN01 (SAN JOAQUIN COUNTY REGIONAL	945206608H 945206609H	11/30/24 11/30/24	12/30/24 12/30/24	A A	2708.48 2708.48	SAN01, 945206608, OCT-24 TRANSIT CENTER SECU SAN01, 945206609, NOV-24 TRANSIT CENTER SECU
			Vendor's Total	----->		5416.96	
01-25	SDI01 (SDI PRESENCE LLC)	17677H 17967H 18165H	11/30/24 12/31/24 12/31/24	12/30/24 01/30/25 01/30/25	A A A	11068.00 11068.00 12702.50	SDI01, 17677, IT MODERNIZATION/CONSULT 11/30 SDI01, 17967, IT MODERNIZATION/CONSULT 12/31 SDI01, 18165, IT MODERN-SYSTEM ENGINEER 12/3
			Vendor's Total	----->		34838.50	

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-25	SOL01 (SOLUTIONS FOR TRANSIT)	25-0105LAH	01/05/25	02/04/25	A	2083.33	SOL01, 25-0105LAVTA, DEC-24 CLIPPER ANALYSIS
01-25	STA01 (STATE COMPENSATION FUND)	DEC-2024H	12/21/24	01/20/25	A	1292.33	STA01, DEC-24 WORKER'S COMP PREMIUM
01-25	STA04 (STATE BOARD OF)	QTR4-2024H	01/23/25	02/22/25	A	1822.00	STA04, 4TH QTR 2024 UNDERGROUND STORAGE TANK
01-25	STA05 (STATE BOARD OF EQUAL)	QTR4-2024H	01/23/25	02/22/25	A	1203.00	STA05, 4TH QTR 2024 EXEMPT BUS OPERATOR DIES
01-25	TAX01 (HERB HASTINGS)	0928-1011H 1018-0110H	01/30/25 01/30/25	03/01/25 03/01/25	A A	46.34 269.59	TAX01, PARATAXI REIMBURSEMENT 9/28/24-10/11/ TAX01, PARATAXI REIMBURSEMENT 10/18/24-1/10/
			Vendor's Total ----->			315.93	
01-25	TPA01 (TOWNSEND PUBLIC AFFAIRS INC	22754H	01/01/25	01/31/25	A	6000.00	TPA01, 22754, JAN-25 STATE ADVOCACY/CONSULT
01-25	TPG01 (VILLAGE INSTANT PRINTING)	79849H	12/23/24	01/22/25	A	153.40	TPG01, 79849, MP2293 KARLA BROWN BUS STOP SI
01-25	TX238 (MEGAN LEVITT)	12-31-24 0107-0109	01/30/25 01/30/25	03/01/25 03/01/25	A A	55.92 32.28	TX238, PARATAXI REIMBURSEMENT 12/31/24 TX238, PARATAXI REIMBURSEMENT 1/7/25-1/9/25
			Vendor's Total ----->			88.20	
01-25	TX242 (BONNIE WOLF)	1202-1223H	01/30/25	03/01/25	A	270.00	TX242, PARATAXI REIMBURSEMENT 12/2/24-12/23/
01-25	TX253 (GUIZHI LIU)	1031-1126	01/30/25	03/01/25	A	89.71	TX253, PARATAXI REIMBURSEMENT 10/31/24-11/26
01-25	TX254 (HOSSEIN SHAHRZAD)	1101-1223	01/30/25	03/01/25	A	403.00	TX254, PARATAXI REIMBURSEMENT 11/1/24-12/23/
01-25	TX257 (SHIPRA AGRAWAL)	12-27-24	01/30/25	03/01/25	A	59.07	TX257, PARATAXI REIMBURSEMENT 12/27/24
01-25	UBE01 (UBER)	DEC-2024H NOV-2024H	01/02/25 12/02/24	02/01/25 01/01/25	A A	9531.12 10052.80	UBE01, DEC-24 GO DUBLIN BILLING UBE01, NOV-24 GO DUBLIN BILLING
			Vendor's Total ----->			19583.92	
01-25	VER01 (VERIZON WIRELESS)	101835330H	01/14/25	02/13/25	A	1771.90	VER01, 6101835330, 11/23/24-12/22/24 CELL &
01-25	WEG01 (CHRISTY WEGENER)	0108-0117H	01/21/25	02/20/25	A	402.60	WEG01, 1/8/25-1/17/25 EXPENSE REIMBURSEMENT
01-25	YEA01 (JENNIFER YEAMANS)	1114-0108H	01/30/25	03/01/25	A	163.18	YEA01, 11/14/24-1/8/25 TRAVEL REIMBURSEMENT
01-25	ZIL01 (ZILLA CORPORATION)	31548H	08/29/24	09/28/24	A	1665.00	ZIL01, 31548, MP2041 NEX PLATES QTY 20
			Total of Purchases ->			1866165.01	=====

STAFF REPORT

SUBJECT: Fixed-Route Operations and Maintenance Contract Award

FROM: Mike Tobin, Director of Operations & Planning
Jennifer Yeamans, Senior Grants & Management Specialist

DATE: February 25, 2025

Action Requested

Recommend that the Board of Directors approve Resolution 08-2025 awarding a contract for the Operations and Maintenance (O&M) of LAVTA’s fixed-route bus service to MV Transportation, Inc., for a period of three base years commencing on July 1, 2025, with four additional one-year options exercisable by LAVTA. This recommendation will be brought to the February 24 Projects & Services Committee meeting for a focus on the methods and quality of service delivery, and to the February 25 Finance & Administration Committee meeting for a focus on procurement and budgetary considerations. Both Committees’ recommendations will be forwarded to the full Board on March 3, 2025, for consideration of final approval.

Background

Since 1987, LAVTA has contracted out the operation and maintenance of all its fixed-route bus services to a single contractor, a common transit industry practice as an alternative to operating service directly. As of 2023, data from the Federal Transit Administration’s National Transit Database (NTD) reports that 31 percent of fixed-route bus operators nationwide contract out service, with independent research analyzing multiple years of NTD data finding the practice increasingly common over time, and being especially more common among smaller, suburban, and/or more specialized public transportation providers.

Independent studies from both the U.S. Government Accountability Office (2013) and the Transit Cooperative Research Program (2023) cite common benefits of contracting out transit service including improved cost-efficiency, greater flexibility, and lower overall costs. Commonly recognized trade-offs for agencies considering contracting out services include the ability to directly impact service quality and customer satisfaction.

LAVTA most recently put its fixed-route O&M service contract out to bid in 2017, awarding the resulting contract to MV Transportation (MV) in March 2018. MV has provided fixed-route O&M services for LAVTA continuously since 2003 over three successive seven-year contract terms. The current contract with MV began on July 1, 2018, for a three-year base term, and since then the Board of Directors has extended the contract by exercising each of

the four available one-year options in sequence, with a final expiration of the last option year scheduled for June 30, 2025.

Since 2018, LAVTA's contract with MV has undergone several modifications to enhance employee retention during operator shortages and address challenges resulting from the COVID-19 pandemic. Among other changes with or in addition to the one-year extensions, these modifications:

- introduced a one-time appreciation bonus of up to \$1,500 per employee to acknowledge their efforts during the public health emergency;
- formalized various letter agreements to boost driver retention and satisfaction, including a driver sign-on bonus, referral bonus program, retention bonuses, a biweekly raffle for drivers with split shifts, additional standby-hour payments for operators with 35 hours or less, and incentives for drivers who work on their day off to drive trippers; and
- introduced split-shift differential pay for operators with splits of three hours or more, further supporting those with more demanding schedules.

As the O&M contract is the largest single contract held by LAVTA, staff carefully monitors performance of the contract through a variety of performance metrics and incentives and provides regular updates to the Board of Directors about the contractor's work and performance.

Discussion

Procurement Preparation

In anticipation of a new contract, staff began developing the components of a new solicitation for services for the Operation and Maintenance of Fixed Route Bus Service in July 2024, as previously reported to the Board in September 2024. Efforts included updates to the scope of work, refinements to the proposal evaluation criteria, contractor performance criteria, reporting requirements, technology requirements, and cost estimates considering current market conditions, including recent economic and inflationary trends. During this time, staff also contemplated the status of the paratransit O&M contract (currently held by Transdev Services Inc. in a MOU with Central Contra Costa Transit Authority) and determined that it was in LAVTA's best interest under present business conditions to keep the fixed-route and paratransit contracts separate and proceed with procuring only fixed-route services at this time.

Due to the nature of the services required and LAVTA's current needs and priorities, staff determined that LAVTA's interests would be best served with a "Best Value" procurement approach. In September 2024, staff brought the Board a comprehensive review of the Request for Proposals (RFP) terms and scope of work, as well as a prospective timeline to award the new contract in March 2025.

LAVTA's Procurement Policy incorporates applicable Federal contracting laws, regulations, and guidance requiring local agencies to be reasonable in establishing and extending base contract terms, so as not to unduly restrict full and open competition for federally funded contracts. LAVTA's longstanding practice of awarding a three-year base term with four one-

year options remains consistent with the agency’s needs and objectives while supporting federal requirements for sufficiently full and open competition for third-party contracting.

Solicitation Process

On September 3, 2024, LAVTA issued RFP #2024-07 for the operation and maintenance of fixed-route bus service on its online Bonfire Procurement Portal. The opportunity was also advertised locally in *The Valley Times/VT Legals* on September 7 and 12, 2024, and posted nationally to Transit Talent, an industrywide online procurement newsletter.

Seven firms attended a pre-proposal conference held on October 15, 2024, in which LAVTA staff described the scope of services and conducted a facilities tour. One addendum was issued November 7, including answers to questions and requests for clarifications received by October 29. The due date for proposals to be submitted online via Bonfire was November 20. Five firms ultimately submitted proposals in response to the RFP.

Technical Evaluation of Proposals

Staff convened a Selection Committee to evaluate the proposals comprising the following individuals with subject-matter expertise both internal and external to LAVTA, and having direct experience with some of the proposing firms:

- Kristina Botsford, Deputy Director, Solano County Transit (Soltrans)
- Rob Thompson, General Manager, Western Contra Costa Transit Authority (WestCAT)
- Mike Tobin, Director of Operations & Planning, LAVTA
- Tamara Edwards, Director of Finance, LAVTA
- Martha Nguyen, Senior Operations Analyst, LAVTA

Following initial screening for responsiveness to RFP’s requirements, the Selection Committee reviewed the written proposals in early December and subsequently conducted in-person interviews on December 18 with the top three ranked proposers then deemed in the competitive range, including their proposed management teams. Based on the interviews conducted, the Selection Committee re-scored and re-ranked the short-listed firms.

The evaluation criteria used to rank the proposals and each firm’s final average score from the Selection Committee are shown in the following table (highest-ranked scores for each criterion are shown in **bold**):

Evaluation Criterion	Max Pts	<u>Firm/Ranking</u>					Avg Pts - All Firms
		1st MV	2nd Transdev	3rd Keolis	4th RATP Dev	5th PCAM	
1. Project Approach	25	21.2	19.2	20.4	17.4	9.4	17.5
2. Firm Capability/ Experience	20	18	18	17.6	13.4	6.6	14.7
3. Local Team	15	12.4	12.8	10.2	11.2	2	9.7
4. Price Proposal Reasonableness	25	21.4	22.8	18.8	17.6	10	18.1
5. Retains Existing Workforce (0 or 10 only)	10	10	10	10	10	10	10
6. Service Innovation	5	3.8	3.6	3.1	2.7	0.4	2.7
Total Points	100	86.8	86.4	80.1	72.3	38.4	72.8

Following the interviews, LAVTA staff entered into negotiations with the top two firms then deemed in the competitive range to solicit Best and Final Offers and clarify various specific aspects of each firm's Price Proposal.

Final Selection

Upon carefully analyzing the top two firms' Best and Final Offers and other negotiated terms, staff determined MV's proposal to be most advantageous to LAVTA based on the criteria set forth in the RFP. Staff also determined MV to be responsible and responsive to all requirements of the RFP.

While the final scores of the top two firms were close, MV set itself apart through its strong commitment to leveraging advanced technology to enhance service delivery and operational efficiency, a demonstrated approach to change management, extensive experience providing similar services nationwide, a proven commitment to safety, and the best overall approach to serving the Tri-Valley's communities given their deep local knowledge.

Budget and Price Analysis

This contract uses a two-tier pricing structure featuring both fixed monthly management fees as well as variable costs that correspond to budgeted service levels as may be determined by the Board of Directors on an annual basis during the contract period. Via an Addendum to the RFP, all proposers were made aware of the new Collective Bargaining Agreement (CBA) finalized between MV Transportation and the Teamsters Local Union No. 70 in October

2024, which will be in effect July 1, 2025, through June 30, 2030. The new CBA raises operator wages 17 percent and increases wages for maintenance staff by an average of 12 percent over the previous CBA established in 2021.

The following table compares the five cost proposals received alongside LAVTA’s own pre-solicitation estimate at present service levels in terms of both fixed and variable costs:

Firm (Listed by Final Rank)	Fixed Monthly Management Fee	Variable Cost per Hour
MV Transportation, Inc.	\$505,985	\$70.82
Transdev Services, Inc.	\$555,519	\$69.65
Keolis LLC	\$594,817	\$70.15
RATP Dev USA, Inc.	\$650,463	\$69.14
PCAM LLC	\$463,268	\$62.24
LAVTA Estimate (Aug. 2024)	\$547,855	\$68.69

The base-year costs proposed by the five firms and comparison to the agency’s FY 24-25 fixed-route O&M budget of \$11,986,359 at present service and full staffing levels are as follows, alongside LAVTA’s own pre-solicitation estimate of costs based on the most recent market conditions:

Firm (Listed by Final Rank)	Proposed FY 25-26 Base Cost	Increase Over FY 24-25	
		\$	%
MV Transportation, Inc.	\$14,866,713	\$2,880,354	24.0%
Transdev Services, Inc.	\$15,315,961	\$3,329,602	27.8%
Keolis LLC	\$15,850,220	\$3,863,861	32.2%
RATP Dev USA, Inc.	\$16,392,623	\$4,406,264	36.8%
PCAM LLC	\$13,289,534	\$1,303,175	10.9%
LAVTA Estimate (Aug. 2024)	\$15,057,861	\$3,071,502	25.6%

Incorporating the various cost-escalators provided by each firm illustrates the total costs of each firm’s proposed services over the three-year initial contract period as well as the total seven-year term with options, both of which were considered in evaluating the proposals.

Firm (Listed by Final Rank)	<u>INITIAL 3-YEAR TERM</u>			<u>7-YEAR TOTAL W/ OPTIONS</u>		
	<u>Escalation Factors</u>		Total Obligation	<u>Escalation Factors</u>		Total Obligation
	Avg %	Cumu-lative %		Avg %	Cumu-lative %	
MV	4.3	8.6	\$46,349,633	4.6	27.3	\$118,877,299
Transdev	3.3	6.7	\$47,459,583	3.4	20.5	\$118,277,853
Keolis	3.2	6.4	\$50,474,654	4.4	26.6	\$124,946,405
RATP Dev	2.7	5.3	\$50,474,654	4.6	27.3	\$125,797,704
PCAM	3.0	6.0	\$41,076,621	3.0	18.0	\$101,830,552

Finally, separate from the figures presented in the above tables, the four non-incumbent firms proposed one-time transition and startup costs associated with taking over the contract ranging from \$940,633 (RATP Dev) to \$0 (PCAM), with an average of \$529,988 for the non-incumbent firms. MV's proposal included no such costs.

Fiscal Impact

The anticipated Year 1 cost of the contract at currently forecasted service levels is \$14,866,713, with a corresponding three-year base obligation of \$46,349,633. Actual expenses associated with the new contract will be incorporated into the FY25-26 budget development process in consideration of available revenues, which began in January and will conclude with Board approval prior to the July 1 start of the new Fiscal Year.

As demonstrated by the comparison of bid amounts to estimates from LAVTA staff, the year-over-year cost increases under a new contract were anticipated, based on recent inflationary trends, a new Collective Bargaining Agreement having been established with the represented workforce, and additional efforts needed to address ongoing staffing challenges. Staff prepared for these increases by increasing the amount of agency reserves during the current contract period.

Next Steps

Staff seeks the Board's approval of the O&M contract award at the March 3 meeting. If approved, LAVTA's Executive Director and Legal Counsel will enter into final negotiations to execute a contract for the initial three-year term beginning July 1, 2025.

Upon execution of the new contract, LAVTA staff will work to align oversight of the contract with LAVTA's key agency goals and priorities with more comprehensive feedback mechanisms between LAVTA and contractor staff to promote the highest standards of performance in support of LAVTA's strategic priorities.

Staff proposes to return to the Board after the end of the second full year of the new contract period for a comprehensive review of the contractor's performance in delivering the scope of work in a way that supports LAVTA's key agency priorities, in order to inform any potential future exercise of option years well in advance of such a decision.

Recommendation

Staff recommends that the Finance and Administration Committee recommend that the Board of Directors approve Resolution 08-2025, awarding LAVTA's fixed-route operations and maintenance service contract #2024-07 to MV Transportation, Inc. MV's proposal was ranked highest, its cost was deemed both reasonable and the best value in relation to LAVTA's needs and priorities, and the local management team has direct experience successfully delivering LAVTA's services.

Attachments:

1. Resolution 08-2025

RESOLUTION NO. 08-2025

**A RESOLUTION OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING A FIXED ROUTE OPERATIONS AND MAINTENANCE CONTRACT
#2024-07 TO MV TRANSPORTATION, INC.**

WHEREAS the Livermore Amador Valley Transit Authority (LAVTA) has an existing contract for Operations and Maintenance (O&M) for its fixed-route services that is scheduled to expire on June 30, 2025; and

WHEREAS in light of the scheduled expiration of the contract, LAVTA staff initiated a procurement process for a fixed-route O&M contract in July 2024 in accordance with LAVTA's Procurement Policy; and

WHEREAS on September 3, 2024, LAVTA publicly released a Request for Proposals (RFP) #2024-07 for fixed-route O&M services, conducted a pre-proposal meeting and facilities tour with potential proposers on October 15, 2024, and established a due date for proposals of November 20, 2024; and

WHEREAS on November 20, 2024, LAVTA received proposals from five firms interested in servicing LAVTA's fixed-route O&M contract; and

WHEREAS in accordance with the Selection Process set forth in the RFP, LAVTA staff reviewed proposals received for responsiveness to all RFP requirements and formed a Selection Committee comprised of professional LAVTA and non-LAVTA transit management staff to evaluate and rank the proposals, and the Selection Committee initially deemed three of the proposals to be within the initial competitive range; and

WHEREAS in accordance with the Selection Process set forth in the RFP, the Selection Committee conducted interviews with three firms initially determined to be within the competitive range, after which the proposals were again re-scored and re-ranked, at which point LAVTA staff entered into final negotiations with two firms then deemed to be in the competitive range; and

WHEREAS at the conclusion of the Evaluation of Proposals and Selection Process, Interviews, and Negotiations outlined in the RFP, MV Transportation, Inc., emerged as the top-ranked proposer, and was determined to be both responsible and responsive to all solicitation requirements;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Livermore Amador Valley Transit Authority approves the award of a fixed-route operations and maintenance contract #2024-07 to MV Transportation, Inc., for an initial three-year base term with four one-year options exercisable at LAVTA's sole discretion; and directs the Executive Director and Legal Counsel to negotiate a contract featuring terms and conditions which are consistent with the Request for Proposals and the proposer's original and subsequent submittals; and

BE IT FURTHER RESOLVED that the Executive Director shall annually estimate the amount of service to be provided in the upcoming fiscal year, negotiate the terms and conditions for that amount of service with MV Transportation, and present the resulting O&M costs for fixed-route services in the annual budget for the Board’s review and approval;

PASSED AND ADOPTED by the governing body of the Livermore Amador Valley Transit Authority (LAVTA) this 3rd day of March 2025.

BY _____
Evan Branning, Chair

ATTEST _____
Christy Wegener, Executive Director