

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: April 7, 2025
PLACE: LAVTA Offices, Diana Lauterbach Room,
1362 Rutan Court, Suite 100, Livermore, CA
TIME: 4:00pm

TELECONFERENCE LOCATIONS

Scott Haggerty Heritage House
4501 Pleasanton Avenue
Pleasanton CA. 94566

BOARD MEMBERS

EVAN BRANNING – CHAIR
CRAIG EICHER
DAVID HAUBERT
MICHAEL McCORRISTON

JULIE TESTA – VICE CHAIR
JEAN JOSEY
KRISTIE WANG

*Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to
frontdesk@lavta.org*

*Documents received after publication of the Agenda and considered by the Board of
Directors in its deliberation will be available for inspection only via electronic document
transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below.
Please call or email the Executive Director during normal business hours if you require
access to any such documents.*

MEETING PROCEDURE

This Board of Directors meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, www.zoom.us.

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, April 7, 2025, at frontdesk@lavta.org. Please include “Public Comment BOD – 4/7/2025” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/86715841855>
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222
To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222
*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved, and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 **minutes**. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org
If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 7, 2025 to frontdesk@lavta.org. Please include “Public Comment BOD – “4/7/2025” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. **Call to Order and Pledge of Allegiance**
2. **Roll Call of Members**
3. **Meeting Open to Public**
4. **Minutes from March 5, 2025 Tri-Valley Accessible Advisory Committee**
5. **Consent Agenda**

Recommend approval of all items on Consent Agenda as follows:

A Minutes of the March 3, 2025, Board of Directors Meeting

B Treasurer’s Report for February 2025

Recommendation: The Finance & Administration Committee recommends that the Board of Directors approve the February 2025 Treasurer’s Report.

C State Low Carbon Transit Operations Program (LCTOP) Resolution

Recommendation: The Finance & Administration Committee recommends that the Board of Directors approve Resolution 10-2025 in support of an allocation request to Caltrans for the FY 2024-2025 Low Carbon Transit Operations Program (LCTOP) to construct necessary facility improvements at LAVTA’s Atlantis Operations & Maintenance Facility to replace existing aging, insufficient facilities and accommodate the agency’s transition to and future expansion of a 100% Fuel Cell Electric Bus (FCEB) fleet.

D LAVTA Records Retentions Policy

Recommendation: The Finance and Administration Committee recommends that the Board of Directors approve Resolution 11-2025 and the Records Retention Policy.

E Capital Projects Update

Recommendation: None – Information only.

6. Recognizing Hector Garcia, Recipient of the Katherine McClary Award

Recommendation: Review and approve Resolution 12-2025, recognizing Katherine McClary Award recipient Hector Garcia.

7. Legislative Update

Recommendation: The Finance and Administration Committee recommends the Board of Directors accept this report and approve one legislative position:

- SB 63 (Wiener, Arreguin) – Local Revenue Measure: Transportation Funding – SUPPORT IF AMENDED

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8. Conflict of Interest Policy

Recommendation: Staff recommends the Board approve Resolution 13-2025, authorizing the Adoption of an Organizational Conflict of Interest Policy for all Projects Funded by the U.S. Department of Energy and Design-Build Projects.

9. Executive Director’s Report

10. Matters Initiated by the Board of Directors

Items may be placed on the agenda at the request of three members of the Board.

11. Next Meeting Date is Scheduled for: May 5, 2025

12. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Lynn Domagas

04/03/2025

LAVTA, Executive Assistant

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*