

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
1362 Rutan Court, Suite 100  
Livermore, CA 94551**

**PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE  
WHOLE**

**COMMITTEE MEMBERS**

**DAVID HAUBERT – CHAIR  
KARLA BROWN**

**JEAN JOSEY – VICE CHAIR  
EVAN BRANNING**

**DATE:** Monday, October 28, 2024

**PLACE:** LAVTA Offices, Diana Lauterbach Room,  
1362 Rutan Court, Suite 100, Livermore

**TIME:** 4:00p.m.

**TELECONFERENCE LOCATIONS**

Scott Haggerty Heritage House  
4501 Pleasanton Avenue  
Pleasanton CA. 94566

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*Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Projects and Services Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**MEETING PROCEDURE**

This Projects and Service Committee meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, October 28, 2024 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 10/28/2024” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
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*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 858 6823 8171  
Passcode: 622062

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, October 28, 2024 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 10/28/2024” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the September 23, 2024 Meeting of the P&S Committee.**

**Recommendation:** Approval

**5. Formalizing Service to Emerald High School - Route 201**

**Recommendation:** Staff recommend that the Projects and Services Committee recommend the Board of Directors set a public hearing to hear public comments regarding the formalization of Route 201.

**6. Potential Summer 2025 Service Modifications**

**Recommendation:** None at this time.

**7. Preview of Upcoming P&S Committee Agenda Items**

**8. Matters Initiated by Committee Members**

**9. Next Meeting Date is Scheduled for: November 25, 2024**

**10. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Forsyth

10/24/2024

LAVTA Administrative Services Department

Date

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*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

**AGENDA**

**ITEM 4**

**MINUTES OF THE SEPTEMBER 23, 2024**  
**LAVTA PROJECTS AND SERVICES COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Chair David Haubert called the meeting to order at 4:02pm

**2. Roll Call of Members**

**Members Present**

Jean Josey, City of Dublin  
David Haubert, Alameda County  
Karla Brown, City of Pleasanton

**Members Absent**

Evan Branning, City of Livermore

**3. Meeting Open to Public**

No public comments received.

**4. Minutes of the August 26, 2024 Meeting of the P&S Committee.**

Motion: Josey/Brown  
Aye: Josey, Brown, Haubert  
No: None  
Abstain: None  
Absent: Branning

**5. Strategic Plan Update**

Executive Director Christy Wegener provided an update on the Strategic Plan with a presentation that overviewed the consultant team from CHS, the scope of work (SOW), timeline of tasks, and next steps. CHS Project Manager Linda Meckel joined to field questions and provide additional input. Wegener noted that the contract with CHS Group for the Strategic Plan was executed in September in the amount of approximately \$91,000, which was included in the budget.

The item was discussed by the Projects and Services Committee, staff and guest speaker.

This was informational only.

**6. Capital Projects Update**

Staff provided a brief update on the following capital projects: Atlantis hydrogen fueling station, Rutan facility maintenance bay hydrogen retrofit, Tri-Valley passenger facilities enhancement project, Livermore Transit Center improvements, and cloud-based Transit Signal Priority (TSP) upgrade. Executive Director Christy Wegener announced that there will be a Hydrogen Fueling Station Federal Award Presentation on October 29, 2024, at 11am to celebrate LAVTAs \$3M funding

milestone and invited all Board Members to attend.

The item was discussed by the Projects and Services Committee and staff.

This was informational only.

**7. Preview of Upcoming P&S Committee Agenda Items**

**8. Matters Initiated by Committee Members**

None.

**9. Next Meeting Date is Scheduled for: October 28, 2024**

**10. Adjourn**

Meeting adjourned at 4:37pm

**AGENDA**

**ITEM 5**



**S T A F F   R E P O R T**

SUBJECT: Formalizing Service to Emerald High School - Route 201  
 FROM: Michael Tobin, Director of Operations  
 DATE: October 28, 2024

**Action Requested**

Recommend that the Board of Directors set a public hearing to hear public comments regarding the formalization of Route 201, serving Emerald High School, in compliance with LAVTA’s Title VI and Major Service Change Policy.

**Background**

Emerald High School opened in August 2024. At the March 2024 meeting, the Projects & Services (P&S) Committee received an update regarding the creation of a new Route 201 to serve the school.

Initial projections indicated that approximately 40 students would use the service in the morning and 80 students in the afternoon, which led to the recommendation of one morning bus and two afternoon buses, with resources reallocated from existing school tripper 500-series routes serving Dublin High School (DHS).

Staff recommended that Route 201 be implemented in August 2024 as a pilot program, with the understanding that service levels could be revisited once ridership data was collected after the start of the school year. Based on data from August through October, the demand has aligned with initial projections, and no further adjustments to service are needed at this time.

Month	AWB
August	91
September	92
October (month to date)	66

*Table 1 Average Weekday Boardings by month for Route 201*

Additionally, according to the Dublin Unified School District, Emerald High School's enrollment is projected to reach 1,172 students by the 2024/2025 school year and grow to 1,765 students by 2025/2026. Based on these projections, the current resource allocation for Route 201 is expected to adequately meet demand as enrollment increases over the next year.

Staff will continue to monitor ridership closely and adjust service levels if necessary to ensure that capacity remains aligned with demand.

**Discussion**

LAVTA’s Title VI Policy mandates that a public hearing be held for the introduction of any new permanent route. As Route 201 has been operating on a pilot basis and the data supports maintaining the current service level, staff is recommending that the P&S Committee recommend that the Board set a public hearing at the December 2nd Board meeting to hear comments about the formalization of Route 201.

**Budget**

There is no direct budget impact associated with the adoption of Route 201, as resources for this route were included in the FY25 budget. are reallocated from the current school route overflow capacity.

**Recommendation**

Staff recommend that the Projects and Services Committee recommend the Board of Directors set a public hearing to hear public comments regarding the formalization of Route 201.

**AGENDA**

**ITEM 6**

STAFF REPORT

SUBJECT: Potential Summer 2025 Service Modifications

FROM: Michael Tobin, Director of Operations  
Cyrus Sheik, Senior Transit Planner

DATE: October 28, 2024

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**Action Requested**

This is an informational item.

**Background**

The *Wheels-in-Motion* service changes were implemented in March 2024; the changes were based on feedback received after a month-long outreach effort that took place in Fall 2023. The route and schedule changes aligned the Wheels service frequencies to match those of the post-Pandemic BART schedule, restored several routes that were suspended due to the Pandemic, expanded the service footprint to more areas of the community, and added frequency on Weekends.

With those major changes having been completed, the service change efforts can now resume a cycle where smaller-scale changes are implemented on a periodic basis. Such changes may be recommended based on factors such as new developments, input from customers and front-line staff, and/or evolving operational conditions. If there are no additional resources or revenues forecasted, any proposed changes will need to be cost-neutral in their implementation.

**Potential Service / Route Modifications for 2025**

The two “Rapid” branded routes 10R and 30R form the spine of the Wheels system, connecting Livermore with Pleasanton and Dublin, respectively, and carrying over half of the total fixed-route ridership. With this, the focus on the next round of service changes is on these routes in particular, to ensure that they are optimal, both with regard to customer utility as well as operational reliability. Staff is looking at how these routes serve the downtown Pleasanton area, as well as East Avenue in Livermore, respectively.

**Downtown Pleasanton Service**

This area is served by routes 8 and 10R. The 10R connects the downtown with Livermore to the east, as well as north Pleasanton to the west – including the East Dublin/Pleasanton BART hub – with service seven days a week at a typical frequency of 20 minutes. The 8 connects the downtown with Vintage Hills to the east, and with Hopyard Road to the northwest, also serving BART, on service frequencies of 40-60 minutes, seven days a week.



*Current Routing of 10R in Downtown Pleasanton*

The downtown Pleasanton area has been presenting an increasing operational challenge to the Wheels service, particularly for Route 10R, whose alignment serves the core of downtown including Neal, Peters, and Main Streets. Many street-closure events take place around the year along or around Main Street, and the car queuing into the Meadowlark Dairy on Neal Street causes delays and poses ongoing safety-related challenges with making turns and serving bus stops. Various detours and bus stop closures to avoid these issues have resulted in inconsistent service delivery and schedule delays, thus negatively impacting customers and further stretching resources.

Upon reviewing this situation and evaluating potential alternatives, Staff is evaluating realigning Route 10R out of Downtown Pleasanton, so that instead of traveling along Stanley Boulevard – First Street – Neal Street – Peters Avenue – Saint John Street – Main Street – Santa Rita Road (and vice versa), the route would use a more direct path along the northern perimeter of the downtown, traveling Stanley Boulevard – Main Street – Santa Rita Road.



*Potential Realignment of 10R in Downtown Pleasanton*

While this would remove trunk line service from the southern portion of the downtown, the 10R would continue to serve the area via Main Street and Stanley Boulevard. Meanwhile, Route 8 would continue to serve the southern portion of the downtown area, along First Street. In addition, Staff is looking at potential options to extend or realign Route 8 in order to mitigate downtown coverage impacts from a Route 10R alignment change and ensure a transfer point between the two routes.

**East Avenue Service**

Currently, as the two “Rapid” branded routes 10R and 30R arrive into Livermore from the west, the 10R terminates (turns around) at the Livermore Transit Center, whereas the 30R continues to East Avenue and terminates at East Avenue & Vasco Road in front of the Lab. It is important to note the 30R does not turn into the Livermore Transit Center and instead stays on Railroad Ave.

This is positive for residents of East Avenue traveling to/from Las Positas College or Dublin Blvd (which is served by the 30R). However, the current route network necessitates a transfer for East Avenue passengers traveling to/from central Livermore (Railroad Avenue/Stanley Boulevard corridor), which features a range of local commercial uses, including retail, restaurants, and health care. Also, the fact that the 30R does not go into the Transit Center makes it somewhat disconnected from the local Livermore routes, making timed transfers less convenient.

With this in mind, Staff are collecting data to determine whether the riders on East Avenue would be better served by the 10R instead of the 30R. If the data points in favor of a switch, the necessary public outreach would be conducted and a recommendation would likely be made to that effect. In conjunction with this, both lines would be routed through the Transit Center for ease of timed transfers.

The following table summarizes the conceptually proposed service adjustments at this time.

<b>POTENTIAL 2025 SERVICE ADJUSTMENTS BY ROUTE</b>	
8	Extend or realign route to improve downtown and crosstown connectivity (TBD)
10R	Realign to direct routing Stanley Boulevard > Main Street v.v.
10R	Extend route to East Avenue
30R	Terminate route at Livermore Transit Center

Map illustration(s) of proposed routing adjustments are shown in Attachment 1 (upcoming).

### **Implementation**

The target implementation date at this time is the summer signup, beginning on or around June 1, 2025.

### **Budget**

Depending on the final recommendation, there may be a small fiscal impact which will be determined at a later time.

### **Next Steps**

Staff will deploy an onboard survey on East Avenue to gather relevant origin and destination information, and reach out to front-line staff, in order to gather input on the conceptual service changes described above, as well as any other desired adjustments to the Wheels service. Once the data has been collected and analyzed, a final recommendation will be developed and presented to the Committee in early winter. If the final iteration of the recommended service changes to the level of a major service change per LAVTA’s Title VI policy, then staff will conduct a formal public outreach process culminating in a public hearing.

### **Recommendation**

None at this time.

**AGENDA**

**ITEM 7**



# LAVTA COMMITTEE ITEMS - November 2024 - March 2025

## Projects & Services Committee

### November

	Action	Info
Minutes	X	
Fixed Route Ridership Report		X
One Seat Ride Program	X	
2025 Marketing Plan		X

### December

	Action	Info
Minutes	X	
*Typically December committee meetings are cancelled		

### January

	Action	Info
Minutes	X	
FY25 Bus Purchase		X
June 2025 Draft Service Change		X

### February

	Action	Info
Minutes	X	
Quarterly Fixed Route Ridership Report		X
Draft Title VI Plan		X

### March

	Action	Info
Minutes	X	
Final Title VI Plan	X	