

MINUTES OF THE SEPTEMBER 9, 2024 LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order and Pledge of Allegiance

The meeting was called to order by Chair Evan Branning at 4:00pm.

2. Roll Call of Members

Members Present

Evan Branning – City of Livermore

Jean Josey – City of Dublin

John Marchand – City of Livermore, Alternate

Karla Brown – City of Pleasanton

Julie Testa – City of Pleasanton

Michael McCorriston – City of Dublin

Members Absent

David Haubert – County of Alameda

3. Meeting Open to Public

No public comments received.

4. July Tri-Valley Accessible Advisory Committee Minutes

Staff reported on the minutes of the July 10, 2024, Tri-Valley Accessible Advisory Committee (TAAC) meeting. Agenda items included the Election of Chair and Vice Chair. The new Chair is Shawn Costello and Vice Chair is Esther Waltz. Other items discussed at the meeting were Wheels Access Mobility Management RFP, PAPCO Report, and service updates and concerns.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. **Minutes of the July 1, 2024 Board of Directors meeting.**

B. **Treasurer’s Report for June 2024 (Preliminary) and July 2024**

The Board of Directors approved the LAVTA Preliminary Treasurer’s Report for June 2024 and Treasurer’s Report for July 2024.

C. **LAVTA’s Remote Work Policy**

The Board of Directors approved Resolution 25-2024 and the Remote Work Policy.

D. **Legislative Update**

This was informational only.

E. **August 2024 Service Change Update**

This was informational only.

Public Comment was opened by Chair Evan Branning.

Public comments by email were received from Donovan Foreman under Agenda Item 5.C. The comments were read verbatim and posted online. Donovan Foreman provided feedback on additional PTO for exempt LAVTA management employees and requested more transparency with the Board and public.

Staff shared that the administrative leave policy was part of the personnel policy brought to and approved by the Board in July 2024.

Motion/Second: Brown/McCorrison

Aye: Josey, Testa, McCorrison, Marchand, Brown, Branning

No: None

Abstain: Marchand (Only Agenda Item 5.A.)

Absent: Haubert

6. 2024 FTA Triennial Review

Executive Director Christy Wegener informed the 2024 FTA Triennial Review covered Fiscal Years 2022, 2023, and 2024. The final report describes 23 areas of interest to the federal government and LAVTA was not found to have any deficiencies or findings.

This was informational only.

7. Operations & Maintenance RFP Update

Staff provided a high-level overview on the Operations and Maintenance (O&M) Request for Proposal (RFP) and noted that the RFP was released on September 3, 2024, and LAVTA is limited in what can be spoken about. The last O&M RFP contract was issued to MV Transportation in 2017 with commencement on July 1, 2018, and all four additional option years were exercised. Many agreement modifications took place during that time and the current option year ends on June 30, 2025. Staff provided the timeline for the new RFP noting the contract is expected to be awarded in March 2025; staff also provided an overview of the evaluation scoring criteria outlined in the RFP. Legal Counsel reminded the Board of Directors of their role in the procurement process.

The item was discussed by the Board of Directors and staff.

This was informational only.

8. Award of On-Call Task Order # 3 to Kimley-Horn & Associates for Cloud-Based Transit Signal Priority Design and Engineering Services

The Board of Directors approved Resolution 24-2024, authorizing the Executive Director to execute Task Order #3 with Kimley-Horn & Associates for design, engineering, project management and coordination services for the Cloud-Based Transit Signal Priority Upgrade and Expansion Project.

Motion/Second: Brown/Marchand

Aye: Josey, Testa, McCorriston, Marchand, Brown, Branning

No: None

Abstain: None

Absent: Haubert

9. Executive Director's Report

Executive Director Christy Wegener provided a brief overview of the Executive Director's Report that was included in the packet. Wegener reported that LAVTA had a fleet issue the prior week. Wegener also noted marketing activities for LAVTA, a future regional transportation measure, and Strategic Plan contract award. Lastly, Wegener announced Mahtaab (Mahi) Bath was selected to receive a \$10,000 scholarship from the American Public Transportation Foundation.

10. Matters Initiated by the Board of Directors

None.

11. Next Meeting Date is Scheduled for: October 7, 2024

12. Adjournment

Meeting adjourned at 4:46pm