

**S T A F F   R E P O R T**

SUBJECT: Set Board of Director Meeting Dates for 2025

FROM: Christy Wegener, Executive Director

DATE: November 4, 2024

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**Action Requested**

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2025.

**Background**

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, a few meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month-by-month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 6, 2025

February 3, 2025

March 3, 2025

April 7, 2025

May 5, 2025

June 2, 2025

July 7, 2025

August 4, 2025 (August meetings are typically cancelled)

September 8, 2025 (Labor Day Holiday falls on Monday, September 1, 2025)

October 6, 2025

November 3, 2025

December 1, 2025

**Recommendation**

Staff recommends the Board of Directors adopt the above meeting calendar for 2025.