

# MINUTES OF THE OCTOBER 7, 2024 LAVTA BOARD OF DIRECTORS MEETING

## 1. Call to Order and Pledge of Allegiance

The meeting was called to order by Chair Evan Branning at 4:00pm.

## 2. Roll Call of Members

### Members Present

Evan Branning – City of Livermore

Jean Josey – City of Dublin

Karla Brown – City of Pleasanton

Julie Testa – City of Pleasanton

David Haubert – County of Alameda (departed at 4:40pm)

Michael McCorriston – City of Dublin

### Members Absent

Brittni Kiick – City of Livermore

## 3. Meeting Open to Public

No public comments received.

## 4. September Tri-Valley Accessible Advisory Committee Minutes

Chair Shawn Costello reported on the minutes of the September 4, 2024, Tri-Valley Accessible Advisory Committee (TAAC) meeting. Discussed at the meeting were August service changes (10R Detour), PAPCO report, and service updates and concerns.

## 5. Consent Agenda

**Recommend approval of all items on Consent Agenda as follows:**

A. **Minutes of the September 9, 2024 Board of Directors meeting.**

B. **Treasurer’s Report for August 2024**

The Board of Directors approved the August 2024 Treasurer’s Report.

C. **Approval of Resolutions Authorizing LAVTA to Apply for Alameda County Transportation Commission 2026 Comprehensive Investment Program (CIP) Funding for the Atlantis Facility Construction and Rutan Facility Security Gate Replacement Project**

The Board of Directors approved Resolutions 28-2024 and 29-2024, authorizing LAVTA to apply to Alameda CTC for 2026 CIP funding for the Atlantis Facility Construction Project and the Rutan Facility Security Gate Replacement Project.

D. **Capital Projects Update**

This was informational only.

**E. Strategic Plan Update**

This was informational only.

The item was discussed by the Board of Directors and staff.

Motion/Second: McCorriston/Josey

Aye: Josey, Testa, McCorriston, Brown, Branning, Haubert

No: None

Abstain: None

Absent: Kiick

**6. DBE Policy Update**

Staff provided a Disadvantaged Business Enterprise (DBE) Policy update to the Board of Directors and informed that the Department of Transportation revised Title 49 of the Code of Federal Regulations (CFR) Part 26. Staff highlighted all the changes to LAVTAs DBE program. The updated DBE policy will be submitted to the Federal Transit Administration (FTA) by October 9, 2024.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved Resolution 29-2024 and the updated DBE policy.

Motion/Second: Josey/Brown

Aye: Josey, Testa, McCorriston, Brown, Branning, Haubert

No: None

Abstain: None

Absent: Kiick

**7. Contract Award for Rutan Facility Hydrogen Retrofit Project #2024-06**

Staff informed that LAVTA posted this Invitation for Bid (IFB) for the Rutan Facility Hydrogen Retrofit Project on LAVTA's Bonfire online procurement portal. Sealed bids in response to the IFB were due on September 6 at 2:00pm. LAVTA received bids from three firms and the lowest bid was submitted by Reliable Monitoring Services (dba RMS Construction dba RMS Life Safety) in the amount of \$673,526 and was found to be responsive and responsible by LAVTA's Legal Counsel and staff. Funding for this project is included in LAVTA's FY25 capital budget.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved Resolution 27-2024 to (1) award a contract to Reliable Monitoring Services dba RMS Construction dba RMS Life Safety, the lowest responsive and responsible bidder for the LAVTA Rutan Facility Hydrogen Retrofit Project #2024-06, for a total contract award of \$673,526.00; (2) authorize the Executive Director to sign the contract and issue an NTP to RMS Construction; and (3) approve a 15% project contingency of \$101,028.90 to be used at the discretion of the Executive Director.

Motion/Second: McCorriston/Testa

Aye: Josey, Testa, McCorriston, Brown, Branning, Haubert  
No: None  
Abstain: None  
Absent: Kiick

**8. Executive Director's Report**

[David Haubert, from County of Alameda, departed during Executive Director's Report.]

Executive Director Christy Wegener provided a brief overview of the Executive Director's Report that was included in the packet. Wegener reported that LAVTA's ridership is still strong and showed Bay Area ridership recovery data from various agencies for a comparison. Wegener also noted marketing activities, gave an update on the regional transportation measure discussions, passing the California Highway Patrol audit, and training. Lastly, Wegener announced LAVTA's Director or Finance was selected as Vice-Chair of the Cal-TIP Member Services Committee.

The item was discussed by the Board of Directors and staff.

**9. Matters Initiated by the Board of Directors**

None.

**10. Next Meeting Date is Scheduled for: November 4, 2024**

**11. Adjournment**

Meeting adjourned at 4:48pm