

MINUTES OF THE SEPTEMBER 24, 2024
LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING

1. Call to Order and Pledge of Allegiance

Committee Chair Michael McCorriston called the meeting to order at 4:00pm.

2. Roll Call of Members

Members Present

Julie Testa, City of Pleasanton
John Marchand, City of Livermore, Alternate
Michael McCorriston, City of Dublin

3. Meeting Open to Public

No public comments received.

4. Minutes of the August 27, 2024 Meeting of the F&A Committee

Motion: Testa/McCorriston
Aye: Testa, McCorriston, Marchand
No: None
Abstain: None
Absent: None

5. Treasurer's Report for August 2024

The Finance and Administration Committee recommend forwarding the August 2024 Treasurer's Report to the Board for approval.

Motion: Marchand/Testa
Aye: Testa, McCorriston, Marchand
No: None
Abstain: None
Absent: None

6. DBE Policy Update

Staff provided a Disadvantaged Business Enterprise (DBE) Policy update to the Finance and Administration Committee and informed that the Department of Transportation revised Title 49 of the Code of Federal Regulations (CFR) Part 26. Staff highlighted all the changes to LAVTAs DBE program. The updated DBE policy will be submitted to the Federal Transit Administration (FTA) by October 9, 2024.

The item was discussed by the Committee Members and staff.

The Finance and Administration Committee recommend forwarding Resolution 30-2024 and the updated DBE policy to the Board of Directors for approval.

Motion: Testa/Marchand
Aye: Testa, McCorriston, Marchand
No: None
Abstain: None
Absent: None

7. Approval of Resolutions Authorizing LAVTA to Apply for Alameda County Transportation Commission 2026 Comprehensive Investment Program (CIP) Funding for the Atlantis Facility Construction and Rutan Facility Security Gate Replacement Project

Staff informed that LAVTA identified two transit infrastructure priorities to apply for: Atlantis Facility Construction (\$2,000,000) and Rutan Facility Security Gate Replacement at (\$671,250).

The item was discussed by the Committee Members and staff.

The Finance and Administration Committee recommended forwarding Resolutions 28-2024 and 29-2024, authorizing LAVTA to apply to for Alameda CTC 2026 CIP funding for the Atlantis Facility Construction Project and the Rutan Facility Security Gate Replacement Project to the Board of Directors for approval.

Motion: Marchand/Testa
Aye: Testa, McCorriston, Marchand
No: None
Abstain: None
Absent: None

8. Contract Award for Rutan Facility Hydrogen Retrofit Project #2024-06

Staff informed that LAVTA posted this Invitation for Bid (IFB) on LAVTA's Bonfire online procurement portal. Sealed bids in response to the IFB were due via Bonfire on September 6 at 2:00pm. LAVTA received bids from three firms and the lowest bid was submitted by Reliable Monitoring Services (dba RMS Construction dba RMS Life Safety) in the amount of \$673,526 and was found to be responsive and responsible by LAVTA's Legal Counsel and staff. Funding for this project is included in LAVTA's capital budget.

The item was discussed by the Committee Members and staff.

The Finance and Administration Committee referred Resolution 27-2024 to the Board of Directors for approval to: (1) award a contract to Reliable Monitoring Services dba RMS Construction dba RMS Life Safety, the lowest responsive and responsible bidder for the LAVTA Rutan Facility Hydrogen Retrofit Project #2024-06, for a total contract award of \$673,526.00; (2) authorize the Executive Director to sign the contract and issue an NTP to RMS Construction; and (3) approve a 15% project contingency of \$101,028.90 to be used at the discretion of the Executive Director.

Motion: Marchand/Testa
Aye: Testa, McCorriston, Marchand
No: None

Abstain: None
Absent: None

9. Preview of Upcoming F&A Committee Agenda Items

10. Matters Initiated by Committee Members

None.

11. Next Meeting Date is Scheduled for: October 22, 2024

Meeting adjourned at 4:38pm