

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551**

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE WHOLE

COMMITTEE MEMBERS

**DAVID HAUBERT – CHAIR
JEAN JOSEY**

**KARLA BROWN – VICE CHAIR
EVAN BRANNING**

DATE: Monday, April 22, 2024

PLACE: LAVTA Offices, Diana Lauterbach Room
1362 Rutan Court, Suite 100, Livermore

TIME: 4:00 p.m.

TELECONFERENCE LOCATIONS

Scott Haggerty Heritage House
4501 Pleasanton Avenue
Pleasanton CA. 94566

Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the Projects and Services Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

MEETING PROCEDURE

This Projects and Service Committee meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, www.zoom.us.

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, April 22, 2024 at frontdesk@lavta.org. Please include “Public Comment – 4/22/2024” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:

<https://zoom.us/j/85868238171>

Passcode: PS1362Mtg

- To supplement a PC, Mac, tablet or device without audio, please also join by phone:

Dial: 1 (669) 900-6833

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Passcode: 622062

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

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Dial: 1 (669) 900-6833

Webinar ID: 858 6823 8171

Passcode: 622062

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 22, 2024 to frontdesk@lavta.org. Please include “Public Comment – 4/22/2024” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the March 25, 2024 Meeting of the P&S Committee.

Recommendation: Approval

5. Gannett Flemming Task Order 3: Construction Management Services for Rutan Maintenance Bay Hydrogen Retrofit Project

Recommendation: Staff recommends that the Projects and Services Committee approve and forward to the Board Task Order 3 with Gannett Fleming for Construction Management services for the Rutan Maintenance Bay Hydrogen Retrofit project, for a not-to-exceed amount of \$242,358 which includes a contingency amount of \$22,033 to be used at the discretion of the Executive Director.

6. Las Positas College Memorandum of Understanding

Recommendation: Staff requests the Projects and Services Committee recommend the Board of Directors authorize the Executive Director to execute the fourth two-year Memorandum of Understanding with the Chabot-Las Positas Community College District for the continuation of the Las Positas College Student Transit Pass Program.

7. Youth Ride Free Summer Promotion Pilot

Recommendation: Staff recommends that the Projects and Services Committee hear the staff report and provide feedback on the proposed Youth Ride Free Summer 2024 Promotion Pilot.

8. Preview of Upcoming P&S Committee Agenda Items

9. Matters Initiated by Committee Members

10. Next Meeting Date is Scheduled for: May 27, 2024

11. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

<u>/s/ Jennifer Suda</u>	<u>4/18/2024</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4

MINUTES OF THE MARCH 25, 2024
LAVTA PROJECTS AND SERVICES COMMITTEE MEETING

1. Call to Order and Pledge of Allegiance

Committee Member Jean Josey called the meeting to order at 4:00pm

Board Secretary informed that Vice Chair Karla Brown was participating remotely and will use the just cause exception under AB 2449, due to contagious illness. The Projects and Services Committee voted on the motion.

Motion: Branning/Josey

Aye: Josey, Branning

No: None

Abstain: None

Absent: Haubert, Brown

2. Roll Call of Members

Members Present

Jean Josey, City of Dublin

Karla Brown, City of Pleasanton

Evan Branning, City of Livermore

Members Absent

David Haubert, Alameda County

Pledge of Allegiance was completed after Roll Call.

3. Meeting Open to Public

No comments received.

4. Minutes of the February 26, 2024 Meeting of the P&S Committee.

Motion: Branning/Brown

Aye: Josey, Branning, Brown

No: None

Abstain: None

Absent: Haubert

5. Dial-A-Ride Customer Satisfaction Survey 2023

Staff provided a PowerPoint presentation regarding the Dial-A-Ride Customer Satisfaction Survey 2023 that gave an overview of the methodology, means ratings, graphs and summary of findings. There were 272 surveys conducted (229 over the phone and 43 online surveys).

The item was discussed by Projects and Services Committee and staff. The Committee Members suggested drivers try to promote the My Transit App. The Committee also requested that Staff add in detail when the report goes to the Board.

Staff recommended the survey be conducted every two years.

Vice Chair Karla Brown recommended forwarding the Dial-A-Ride Customer Satisfaction Survey 2023 to the Board of Directors with requested data and that the survey be performed every other year, with the next survey in 2026.

Motion: Branning/Brown

Aye: Josey, Branning, Brown

No: None

Abstain: None

Absent: Haubert

6. Wheels Service to the 2024 Alameda County Fair

The Projects and Services Committee forwarded a recommendation to the LAVTA Board of Directors to operate a dedicated shuttle during the 2024 Alameda County Fair.

Motion: Branning/Brown

Aye: Josey, Branning, Brown

No: None

Abstain: None

Absent: Haubert

7. Emerald High School Service

Staff provided a PowerPoint presentation regarding Emerald High School (EHS) service that gave an overview of the background, assumptions, proposed route maps and next steps. Staff noted that the new route will start as a pilot program and it is estimated in the winter of 2025 a public hearing to formalize the new service will be required.

The item was discussed by Projects and Services Committee and staff. Committee Member Jean Josey requested the EHS route potentially be modified to serve an additional Dublin neighborhood in Positano. Staff will monitor requests for service from that area but would advise against modifying the pilot route at this time.

This was informational only

8. Long Range Transit Plan

Executive Director Christy Wegener informed the Projects and Services Committee that staff cleaned up Long Range Transit Plan (LRTP) document typos, added a new micro-transit zone in Hacienda (Pleasanton), mentioned interim service changes as developments occur, and clarified language about the Go Tri-Valley program and potential modifications when micro-transit is launched.

The item was discussed by Projects and Services Committee and staff.

The Projects and Services Committee endorsed and recommended forwarding

2023-2034 LAVTA LRTP to the Board of Directors for approval, with a correction to be made on page 32 so the report no longer states there is no BART connection from the Pleasanton ACE Station.

Motion: Branning/Brown
Aye: Josey, Branning, Brown
No: None
Abstain: None
Absent: Haubert

9. Preview of Upcoming P&S Committee Agenda Items

10. Matters Initiated by Committee Members

None.

11. Next Meeting Date is Scheduled for: April 22, 2024

12. Adjourn

Meeting adjourned at 5:09pm

AGENDA

ITEM 5

STAFF REPORT

SUBJECT: Gannett Flemming Task Order 3: Construction Management Services for Rutan Maintenance Bay Hydrogen Retrofit Project

FROM: David Massa, Capital Projects Manager

DATE: April 22, 2024

Action Requested

Staff requests that the Projects and Services Committee recommend the Board of Directors approve Task Order 3 with Gannett Fleming for Construction Management Services of the Rutan Maintenance Bay Hydrogen Retrofit Project.

Background

LAVTA staff are preparing for the implementation of the Agency’s Innovative Clean Transit (ICT) plan, which charts the course for a 100% zero-emissions hydrogen fuel-cell fleet (FCEB) by 2034, with the first fuel-cell bus purchase made in FY25. As staff prepares for the Agency’s first fuel cell bus order, it is necessary that the requisite operations and maintenance infrastructure are in place to safely fuel and maintain these buses. This infrastructure includes both a hydrogen fueling station as well as safety equipment to maintain buses with this type of technology.

In order to accomplish this, LAVTA is moving forward with designing and constructing the Atlantis hydrogen fueling station, the funding for which was secured in 2022. Furthermore, LAVTA is currently seeking additional grant funding to construct the Atlantis Operations and Maintenance Facility which has been designed with a FCEB fleet in mind. With the anticipated arrival of the FCEB’s in 2026 LAVTA will need a place to maintain those buses until Atlantis can be built. Given the gap in the timeline for Atlantis it is necessary that the agency retrofit two maintenance bays at the existing Rutan facility.

Discussion

Design for the Rutan Maintenance Bay Hydrogen Retrofit Project was completed in 2023 and is currently in permitting with the City of Livermore; it includes new hydrogen fuel detection, alarms, and mechanical ventilation in two maintenance bays. In April 2024, staff-initiated Task Order 2 with on-call contractor Gannett Flemming for Construction Administration services, including preparation of the bid package for review and approval by LAVTA, providing assistance during bid process, as well as reviewing and evaluating bids ensure that they are complete and accurate. Now that design is complete and construction administration services for the project are underway, the next step is to secure Construction Management services.

Below are a few of the items included in Construction Management services.

- Meet with Design team for kickoff meeting, and monthly for progress, updates, questions, conflicts, and coordination.
- Conduct preconstruction and construction progress meetings. Produce meeting agendas and minutes.
- Review contractors progress schedule and schedule updates.
- Identify potential change order conditions, review with the LAVTA for merit and accuracy. Prepare change bulletins for LAVTA review and acceptance.
- Ensure permits are in place and the contractor remains in compliance with all stipulations as identified by the regulatory agencies.
- Coordination with LAVTA representatives for any operation needs.
- Verification of proper safety measures in place prior to work commencement.
- Tracking that material installed in compliance with approved submittals.
- Final inspection

Staff have worked with on-call contractor Gannett Flemming on Task Order 3, which is included as Attachment 1 and details the scope of services to be performed.

Fiscal Impact

Funds for the Rutan Facility Hydrogen Retrofit are included in the FY19 LCTOP, FY20 LCTOP, and FTA grants totaling \$1,475,135. The total cost for Construction Management Rutan Maintenance Bay Hydrogen Retrofit is \$242,358; this amount includes 10% or \$22,033 for contingency. The funding for this project is included in LAVTA's FY24 approved capital budget.

Recommendation

Staff recommends that the Projects and Services Committee approve and forward to the Board Task Order 3 with Gannett Fleming for Construction Management services for the Rutan Maintenance Bay Hydrogen Retrofit project, for a not-to-exceed amount of \$242,358 which includes a contingency amount of \$22,033 to be used at the discretion of the Executive Director.

Attachments:

1. Gannett Fleming Task Order 3



Oakland Office
 155 Grand Ave Suite 504, Oakland, CA
 94612
 P (510) 701-2266

gannettfleming.com

April 3, 2024

David Massa
 Capital Projects Manager
 Livermore Amador Valley Transit Authority
 1362 Rutan Court, Suite 100
 Livermore, Ca. 94551
 925-455-7568 Office

Regarding: Construction Management and Inspection Support Proposal
 Livermore Amador Valley Transit Authority (LAVTA) Rutan Facility Hydrogen Gas Detection
 Retrofit Project

Dear Mr. Massa,

I am pleased to provide you construction services for your Livermore Amador Valley Transit Authority (LAVTA) Rutan Facility Hydrogen Gas Detection Retrofit Project. As we discussed and my understanding of the project, LAVTA is continuing their implementation of the Agency's Innovative Clean Transit (ICT) plan, which charts the course for a 100% zero-emissions fleet. With the two maintenance bays to be retrofitted to support a hydrogen fleet, Gannett Fleming design will provide new hydrogen fuel detection and mechanical ventilation for the hydrogen system in two current maintenance bays at the Rutan facility. These bays will be able to bridge the gap between the procurement of our FCEB fleet beginning in 2025 and the construction of the new maintenance facility at Atlantis pending successful grant application. With the new retrofit bays, as well as the construction of the hydrogen fueling station, LAVTA can begin its transition to the FCEB fleet.

To monitor and provide construction management / resident engineering / Inspection services, we have identified **Mr. Felix Ajayi**. Felix brings over 27 years of experience in our Municipality, Transit and Transportation industry (please find attached resume). Felix will be supported by our Office Engineer Ellen Pretrini with the document control efforts. The following outlines the some of the general Management Services that Gannett Fleming will provide LAVTA for overseeing and managing the Rutan Facility Hydrogen Gas Detection Retrofit Project during pre-construction and construction phases:

Scope of Work

Construction Management / Resident Engineer / Inspection

Pre-Construction Phase

- Assist with the preparation of the Bid package for review and approval by LAVTA.
- Provide assistance during Bid process, review and evaluate bids for completeness and accuracy, and assist with the selection of the responsible bidder.
- Assist with issuance of the contract.
- Meet with Design team for kickoff meeting, and monthly for progress, updates, questions, conflicts, and coordination.

Construction Phase

- Conduct preconstruction and construction progress meetings. Produce meeting agendas and minutes.



- Review contractor progress payment request for accuracy and quantity completion. Process to LAVTA for payment.
- Review and coordinate submittal and RFI's.
- Review contractors progress schedule and schedule updates.
- Identify potential change order conditions, review with the LAVTA for merit and accuracy. Prepare change bulletins for LAVTA review and acceptance.
- Review contract drawing and specification and ensure contractor compliance.
- Ensure permits are in place and contractor remains in compliance with all stipulations as identified by the regulatory agencies.
- Coordinate and conduct regulatory inspections and meetings.
- Coordination with LAVTA representatives for any operation needs.
- Complete project close-out requirements to include punch list, as-built drawings, final payment, and project acceptance.
- Inspector will represent LAVTA by enforcing compliance and verifying proper installation of the appurtenances per the approved plans and specifications.
- Detailed Report of daily inspection, identifying contract manpower tracking, equipment tracking, quantity installed, notes of work complete, safety corrections (as applicable), visitor log, and delay notation (as applicable).
- Pre, post and progress photo documentation
- Verification of installation to applicable governing documents
- Verification of installation per RFI's and approved change conditions.
- Tracking that material installed in compliance with approved submittals.
- Coordinate field issues as needed with the LAVTA project manager, providing resolution solutions.
- Coordination of field work with LAVTA
- Verification of proper safety measures in place prior to work commencement.
- Final inspection

Schedule

The anticipated project schedule is based on a construction start of May 1, 2024, with a total duration expected to be 6 months. We have prepared the attached fee schedule which is based on a standard 8-hour workday, for a duration anticipated through November 29, 2024. Should services extended beyond the 8-hour workday or if night and weekend work is required, rates will be billed based on our overtime premiums.

Compensation

The Total lump sum fee for this project including other direct cost is **220,325\$**

Thank you again for the opportunity to support you and the Livermore Amador Valley Transit Authority (LAVTA). Should you have any questions, please feel free to contact me at mmanjarekar@gfnet.com or (562) 443-0918.



Sincerely,

A handwritten signature in black ink, appearing to read "Mandar Manjarekar", written over a horizontal line.

Mandar Manjarekar, PE, PMP
Project Manager, Facilities West
(562)-443-0918

AGENDA

ITEM 6

STAFF REPORT

SUBJECT: Las Positas College Memorandum of Understanding

FROM: Christy Wegener, Executive Director

DATE: April 22, 2024

Action Requested

Staff requests that the Projects and Services Committee recommend the Board of Directors authorize the Executive Director to execute a fourth two-year Memorandum of Understanding (MOU) between LAVTA and the Chabot-Las Positas Community College District for the continuation of the Las Positas College Student Transit Pass Program.

Background

In November 2017, the students of Las Positas College approved the Student Mobility Initiative to provide an ongoing funding source for the Las Positas Student Transit Pass Program. In 2018, both the LAVTA Board and the Board of Trustees of the Chabot-Las Positas Community College District approved entering into a two-year Memorandum of Understanding (MOU) to implement the program. The second two-year MOU was approved in 2020, and a third was approved at the end of the Spring 2022 semester. The current MOU expires at the end of May 2024 and must be renewed for a fourth two-year term for the program to continue.

Discussion

The Las Positas College Student Transit Pass program has been highly successful in attracting student riders to Wheels and Rapid routes. Both parties have been pleased with the program and desire to enter into another two-year MOU. The MOU has been updated for this new two-year term and is included as Attachment 1.

Fiscal Impact

Under the terms of the Student Mobility Initiative, full-time students pay \$9.00 per term and part time students pay \$8.00 per term as part of their student fees. Under the terms of this MOU renewal, Las Positas will collect and remit those fees to LAVTA within 60 days following the start of each term. It is anticipated that the fee will generate approximately \$175,000 per year depending on full and part time enrollment.

Recommendation

Staff requests the Projects and Services Committee recommend the Board of Directors authorize the Executive Director to execute the fourth two-year Memorandum of Understanding with the Chabot-Las Positas Community College District for the continuation of the Las Positas College Student Transit Pass Program.

Attachments:

1. Draft Memorandum of Understanding

MEMORANDUM OF UNDERSTANDING

Livermore Amador Valley Transit Authority and Chabot-Las Positas Community College District, Las Positas College

This Memorandum of Understanding (MOU) for the Las Positas College Student Mobility Initiative is entered between Livermore Amador Valley Transit Authority (LAVTA), a joint powers authority, and the Chabot-Las Positas Community College District, Las Positas College herein "Las Positas College."

RECITALS

LAVTA provides public transit service within the cities of Dublin, Livermore, Pleasanton, and the immediately adjacent unincorporated areas of Alameda County within its jurisdiction, by offering local, intercity, and interregional express bus services, including service to Las Positas College with connections to the Bay Area Rapid Transit (BART) and Altamont Corridor Express (ACE) trains.

Las Positas College serves approximately 9,000 students providing educational opportunities and support for completing of students' transfer, associate degree, basic skills, career technical education, and retraining goals. Las Positas College recognizes the value of public transportation in meeting sustainability goals and facilitating travel to and from the college.

LAVTA and Las Positas College desire to enter into this MOU to continue implementation of the Las Positas College Student Mobility Initiative passed in 2017, which allows all Las Positas College students the privilege of boarding the Wheels and Rapid fixed route system by presenting approved identification after paying the transportation fee each term upon enrollment. The goal of the MOU is to support Las Positas College's commitment to open access and sustainability as affirmed by the college's mission and values statement. Furthermore, an additional purpose of the MOU is to support LAVTA in providing public transportation to the Tri-Valley communities of Dublin, Livermore, and Pleasanton and the adjacent unincorporated areas of Alameda County.

NOW, THEREFORE, in consideration of the promises herein, the parties agree as follows:

Las Positas College

1. Las Positas College will provide photo identification cards free of charge to all students upon submission of an admission application and issuance of a student identification number. Lost or stolen identification cards will be reissued free of charge.
2. Las Positas College will provide and affix term-specific stickers on the photo identification cards.
3. Las Positas College students enrolled in six or more units per term will pay a transportation fee of \$9.00 per term. Students enrolled in less than six units per term will pay an \$8.00 fee per term.
4. Las Positas College will assess the transportation fee each term.
5. Las Positas College anticipates collecting approximately \$175,000 in transportation fees annually. The dollar amount is subject to change based on total student enrollment and course registration.
6. Within 60 days of the start of each term (fall, spring and summer), Las Positas College will provide LAVTA with documentation of the number of students enrolled in each category of transportation fee payment (\$9.00 and \$8.00) and will remit to LAVTA the total amount of transportation fees collected for that term.
7. Las Positas College will include public transportation information in the college catalog, class schedule, college orientation, and in a prominent location on the college website.
8. Las Positas College agrees to post, affix, or hang information regarding the availability of LAVTA transportation services on bulletin boards, display cabinets, and other pertinent locations on college property.
9. Las Positas College agrees to allow LAVTA to periodically set-up an informational table at the college to provide information about LAVTA transportation services.

LAVTA

1. LAVTA will provide access to transportation on all regularly scheduled Wheels and Rapid fixed route buses to students with a valid Las Positas College photo identification card bearing the term-specific sticker.
2. LAVTA bus operators will honor the presentation of a valid Las Positas College photo identification card with term-specific sticker as valid fare payment aboard all Wheels and Rapid fixed routes.
3. LAVTA will afford students the opportunity to present enrollment verification in lieu of a photo identification card to bus operators during the first two weeks of each term while they learn of and obtain a photo identification card with the current sticker.
4. LAVTA agrees to electronically display “Las Positas College” on the marquee or electronic signage on the Wheels and Rapid fixed route buses will that travel via Las Positas College.
5. LAVTA agrees to provide access to Wheels and Rapid fixed route bus service during summer, fall, and spring terms with a valid photo identification card bearing a sticker from the current term.
6. LAVTA agrees to provide access to Wheels and Rapid fixed route bus service during winter recess with a valid photo identification card with a term-specific sticker from the immediate preceding fall term or immediate subsequent spring term.
7. LAVTA agrees to provide access to Wheels and Rapid fixed route bus service during college holidays including, but not limited to, Martin Luther King Jr. Day, President’s Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Recess, and Winter Recess.
8. LAVTA agrees to provide Wheels and Rapid fixed route bus service to and from Las Positas College to the Bay Area Rapid Transit (BART) and to the

Livermore Transit Center connecting to the Altamont Corridor Express (ACE) trains.

9. In recognition of the in-kind value of Las Positas College’s commitment to promoting student use of Wheels and Rapid bus services as demonstrated in this MOU, LAVTA agrees to also permit Las Positas College faculty and staff access to Wheels and Rapid fixed route bus service upon presentation of a valid college-issued employee photo identification card during the term of this MOU.
10. LAVTA agrees to provide Wheels and Rapid fixed route bus service to and from Las Positas College every 20 minutes during peak hours on business days, subject to availability of funding and other service demands.
11. LAVTA agrees to provide Las Positas College with ridership figures for each term (fall, spring, and summer) within 45 days of the conclusion of the term.

THIS AGREEMENT is executed on the date and year as noted. This agreement shall be effective from May 29, 2024 through May 28, 2026.

Chabot-Las Positas Community College District, Las Positas College

Jonah Nicholas
Vice Chancellor, Business Services

Date

Livermore Amador Valley Transit Authority

Christy Wegener
Executive Director

Date

AGENDA

ITEM 7

STAFF REPORT

SUBJECT: Youth Ride Free Summer Promotion Pilot

FROM: Christy Wegener, Executive Director
David Mark, Director of Customer Experience

DATE: April 22, 2024

Action Requested

Staff requests the Committee hear the item and provide feedback on the Youth Ride Free Summer 2024 Promotion Pilot.

Background and Discussion

With summer around the corner and with new Wheels routes available throughout the Tri-Valley, LAVTA wants to make it easy for our youth riders to have access to safe and reliable transportation for their summer activities. Staff are developing a pilot Youth Ride Free summer campaign to rollout in June 2024 that would allow riders 18 and younger to ride free all summer long.

Across the Country and in the Bay Area, transit agencies push to continue youth ridership after school ends with free or reduced-cost summer fares for youth riders. Free or reduced cost youth pass programs (permanent or pilot) are offered at Tri Delta Transit, County Connection, WestCat, SMART, Santa Rosa City Bus, Sonoma County Transit, SamTrans, Sacramento Regional Transit, SFMTA, and San Luis Obispo.

Currently, all students in Livermore and low-income students in Dublin and Pleasanton have access to the Alameda CTC Student Transit Pass which allows for free rides on Wheels. This Youth Ride Free summer promotion would allow all Tri-Valley youth regardless of eligibility for the Alameda CTC pass to ride free all summer long. It would also be an opportunity to promote the new routes and services, as well as to generate ridership system-wide.

Fiscal Impact

In determining the fiscal impact of the promotion, staff looked at all data available related to youth bus ridership over the summer. Last year, just over 9,000 rides were taken on Wheels during the summer months (Alameda CTC Student Transit Pass data). The fiscal impact of not receiving funding for these trips would be approximately \$15,000.

Recommendation

Staff recommends that the Projects and Services Committee hear the staff report and provide feedback on the proposed Youth Ride Free Summer 2024 Promotion Pilot.

AGENDA

ITEM 8

LAVTA COMMITTEE ITEMS - May 2024 - September 2024

Projects & Services Committee

May	Action	Info
Minutes	X	
June	Action	Info
Minutes	X	
Fare Structure Changes	X	
On Call Task Order Contract Award Kimley Horn: Passenger Facilities Enhancement Project PS&E (A)	X	
July - Cancelled	Action	Info
August	Action	Info
Minutes	X	
September	Action	Info
Minutes	X	
Fixed Route Customer Satisfaction Survey	X	