

MINUTES OF THE MARCH 4, 2024 LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Chair Melissa Hernandez at 4:01pm.

2. Roll Call of Members

[Brittini Kiick, from City of Livermore, arrived during Roll Call of Members]

Members Present

Evan Branning – City of Livermore

David Haubert – County of Alameda

Brittini Kiick – City of Livermore (arrived at 4:02pm)

Melissa Hernandez – City of Dublin

Jean Josey – City of Dublin

Karla Brown – City of Pleasanton

Julie Testa – City of Pleasanton

3. Meeting Open to Public

No comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. **Minutes of the February 5, 2024 Board of Directors meeting.**

B. **Treasurer’s Report for January 2024**

The Board of Directors approved the January 2024 Treasurer’s Report.

Motion/Second: Brown/Kiick

Aye: Brown, Josey, Testa, Kiick, Branning, Haubert, Hernandez

No: None

Abstain: None

Absent: None

5. Contract Award for LAVTA Financial Auditing Services

Staff presented the Financial Auditing Services and informed the Finance and Administration Committee that two proposals were received, one from Maze and Associates and the other was Brown Armstrong. The contract would be for three years with four optional one-year extensions. LAVTA Staff and Chief Financial Officer Amber Johnson from County Connection interviewed the two firms and Maze and Associates scored slightly higher. Staff informed that the Finance and Administration Committee forwarded the recommendation to the full Board with one concern regarding the length of time Maze and Associates were LAVTAs financial auditing firm. Staff noted that Maze and Associates have been the agency’s auditor since 1996 and they rotate the lead auditor as well as other staff as required.

The item was discussed by the Board of Directors and staff. Director Julie Testa commented that, while she approved the auditing contract during the Finance Committee, she has had reservations and would like LAVTA to have a new auditing firm for fresh eyes especially since the two firms' ratings were very close. Director Jean Josey noted concerns that going with the same firm continuously will discourage new firms sending proposals.

The Board of Directors approved Resolution 06-2024, authorizing the Executive Director to enter into an agreement with Maze and Associates for the provision of financial auditing services for a three-year base term in a form approved by legal counsel.

Motion/Second: Haubert/Kiick

Aye: Brown, Josey, Kiick, Branning, Haubert, Hernandez

No: Testa

Abstain: None

Absent: None

6. Executive Director's Report

Executive Director Christy Wegener provided a brief overview of the Executive Director's Report that was included in the packet. She noted that ridership year over year continued to increase. LAVTA is implementing the new system network on March 23, 2024 and outreach will be conducted at different locations. The following events were noted: St. Patrick's Day Festivities on March 16-17, 2024, Transit Driver Appreciation Day on March 18, 2024, and celebrating Victoria Holt's 33 years driving for Wheels. Executive Director Christy Wegener informed that there will be a formal process per Title VI for adding the Emerald High School route.

Executive Director Christy Wegener explained that the updated monthly board statistics continue to be worked on by staff. Also highlighted were grants, legislative bills, and upcoming procurements.

The item was discussed by the Board of Directors and staff.

7. Matters Initiated by the Board of Directors

None.

8. Next Meeting Date is Scheduled for: April 1, 2024

9. Adjournment

Meeting adjourned at 4:43pm