

MINUTES OF THE FEBRUARY 27, 2024
LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING

1. Call to Order and Pledge of Allegiance

Committee Chair Julie Testa called the meeting to order at 4:05pm.

2. Roll Call of Members

Members Present

Julie Testa, City of Pleasanton

Melissa Hernandez, City of Dublin

Evan Branning, City of Livermore

3. Meeting Open to Public

No comments.

4. Minutes of the January 30, 2024 Meeting of the F&A Committee

Approved: Hernandez/Testa

Aye: Hernandez, Testa, Branning

No: None

Abstain: None

Absent: None

5. Treasurer's Report for January 2024

The Finance and Administration Committee recommended forwarding the January 2024 Treasurer's Report to the Board for approval.

Approved: Hernandez/Branning

Aye: Hernandez, Testa, Branning

No: None

Abstain: None

Absent: None

6. Contract Award for LAVTA Financial Auditing Services

Staff presented the Financial Auditing Services and informed the Finance and Administration Committee that two proposals were received, one from Maze and Associates and the other was Brown Armstrong. The contract would be for three years with four optional one-year extensions. LAVTA Staff and Chief Financial Officer Amber Johnson from County Connection interviewed the two firms and Maze and Associates scored slightly higher.

The item was discussed by the Committee Members and staff. Committee Members inquired what set the two firms apart in terms of scoring, protocol on being with the same firm for many years and requested an educational topic on procurements to be provided. Staff informed the Committee Members that Maze and Associates offer free training to clients and that was an area that set them apart. Staff did note that Maze and Associates have been LAVTAs auditing firm since 1996.

The Finance and Administration Committee approved and forwarded to the Board of Directors Resolution 06-2024, authorizing the Executive Director to enter into an agreement with Maze and Associates for the provision of financial auditing services for a three-year base term in a form approved by legal counsel.

Approved: Branning/Hernandez
Aye: Hernandez, Testa, Branning
No: None
Abstain: None
Absent: None

7. Preview of Upcoming F&A Committee Agenda Items

8. Matters Initiated by Committee Members

None.

9. Next Meeting Date is Scheduled for: March 26, 2024

10. Adjourn

Meeting adjourned at 4:23pm