

STAFF REPORT

SUBJECT: Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property

FROM: David Massa, Capital Projects Manager

DATE: February 5, 2024

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**Action Requested**

The Finance Committee recommends the Board of Directors approve Resolution 03-2024 and declare the attached vehicles listed as surplus property and authorize the Executive Director to determine the best method of disposition.

**Background**

LAVTA has fourteen transit buses that are fully depreciated. Six-2003 model year, one-2007 model year, and seven-2009 model year. All the buses have already been replaced as part of procurements in 2016 and 2022. All are past their useful life.

**Discussion**

LAVTA’s “Policy for Disposition of Surplus Property” requires that the Board of Directors declare any property with an original acquisition cost of \$25,000 and any rolling stock, regardless of acquisition cost, as surplus and specify the method of disposition.

The Policy for Disposition of Surplus Property identifies five methods for disposing of property:

1. Sealed Bid
2. Negotiated Sales
3. Trade-In
4. Donation
5. Scrap

Staff recommends selling the vehicles through negotiated sale or sealed bid, specifically the auction site that has proved successful in the past, and if no sales result, to look into the option of scrapping the vehicles.

**Next Steps**

After the vehicles have been declared surplus, staff will begin the process for disposal of the vehicle.

**Recommendation**

The Finance & Administration Committee recommends the Board of Directors approve Resolution 03-2024 and declare as surplus fourteen transit buses and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property

## Attachments:

1. Surplus Vehicles List - February 2024
2. Resolution 03-2024

	<b>2024 Retirement</b>	<b>Make</b>	<b>Model</b>	<b>Year</b>	<b>Condition</b>	<b>Mileage</b>
1	312	Gillig	Low-Floor-Hybrid	2003	Good	470,588
2	320	Gillig	Low-Floor-Hybrid	2003	Good	585,846
3	321	Gillig	Low-Floor-Hybrid	2003	Good	590,848
4	322	Gillig	Low-Floor-Hybrid	2003	Good	526,496
5	325	Gillig	Low-Floor-Hybrid	2003	Good	482,991
6	332	Gillig	Low-Floor-Hybrid	2003	Good	588,697
7	701	Gillig	Low-Floor-Hybrid	2007	Poor	306,973
8	901	Gillig	Low-Floor-Hybrid	2009	Good	278,008
9	902	Gillig	Low-Floor-Hybrid	2009	Good	267,909
10	905	Gillig	Low-Floor-Hybrid	2009	Good	461,820
11	907	Gillig	Low-Floor-Hybrid	2009	Good	427,595
12	908	Gillig	Low-Floor-Hybrid	2009	Good	469,888
13	910	Gillig	Low-Floor-Hybrid	2009	Good	461,954
14	913	Gillig	Low-Floor-Hybrid	2009	Good	351,364

**RESOLUTION NO. 03-2024**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AUTHORIZING THE DISPOSAL OF FOURTEEN RETIRED VEHICLES**

**WHEREAS**, LAVTA has fourteen heavy duty transit vehicles, including six-2003 model year, one-2007 model year, and seven-2009 model year, which have exceeded their useful life; and

**WHEREAS**, these vehicles were in the LAVTA contingency fleet and have already been replaced with new heavy duty transit vehicles that are in revenue service; and

**WHEREAS**, the old vehicle needs to be disposed of in accordance with LAVTA's Policy for Disposition of Surplus Property which requires authorization from the Board of Directors (Board); and

**WHEREAS**, staff recommends that the Board authorize the Executive Director to dispose the fourteen vehicles in accordance with LAVTA's Policy for the Disposition of Surplus Property.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Livermore Amador Valley Transit Authority that the Executive Director may authorize the disposal of the two vehicles described above utilizing any of the methods set forth in LAVTA's Policy for the Disposition of Surplus Property.

**PASSED AND ADOPTED** this 5<sup>th</sup> day of February, 2024.

BY \_\_\_\_\_  
Melissa Hernandez, Chair

ATTEST \_\_\_\_\_  
Christy Wegener, Executive Director