

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE**

**COMMITTEE MEMBERS**

**JULIE TESTA – CHAIR**  
**MELISSA HERNANDEZ**

**BRITTNI KICK – VICE CHAIR**

**DATE:** Tuesday, February 27, 2024  
**PLACE:** LAVTA Offices, Diana Lauterbach Room  
1362 Rutan Court, Suite 100, Livermore, CA  
**TIME:** 4:00p.m.

**TELECONFERENCE LOCATIONS**

City of Pleasanton  
City Manager's Conference Room  
123 Main Street  
Pleasanton, CA 94566

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*Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Finance and Administration Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**MEETING PROCEDURE**

This Finance and Administration Committee meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, February 26, 2024 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include "Public Comment – 2/27/2024" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:

<https://zoom.us/j/83887904704>

Passcode: FA1362Mtg

- To supplement a PC, Mac, tablet or device without audio, please also join by phone:

Dial: 1 (669) 900-6833

Webinar ID: 838 8790 4704

Passcode: 732133

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:

Dial: 1 (669) 900-6833

Webinar ID: 838 8790 4704

Passcode: 732133

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, February 26, 2024 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 2/27/2024” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

**1. Call to Order**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the January 30, 2024 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Treasurer's Report for January 2024**

**Recommendation:** Staff recommends that the Finance and Administration Committee forward the January 2024 Treasurer's Report to the Board for approval.

**6. Contract Award for LAVTA Financial Auditing Services**

**Recommendation:** Staff recommends that the Finance and Administration Committee approve and forward to the Board of Directors Resolution 06-2024, authorizing the Executive Director to enter into an agreement with Maze and Associates for the provision of financial auditing services for a three-year base term in a form approved by legal counsel.

**7. Preview of Upcoming F&A Committee Agenda Items**

**8. Matters Initiated by Committee Members**

**9. Next Meeting Date is Scheduled for: March 26, 2024**

**10. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<u>/s/ Jennifer Suda</u>	<u>2/23/2024</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

## **AGENDA**

### **ITEM 4**

**MINUTES OF THE JANUARY 30, 2024**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order**

Committee Chair Julie Testa called the meeting to order at 4:13pm.

**2. Roll Call of Members**

**Members Present**

Julie Testa, City of Pleasanton

Melissa Hernandez, City of Dublin

Brittini Kiick, City of Livermore (arrived at 4:05pm)

**3. Meeting Open to Public**

No comments.

**4. Minutes of the October 24, 2023 Meeting of the F&A Committee**

Approved: Hernandez/Testa

Aye: Hernandez, Testa

No: None

Abstain: None

Absent: Kiick

**5. Treasurer's Report for December 2023**

The Finance and Administration Committee recommended forwarding the December 2023 Treasurer's Report to the Board for approval.

Approved: Hernandez/Testa

Aye: Hernandez, Testa

No: None

Abstain: None

Absent: Kiick

**6. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property**

[Brittini Kiick, from City of Livermore, arrived during Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property]]

The Finance and Administration Committee recommended referring Resolution 03-2024 to the Board for approval, declaring as surplus fourteen transit busses and authorize their disposal through a method consistent with LAVTA's Policy for Disposition of Surplus Property.

Approved: Hernandez/Kiick

Aye: Hernandez, Testa, Kiick

No: None

Abstain: None

Absent: None

## **7. 2024 Legislative Program**

Staff briefed the Committee on the direction staff is suggesting LAVTA take in support of LAVTA's mission and protecting LAVTA's interests regarding legislative issues in 2024.

The item was discussed by the Committee Members and staff.

The Finance & Administration Committee recommended referring Resolution 04-2024 affirming LAVTA's 2024 Legislative Program to the Board of Directors for approval.

Approved: Kiick/Hernandez

Aye: Hernandez, Testa, Kiick

No: None

Abstain: None

Absent: None

## **8. Preview of Upcoming F&A Committee Agenda Items**

## **9. Matters Initiated by Committee Members**

None.

## **10. Next Meeting Date is Scheduled for: February 27, 2024**

## **11. Adjourn**

Meeting adjourned at 4:29pm

## **AGENDA**

### **ITEM 5**



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for January 2024

FROM: Tamara Edwards, Director of Finance

DATE: February 27, 2024

**Action Requested**

Review and recommend the Board approve the LAVTA Treasurer's Report for January 2024.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance January 1, 2024	\$8,184,729.31
Payments made	\$2,078,160.26
Deposits made	\$1,456,981.47
Ending balance January 31, 2024	\$7,563,550.52

***Farebox account activity (106):***

Beginning balance January 1, 2024	\$183,610.78
Deposits made	\$121,886.95
Ending balance January 31, 2024	\$305,497.73

***LAIF investment account activity (135):***

Beginning balance January 1, 2024	\$11,396,604.90
Q2FY24 Interest	\$114,492.05
Ending balance January 31, 2024	\$11,511,096.95

***Operating Expenditures Summary:***

As this is the seventh month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 58%. The agency is at 51% overall.

***Operating Revenues Summary:***

While expenses are at 51%, revenues are at 50.4%. however LAVTA has a healthy cash flow and reserve balance.

**Recommendation**

Staff recommends that the Finance and Administration Committee forward the January 2024 Treasurer's Report to the Board for approval.

Attachments:

1. January 2024 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
January 31, 2024**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	7,556,351	
106 CASH - FIXED ROUTE ACCOUNT	305,498	
107 Clipper Cash	853,254	
108 Rail	0	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	794,146	
135 INVESTMENTS - LAIF	11,511,097	
13599 INVESTMENTS - LAIF Mark to Market	(171,358)	
150 PREPAID EXPENSES	490	
160 OPEB ASSET	(300,685)	
165 DEFFERED OUTFLOW-Pension Related	873,906	
166 DEFFERED OUTFLOW-OPEB	711,036	
170 INVESTMENTS HELD AT CALTIP	0	
175 CEPPT RESTRICTED INVESTMENTS	92,358	
111 NET PROPERTY COSTS	67,977,108	
<b>TOTAL ASSETS</b>		<b>90,203,685</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	94,787	
211 PRE-PAID REVENUE	2,026,690	
21101 Clipper to be distributed	733,774	
22000 FEDERAL INCOME TAXES PAYABLE	40	
22010 STATE INCOME TAX	20	
22020 FICA MEDICARE	221	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(1)	
22030 SDI TAXES PAYABLE	18	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	1,380	
22090 WORKERS' COMPENSATION PAYABLE	81,495	
22100 PERS-457	0	
22110 Direct Deposit Clearing	898	
23101 Net Pension Liability	1,658,554	
23105 Deferred Inflow- OPEB Related	197,986	
23104 Deferred Inflow- Pension Related	74,719	
23103 INSURANCE CLAIMS PAYABLE	22,604	
23102 UNEMPLOYMENT RESERVE	8,300	
<b>TOTAL LIABILITIES</b>		<b>4,901,486</b>

**FUND BALANCE:**

301 FUND RESERVE	42,062,798	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	32,164,157	
30401 SALE OF BUSES & EQUIPMENT	86,871	
FUND BALANCE	10,988,374	
<b>TOTAL FUND BALANCE</b>		<b>85,302,200</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>90,203,686</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
January 31, 2024**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,083,270	132,684	688,301	394,969	63.5%
4020000	Business Park Revenues	226,476	37,746	113,237	113,239	50.0%
4020500	Special Contract Fares	369,618	3,923	74,730	294,888	20.2%
4020500	Special Contract Fares - Paratransit	36,000	0	9,993	26,007	27.8%
4010200	Paratransit Passenger Fares	172,500	9,387	62,131	110,369	36.0%
4060100	Concessions	111,559	1,993	9,966	101,593	8.9%
4060300	Advertising Revenue	185,000	0	185,000	-	100.0%
4070400	Miscellaneous Revenue-Interest	150,000	114,492	216,344	(66,344)	144.2%
4070300	Non transportation revenue	48,000	7,963	98,412	(50,412)	205.0%
4099100	TDA Article 4.0 - Fixed Route	8,533,007	0	8,533,007	-	100.0%
4099500	TDA Article 4.0-BART	212,390	10,563	78,747	133,643	37.1%
4099200	TDA Article 4.5 - Paratransit	361,994	22,523	214,000	147,994	59.1%
4099600	Bridge Toll- RM2, RM1	409,489	0	0	409,489	0.0%
4099900	Other local funds	200,000	1,195	1,631	198,369	0.8%
4110100	STA Funds-Paratransit	148,949	0	0	148,949	0.0%
4110500	STA Funds- Fixed Route BART	450,860	450,860	450,860	-	100.0%
4110100	STA Funds-pop	3,946,123	661,373	661,373	3,284,750	16.8%
4110100	STA Funds- rev	499,413	0	0	499,413	0.0%
4110100	STA Funds- Lifeline	57,331	0	0	57,331	0.0%
4130000	FTA Section	4,355,371	0	0	4,355,371	100.0%
4130000	FTA Section 5307 ADA Paratransit	558,463	0	0	558,463	0.0%
4640200	Measure BB Paratransit Funds-Fixed Route	1,603,800	139,456	747,522	856,278	46.6%
4640200	Measure BB Paratransit Funds-Paratransit	1,099,572	66,874	358,464	741,108	32.6%
<b>RAIL</b>		<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL REVENUE</b>		<b>24,819,185</b>	<b>1,661,031</b>	<b>12,503,717</b>	<b>12,315,468</b>	<b>50.4%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
January 31, 2024**

		<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02	Salaries and Wages	\$2,091,060	\$131,195	\$1,046,571	\$1,044,489	50.05%
502 00	Personnel Benefits	\$1,468,006	\$88,863	\$1,053,323	\$414,683	71.75%
503 00	Professional Services	\$1,215,063	\$176,789	\$457,884	\$757,179	37.68%
503 05	Non-Vehicle Maintenance	\$1,093,201	\$41,589	\$564,367	\$528,834	51.63%
503 99	Communications	\$7,001	\$0	\$68	\$6,933	0.97%
504 01	Fuel and Lubricants	\$2,048,500	\$73,972	\$728,440	\$1,320,060	35.56%
504 03	Non contracted vehicle maintenance	\$14,501	\$1,398	\$4,177	\$10,324	28.80%
504 99	Office/Operating Supplies	\$90,659	\$3,554	\$15,667	\$74,992	17.28%
504 99	Printing	\$60,000	\$423	\$25,708	\$34,292	42.85%
505 00	Utilities	\$349,469	\$43,713	\$244,844	\$104,625	70.06%
506 00	Insurance	\$526,038	(\$440)	\$624,863	(\$98,825)	118.79%
507 99	Taxes and Fees	\$111,868	\$10,769	\$70,514	\$41,354	63.03%
508 01	Purchased Transportation Fixed Route	\$12,466,373	\$957,757	\$6,759,577	\$5,706,796	54.22%
2-508 02	Purchased Transportation Paratransit	\$2,518,594	\$152,892	\$790,161	\$1,728,433	31.37%
508 03	Purchased Transportation WOD	\$115,300	\$21,920	\$119,969	(\$4,669)	104.05%
508 03	Purchased Transportation SAV	\$1	\$0	\$0	\$1	0.00%
509 00	Miscellaneous	\$170,061	\$26,086	\$98,466	\$71,595	57.90%
509 02	Professional Development	\$143,500	\$9,638	\$33,198	\$110,302	23.13%
509 08	Advertising	\$130,000	\$1,730	\$14,797	\$115,203	11.38%
<b>TOTAL</b>		<b>\$24,619,195</b>	<b>\$1,741,849</b>	<b>\$12,652,594</b>	<b>\$11,966,601</b>	<b>51.39%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**January 31, 2024**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	237,000	0	0	237,000	0.00%
4090194	TDA Shop repairs and replacement	294,900	0	0	294,900	0.00%
4091094	TDA Transit Center Improvements	200,000	0	0	200,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
409xx	TDA Rutan upgrades	250,000	0			
409xx	TDA vehicle repairs	964,752	0			
4092094	TDA (Major component rehab)		0	0	0	#DIV/0!
4090394	TDA Doolan Tower Upgrade		0	0	0	#DIV/0!
4091794	TDA bus stops	908,909	0	0	908,909	0.00%
4090994	TDA buses 2022		0	0	0	#DIV/0!
4090994	TDA Buses 2025		0	0	0	#DIV/0!
4090294	TDA Atlantis	1,600,000	0	0	1,600,000	0.00%
40901	TFCA Atlantis		0	0	0	#DIV/0!
409xx94	Non-Revenue Vehicle	100,000	0	0	100,000	0.00%
4091796	RM2 bus stops		0	0	0	#DIV/0!
409xx94	TDA SAV		0	0	0	#DIV/0!
409xx96	BT SAV		0	0	0	#DIV/0!
4111700	SGR shelters and stops		0	0	0	#DIV/0!
4110900	State Buses 2025		0	0	0	#DIV/0!
4110500	Prop 1B office and facility		0	0	0	#DIV/0!
41120	SGR battery packs	61,126	0	0	61,126	0.00%
41110	SGR Transit Center		0	0	0	#DIV/0!
41118	Dublin Parking garage	15,500,000	0	8,097,750	7,402,250	52.24%
411xx	State Rutan retrofit	900,000	0	0	900,000	0.00%
41102	State Atlantis	625,776	0	0	625,776	0.00%
41323	FTA buses 2022		0	0	0	#DIV/0!
41309	FTA Buses 2025		0	0	0	#DIV/0!
413xx	FTA engines	212,180	0	0	212,180	0.00%
41311	FTA bus stops		0	0	0	#DIV/0!
413xx	SAV infrastructure		0	0	0	#DIV/0!
41302	FTA Atlantis fueling	6,671,250	0	0	6,671,250	0.00%
413xx	FTA Rutan Retrofit	500,000	0	0	500,000	0.00%
41320	FTA Hybrid battery packs		0	0	0	#DIV/0!
41310	FTA Transit Center	420,000	0	0	420,000	0.00%
<b>TOTAL REVENUE</b>		<b>29,545,893</b>	<b>-</b>	<b>8,097,750</b>	<b>20,233,391</b>	<b>27.41%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**January 31, 2024**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	8,997,026	0	19,650	8,977,376	0.22%
5550107	Shop Repairs and replacement	294,900	0	0	294,900	0.00%
5551607	SAV		0	0	0	#DIV/0!
5552307	Buses 2022		0	0	0	#DIV/0!
555xx07	Buses 2025		0	0	0	#DIV/0!
5550507	Office and Facility Equipment	237,000	32,774	165,681	71,319	69.91%
5551007	Transit Center Upgrades and Improvements	620,000	0	0	620,000	0.00%
555xx07	Rutan Retrofit	1,650,000	0			
5551207	Doolan Tower upgrade	1	0	98,484	(98,483)	9848352.00%
5551807	Dublin Parking Garage	15,500,000	214,473	8,312,223	7,187,777	53.63%
5551707	Bus Shelters and Stops	908,909	0	0	908,909	0.00%
5552007	Major component rehab	1,238,058	73,331	223,245	1,014,813	18.03%
555??07	Transit Capital	100,000	0	125	99,875	0.13%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>29,545,894</b>	<b>320,578</b>	<b>8,819,408</b>	<b>19,076,486</b>	<b>29.85%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>-1.00</b>	<b>(320,578)</b>	<b>(721,658)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>199,987.00</b>	<b>(401,396)</b>	<b>(881,237)</b>		

# California State Treasurer

## Fiona Ma, CPA



Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

February 16, 2024

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

Account Number: 80-01-002

January 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
1/12/2024	1/11/2024	QRD	1746048	N/A	SYSTEM	114,492.05

### Account Summary

Total Deposit:	114,492.05	Beginning Balance:	11,396,604.90
Total Withdrawal:	0.00	Ending Balance:	11,511,096.95



REPORT.: Feb 20 24 Tuesday  
 RUN....: Feb 20 24 Time: 15:24  
 Run By.: Tamera Edwards

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 01-24 BANK ACCOUNT 105

PAGE: 001  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-24	024209	01/23/24	AAL01 (ALPHA ANALYTICAL LABORATORIE		700.00	.00	700.00	Automatic Generated Check
	024210	01/23/24	ATT02 (AT&T )		388.57	.00	388.57	Automatic Generated Check
	024211	01/23/24	AVI01 (AMADOR VALLEY INDUSTRIES)		1,253.98	.00	1,253.98	Automatic Generated Check
	024212	01/23/24	BAY08 (BAY CITY ELECTRIC WORKS)		58,125.27	.00	58,125.27	Automatic Generated Check
	024213	01/23/24	CAL02 (CALACT)		930.00	.00	930.00	Automatic Generated Check
	024214	01/23/24	CAL13 (CALIFORNIA TRANSIT)		1,501.40	.00	1,501.40	Automatic Generated Check
	024215	01/23/24	DIR01 (DIRECT TV)		1,223.88	.00	1,223.88	Automatic Generated Check
	024216	01/23/24	GAN01 (GANNETT FLEMING COMPANIES)		4,454.50	.00	4,454.50	Automatic Generated Check
	024217	01/23/24	IMA01 (IMAGE 360)		477.02	.00	477.02	Automatic Generated Check
	024218	01/23/24	MET01 (METROPOLITAN TRANSPORT-)		41,520.04	.00	41,520.04	Automatic Generated Check
	024219	01/23/24	MLW01 (MACLEOD WATTS INC.)		7,050.00	.00	7,050.00	Automatic Generated Check
	024220	01/23/24	OFF01 (ODP BUSINESS SOLUTIONS LLC)		306.64	.00	306.64	Automatic Generated Check
	024221	01/23/24	QUE01 (QUENCH USA, INC.)		443.24	.00	443.24	Automatic Generated Check
	024222	01/23/24	SFS01 (SPECIALTY FIELD SERVICE INC)		27,179.93	.00	27,179.93	Automatic Generated Check
	024223	01/23/24	TX216 (SUJATHA RENGARAJAN)		50.52	.00	50.52	Automatic Generated Check
	024224	01/23/24	VAL02 (VALLEY PLUMBING HOME)		1,601.00	.00	1,601.00	Automatic Generated Check
	024225	01/23/24	WSP01 (WSP USA INC)		22,755.10	.00	22,755.10	Automatic Generated Check
	024226	01/23/24	ZUR01 (ZURICH)		20.00	.00	20.00	Automatic Generated Check
	024227	01/31/24	ALA04 (TREASURER OF ALAMEDA COUNTY)		214,472.82	.00	214,472.82	Automatic Generated Check
	024228	01/31/24	BAY08 (BAY CITY ELECTRIC WORKS)		477.48	.00	477.48	Automatic Generated Check
	024229	01/31/24	DIA07 (DIABLO PUBLICATIONS)		1,730.00	.00	1,730.00	Automatic Generated Check
	024230	01/31/24	ENV01 (ENVIRONMENTAL SYSTEMS RESEAR		4,822.67	.00	4,822.67	Automatic Generated Check
	024231	01/31/24	GAN01 (GANNETT FLEMING COMPANIES)		2,950.00	.00	2,950.00	Automatic Generated Check
	024232	01/31/24	INT04 (INTERSTATE TRUCK CENTER)		44,487.18	.00	44,487.18	Automatic Generated Check
	024233	01/31/24	JOS02 (JEAN INGALLS JOSEY)		250.00	.00	250.00	Automatic Generated Check
	024234	01/31/24	KII01 (BRITTNI KLICK)		100.00	.00	100.00	Automatic Generated Check
	024235	01/31/24	OFF01 (ODP BUSINESS SOLUTIONS LLC)		12.55	.00	12.55	Automatic Generated Check
	024236	01/31/24	SHI02 (SHI INTERNATIONAL CORP)		25,369.79	.00	25,369.79	Automatic Generated Check
	024237	01/31/24	TES03 (JULIE TESTA)		200.00	.00	200.00	Automatic Generated Check
	024238	01/31/24	TRA12 (TRAPEZE SOFTWARE GROUP INC)		13,718.75	.00	13,718.75	Automatic Generated Check
	024239	01/31/24	WCC01 (WEST COAST COMPRESSOR)		612.00	.00	612.00	Automatic Generated Check
	024240	01/31/24	ZEB01 (ZEBRA )		3,500.00	.00	3,500.00	Automatic Generated Check
	H13795	01/01/24	OAK01 (OAKS BUSINESS PK OWNERS)		4,459.00	.00	4,459.00	OAK01,1STQTR-24,1ST QTR 2
	H13798	01/03/24	RMT01 (RMT LANDSCAPE CONTRACTORS IN		8,950.00	.00	8,950.00	RMT01,20231250,12/10/23-1
	H13799	01/03/24	INS01 (INSIGHT STRATEGIES INC)		1,500.00	.00	1,500.00	INS01,34298,PO#7640 EXECU
	H13800	01/03/24	RSE01 (R & S ERECTION)		3,746.37	.00	3,746.37	RSE01,132955COMR,12/18/23
	H13801	01/03/24	NEL01 (NELSON\NYGAARD CONSULTING AS		4,818.04	.00	4,818.04	NEL01,86548,8/26-11/24/23
	H13802	01/03/24	ASM01 (AMERICAN SWEEPING & MAINTENA		617.00	.00	617.00	ASM01,16248,PARKING LOT S
	H13803	01/03/24	ASM01 (AMERICAN SWEEPING & MAINTENA		617.00	.00	617.00	ASM01,16249, PARKING LOT
	H13804	01/03/24	VER01 (VERIZON WIRELESS)		1,643.55	.00	1,643.55	VER01,995244098,11/23/23-
	H13805	01/03/24	WWW01 (W.W. WILLIAMS COMPANY LLC)		1,663.89	.00	1,663.89	WWW01,023P23278,12/8/23 M
	H13820	01/12/24	CAL10 (CALIFORNIA STATE DISBURSEMEN		455.53	.00	455.53	CAL10,20240105,CA STATE G
	H13821	01/12/24	CAL15 (CALTRONICS BUSINESS SYS)		102.12	.00	102.12	CAL15,3953506,11/16/23-12
	H13822	01/17/24	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		42,007.95	.00	42,007.95	DIR02,20240105,PR DIRECT
	H13823	01/17/24	EFT01 (ELECTRONIC FUND TRANSFERS)		10,827.38	.00	10,827.38	EFT01,20240105,FEDERAL TA
	H13824	01/17/24	EMP01 (EMPLOYMENT DEVEL DEPT)		3,597.61	.00	3,597.61	EMP01,20240105,STATE TAX
	H13825	01/17/24	HAU01 (DAVID HAUBERT)		1,096.34	.00	1,096.34	HAU01,1008-1010,10/8-10/1
	H13826	01/17/24	PER01 (PERS )		5,065.58	.00	5,065.58	PER01,20240105C,12/23/23-
	H13827	01/17/24	PER01 (PERS )		5,726.68	.00	5,726.68	PER01,20240105N,12/23/23-
	H13828	01/17/24	PER04 (CALPERS RETIREMENT SYSTEM)		2,671.22	.00	2,671.22	PER04,20240105,12/23/23-1
	H13829	01/17/24	STA01 (STATE COMPENSATION FUND)		902.44	.00	902.44	STA01,DEC-2023,DEC-23 WOR

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LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 01-24 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-24	H13830	01/17/24	COR01 (CORBIN WILLITS SYSTEMS)		296.34	.00	296.34	COR01,312151,JANUARY-24 S
	H13832	01/17/24	DAY02 (DAY & NITE PEST CONTROL)		218.00	.00	218.00	DAY02,188937,12/11/23 RUT
	H13833	01/18/23	AIM01 (AIM TO PLEASE JANITORIAL SER		6,237.65	.00	6,237.65	AIM01,100-NOV23C,NOV-23 M
	H13834	01/18/24	MVT01 (MV TRANSPORTATION, INC.)		425,000.00	.00	425,000.00	MVT01,127370,JAN-24 1ST I
	H13835	01/18/24	MVT01 (MV TRANSPORTATION, INC.)		425,000.00	.00	425,000.00	MVT01,127371,JAN-24 2ND I
	H13836	01/18/24	MVT01 (MV TRANSPORTATION, INC.)		99,907.50	.00	99,907.50	MVT01,NOV-2023,NOV-23 FIX
	H13837	01/18/24	PAC11 (PACIFIC ENVIRONMENTAL SERVIC		130.00	.00	130.00	PAC11,2685,12/15/23 RUTAN
	H13838	01/18/24	PAC11 (PACIFIC ENVIRONMENTAL SERVIC		130.00	.00	130.00	PAC11,2686,12/15/23 ATLAN
	H13839	01/18/24	SCF01 (SC FUELS)		26,437.75	.00	26,437.75	SCF01,411332,FUEL DELIVER
	H13840	01/18/24	SHA02 (SHAMROCK OFFICE SOLUTIONS)		24.07	.00	24.07	SHA02,3964291,12/30/23-1/
	H13841	01/18/24	TEL01 (TPx COMMUNICATIONS)		2,498.37	.00	2,498.37	TEL01,176596749,1/1/24-1/
	H13842	01/18/24	JTC01 (JOSEPH TATING CONSULTING SER		6,950.00	.00	6,950.00	JTC01,2023-7,10/15-10/27
	H13843	01/18/24	BON02 (BONFIRE INTERACTIVE LTD)		5,500.00	.00	5,500.00	BON02,INV119928,MP1879 FY
	H13844	01/18/24	TX230 (SCOTT ZHANG)		14.77	.00	14.77	TX230,1-01-24,1/1/24 REIM
	H13845	01/18/24	TX242 (BONNIE WOLF)		100.00	.00	100.00	TX242,1207-1220,12/07/23-
	H13847	01/18/24	AIR02 (AIRESPRING)		3,555.17	.00	3,555.17	AIR02,180091921,1/1/24-1/
	H13848	01/18/24	AIM01 (AIM TO PLEASE JANITORIAL SER		4,500.00	.00	4,500.00	AIM01,101DEC-23,DEC-23 MO
	H13849	01/18/24	AIM01 (AIM TO PLEASE JANITORIAL SER		6,800.00	.00	6,800.00	AIM01,1115,OCT-23 BUS STO
	H13850	01/18/24	AIM01 (AIM TO PLEASE JANITORIAL SER		6,800.00	.00	6,800.00	AIM01,1116,NOV-23 BUS STO
	H13852	01/18/24	GBS01 (WILLIAM R. GRAY & COMPANY IN		839.00	.00	839.00	GBS01,22158,DEC-23 SAV ON
	H13853	01/18/24	LYF01 (LYFT, INC)		11,576.22	.00	11,576.22	LYF01,1118444,12/1-12/31/
	H13854	01/18/24	LYF01 (LYFT, INC)		458.73	.00	458.73	LYF01,1118445,12/1-12/31/
	H13855	01/18/24	MUC01 (MULLEN COUGHLIN LLC)		9,485.50	.00	9,485.50	MUC01,70159,NOV-23 PROFES
	H13856	01/18/24	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	SOL01,24-101LAVTA,DECEMBE
	H13857	01/18/24	GBS01 (WILLIAM R. GRAY & COMPANY IN		666.00	.00	666.00	GBS01,22135,NOV-23 SAV ON
	H13858	01/18/24	RSE01 (R & S ERECTION)		297.00	.00	297.00	RSE01,132768,12/20/23 REP
	H13859	01/19/24	PRE03 (PREMIER SECURITY SOLNS CO)		21,000.00	.00	21,000.00	PRE03,PSI-2191,1/1-12/31/
	H13860	01/19/24	CEN04 (CENTRAL CONTRA COSTA TRAN)		148,091.29	.00	148,091.29	CEN04,DEC-2023,DEC-23 MON
	H13861	01/19/24	CEN04 (CENTRAL CONTRA COSTA TRAN)		2,289.36	.00	2,289.36	CEN04,OSLV-1123,NOV-23 MO
	H13862	01/19/24	EPI01 (EPIQ EDISCOVERY SOLUTIONS IN		350.00	.00	350.00	EPI01,90815082,DEC-23 MON
	H13863	01/19/24	HAN01 (HANSON BRIDGETT MARCUS)		7,185.50	.00	7,185.50	HAN01,1366395,DEC-23 CONT
	H13864	01/19/24	HAN01 (HANSON BRIDGETT MARCUS)		7,099.10	.00	7,099.10	HAN01,1366396,DEC-23 ADMI
	H13865	01/19/24	SCF01 (SC FUELS)		25,885.48	.00	25,885.48	SCF01,416564,1/3/24 FUEL
	H13866	01/19/24	SCF01 (SC FUELS)		26,847.28	.00	26,847.28	SCF01,421892,1/11/24 FUEL
	H13867	01/18/24	PRE03 (PREMIER SECURITY SOLNS CO)		490.00	.00	490.00	PRE03,PSI-2074,12/12/23 P
	H13868	01/19/24	UBE01 (UBER )		9,885.53	.00	9,885.53	UBE01,DEC-2023,DEC-23 GO
	H13870	01/22/24	CEL01 (CELTIS VENTURES INC)		9,513.75	.00	9,513.75	CEL01,LAVTAMS37,NOV23 TAS
	H13871	01/22/24	CEL01 (CELTIS VENTURES INC)		1,935.00	.00	1,935.00	CEL01,LAVTAMS38,NOV-23 WE
	H13872	01/22/24	CEL01 (CELTIS VENTURES INC)		2,967.00	.00	2,967.00	CEL01,LAVTAMS39,DEC-23 WE
	H13873	01/22/24	CEL01 (CELTIS VENTURES INC)		7,095.00	.00	7,095.00	CEL01,LAVTAMS40,DEC23 TAS
	H13874	01/23/24	MAR07 (DAVID MARK)		83.71	.00	83.71	MAR07,1-18-24EXP,1/18/24 T
	H13875	01/23/24	KUL01 (KADRI KULM)		32.00	.00	32.00	KUL01,1-9-24EXP,1/9/24 TR
	H13876	01/24/24	TOB01 (MICHAEL TOBIN)		63.83	.00	63.83	TOB01,0121-0123,1/21-1/23
	H13877	01/18/24	AIM01 (AIM TO PLEASE JANITORIAL SER		6,800.00	.00	6,800.00	AIM01,1117,DEC-23 BUS STO
	H13878	01/29/24	CAL10 (CALIFORNIA STATE DISBURSEMEN		455.53	.00	455.53	CAL10,20240119,1/6-1/19/2
	H13879	01/29/24	CAL15 (CALTRONICS BUSINESS SYS)		83.70	.00	83.70	CAL15,3977171,12/16/24-1/
	H13880	01/29/24	COR01 (CORBIN WILLITS SYSTEMS)		296.34	.00	296.34	COR01,401151,FEBRUARY-24
	H13881	01/29/24	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		45,531.06	.00	45,531.06	DIR02,20240119,1/6-1/19/2
	H13882	01/29/24	EFT01 (ELECTRONIC FUND TRANSFERS)		12,552.01	.00	12,552.01	EFT01,20240119,1/6/24-1/1
	H13883	01/29/24	EMP01 (EMPLOYMENT DEVEL DEPT)		4,127.60	.00	4,127.60	EMP01,20240119,1/6/24-1/1
	H13884	01/29/24	PER01 (PERS )		5,137.24	.00	5,137.24	PER01,20240119C,1/6-1/19/

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 RUN....: Feb 20 24 Time: 15:24  
 Run By.: Tamera Edwards

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 01-24 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
01-24	H13885	01/29/24	PER01 (PERS )		6,056.63	.00	6,056.63	PER01,20240119N,1/6-1/19/
	H13886	01/29/24	PER04 (CALPERS RETIREMENT SYSTEM)		2,840.46	.00	2,840.46	PER04,20240119,1/6-1/19/2
	H13887	01/29/24	STA04 (STATE BOARD OF )		1,816.00	.00	1,816.00	STA04,QTR4-2023,4THQTR202
	H13888	01/29/24	STA05 (STATE BOARD OF EQUAL)		1,192.00	.00	1,192.00	STA05,QTR4-2023,4THQTR202
	H13889	01/29/24	CAL04 (CALIFORNIA WATER SERVICE)		344.51	.00	344.51	CAL04,198121923,11/17/23-
	H13890	01/29/24	CAL04 (CALIFORNIA WATER SERVICE)		55.28	.00	55.28	CAL04,257010224,1/1/24-1/
	H13891	01/29/24	CAL04 (CALIFORNIA WATER SERVICE)		51.41	.00	51.41	CAL04,361010324,12/1/23-1
	H13892	01/29/24	CAL04 (CALIFORNIA WATER SERVICE)		676.28	.00	676.28	CAL04,461010324,TC IRRG 1
	H13893	01/29/24	CAL04 (CALIFORNIA WATER SERVICE)		73.71	.00	73.71	CAL04,575010224,1/1/24-1/
	H13894	01/29/24	CAL04 (CALIFORNIA WATER SERVICE)		1,503.76	.00	1,503.76	CAL04,909121923,11/17/23-
	H13895	01/29/24	CIT06 (CITY OF LIVERMORE SEWER)		107.75	.00	107.75	CIT06,BW121923,11/21/23-1
	H13896	01/29/24	CIT06 (CITY OF LIVERMORE SEWER)		663.39	.00	663.39	CIT06,MOA121923,11/21/23-
	H13897	01/29/24	CIT06 (CITY OF LIVERMORE SEWER)		50.95	.00	50.95	CIT06,TC010924,12/12/23-1
	H13898	01/29/24	CIT07 (CITY OF LIVERMORE - WATER)		44.81	.00	44.81	CIT07,431010324,12/6/23-1
	H13900	01/29/24	CIT07 (CITY OF LIVERMORE - WATER)		30.87	.00	30.87	CIT07,361121923,11/21-12/
	H13901	01/29/24	CIT07 (CITY OF LIVERMORE - WATER)		133.27	.00	133.27	CIT07,388120623,11/07/23-
	H13902	01/29/24	CIT07 (CITY OF LIVERMORE - WATER)		44.81	.00	44.81	CIT07,431120623,11/7/23-1
	H13903	01/29/24	CIT07 (CITY OF LIVERMORE - WATER)		216.48	.00	216.48	CIT07,430121923,11/21/23-
	H13904	01/30/24	CIT07 (CITY OF LIVERMORE - WATER)		12.12	.00	12.12	CIT07,432011724,11/21/23-
	H13905	01/29/24	MER01 (MERCHANT SERVICES)		82.27	.00	82.27	MER01,MOA123123,DEC-23 MO
	H13906	01/29/24	MER01 (MERCHANT SERVICES)		111.24	.00	111.24	MER01,TC123123,DEC-23 TC-
	H13907	01/29/24	BRA02 (EVAN BRANNING)		250.00	.00	250.00	BRA02,OCTDEC-23,OCT-DEC23
	H13908	01/29/24	BRO03 (KARLA SUE BROWN)		250.00	.00	250.00	BRO03,OCT-DEC23,OCT-DEC23
	H13909	01/29/24	HAU01 (DAVID HAUBERT)		150.00	.00	150.00	HAU01,OCTDEC-23,OCT-DEC23
	H13910	01/29/24	MAR01 (JOHN P. MARCHAND)		50.00	.00	50.00	MAR01,OCTDEC-23,OCT-DEC23
	H13911	01/29/24	PAC02 (PACIFIC GAS AND ELECTRIC)		12,703.61	.00	12,703.61	PAC02,580010823,12/1/23-1
	H13912	01/29/24	PAC02 (PACIFIC GAS AND ELECTRIC)		2,114.12	.00	2,114.12	PAC02,726010224,11/20/23-
	H13913	01/29/24	PAC02 (PACIFIC GAS AND ELECTRIC)		1,541.89	.00	1,541.89	PAC02,606010424,11/29/23-
	H13914	01/29/24	PAC02 (PACIFIC GAS AND ELECTRIC)		122.86	.00	122.86	PAC02,764121823,11/10/23-
	H13915	01/29/24	PAC02 (PACIFIC GAS AND ELECTRIC)		5,832.99	.00	5,832.99	PAC02,900121323,11/11/23-
	H13916	01/31/24	CAL04 (CALIFORNIA WATER SERVICE)		73.71	.00	73.71	CAL04,475010224,1/1/24-1/
	H13917	01/31/24	CIT07 (CITY OF LIVERMORE - WATER)		30.87	.00	30.87	CIT07,399121923,11/21/23-
	H13918	01/31/24	EFT01 (ELECTRONIC FUND TRANSFERS)		31.41	.00	31.41	EFT01,20231231,4TH QTR 20
	H13919	01/31/24	LIV10 (LIVERMORE SANITATION INC)		2,728.05	.00	2,728.05	LIV10,2117492,12/1/23-12/
	H13920	01/31/24	PAC02 (PACIFIC GAS AND ELECTRIC)		6,822.18	.00	6,822.18	PAC02,900011224,12/12/23-
	H13921	01/31/24	PER03 (CAL PUB EMP RETIRE SYSTM)		37,147.47	.00	37,147.47	PER03,FEB-2024,FEB-2024 P
	H13922	01/31/24	PRE03 (PREMIER SECURITY SOLNS CO)		1,320.00	.00	1,320.00	PRE03,PSI-2425,1/1-12/31/
	H13924	01/01/24	BAN03 (BANKCARD CENTER)		15,880.86	.00	15,880.86	BAN03, OCT-23 BMO CC STAT
Total for Bank Account 105 ----->					2,077,612.76	.00	2,077,612.76	
Grand Total of all Bank Accounts ----->					2,077,612.76	.00	2,077,612.76	

REPORT.: Feb 20 24 Tuesday  
 RUN...: Feb 20 24 Time: 15:25  
 Run By.: Tamera Edwards

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 01-24

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 ID #: PY-AC  
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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-24	AAL01 (ALPHA ANALYTICAL LABORATORI	4012666	12/19/23	01/18/24	A	350.00	AAL01,4012666,12/19/23 LAB SAMPLE ANALYSIS A
		4012669	12/19/23	01/18/24	A	350.00	AAL01,4012669,LAB SAMPLE ANALYSIS 12/19/23 R
		Vendor's Total ----->				700.00	
01-24	AIM01 (AIM TO PLEASE JANITORIAL SE	1115H	01/09/24	02/08/24	A	6800.00	AIM01,1115,OCT-23 BUS STOP CLEANING SERVICE
		1116H	01/09/24	02/08/24	A	6800.00	AIM01,1116,NOV-23 BUS STOP CLEANING SERVICE
		1117H	01/09/24	02/08/24	A	6800.00	AIM01,1117,DEC-23 BUS STOP CLEANING SERVICE
		100NOV23CH	12/04/23	01/03/24	A	6237.65	AIM01,100-NOV23C,NOV-23 MONTHLY JANITORIAL S
		101DEC-23H	01/04/24	02/03/24	A	4500.00	AIM01,101DEC-23,DEC-23 MONTHLY JANITORIAL SE
		Vendor's Total ----->				31137.65	
01-24	AIR02 (AIRESPRING)	180091921H	01/01/24	01/31/24	A	3555.17	AIR02,180091921,1/1/24-1/31/24 SERVICE
01-24	ALA04 (TREASURER OF ALAMEDA COUNTY	24DTC16	10/25/23	11/24/23	A	214472.82	ALA04,24DTC16,10/25/23 ALAMEDA COUNTY PARKIN
01-24	ASM01 (AMERICAN SWEEPING & MAINTEN	16248H	12/27/23	01/26/24	A	617.00	ASM01,16248,PARKING LOT SWEEPING NOVEMBER-23
		16249H	12/27/23	01/26/24	A	617.00	ASM01,16249, PARKING LOT SWEEPING DECEMBER-2
		Vendor's Total ----->				1234.00	
01-24	ATT02 (AT&T )	21116667	01/13/24	02/12/24	A	388.57	ATT02,21116667,12/13/23-1/12/24 PAYER#939103
01-24	AVI01 (AMADOR VALLEY INDUSTRIES)	1089014	11/30/23	12/30/23	A	626.99	AVI01,1089014,NOV-23 GARBAGE PICK UP SERVICE
		1089256	12/31/23	01/30/24	A	626.99	AVI01,1089256,DEC-23 GARBAGE PICK UP SERVICE
		Vendor's Total ----->				1253.98	
01-24	BAN03 (BANKCARD CENTER)	OCT-2023H	11/02/23	12/02/23	A	15880.86	BAN03, OCT-23 BMO CC STATEMENT
01-24	BAY08 (BAY CITY ELECTRIC WORKS)	W289122	01/11/24	02/10/24	A	58125.27	BAY08,W289122,PO7662 ATS480 EMRGYNCY GENERAT
		W289675	01/22/24	02/21/24	A	477.48	BAY08,W289675,JANUARY 2024 GENERATOR MAINT
		Vendor's Total ----->				58602.75	
01-24	BON02 (BONFIRE INTERACTIVE LTD)	INV119928H	12/22/23	01/21/24	A	5500.00	BON02,INV119928,MP1879 FY24 ANNUAL SUBSCRIPT
01-24	BRA02 (EVAN BRANNING)	OCTDEC-23H	01/31/24	03/01/24	A	250.00	BRA02,OCTDEC-23,OCT-DEC23 BOD STIPEND ADJ

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01-24	BRO03 (KARLA SUE BROWN)	OCT-DEC23H	01/31/24	03/01/24	A	250.00	BRO03,OCT-DEC23,OCT-DEC23 BOD STIPEND ADJ
01-24	CAL02 (CALACT)	2024-244	01/01/24	01/31/24	A	930.00	CAL02,2024-244,FY24 MEMBERSHIP RENEWAL
01-24	CAL04 (CALIFORNIA WATER SERVICE)	198121923H	12/19/23	01/18/24	A	344.51	CAL04,198121923,11/17/23-12/18/23 BUS WASH
		257010224H	01/02/24	02/01/24	A	55.28	CAL04,257010224,1/1/24-1/31/24 TC FIRE
		361010324H	01/03/24	02/02/24	A	51.41	CAL04,361010324,12/1/23-1/2/24 TC WATER
		461010324H	01/03/24	02/02/24	A	676.28	CAL04,461010324,TC IRRG 12/1/23-1/2/24
		475010224H	01/02/24	02/01/24	A	73.71	CAL04,475010224,1/1/24-1/31/24 MOA FIRE
		575010224H	01/02/24	02/01/24	A	73.71	CAL04,575010224,1/1/24-1/31/24 CONTRACTOR FI
		909121923H	12/19/23	01/18/24	A	1503.76	CAL04,909121923,11/17/23-12/18/23 MOA WATER
		Vendor's Total ----->				2778.66	
01-24	CAL10 (CALIFORNIA STATE DISBURSEME	20240105H)	01/10/24	02/09/24	A	455.53	CAL10,20240105,CA STATE GRNISHMENT 12/23/23-
		20240119H	01/24/24	02/23/24	A	455.53	CAL10,20240119,1/6-1/19/24 CA STATE GARNISHM
		Vendor's Total ----->				911.06	
01-24	CAL13 (CALIFORNIA TRANSIT)	31-23-DEC	01/10/24	02/09/24	A	1501.40	CAL13, DEC-23 INSURANCE CLAIMS
01-24	CAL15 (CALTRONICS BUSINESS SYS)	3953506H	12/15/23	01/14/24	A	102.12	CAL15,3953506,11/16/23-12/15/23 BIZHUB
		3977171H	01/16/24	02/15/24	A	83.70	CAL15,3977171,12/16/24-1/15/24 BIZHUB
		Vendor's Total ----->				185.82	
01-24	CEL01 (CELTIS VENTURES INC)	LAVTAMS37H	12/16/23	01/15/24	A	9513.75	CEL01,LAVTAMS37,NOV23 TASKORDER8 STRATEGIC M
		LAVTAMS38H	12/15/23	01/14/24	A	1935.00	CEL01,LAVTAMS38,NOV-23 WEBSITE MAINTENANCE
		LAVTAMS39H	01/15/24	02/14/24	A	2967.00	CEL01,LAVTAMS39,DEC-23 WEBSITE MAINTENANCE
		LAVTAMS40H	01/15/24	02/14/24	A	7095.00	CEL01,LAVTAMS40,DEC23 TASKORDER8 STRATEGY MA
		Vendor's Total ----->				21510.75	
01-24	CEN04 (CENTRAL CONTRA COSTA TRAN)	DEC-2023H	01/16/24	02/15/24	A	148091.29	CEN04,DEC-2023,DEC-23 MONTHLY SERVICE PARATR
		OSLV-1123H	01/05/24	02/04/24	A	2289.36	CEN04,OSLV-1123,NOV-23 MONTHLY ONE SEAT SERV
		Vendor's Total ----->				150380.65	
01-24	CIT06 (CITY OF LIVERMORE SEWER)	BW121923H	12/19/23	01/18/24	A	107.75	CIT06,BW121923,11/21/23-12/19/23 BUS WASH
		TC010924H	01/09/24	02/08/24	A	50.95	CIT06,TC010924,12/12/23-1/9/24 TRANSIT CENTE
		MOA121923H	12/19/23	01/18/24	A	663.39	CIT06,MOA121923,11/21/23-12/19/23 MOA WATER
		Vendor's Total ----->				822.09	

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01-24	CIT07 (CITY OF LIVERMORE - WATER)	361121923H	12/19/23	01/18/24	A	30.87	CIT07,361121923,11/21-12/19/23 ATLANTIS CT S
		388120623H	12/06/23	01/05/24	A	133.27	CIT07,388120623,11/07/23-12/06/23 BUS WASH
		399121923H	12/19/23	01/18/24	A	30.87	CIT07,399121923,11/21/23-12/19/23 ATLANTIS S
		430121923H	12/19/23	01/18/24	A	216.48	CIT07,430121923,11/21/23-12/19/23 ATLANTIS I
		431010324H	01/03/24	02/02/24	A	44.81	CIT07,431010324,12/6/23-1/3/24 ATLANTIS IRRG
		431120623H	12/06/23	01/05/24	A	44.81	CIT07,431120623,11/7/23-12/6/23 ATLANTIS IRR
		432011724H	12/19/23	01/18/24	A	12.12	CIT07,432011724,11/21/23-12/19/23 ATLANTIS F
		Vendor's Total ----->				513.23	
01-24	COR01 (CORBIN WILLITS SYSTEMS)	312151H	12/15/23	01/14/24	A	296.34	COR01,312151,JANUARY-24 SERVICE
		401151H	01/15/24	02/14/24	A	296.34	COR01,401151,FEBRUARY-24 SERVICE
		Vendor's Total ----->				592.68	
01-24	DAY02 (DAY & NITE PEST CONTROL)	188937H	12/26/23	01/25/24	A	218.00	DAY02,188937,12/11/23 RUTAN SERVICE
01-24	DIA07 (DIABLO PUBLICATIONS)	54602	01/09/24	02/08/24	A	1730.00	DIA07,54602,MP1900 TRI-VALLEY VISITOR GUIDE
01-24	DIR01 (DIRECT TV)	96X240111	01/11/24	02/10/24	A	1223.88	DIR01, 96X240111, 1/10/24-2/9/24 ANNUAL SERV
01-24	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20240105H	01/10/24	02/09/24	A	42007.95	DIR02,20240105,PR DIRECT DEPOSIT 12/23/23-1/
		20240119H	01/24/24	02/23/24	A	45531.06	DIR02,20240119,1/6-1/19/24 PR DIRECT DEPOSIT
		Vendor's Total ----->				87539.01	
01-24	EFT01 (ELECTRONIC FUND TRANFERS)	20231231H	01/23/24	02/22/24	A	31.41	EFT01,20231231,4TH QTR 2023 FEDERAL TAX BALA
		20240105H	01/10/24	02/09/24	A	10827.38	EFT01,20240105,FEDERAL TAX 12/23/23-1/5/24
		20240119H	01/24/24	02/23/24	A	12552.01	EFT01,20240119,1/6/24-1/19/24 FEDERAL TAX
		Vendor's Total ----->				23410.80	
01-24	EMP01 (EMPLOYMENT DEVEL DEPT)	20240105H	01/10/24	02/09/24	A	3597.61	EMP01,20240105,STATE TAX 12/23/23-1/5/24
		20240119H	01/24/24	02/23/24	A	4127.60	EMP01,20240119,1/6/24-1/19/24 STATE TAX
		Vendor's Total ----->				7725.21	
01-24	ENV01 (ENVIRONMENTAL SYSTEMS RESEA	94649544	01/22/24	02/21/24	A	4822.67	ENV01,94649544,MP1891 ARCGIS SOFTWARE FY24 E
01-24	EPI01 (EPIQ EDISCOVERY SOLUTIONS I	90815082H	01/08/24	02/07/24	A	350.00	EPI01,90815082,DEC-23 MONTHLY SERVICES VRU M

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01-24	GAN01 (GANNETT FLEMING COMPANIES)	30447	12/19/23	01/18/24	A	4454.50	GAN01,30447,RUTAN HYDROGEN RETROFIT 12/1/23
		31880	01/22/24	02/21/24	A	2950.00	GAN01,31880,12/29/23 RUTAN HYDROGEN RETROFIT
		Vendor's Total ----->				7404.50	
01-24	GBS01 (WILLIAM R. GRAY & COMPANY I	22135H	12/20/23	01/19/24	A	666.00	GBS01,22135,NOV-23 SAV ON CALL ENGINEER SUPP
		22158H	01/08/24	02/07/24	A	839.00	GBS01,22158,DEC-23 SAV ON-CALL ENGINEERING S
		Vendor's Total ----->				1505.00	
01-24	HAN01 (HANSON BRIDGETT MARCUS)	1366395H	01/09/24	02/08/24	A	7185.50	HAN01,1366395,DEC-23 CONTRACT LEGAL FEES
		1366396H	01/09/24	02/08/24	A	7099.10	HAN01,1366396,DEC-23 ADMIN LEGAL FEES
		Vendor's Total ----->				14284.60	
01-24	HAU01 (DAVID HAUBERT)	1008-1010H	01/02/24	02/01/24	A	1096.34	HAU01,1008-1010,10/8-10/10/23 APTA CONFER RE
		OCTDEC-23H	01/31/24	03/01/24	A	150.00	HAU01,OCTDEC-23,OCT-DEC23 BODD STIPEND ADJ
		Vendor's Total ----->				1246.34	
01-24	IMA01 (IMAGE 360)	I-23077	12/08/23	01/07/24	A	477.02	IMA01, I-23077, MP1859 HOLIDAY CARDS & ENVEL
01-24	INS01 (INSIGHT STRATEGIES INC)	34298H	12/30/23	01/29/24	A	1500.00	INS01,34298,PO#7640 EXECUTIVE COACHING 12/30
01-24	INT04 (INTERSTATE TRUCK CENTER)	40S120877	11/30/23	12/30/23	A	44487.18	INT04,40S120877,PO#7673 1101 ENGINE REPLACEME
01-24	JOS02 (JEAN INGALLS JOSEY)	OCTDEC-23	01/31/24	03/01/24	A	250.00	JOS02,OCTDEC-23,OCT-DEC23 BOD STIPEND ADJ
01-24	JTC01 (JOSEPH TATING CONSULTING SE	2023-7H	11/26/23	12/26/23	A	6950.00	JTC01,2023-7,10/15-10/27 PO#7648 ROADEO CONS
01-24	KII01 (BRITTNI KIICK)	OCTDEC-23	01/31/24	03/01/24	A	100.00	KII01,OCTDEC-23,OCT-DEC23 BOD STIPEND ADJ
01-24	KUL01 (KADRI KULM)	1-9-24EXPH	01/17/24	02/16/24	A	32.00	KUL01,1-9-24EXP,1/9/24 TRAVEL EXPENSE
01-24	LIV10 (LIVERMORE SANITATION INC)	2117492H	01/01/24	01/31/24	A	2728.05	LIV10,2117492,12/1/23-12/31/23 GARBAGE SERVI
01-24	LYF01 (LYFT, INC)	1118444H	12/31/23	01/30/24	A	11576.22	LYF01,1118444,12/1-12/31/23 GO TRI-VALLEY
		1118445H	12/31/23	01/30/24	A	458.73	LYF01,1118445,12/1-12/31/23 GO SAN RAMON
		Vendor's Total ----->				12034.95	

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01-24	MAR01 (JOHN P. MARCHAND)	OCTDEC-23H	01/31/24	03/01/24	A	50.00	MAR01,OCTDEC-23,OCT-DEC23 BOD STIPEND ADJ
01-24	MAR07 (DAVID MARK)	1-18-24EXH	01/22/24	02/21/24	A	83.71	MAR07,1-18-24EX,1/18/24 TRAVEL EXPENSE
01-24	MER01 (MERCHANT SERVICES)	TC123123H	12/31/23	01/30/24	A	111.24	MER01,TC123123,DEC-23 TC-CC STATEMENT
		MOA123123H	12/31/23	01/30/24	A	82.27	MER01,MOA123123,DEC-23 MOA CC STATEMENT
		Vendor's Total ----->				193.51	
01-24	MET01 (METROPOLITAN TRANSPORT-)	AR034174	12/19/23	01/18/24	A	21869.79	MET01,AR034174,CLIPPER 1.0 FEES OCTOBER-23
		AR034260	01/01/24	01/31/24	A	19650.25	MET01, AR034260, NOV-23 CLIPPER FEES
		Vendor's Total ----->				41520.04	
01-24	MLW01 (MACLEOD WATTS INC.)	011024LAV	01/10/24	02/09/24	A	7050.00	MLW01, 011024LAVTA, FY24 ACTUARIAL VALUATION
01-24	MUC01 (MULLEN COUGHLIN LLC)	70159H	12/31/23	01/30/24	A	9485.50	MUC01,70159,NOV-23 PROFESSIONAL LEGAL SERVIC
01-24	MVT01 (MV TRANSPORTATION, INC.)	127370H	01/05/24	02/04/24	A	425000.00	MVT01,127370,JAN-24 1ST INSTALL PAYMENT
		127371H	01/05/24	02/04/24	A	425000.00	MVT01,127371,JAN-24 2ND INSTALL PAYMENT
		NOV-2023H	12/05/23	01/04/24	A	99907.50	MVT01,NOV-2023,NOV-23 FIXED ROUTE MONTHLY SE
		Vendor's Total ----->				949907.50	
01-24	NEL01 (NELSON\NYGAARD CONSULTING A	86548H	12/14/23	01/13/24	A	4818.04	NEL01,86548,8/26-11/24/23 LAVTA SRTP/LRTP
01-24	OAK01 (OAKS BUSINESS PK OWNERS)	1STQTR-24H	01/01/24	01/31/24	A	4459.00	OAK01,1STQTR-24,1ST QTR 24 BUSINESS PARK DUE
01-24	OFF01 (ODP BUSINESS SOLUTIONS LLC)	346009446	12/19/23	01/18/24	A	219.14	OFF01,346009446,12/19/23 OFFICE SUPPLIES
		346443728	12/21/23	01/20/24	A	76.49	OFF01,346443728,12/21/23 OFFICE SUPPLIES
		346444051	12/20/23	01/19/24	A	11.01	OFF01,346444051,12/20/23 OFFICE SUPPLIES
		352012172	01/24/24	02/23/24	A	12.55	OFF01,352012172,1/24/24 OFFICE SUPPLIES
		Vendor's Total ----->				319.19	
01-24	PAC02 (PACIFIC GAS AND ELECTRIC)	580010823H	01/08/24	02/07/24	A	12703.61	PAC02,580010823,12/1/23-1/1/24 MOA ELECTRIC
		606010424H	01/04/24	02/03/24	A	1541.89	PAC02,606010424,11/29/23-12/27/23 ATLANTIS
		726010224H	01/02/24	02/01/24	A	2114.12	PAC02,726010224,11/20/23-12/19/23 BUS STOPS
		764121823H	12/18/23	01/17/24	A	122.86	PAC02,764121823,11/10/23-12/11/23 DOOLAN TWR
		900011224H	01/12/24	02/11/24	A	6822.18	PAC02,900011224,12/12/23-1/10/24 MOA GAS



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01-24	PAC02 (PACIFIC GAS AND ELECTRIC)	900121323H	12/13/23	01/12/24	A	5832.99	PAC02,900121323,11/11/23-12/11/23 MOA GAS
			Vendor's Total ----->			29137.65	
01-24	PAC11 (PACIFIC ENVIRONMENTAL SERVI	2685H	01/03/24	02/02/24	A	130.00	PAC11,2685,12/15/23 RUTAN MONTHLY SERVICE
		2686H	01/03/24	02/02/24	A	130.00	PAC11,2686,12/15/23 ATLANTIS MONTHLY SERVICE
			Vendor's Total ----->			260.00	
01-24	PER01 (PERS )	20240105CH	01/10/24	02/09/24	A	5065.58	PER01,20240105C,12/23/23-1/5/24 PERS CLASSIC
		20240105NH	01/10/24	02/09/24	A	5726.68	PER01,20240105N,12/23/23-1/5/24 PERS NEW CON
		20240119CH	01/24/24	02/23/24	A	5137.24	PER01,20240119C,1/6-1/19/24 PERS CLASSIC CON
		20240119NH	01/24/24	02/23/24	A	6056.63	PER01,20240119N,1/6-1/19/24 PERS NEW CONTRIB
			Vendor's Total ----->			21986.13	
01-24	PER03 (CAL PUB EMP RETIRE SYSTM)	FEB-2024H	01/16/24	02/15/24	A	37147.47	PER03,FEB-2024,FEB-2024 PERS HEALTH INSURANC
01-24	PER04 (CALPERS RETIREMENT SYSTEM)	20240105H	01/10/24	02/09/24	A	2671.22	PER04,20240105,12/23/23-1/5/24 PERS 457 CONT
		20240119H	01/24/24	02/23/24	A	2840.46	PER04,20240119,1/6-1/19/24 PERS 457 CONTRIBU
			Vendor's Total ----->			5511.68	
01-24	PRE03 (PREMIER SECURITY SOLNS CO)	PSI-2074H	12/13/23	01/12/24	A	490.00	PRE03,PSI-2074,12/12/23 PANIC BUTTON TESTING
		PSI-2191H	01/05/24	02/04/24	A	21000.00	PRE03,PSI-2191,1/1-12/31/24 FIRE ALARM SOFTW
		PSI-2425H	01/10/24	02/09/24	A	1320.00	PRE03,PSI-2425,1/1-12/31/24 FIRE ALARM MONIT
			Vendor's Total ----->			22810.00	
01-24	QUE01 (QUENCH USA,INC.)	06770654	01/01/24	01/31/24	A	22.50	QUE01,06770654,1/1/24-1/31/24 MP1287 TC COOL
		06777102	01/01/24	01/31/24	A	420.74	QUE01,06777102,1/1/24-3/31/24 QUENCH 730 & 8
			Vendor's Total ----->			443.24	
01-24	RMT01 (RMT LANDSCAPE CONTRACTORS I	20231250H	12/22/23	01/21/24	A	8950.00	RMT01,20231250,12/10/23-1/9/24 LANDSCAPING S
01-24	RSE01 (R & S ERECTION)	132768H	12/20/23	01/19/24	A	297.00	RSE01,132768,12/20/23 REPAIR ROLL UP DOOR
		132955COMH	12/31/23	01/30/24	A	3746.37	RSE01,132955COMR,12/18/23 ROLL UP BAY DOOR 4
			Vendor's Total ----->			4043.37	

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01-24	SCF01 (SC FUELS)	411332H	12/21/23	01/20/24	A	26437.75	SCF01,411332,FUEL DELIVER 12/21/23
		416564H	01/03/24	02/02/24	A	25885.48	SCF01,416564,1/3/24 FUEL DELIVERY
		421892H	01/11/24	02/10/24	A	26847.28	SCF01,421892,1/11/24 FUEL DELIVERY
		Vendor's Total ----->				79170.51	
01-24	SFS01 (SPECIALTY FIELD SERVICE INC	2748	12/12/23	01/11/24	A	27179.93	SFS01,2748,ACTM TRNSMISSION RPLACEMENT 1609
01-24	SHA02 (SHAMROCK OFFICE SOLUTIONS)	3964291H	01/02/24	02/01/24	A	24.07	SHA02,3964291,12/30/23-1/29/24 FRONT DESK PR
01-24	SHI02 (SHI INTERNATIONAL CORP)	B17851800	01/18/24	02/17/24	A	25369.79	SHI02,B17851800,PO7675 NETWORK INFRASTRUCTUR
01-24	SOL01 (SOLUTIONS FOR TRANSIT)	24-101LAVH	01/01/24	01/31/24	A	2083.33	SOL01,24-101LAVTA,DECEMBER-23 CLIPPER ANALYS
01-24	STA01 (STATE COMPENSATION FUND)	DEC-2023H	12/21/23	01/20/24	A	902.44	STA01,DEC-2023,DEC-23 WORKER'S COMP PREMIUM
01-24	STA04 (STATE BOARD OF )	QTR4-2023H	01/24/24	02/23/24	A	1816.00	STA04,QTR4-2023,4THQTR2023 UNDERGROUND STORA
01-24	STA05 (STATE BOARD OF EQUAL)	QTR4-2023H	01/24/24	02/23/24	A	1192.00	STA05,QTR4-2023,4THQTR2023 EXEMPT OPERATOR F
01-24	TEL01 (TPx COMMUNICATIONS)	176596749H	12/31/23	01/30/24	A	2498.37	TEL01,176596749,1/1/24-1/31/24 SERVICE
01-24	TES03 (JULIE TESTA)	OCTDEC-23	01/31/24	03/01/24	A	200.00	TES03,OCTDEC-23,OCT-DEC23 BOD STIPEND ADJ
01-24	TOB01 (MICHAEL TOBIN)	0121-0123H	01/23/24	02/22/24	A	63.83	TOB01,0121-0123,1/21-1/23/24 TRAVEL XPENSE R
01-24	TRA12 (TRAPEZE SOFTWARE GROUP INC)	TPWOG1656	01/26/24	02/25/24	A	13718.75	TRA12,TPWOG1656,PO7670 FX MAP UPGRADE 1
01-24	TX216 (SUJATHA RENGARAJAN)	1004-1010	01/17/24	02/16/24	A	50.52	TX216,1004-1010,10/4/23-10/10/23 REIMBURSEME
01-24	TX230 (SCOTT ZHANG)	1-01-24H	01/17/24	02/16/24	A	14.77	TX230,1-01-24,1/1/24 REIMBURSEMENT
01-24	TX242 (BONNIE WOLF)	1207-1220H	01/17/24	02/16/24	A	100.00	TX242,1207-1220,12/07/23-12/20/23 REIMBURSEM
01-24	UBE01 (UBER )	DEC-2023H	01/01/24	01/31/24	A	9885.53	UBE01,DEC-2023,DEC-23 GO DUBLIN BILLING

REPORT.: Feb 20 24 Tuesday  
 RUN....: Feb 20 24 Time: 15:25  
 Run By.: Tamera Edwards

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 01-24

PAGE: 008  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
01-24	VAL02 (VALLEY PLUMBING HOME)	166238	12/11/23	01/10/24	A	1601.00	VAL02,166238,12/11/23 MP1839 SPPLY CNNECTOR/
01-24	VER01 (VERIZON WIRELESS)	995244098H	12/22/23	01/21/24	A	1643.55	VER01,995244098,11/23/23-12/22/23 CELL & WIF
01-24	WCC01 (WEST COAST COMPRESSOR)	7490-1	01/11/24	02/10/24	A	612.00	WCC01,7490-1,1/10/24 COMPRESSOR TROUBLE CALL
01-24	WSP01 (WSP USA INC)	1388212	01/10/24	02/09/24	A	22755.10	WSP01, 1388212, NOV-23 & DEC-23 SAV SYSTEM E
01-24	WWW01 (W.W. WILLIAMS COMPANY LLC)	023P23278H	12/08/23	01/07/24	A	1663.89	WWW01,023P23278,12/8/23 MP1768 DPIM CONTROL
01-24	ZEB01 (ZEBRA )	Z24-64	09/21/23	10/21/23	A	3500.00	ZEB01,Z24-64,ZEBRA FY2024 DUES
01-24	ZUR01 (ZURICH)	FY24-FEE	12/12/23	01/11/24	A	20.00	ZUR01,FY24-FEE,COMMERCIAL CRIME LATE FEE

Total of Purchases -> 2077612.76  
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## **AGENDA**

### **ITEM 6**

## STAFF REPORT

SUBJECT: Contract Award for LAVTA Financial Auditing Services

FROM: Tamara Edwards, Director of Finance

DATE: February 27, 2024

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### Action Requested

Staff requests that the Finance and Administration Committee approve and forward to the Board of Directors the contract with Maze and Associates for Financial Auditing Services.

### Background

LAVTA's Procurement Policy mandates the Authority follow a competitive procurement process for award of major contracts. On December 21, 2023, LAVTA released a Request for Proposals (RFP) for Financial Auditing Services #2024-01, for qualified California licensed auditing firms to provide financial auditing services, including the annual comprehensive financial audit, for a three-year period plus four optional one-year extensions. An optional pre-proposal conference was held via Zoom on January 5, 2024 at 10:00 a.m. Written Questions or Requests were due on January 12, 2024 at 2:00 p.m., and the responses to those questions were issued with the First (and only) Addendum on January 19, 2024. The responses to the RFP were due on February 2, 2024 at 2:00 p.m.

### Discussion

Two proposals were received in accordance with the requirements established in the RFP: One from Maze and Associates, the second from Brown Armstrong. Proposals were ranked by the following criteria:

- Company Qualifications, Experience & References
- Qualifications and Experience of Key Personnel
- Approach to Providing Services, Team Organization and Management Plan
- Reasonableness of Cost

The final scores (out of 100 possible points were as follows):

- Maze and Associates – 96 pts
- Brown Armstrong – 91 pts

All of the proposals were thoroughly reviewed and evaluated using a formal scoring process based on the established and published criteria listed in the RFP, by two members of LAVTA staff, and one staff member from another agency. In addition to the review of the proposals

submitted this panel held interviews with each of the responding proposers on January 16, 2024. The conclusion is that the apparent best value for LAVTA is Maze & Associates, located in Pleasant Hill, CA.

Maze and Associates possesses all of the qualifications, including direct transit auditing experience. While the second-rated firm in the competitive range also possessed transit auditing experience, they did not score as high in a number of areas.

Maze and Associates has been LAVTA's auditors for a number of years. In order to ensure auditor independence Maze replaces the audit manager for LAVTA's account at least as often as required and brings additional Staff Accountants person to each phase of the audit who has not been involved with LAVTA's audit previously.

### **Next Steps**

Once this contract is awarded, LAVTA Executive Director will finalize all details and Maze and Associates will confirm the schedule of dates to conduct the annual comprehensive financial audit and produce the report for FY2024.

### **Fiscal Impact**

Because this procurement is an RFP, LAVTA can make its decision based on which proposal is perceived to provide the best value to the agency; it is not a process that mandates an award to the lowest responsible bidder. This procurement is for three years with four additional options years. The bid prices from Maze and Associate are detailed below:

Year 1:	\$32,400
Year 2:	\$33,400
Year 3:	\$34,400
<b>Total for three-year contract:</b>	<b>\$100,200</b>
Option Year 1	\$35,400
Option Year 2:	\$36,400
Option Year 3:	\$37,500
Option Year 4:	\$38,700
<b>Grand Total</b>	<b>\$248,200</b>

### **Recommendation**

Staff recommends that the Finance and Administration Committee approve and forward to the Board of Directors Resolution 06-2024, authorizing the Executive Director to enter into an agreement with Maze and Associates for the provision of financial auditing services for a three-year base term in a form approved by legal counsel.

Attachment:

1. Resolution 06-2024

**RESOLUTION 06-2024****A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AWARDING LAVTA FINANCIAL AUDITING SERVICES #2024-01 CONTRACT**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) receives funding from sources that require an annual comprehensive financial report, as well as other services; and

WHEREAS, the Authority has conducted a competitive procurement soliciting proposals from Certified Public Accountant firms, properly certified to practice in California to provide financial auditing services including the comprehensive annual financial audit, for a three-year period plus four optional one-year extensions; and

WHEREAS, Maze and Associates submitted a reasonable and responsible proposal in response to the Request for Proposals; and

WHEREAS, the proposal submitted by Maze and Associates was determined through a formal scoring process to be the best value for the Authority, and that Maze and Associates has experience delivering financial auditing services specifically within the Transit Industry; and

WHEREAS, to address potential contingencies that may arise in the completion of the services over the three-year period, the Board wishes to authorize a contingency in the amount of \$10,200 and to authorize the Executive Director to enter into a further amendment to the Agreement to conduct any necessary additional work.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board approves entering into a contract with Maze and Associates for the provision of financial auditing services including the comprehensive annual financial audit, for a three-year period in the amount of \$100,200.00 and authorizes the Executive Director to execute the agreement in a form approved by LAVTA's legal counsel.

BE IT FURTHER RESOLVED that the Board authorizes a contingency in the amount of \$10,200 to be exercised by the Executive Director by means of a further Amendment to the Agreement, which the Executive Director is hereby authorized to execute.

PASSED AND ADOPTED this 4th day of March 2024.

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Melissa Hernandez, Chair

Attest:

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Christy Wegener, Executive Director

## **AGENDA**

### **ITEM 7**



LAVTA COMMITTEE ITEMS - March 2024 - July 2024

Finance & Administration Committee

March	Action	Info
Minutes	X	
Treasurers Report	X	
TSP RM2 Allocation Request	X	
On-Call Marketing Contract Award	X	
FY24 LCTOP Allocation Request	X	

April	Action	Info
Minutes	X	
Treasurers Report	X	
FY25 Operating and Capital Budget	X	
Funding Resolutions - TDA, STA, RM2, Measure BB	X	

May	Action	Info
Minutes	X	
Treasurers Report	X	
Salary Bands/Org Review	X	
HR Policy	X	
Auditor Presentation	X	

June	Action	Info
Minutes	X	
Treasurers Report	X	
LAIF	X	
Conflict of Interest	X	

July - Cancelled	Action	Info
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