

**S T A F F   R E P O R T**

SUBJECT: Set Board of Director Meeting Dates for 2024

FROM: Christy Wegener, Executive Director

DATE: November 6, 2023

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**Action Requested**

Set dates for all regularly scheduled meetings of the Board of Directors for the upcoming calendar year 2024.

**Background**

The Authority Bylaws state that meetings of the Board of Directors will occur on the first Monday of each month. However, each year, a few meetings are rescheduled to accommodate meetings that fall on a holiday or on the day before or after a holiday. Rather than rescheduling these meetings on a month-by-month basis, we are asking the Board of Directors to adopt the following calendar of meetings for the entire year.

January 8, 2024 (New Year's Day Holiday observed on Monday, January 1, 2024)

February 5, 2024

March 4, 2024

April 1, 2024

May 6, 2024

June 3, 2024

July 1, 2024

August 5, 2024 (August meetings are typically cancelled)

September 9, 2024 (Labor Day Holiday falls on Monday, September 2, 2024)

October 7, 2024

November 4, 2024

December 2, 2024

**Recommendation**

Staff recommends the Board of Directors adopt the above meeting calendar for 2024.