

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** October 2, 2023

**PLACE:** LAVTA Offices, Diana Lauterbach Room,  
1362 Rutan Court, Suite 100, Livermore, CA

**TIME:** 4:00pm

**TELECONFERENCE LOCATIONS**

Scott Haggerty Heritage House  
4501 Pleasanton Avenue  
Pleasanton CA. 94566

**BOARD MEMBERS**

**MELISSA HERNANDEZ – CHAIR**  
**KARLA BROWN**  
**DAVID HAUBERT**  
**JULIE TESTA**

**EVAN BRANNING – VICE CHAIR**  
**JEAN JOSEY**  
**BRITTNI KICK**

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*Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**MEETING PROCEDURE**

This Board of Directors meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, October 2, 2023 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment BOD – 10/2/2023” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/86715841855>  
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 867 1584 1855  
Passcode: 761222

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, October 2, 2023 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment BOD – 10/2/2023” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**4. September Tri-Valley Accessible Advisory Committee Minutes**

**5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the September 11, 2023 Board of Directors meeting.**

**B. Treasurer's Report for August 2023**

**Recommendation:** Staff request that the Board of Directors approve the August 2023 Treasurer's Report.

**C. Revision to the Board Expense Reimbursement Policy**

**Recommendation:** Staff recommends the Board approve Resolution 24-2023, revising the Board Expense Reimbursement Policy.

**D. Clipper BayPass Phase 2 Agreement**

**Recommendation:** The Projects and Services Committee recommends the Board of Directors authorize the Executive Director to sign the Clipper BayPass Phase 2 Participation Agreement.

**6. Approval of a Resolution Authorizing LAVTA to Apply for 2024 State Transportation Improvement Program Funding for Atlantis Facility Construction**

**Recommendation:** Staff recommends that the Board of Directors approve Resolution 25-2023 authorizing LAVTA to apply for 2024 State Transportation Improvement Program (STIP) funding for Atlantis Facility Construction if the project is recommended for funding by the

Alameda County Transportation Commission (ACTC).

**7. Fixed Route Passenger Satisfaction Survey 2023**

**Recommendation:** Staff recommends that the Board of Directors consider and approve the findings of LAVTA's 2023 Customer Satisfaction Survey.

**8. Wheels in Motion Update**

**Recommendation:** None - information only.

**9. Executive Director's Report**

**10. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**11. Next Meeting Date is Scheduled for: November 6, 2023**

**12. Adjournment**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda

9/29/2023

LAVTA, Executive Assistant

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

## **AGENDA**

### **ITEM 4**

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**Tri-Valley Accessible Advisory Committee**

**DATE:** Wednesday, September 6, 2023

**PLACE:** LAVTA Administrative Office

**TIME:** 3:30 p.m.

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**DRAFT MINUTES**

**1. Call to Order**

The TAAC Chair Zack Silva called the meeting to order at 3:30 pm.

**Members Present:**

Connie Mack	City of Dublin
Donna Singer	City of Dublin
Shawn Costello	City of Dublin – Alternate
Judy LaMarre	City of Livermore
Sue Tuite	City of Pleasanton
Jennifer White	City of Pleasanton
Zack Silva	Social Services
Amy Mauldin	Social Services
Esther Waltz	PAPCO Representative

**Staff Present:**

Christy Wegener	LAVTA
Michael Tobin	LAVTA
David Mark	LAVTA
Kadri Kulm	LAVTA
Regina Flores	MV Transit
Daisha Smith	MV Transit
Laura Corona	Transdev
Christian Sanchez	Trandev
Victor Carranza	Big Star Transit

**2. Roll Call**

**3. Approval of Agenda and Modifications in necessary**  
Singer/Mack

**4. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**

Carmen Rivera-Hendrickson submitted the following written comment prior to the meeting: 'Can you please tell me if the driver that left me on 31 Aug 2023, bus 1715, at 8:15 am routed 14 was reprimanded when he only had 10 people on the bus and inform me that the bus was full! Please inform the team of this so it in the meeting notes. This was a new driver. Have great week everybody.'

**5. Minutes of the July 12, 2023 meeting of the Committee**  
Approved.  
Singer/LaMarre

**6. TAAC Bylaws Revision**  
TAAC forwarded the recommendation to update Section 3.5 (b) of the Tri-Valley Accessible Advisory Committee (TAAC) bylaws to LAVTA Board of Directors. Recommended update:  
“(b) The Chair and Vice Chair shall be elected at the first meeting of each fiscal year and assume office immediately following the election.”  
Approved.  
Waltz/Mack

**7. Wheels in Motion**

Staff gave a presentation on the Wheels in Motion study for the Wheels fixed route bus system, and presented three service level scenarios. Members are encouraged to fill out an electronic survey, which is also available in paper copy format. The committee members gave their initial feedback on the three scenarios.

Beginning in September, staff will engage in a comprehensive public outreach effort that will include the distribution of an electronic survey to gauge our riders' preferences for each of the aforementioned scenarios. This feedback will then be used to design and finalize the preferred alternative, which will likely go into effect in February 2024.

**8. Service Updates and Concerns**

Staff followed up on the “old business” items, including the First and Neal bus stop in Pleasanton and Dial-A-Ride My Transit App

Staff updated the committee on recent LAVTA, MV Transit, CCCTA and Transdev staffing changes, and introduced the new staff members.

## **12. Adjournment**

Meeting adjourned at 4:30 pm.

DRAFT



## **AGENDA**

### **ITEM 5A**

## **1. Call to Order and Pledge of Allegiance**

Meeting was called to order by Chair David Haubert at 4:04pm.

## **2. Roll Call of Members**

### **Members Present**

David Haubert – County of Alameda

Brittini Kiick – City of Livermore

Evan Branning – City of Livermore

Jean Josey – City of Dublin

Karla Brown – City of Pleasanton

Julie Testa – City of Pleasanton

Melissa Hernandez – City of Dublin

Legal Counsel Michael Conneran informed that Director Brittini Kiick was participating remotely and will use the emergency exception under AB 2449.

Approved: Haubert/Josie

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

## **3. Meeting Open to Public**

Kelly provided public comment regarding hydrogen and its feasibility.

## **4. July Tri-Valley Accessible Advisory Committee Minutes**

Chair Zack Silva of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the July 12, 2023 TAAC Zoom hybrid teleconference meeting. Discussed at the TAAC meeting were TAAC bylaws and membership update, election of Chair (Zach Silva) and Vice Chair (Donna Singer), one seat ride presentation by Rashida Kamara, PAPCO report update, and service updates and concerns.

## **5. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the July 10, 2023 Board of Directors meeting.**

**B. Treasurer's Report for June 2023 (preliminary) and July 2023**

The Board of Directors approved the June 2023 and July 2023 Treasurer's Report.

**C. Go Tri-Valley Contract Amendments**

The Board of Directors approved Resolution 23-2023, to authorize the Executive Director to execute amendments to the Go Tri-Valley contracts with Lyft, Inc. and Uber Technologies, Inc. to extend the contract terms and accommodate the increased ridership

and subsequent annual program costs while Staff conducts in-depth analysis of the program.

**D. Award of Contract for Legal Services**

The Board of Directors approved Resolution 21-2023, to execute a contract with Hanson Bridgett for legal services over a three-year base term for an aggregate not-to-exceed amount of \$450,000.

**E. On-Call Creative, Design and Media Strategy Services Task Order Contract**

The Board of Directors approved Resolution 22-2023, to authorize the Executive Director to execute an on-call Task Order with Celtis Ventures, Inc. for creative, design and media strategy services through March 31, 2024 in an amount not-to-exceed \$100,000.

Director Jean Josey requested clarifications on specific Treasurer's Report line items and staff will provide an updated report with corrections.

Approved: Haubert/Josie

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

**6. Amendment to LAVTA's Bylaws, Article III, Section 3.03(a) Regarding Board Compensation**

The Board of Directors received the second reading of the proposed amended Bylaws.

The Board of Directors approved the proposed amendment to LAVTA's Bylaws, specifically Article III, Section 3.03(a) "Compensation."

Approved: Haubert/Brown

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

**7. Alameda County Affordable Student Pass Pilot**

Executive Director Christy Wegener provided a PowerPoint presentation on the Alameda County Affordable Student Pass Pilot and introduced Deputy Executive Director of Planning and Policy Carolyn Clevenger from Alameda County Transportation Commission (Alameda CTC). The Power Presentation gave an overview of the program and how schools are identified for the pilot program.

The item was discussed by the Board Members and staff. Director Julie Testa would like the Pilot Program rolled out to all schools, so everyone has access to the pass. Director Julie Testa also inquired how the Las Positas Student Pass works and Executive Director Christy Wegener stated she would bring something to the Board about the average fare cost for the Las Positas

Program. Director Karla Brown inquired is Alameda CTC still has Measure BB funds for the program. Deputy Executive Director of Planning and Policy Carolyn Clevenger stated that there are still some BB funds available for the program.

Chair Melissa Hernandez opened public comment for this agenda item.

Kelly provided public comment regarding cutting prices on BART and there would be a bigger impact on bus service and noted specific examples.

This was an informational item only.

## **8. Executive Director's Report**

Executive Director Christy Wegener provided a brief overview of the Executive Director's Report that was included in the packet. She introduced LAVTA's new Director of Customer Experience David Mark. She also noted back to school, monitoring school tripper routes, BART schedule change, Pleasanton adult and career education ride along, and activities for Transit month. Executive Director Christy Wegener gave an overview of the Atlantis lease update, Bay Area Transit Fiscal Cliff, and upcoming procurements. She announced that LAVTA passed the CHP inspection, the Bus Rodeo is on October 28<sup>th</sup>, and that LAVTA will conduct a staff workshop.

The item was discussed by the Board Members and staff.

## **9. Adjourn to CLOSED SESSION**

Meeting adjourned to closed session at 5:19pm

## **10. Closed Session pursuant to Government Code Section §54957 THREAT TO PUBLIC SERVICES OR FACILITIES**

## **11. Reconvene to OPEN SESSION**

Meeting reconvened at 5:34pm.

Legal Counsel Michael Conneran informed there were no reportable actions taken.

## **12. Matters Initiated by the Board of Directors**

None.

## **13 Next Meeting Date is Scheduled for: October 2, 2023**

## **14 Adjournment**

Meeting adjourned at 5:35pm.

## **AGENDA**

### **ITEM 5B**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for August 2023

FROM: Tamara Edwards, Director of Finance

DATE: October 2, 2023

**Action Requested**

Approve the LAVTA Treasurer's Report for August 2023.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance August 1, 2023	\$12,675,460.40
Payments made	\$2,063,603.34
Deposits made	\$1,589,694.61
Ending balance August 31, 2023	\$12,201,551.67

***Farebox account activity (106):***

Beginning balance August 1, 2023	\$68,828.55
Deposits made	\$146,725.48
Ending balance August 31, 2023	\$215,554.03

***LAIF investment account activity (135):***

Beginning balance August 1, 2023	\$11,206,764.55
Q4FY23 Interest	\$87,988.80
Ending balance August 31, 2023	\$11,294,753.35

***Operating Expenditures Summary:***

As this is the second month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 17%. The agency is at 15.57% overall. This is due to some billing that is paid for the full year in August.

***Operating Revenues Summary:***

While expenses are at 15.57%, revenues are at 1.4%. However, the agency has a healthy cash flow and reserve balance.

**Recommendation**

Staff request that the Board of Directors approve the August 2023 Treasurer's Report.

**Attachments:**

1. August 2023 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
August 31, 2023**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	12,201,552	
106 CASH - FIXED ROUTE ACCOUNT	215,554	
107 Clipper Cash	470,898	
108 Rail	0	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	(4,983,700)	
135 INVESTMENTS - LAIF	11,294,753	
13599 INVESTMENTS - LAIF Mark to Market	(142,089)	
150 PREPAID EXPENSES	(339)	
160 OPEB ASSET	1,603,154	
165 DEFERRED OUTFLOW-Pension Related	427,480	
166 DEFERRED OUTFLOW-OPEB	9,583	
170 INVESTMENTS HELD AT CALTIP	0	
175 CEPPT RESTRICTED INVESTMENTS	(111,674)	
111 NET PROPERTY COSTS	53,874,256	
<b>TOTAL ASSETS</b>		<b>74,859,913</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	(529,701)	
211 PRE-PAID REVENUE	2,488,361	
21101 Clipper to be distributed	176,138	
22000 FEDERAL INCOME TAXES PAYABLE	0	
22010 STATE INCOME TAX	(0)	
22020 FICA MEDICARE	0	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	0	
22030 SDI TAXES PAYABLE	8	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(1,628)	
22090 WORKERS' COMPENSATION PAYABLE	66,658	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	605,181	
23105 Deferred Inflow- OPEB Related	387,692	
23104 Deferred Inflow- Pension Related	559,302	
23103 INSURANCE CLAIMS PAYABLE	31,133	
23102 UNEMPLOYMENT RESERVE	17,376	
<b>TOTAL LIABILITIES</b>		<b>3,800,521</b>

**FUND BALANCE:**

301 FUND RESERVE	44,796,195	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	17,556,222	
30401 SALE OF BUSES & EQUIPMENT	85,787	
FUND BALANCE	8,621,188	
<b>TOTAL FUND BALANCE</b>		<b>71,059,392</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>74,859,913</b>



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
August 31, 2023**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,083,270	153,677	249,496	833,774	23.0%
4020000	Business Park Revenues	226,476	18,873	18,873	207,603	8.3%
4020500	Special Contract Fares	369,618	0	0	369,618	0.0%
4020500	Special Contract Fares - Paratransit	36,000	0	0	36,000	0.0%
4010200	Paratransit Passenger Fares	172,500	5,689	11,554	160,946	6.7%
4060100	Concessions	111,559	0	0	111,559	0.0%
4060300	Advertising Revenue	185,000	0	0	185,000	0.0%
4070400	Miscellaneous Revenue-Interest	150,000	0	0	150,000	0.0%
4070300	Non transportation revenue	48,000	11,963	15,963	32,037	33.3%
4099100	TDA Article 4.0 - Fixed Route	8,533,007	0	0	8,533,007	0.0%
4099500	TDA Article 4.0-BART	212,390	12,291	12,291	200,099	5.8%
4099200	TDA Article 4.5 - Paratransit	361,994	24,207	24,207	337,787	6.7%
4099600	Bridge Toll- RM2, RM1	409,489	0	0	409,489	0.0%
4110100	STA Funds-Paratransit	148,949	0	0	148,949	0.0%
4110500	STA Funds- Fixed Route BART	450,860	0	0	450,860	0.0%
4110100	STA Funds-pop	3,946,123	0	0	3,946,123	0.0%
4110100	STA Funds- rev	499,413	0	0	499,413	0.0%
4110100	STA Funds- Lifeline	57,331	0	0	57,331	0.0%
4130000	FTA Section	4,355,371	0	0	4,355,371	100.0%
4130000	FTA Section 5307 ADA Paratransit	558,463	0	0	558,463	0.0%
4640200	Measure BB Paratransit Funds-Fixed Route	1,603,800	0	0	1,603,800	0.0%
4640200	Measure BB Paratransit Funds-Paratransit	1,099,572	0	0	1,099,572	0.0%
<b>RAIL</b>		<b>0</b>	<b>0</b>	<b>0</b>		
<b>TOTAL REVENUE</b>		<b>24,619,185</b>	<b>226,700</b>	<b>332,384</b>	<b>24,286,801</b>	<b>1.4%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
August 31, 2023**

	<b>BUDGET</b>	<b>CURRENT MONTH</b>	<b>YEAR TO DATE</b>	<b>BALANCE AVAILABLE</b>	<b>PERCENT BUDGET EXPENDED</b>
501 02 Salaries and Wages	\$2,091,060	\$126,488	\$294,152	\$1,796,908	14.07%
502 00 Personnel Benefits	\$1,468,006	\$57,958	\$262,823	\$1,205,183	17.90%
503 00 Professional Services	\$1,215,063	\$40,545	\$48,590	\$1,166,473	4.00%
503 05 Non-Vehicle Maintenance	\$1,083,201	\$93,360	\$338,066	\$745,135	31.21%
503 99 Communications	\$7,001	(\$12)	(\$12)	\$7,013	-0.17%
504 01 Fuel and Lubricants	\$2,048,500	\$142,198	\$192,524	\$1,855,976	9.40%
504 03 Non contracted vehicle maintenance	\$14,501	\$0	\$0	\$14,501	0.00%
504 99 Office/Operating Supplies	\$90,659	\$7,546	\$7,567	\$83,092	8.35%
504 99 Printing	\$60,000	\$6,662	\$6,733	\$53,267	11.22%
505 00 Utilities	\$349,469	\$73,074	\$79,450	\$270,019	22.73%
506 00 Insurance	\$526,038	(\$398)	\$628,530	(\$102,492)	119.48%
507 99 Taxes and Fees	\$111,868	\$9,821	\$13,077	\$98,791	11.69%
508 01 Purchased Transportation Fixed Route	\$12,466,373	\$988,773	\$1,897,171	\$10,569,202	15.22%
2-508 02 Purchased Transportation Paratransit	\$2,518,594	\$2,642	\$7,120	\$2,511,474	0.28%
508 03 Purchased Transportation WOD	\$115,300	\$18,022	\$18,022	\$97,278	15.63%
508 03 Purchased Transportation SAV	\$1	\$0	\$0	\$1	0.00%
509 00 Miscellaneous	\$170,061	\$4,947	\$28,729	\$141,332	16.89%
509 02 Professional Development	\$143,500	\$9,465	\$10,890	\$132,610	7.59%
509 08 Advertising	\$140,000	\$100	\$100	\$139,900	0.07%
<b>TOTAL</b>	<b>\$24,619,195</b>	<b>\$1,581,193</b>	<b>\$3,833,532</b>	<b>\$20,785,663</b>	<b>15.57%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**August 31, 2023**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	237,000	0	0	237,000	0.00%
4090194	TDA Shop repairs and replacement	294,900	0	0	294,900	0.00%
4091094	TDA Transit Center Improvements	200,000	0	0	200,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
409xx	TDA Rutan upgrades	250,000	0			
409xx	TDA vehicle repairs	964,752	0			
4092094	TDA (Major component rehab)		0	0	0	#DIV/0!
4090394	TDA Doolan Tower Upgrade		0	0	0	#DIV/0!
4091794	TDA bus stops	908,909	0	0	908,909	0.00%
4090994	TDA buses 2022		0	0	0	#DIV/0!
4090994	TDA Buses 2025		0	0	0	#DIV/0!
4090294	TDA Atlantis	1,600,000	0	0	1,600,000	0.00%
40901	TFCA Atlantis		0	0	0	#DIV/0!
409xx94	Non-Revenue Vehicle	100,000	0	0	100,000	0.00%
4091796	RM2 bus stops		0	0	0	#DIV/0!
409xx94	TDA SAV		0	0	0	#DIV/0!
409xx96	BT SAV		0	0	0	#DIV/0!
4111700	SGR shelters and stops		0	0	0	#DIV/0!
4110900	State Buses 2025		0	0	0	#DIV/0!
4110500	Prop 1B office and facility		0	0	0	#DIV/0!
41120	SGR battery packs	61,126	0	0	61,126	0.00%
41110	SGR Transit Center		0	0	0	#DIV/0!
41118	Dublin Parking garage	15,500,000	0	0	15,500,000	0.00%
411xx	State Rutan retrofit	900,000	0	0	900,000	0.00%
41102	State Atlantis	625,776	0	0	625,776	0.00%
41323	FTA buses 2022		0	0	0	#DIV/0!
41309	FTA Buses 2025		0	0	0	#DIV/0!
413xx	FTA engines	212,180	0	0	212,180	0.00%
41311	FTA bus stops		0	0	0	#DIV/0!
413xx	SAV infrastructure		0	0	0	#DIV/0!
41302	FTA Atlantis fueling	6,671,250	0	0	6,671,250	0.00%
413xx	FTA Rutan Retrofit	500,000	0	0	500,000	0.00%
41320	FTA Hybrid battery packs		0	0	0	#DIV/0!
41310	FTA Transit Center	420,000	0	0	420,000	0.00%
<b>TOTAL REVENUE</b>		<b>29,545,893</b>	<b>-</b>	<b>-</b>	<b>28,331,141</b>	<b>0.00%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**August 31, 2023**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	8,997,026	2,400	2,400	8,994,626	0.03%
5550107	Shop Repairs and replacement	294,900	0	0	294,900	0.00%
5551607	SAV		0	0	0	#DIV/0!
5552307	Buses 2022		0	0	0	#DIV/0!
555xx07	Buses 2025		0	0	0	#DIV/0!
5550507	Office and Facility Equipment	237,000	0	32,478	204,522	13.70%
5551007	Transit Center Upgrades and Improvements	620,000	0	0	620,000	0.00%
555xx07	Rutan Retrofit	1,650,000	0			
5550307	Doolan Tower upgrade	1	335	335	(334)	33450.00%
5551807	Dublin Parking Garage	15,500,000	0	0	15,500,000	0.00%
5551707	Bus Shelters and Stops	908,909	0	0	908,909	0.00%
5552007	Major component rehab	1,238,058	26,757	26,757	1,211,301	2.16%
555??07	Transit Capital	100,000	125	125	99,875	0.13%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>29,545,894</b>	<b>29,616</b>	<b>62,094</b>	<b>27,833,800</b>	<b>0.21%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>-1.00</b>	<b>(29,616)</b>	<b>(62,094)</b>		
<b>FUND BALANCE (CAPITAL &amp; OPERATING)</b>		<b>-13.00</b>	<b>(1,384,108)</b>	<b>(3,570,334)</b>		

California State Treasurer  
**Fiona Ma, CPA**



Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

September 27, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
 AUTHORITY  
 GENERAL MANAGER  
 1362 RUTAN COURT, SUITE 100  
 LIVERMORE, CA 94550

[Tran Type Definitions](#)

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**Account Number:** 80-01-002

August 2023 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	11,294,753.35
Total Withdrawal:	0.00	Ending Balance:	11,294,753.35

REPORT.: Sep 08 23 Friday  
 RUN....: Sep 08 23 Time: 10:29  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Cash Disbursements Report  
 Report for 08-23 BANK ACCOUNT 105

PAGE: 001  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
08-23	023918	08/14/23	CEL01 (CELTIS VENTURES INC)		(34,641.89)	.00	(34,641.89)	Ck# 023918 Reversed
	023996	08/07/23	HER05 (MELISSA HERNANDEZ STRAH)		100.00	.00	100.00	Automatic Generated Check
	023997	08/07/23	JOS02 (JEAN INGALLS JOSEY)		100.00	.00	100.00	Automatic Generated Check
	023998	08/07/23	KII01 (BRITNI KIICK)		100.00	.00	100.00	Automatic Generated Check
	023999	08/07/23	TES03 (JULIE TESTA)		100.00	.00	100.00	Automatic Generated Check
	024000	08/17/23	AIM01 (AIM TO PLEASE JANITORIAL SER		24,195.96	.00	24,195.96	Automatic Generated Check
	024001	08/17/23	ART01 (ART'S SECURITY LOCKSMITH)		49.61	.00	49.61	Automatic Generated Check
	024002	08/17/23	CAL13 (CALIFORNIA TRANSIT)		398.40	.00	398.40	Automatic Generated Check
	024003	08/17/23	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	024004	08/17/23	DEL01 (DELL MARKETING LP)		5,683.42	.00	5,683.42	Automatic Generated Check
	024005	08/17/23	EBR01 (EBRCSA)		39,240.00	.00	39,240.00	Automatic Generated Check
	024006	08/17/23	FSX01 (FSX EQUIPMENT, INC)		303.36	.00	303.36	Automatic Generated Check
	024007	08/17/23	GBS01 (WILLIAM R. GRAY & COMPANY IN		1,704.00	.00	1,704.00	Automatic Generated Check
	024008	08/17/23	INS01 (INSIGHT STRATEGIES INC)		7,000.00	.00	7,000.00	Automatic Generated Check
	024009	08/17/23	ITD01 (ALAMEDA CO. ITD / REGISTRAR		125.00	.00	125.00	Automatic Generated Check
	024010	08/17/23	JTC01 (JOSEPH TATING CONSULTING SER		500.00	.00	500.00	Automatic Generated Check
	024011	08/17/23	LLO01 (LOS LOZA INC)		220,790.00	.00	220,790.00	Automatic Generated Check
	024012	08/17/23	MAP01 (MAPISTRY)		5,296.00	.00	5,296.00	Automatic Generated Check
	024013	08/17/23	MET01 (METROPOLITAN TRANSPORT-)		42,950.29	.00	42,950.29	Automatic Generated Check
	024014	08/17/23	MUC01 (MULLEN COUGHLIN LLC)		11,582.00	.00	11,582.00	Automatic Generated Check
	024015	08/17/23	OPS01 (OPENPATH SECURITY INC.)		720.00	.00	720.00	Automatic Generated Check
	024016	08/17/23	OPT01 (OPTIC FUEL CLEAN OF CA. INC)		6,082.35	.00	6,082.35	Automatic Generated Check
	024017	08/17/23	PAC11 (PACIFIC ENVIROMENTAL SERV)		260.00	.00	260.00	Automatic Generated Check
	024018	08/17/23	QUE01 (QUENCH USA, INC.)		22.50	.00	22.50	Automatic Generated Check
	024019	08/17/23	SCF01 (SC FUELS)		85,991.33	.00	85,991.33	Automatic Generated Check
	024020	08/17/23	SHA02 (SHAMROCK OFFICE SOLUTIONS)		23.89	.00	23.89	Automatic Generated Check
	024021	08/17/23	UST01 (UST COMPLIANCE TESTING IN)		250.00	.00	250.00	Automatic Generated Check
	024022	08/17/23	WSP01 (WSP USA INC)		5,550.18	.00	5,550.18	Automatic Generated Check
	024023	08/31/23	AIM01 (AIM TO PLEASE JANITORIAL SER		6,684.84	.00	6,684.84	Automatic Generated Check
	024024	08/31/23	ATT02 (AT&T )		381.02	.00	381.02	Automatic Generated Check
	024025	08/31/23	AVI01 (AMADOR VALLEY INDUSTRIES)		626.99	.00	626.99	Automatic Generated Check
	024026	08/31/23	CIT01 (CITY OF LIVERMORE)		2,313.06	.00	2,313.06	Automatic Generated Check
	024027	08/31/23	COR01 (CORBIN WILLITS SYSTEMS)		296.34	.00	296.34	Automatic Generated Check
	024028	08/31/23	DIR01 (DIRECT TV)		24.00	.00	24.00	Automatic Generated Check
	024029	08/31/23	ENV01 (ENVIRONMENTAL SYSTEMS RESEAR		9,075.00	.00	9,075.00	Automatic Generated Check
	024030	08/31/23	FED01 (FedEx )		11.64	.00	11.64	Automatic Generated Check
	024031	08/31/23	GEN03 (GEN DIGITAL INC.)		4,471.20	.00	4,471.20	Automatic Generated Check
	024032	08/31/23	GEN05 (GENFARE)		5,194.43	.00	5,194.43	Automatic Generated Check
	024033	08/31/23	HER05 (MELISSA HERNANDEZ STRAH)		100.00	.00	100.00	Automatic Generated Check
	024034	08/31/23	INS01 (INSIGHT STRATEGIES INC)		16,900.00	.00	16,900.00	Automatic Generated Check
	024035	08/31/23	JOS02 (JEAN INGALLS JOSEY)		100.00	.00	100.00	Automatic Generated Check
	024036	08/31/23	KII01 (BRITNI KIICK)		100.00	.00	100.00	Automatic Generated Check
	024037	08/31/23	KIM02 (KIMLEY-HORN AND ASSOC, INC)		2,734.50	.00	2,734.50	Automatic Generated Check
	024038	08/31/23	KKI01 (ALPHA MEDIA LLC)		7,200.00	.00	7,200.00	Automatic Generated Check
	024039	08/31/23	LYF01 (LYFT, INC)		11,011.01	.00	11,011.01	Automatic Generated Check
	024040	08/31/23	MEG02 (MERRIMAC PETROLEUM INC)		31,010.25	.00	31,010.25	Automatic Generated Check
	024041	08/31/23	MET01 (METROPOLITAN TRANSPORT-)		2,798.06	.00	2,798.06	Automatic Generated Check
	024042	08/31/23	PAC16 (PACIFIC COAST TRANE)		1,127.00	.00	1,127.00	Automatic Generated Check
	024043	08/31/23	PRO02 (PROFESSIONAL ELECTRIC)		1,167.00	.00	1,167.00	Automatic Generated Check
	024044	08/31/23	QUE01 (QUENCH USA, INC.)		22.50	.00	22.50	Automatic Generated Check
	024045	08/31/23	SCF01 (SC FUELS)		31,538.48	.00	31,538.48	Automatic Generated Check
	024046	08/31/23	SFS01 (SPECIALTY FIELD SERVICE INC)		26,756.53	.00	26,756.53	Automatic Generated Check
	024047	08/31/23	SRO01 (SARAH ROBINSON)		35.95	.00	35.95	Automatic Generated Check
	024048	08/31/23	UST01 (UST COMPLIANCE TESTING IN)		3,000.00	.00	3,000.00	Automatic Generated Check
	024049	08/31/23	WCC01 (WEST COAST COMPRESSOR)		1,543.93	.00	1,543.93	Automatic Generated Check
	H13376	08/08/23	BRA02 (EVAN BRANNING)		100.00	.00	100.00	BRA02, JULY-23 BOD STIPEN
	H13377	08/08/23	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, JULY-23 BOD STIPEN
	H13378	08/08/23	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, JULY-23 BOD STIPEN
	H13379	08/15/23	CEL01 (CELTIS VENTURES INC)		3,870.00	.00	3,870.00	CEL01, LAVTAMS25, CK #023
	H13380	08/15/23	CEL01 (CELTIS VENTURES INC)		30,771.89	.00	30,771.89	CEL01, LAVTAMS26, CK #023
	H13381	08/18/23	NEE01 (NEETEK SYSTEMS INTEGRATION I		3,500.00	.00	3,500.00	NEE01, CW-3045, LAVTA IT
	H13382	08/11/23	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		42,922.79	.00	42,922.79	DIR02, PR DIRECT DEPOSIT
	H13383	08/10/23	EFT01 (ELECTRONIC FUND TRANSFERS)		10,679.14	.00	10,679.14	EFT01, FEDERAL TAX 7/22/2
	H13384	08/10/23	EMP01 (EMPLOYMENT DEVEL DEPT)		3,460.01	.00	3,460.01	EMP01, STATE TAX 7/22/23-
	H13385	08/11/23	PER01 (PERS )		5,346.07	.00	5,346.07	PER01, PERS CLASSIC CONTR
	H13386	08/11/23	PER01 (PERS )		5,600.97	.00	5,600.97	PER01, PERS NEW CONTRIBUT
	H13387	08/11/23	PER04 (CALPERS RETIREMENT SYSTEM)		2,444.25	.00	2,444.25	PER04, PERS 457 CONTRIBUT
	H13388	08/15/23	NEL01 (NELSON\NYGAARD CONSULTING AS		3,978.58	.00	3,978.58	NEL01, 85574, 7/1/23-7/28
	H13389	08/06/23	LIV10 (LIVERMORE SANITATION INC)		2,728.05	.00	2,728.05	LIV10, 1964155, JULY-23 G
	H13390	08/10/23	PER02 (CALPERS RETIREMENT SYSTEM)		700.00	.00	700.00	PER02, GASB-68 REPORTING
	H13391	08/02/23	VER01 (VERIZON WIRELESS)		1,623.02	.00	1,623.02	VER01, 9940298601, 6/23-7
	H13392	08/04/23	MVT01 (MV TRANSPORTATION, INC.)		216,263.77	.00	216,263.77	MVT01, JUNE-23 FIXED ROUT
	H13393	08/15/23	MVT01 (MV TRANSPORTATION, INC.)		425,000.00	.00	425,000.00	MVT01, 124927, AUG-23 1ST
	H13394	08/02/23	CAS02 (LISETH CASTRO)		22.27	.00	22.27	CAS02, 5/17/23-7/31/23 MI
	H13395	08/04/23	AIR02 (AIRESPRING)		3,210.16	.00	3,210.16	AIR02, 175091075, 8/1/23-
	H13396	08/10/23	TEL01 (TPx COMMUNICATIONS)		2,560.32	.00	2,560.32	TEL01, 173175251-0, 8/1/2
	H13397	08/08/23	TOB01 (MICHAEL TOBIN)		157.45	.00	157.45	TOB01, 8/4/23 EXPENSE REI
	H13398	08/08/23	RMT01 (RMT LANDSCAPE CONTRACTORS IN		27,980.00	.00	27,980.00	RMT01, 20230764, PO #7651
	H13399	08/11/23	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	SOL01, 23-0805LAVTA, JULY
	H13400	08/14/23	SIN01 (SINGLEPOINT COMMUNICATIONS I		7,068.00	.00	7,068.00	SIN01, 12243, FLEET WIFI
	H13401	08/08/23	CRA03 (CRA INTERNATIONAL INC)		29,500.00	.00	29,500.00	CRA03, 1089056, JUNE-23 I
	H13402	08/08/23	WEG01 (CHRISTY WEGENER)		11.99	.00	11.99	WEG01, 8/7/23 EXPENSE REI
	H13403	08/15/23	CIT07 (CITY OF LIVERMORE - WATER)		12.12	.00	12.12	CIT07, 138432-00, ATLANTI
	H13404	08/15/23	CIT07 (CITY OF LIVERMORE - WATER)		224.12	.00	224.12	CIT07, 138430-01, ATLANTI
	H13405	08/15/23	CIT06 (CITY OF LIVERMORE SEWER)		107.75	.00	107.75	CIT06, 138143-00, BUS WAS
	H13406	08/15/23	CIT06 (CITY OF LIVERMORE SEWER)		459.60	.00	459.60	CIT06, 133294-00, MOA WAT
	H13407	08/15/23	CIT07 (CITY OF LIVERMORE - WATER)		39.22	.00	39.22	CIT07, 139399-00, ATLANTI
	H13408	08/15/23	CIT07 (CITY OF LIVERMORE - WATER)		29.40	.00	29.40	CIT07, 139361-00, ATLANTI
	H13409	08/01/23	PAC01 (AT&T )		.79	.00	.79	PAC01, ACCT #925-245-0576
	H13410	08/07/23	PAC01 (AT&T )		31.43	.00	31.43	PAC01, ACCT #232-351-6260,
	H13411	08/01/23	MER01 (MERCHANT SERVICES)		50.56	.00	50.56	MER01, JULY-23 MOA CC STA
	H13412	08/01/23	MER01 (MERCHANT SERVICES)		87.03	.00	87.03	MER01, JULY-23 TRANSIT CE
	H13413	08/09/23	CAL04 (CALIFORNIA WATER SERVICE)		501.97	.00	501.97	CAL04, 0198655555, BUS WA
	H13414	08/14/23	CAL04 (CALIFORNIA WATER SERVICE)		1,464.55	.00	1,464.55	CAL04, 9098655555, MOA WA

REPORT.: Sep 08 23 Friday  
 RUN....: Sep 08 23 Time: 10:29  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Cash Disbursements Report  
 Report for 08-23 BANK ACCOUNT 105

PAGE: 002  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
08-23	H13415	08/10/23	PAC02 (PACIFIC GAS AND ELECTRIC)		14,394.00	.00	14,394.00	PAC02, 5809326332-3, MOA
	H13416	08/07/23	PAC02 (PACIFIC GAS AND ELECTRIC)		140.94	.00	140.94	PAC02, 7649646868-7, DOOL
	H13417	08/01/23	PAC02 (PACIFIC GAS AND ELECTRIC)		542.84	.00	542.84	PAC02, 9007202117-4, MOA
	H13418	08/16/23	STA13 (STAPLES CREDIT PLAN)		507.89	.00	507.89	STA13, JULY-23 CC STATEME
	H13419	08/31/23	BRA02 (EVAN BRANNING)		100.00	.00	100.00	BRA02, AUG-23 BOD STIPEND
	H13420	08/31/23	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, AUG-23 BOD STIPEND
	H13421	08/31/23	HAU01 (DAVID HAUBERT)		100.00	.00	100.00	HAU01, AUG-23 BOD STIPEND
	H13422	08/25/23	TX228 (DEBORAH BUTLER)		65.50	.00	65.50	TX228, PARATAXI REIMBURSE
	H13423	08/25/23	TX228 (DEBORAH BUTLER)		71.91	.00	71.91	TX228, PARATAXI REIMBURSE
	H13424	08/25/23	TAX67 (CHRISTEL RAGER)		154.00	.00	154.00	TAX67, PARATAXI REIMBURSE
	H13425	08/21/23	MUT01 (MUTUAL OF OMAHA)		1,111.18	.00	1,111.18	MUT01, SEPT-23 MUTUAL LTD
	H13426	08/21/23	DEL05 (ALLIED ADMIN/DELTA DENTAL)		1,958.33	.00	1,958.33	DEL05, SEPT-23 DELTA DENT
	H13427	08/21/23	PER03 (CAL PUB EMP RETIRE SYSTM)		37,779.22	.00	37,779.22	PER03, SEPT-23 PERS HEALT
	H13428	08/21/23	VSP01 (VSP )		538.40	.00	538.40	VSP01, SEPT-23 VSP VISION
	H13429	08/21/23	VSP01 (VSP )		586.24	.00	586.24	VSP01, AUG-23 VSP VISION
	H13430	08/23/23	AME06 (AMERICAN FIDELITY ASSURANCE		1,400.80	.00	1,400.80	AME06, AUG-23 FLEXIBLE SP
	H13431	08/22/23	AME06 (AMERICAN FIDELITY ASSURANCE		830.24	.00	830.24	AME06, AUG-23 SUPPLEMENTA
	H13432	08/21/23	AME06 (AMERICAN FIDELITY ASSURANCE		830.24	.00	830.24	AME06, JULY-23 SUPPLEMENT
	H13433	08/25/23	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		43,614.42	.00	43,614.42	DIR02, PR DIRECT DEPOSIT
	H13434	08/24/23	EFT01 (ELECTRONIC FUND TRANSFERS)		11,157.08	.00	11,157.08	EFT01, FEDERAL TAX 8/5/23
	H13435	08/24/23	EMP01 (EMPLOYMENT DEVEL DEPT)		3,519.02	.00	3,519.02	EMP01, STATE TAX 8/5/23-8
	H13436	08/24/23	PER04 (CALPERS RETIREMENT SYSTEM)		1,771.90	.00	1,771.90	PER04, PERS 457 CONTRIBUT
	H13437	08/24/23	PER01 (PERS )		5,283.42	.00	5,283.42	PER01, PERS NEW CONTRIBUT
	H13438	08/24/23	PER01 (PERS )		5,012.15	.00	5,012.15	PER01, PERS CLASSIC CONTR
	H13439	08/30/23	CEL01 (CELTIS VENTURES INC)		1,999.50	.00	1,999.50	CEL01, LAVTAMS030, JULY-2
	H13440	08/30/23	CEL01 (CELTIS VENTURES INC)		3,870.00	.00	3,870.00	CEL01, LAVTAMS029, JULY-2
	H13441	08/22/23	HDE01 (HOME DEPOT-CREDIT SERVICES)		618.78	.00	618.78	HDE01, JULY-23 MISC MAINT
	H13442	08/24/23	STA01 (STATE COMPENSATION FUND)		1,292.83	.00	1,292.83	STA01, SEPT-23 WORKER'S C
	H13443	08/22/23	HAN01 (HANSON BRIDGETT MARCUS)		1,080.00	.00	1,080.00	HAN01, 1354895, JULY-23 C
	H13444	08/22/23	HAN01 (HANSON BRIDGETT MARCUS)		1,983.00	.00	1,983.00	HAN01, 1354896, JULY-23 A
	H13445	08/22/23	UBE01 (UBER )		7,010.94	.00	7,010.94	UBE01, JULY-23 GO DUBLIN
	H13446	08/30/23	CAL15 (CALTRONICS BUSINESS SYS)		75.82	.00	75.82	CAL15, 3851638, 7/16/23-8
	H13447	08/29/23	RMT01 (RMT LANDSCAPE CONTRACTORS IN		8,950.00	.00	8,950.00	RMT01, 20230852, 8/10/23-
	H13448	08/21/23	CAL04 (CALIFORNIA WATER SERVICE)		73.79	.00	73.79	CAL04, 4755555555, MOA FI
	H13449	08/21/23	CAL04 (CALIFORNIA WATER SERVICE)		55.34	.00	55.34	CAL04, 2575555555, TC FIR
	H13450	08/21/23	CAL04 (CALIFORNIA WATER SERVICE)		73.79	.00	73.79	CAL04, 5755555555, CONTRA
	H13451	08/21/23	CAL04 (CALIFORNIA WATER SERVICE)		46.29	.00	46.29	CAL04, 3616555555, TC WAT
	H13452	08/22/23	CAL04 (CALIFORNIA WATER SERVICE)		1,390.72	.00	1,390.72	CAL04, 4616555555, TC IRR
	H13453	08/18/23	PAC02 (PACIFIC GAS AND ELECTRIC)		1,826.95	.00	1,826.95	PAC02, 7264840356-5, BUS
	H13454	08/21/23	PAC02 (PACIFIC GAS AND ELECTRIC)		1,856.62	.00	1,856.62	PAC02, 6062256368-6, ATLA
	H13455	08/22/23	CIT06 (CITY OF LIVERMORE SEWER)		50.95	.00	50.95	CIT06, 133389-00, TRANSIT
	H13456	08/28/23	CIT07 (CITY OF LIVERMORE - WATER)		130.53	.00	130.53	CIT07, 139388-00, BUS WAS
	H13457	08/28/23	CIT07 (CITY OF LIVERMORE - WATER)		47.55	.00	47.55	CIT07, 138431-00, ATLANTI
	H13458	08/22/23	YEU01 (ETHAN YEUNG)		26.00	.00	26.00	YEU01, 8/11/23-8/16/23 MI
	H13459	08/29/23	TOB01 (MICHAEL TOBIN)		68.33	.00	68.33	TOB01, 8/25/23 EXPENSE RE
	H13460	08/29/23	WEG01 (CHRISTY WEGENER)		141.01	.00	141.01	WEG01, 8/28/23 EXPENSE RE
	H13461	08/25/23	CEN04 (CENTRAL CONTRA COSTA TRAN)		2,721.62	.00	2,721.62	CEN04, JULY-23 MONTHLY ON
	H13462	08/31/23	MVT01 (MV TRANSPORTATION, INC.)		425,000.00	.00	425,000.00	MVT01, 124928, AUG-23 2ND
	H13463	08/21/23	BAN03 (BANKCARD CENTER)		9,924.30	.00	9,924.30	BAN03, JULY-23 BOW CC STA
	H13464	08/31/23	PAC02 (PACIFIC GAS AND ELECTRIC)		212.54	.00	212.54	PAC02, 9007202117-4, MOA
	H13465	08/31/23	CIT07 (CITY OF LIVERMORE - WATER)		36.03	.00	36.03	CIT07, 139399-00, ATLANTI
	H13466	08/31/23	CIT07 (CITY OF LIVERMORE - WATER)		30.87	.00	30.87	CIT07, 139361-00, ATLANTI
	H13467	08/31/23	CIT06 (CITY OF LIVERMORE SEWER)		748.73	.00	748.73	CIT06, 133294-00, MOA WAT
	H13468	08/31/23	CIT06 (CITY OF LIVERMORE SEWER)		107.75	.00	107.75	CIT06, 138143-00, BUS WAS
	H13469	08/31/23	CIT07 (CITY OF LIVERMORE - WATER)		220.30	.00	220.30	CIT07, 138430-01, ATLANTI
	H13470	08/31/23	CIT07 (CITY OF LIVERMORE - WATER)		12.12	.00	12.12	CIT07, 138432-00, ATLANTI
Total for Bank Account 105 ----->					2,028,961.45	.00	2,028,961.45	
Grand Total of all Bank Accounts ----->					2,028,961.45	.00	2,028,961.45	

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Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
08-23	AIM01 (AIM TO PLEASE JANITORIAL SE	1109	05/06/23	06/05/23	A	6000.00	AIM01, 1109, APR-23 BUS STOP CLEANING SERVICE
		1110	06/14/23	07/14/23	A	6000.00	AIM01, 1110, MAY-23 BUS STOP CLEANING SERVICE
		1111	06/29/23	07/29/23	A	6000.00	AIM01, 1111, JUNE-23 BUS STOP CLEANING SERVICE
	96-JUL-23	08/03/23	09/02/23	A		6195.96	AIM01, JULY-23 MONTHLY JANITORIAL SERVICE
	97-AUG-23	08/30/23	09/29/23	A		6684.84	AIM01, AUG-23 MONTHLY JANITORIAL SERVICE
	Vendor's Total	----->				30880.80	
08-23	AIR02 (AIRESPRING)	175091075H	08/01/23	08/31/23	A	3210.16	AIR02, 175091075, 8/1/23-8/31/23 SERVICE
08-23	AME06 (AMERICAN FIDELITY ASSURANCE	FSA08-23H	06/19/23	07/19/23	A	1400.80	AME06, AUG-23 FLEXIBLE SPENDING ACCOUNTS
	SUPP07-23H	08/19/23	09/18/23	A		830.24	AME06, JULY-23 SUPPLEMENTAL INSURANCE
	SUPP08-23H	08/19/23	09/18/23	A		830.24	AME06, AUG-23 SUPPLEMENTAL INSURANCE
	Vendor's Total	----->				3061.28	
08-23	ART01 (ART'S SECURITY LOCKSMITH)	86518	06/02/23	07/02/23	A	49.61	ART01, 86518, MP1635 KEYS STAMPED DND-LL1-9
08-23	ATT02 (AT&T )	20385371	08/13/23	09/12/23	A	381.02	ATT02, 20385371, PAYER #9391035694, 7/13-8/1
08-23	AVI01 (AMADOR VALLEY INDUSTRIES)	1068101	07/31/23	08/30/23	A	626.99	AVI01, 1068101, JULY-23 GARBAGE PICK UP SERV
08-23	BAN03 (BANKCARD CENTER)	JULY-2023H	08/03/23	09/02/23	A	9924.30	BAN03, JULY-23 BOW CC STATEMENT
08-23	BRA02 (EVAN BRANNING)	AUG-2023H	08/31/23	09/30/23	A	100.00	BRA02, AUG-23 BOD STIPEND
	JULY-2023H	08/01/23	08/31/23	A		100.00	BRA02, JULY-23 BOD STIPEND
	Vendor's Total	----->				200.00	
08-23	BRO03 (KARLA SUE BROWN)	AUG-2023H	08/31/23	09/30/23	A	100.00	BRO03, AUG-23 BOD STIPEND
	JULY-2023H	08/01/23	08/31/23	A		100.00	BRO03, JULY-23 BOD STIPEND
	Vendor's Total	----->				200.00	
08-23	CAL04 (CALIFORNIA WATER SERVICE)	198072123H	07/21/23	08/20/23	A	501.97	CAL04, 0198655555, BUS WASH 6/20/23-7/20/23
	257080123H	08/01/23	08/31/23	A		55.34	CAL04, 2575555555, TC FIRE 8/1/23-8/31/23
	361080223H	08/02/23	09/01/23	A		46.29	CAL04, 3616555555, TC WATER 7/4/23-8/1/23
	461080323H	08/03/23	09/02/23	A		1390.72	CAL04, 4616555555, TC IRRG 7/4/23-8/1/23
	475080123H	08/01/23	08/31/23	A		73.79	CAL04, 4755555555, MOA FIRE 8/1/23-8/31/23
	575080123H	08/01/23	08/31/23	A		73.79	CAL04, 5755555555, CONTRACTOR FIRE 8/1/23-8/
	909072423H	07/24/23	08/23/23	A		1464.55	CAL04, 9098655555, MOA WATER 6/20/23-7/20/23
	Vendor's Total	----->				3606.45	
08-23	CAL13 (CALIFORNIA TRANSIT)	312023JUL	08/09/23	09/08/23	A	398.40	CAL13, 31-2023-JUL, JULY-23 INS CLAIM PRIOR
08-23	CAL15 (CALTRONICS BUSINESS SYS)	3851638H	08/16/23	09/15/23	A	75.82	CAL15, 3851638, 7/16/23-8/15/23 BIZHUB
08-23	CAS02 (LISETH CASTRO)	0517-0731H	08/01/23	08/31/23	A	22.27	CAS02, 5/17/23-7/31/23 MILEAGE REIMBURSE
08-23	CEL01 (CELTIS VENTURES INC)	LAVTA25COH	08/15/23	09/14/23	A	3870.00	CEL01, LAVTAMS25, CK #023918 REPLACEMENT
	LAVTA26COH	08/15/23	09/14/23	A		30771.89	CEL01, LAVTAMS26, CK #023918 REPLACEMENT
	LAVTAMS25u	08/14/23	/ /			3870.00	Ck# 023918 Reversed
	LAVTAMS26u	08/14/23	/ /			30771.89	Ck# 023918 Reversed
	LAVTAMS29H	08/09/23	09/08/23	A		3870.00	CEL01, LAVTAMS029, JULY-23 WEBSITE MAINT
	LAVTAMS30H	08/09/23	09/08/23	A		1999.50	CEL01, LAVTAMS030, JULY-23 MARKETING PROJECT
	Vendor's Total	----->				5869.50	
08-23	CEN04 (CENTRAL CONTRA COSTA TRAN)	JULY-23H	08/14/23	09/13/23	A	2721.62	CEN04, JULY-23 MONTHLY ONE SEAT SERVICE
08-23	CIT01 (CITY OF LIVERMORE)	1294-FY24	08/14/23	09/13/23	A	2313.06	CIT01, PERMIT #1294 FY24 RUTAN WASTE WATER
08-23	CIT06 (CITY OF LIVERMORE SEWER)	BW071823H	07/18/23	08/17/23	A	107.75	CIT06, 138143-00, BUS WASH 6/20/23-7/18/23
	BW081523H	08/15/23	09/14/23	A		107.75	CIT06, 138143-00, BUS WASH 7/18/23-8/15/23
	TC080823H	08/08/23	09/07/23	A		50.95	CIT06, 133389-00, TRANSIT CENTER 7/11/23-8/8
	MOA071823H	07/18/23	08/17/23	A		459.60	CIT06, 133294-00, MOA WATER 6/20/23-7/18/23
	MOA081523H	08/15/23	09/14/23	A		748.73	CIT06, 133294-00, MOA WATER 7/18/23-8/15/23
	Vendor's Total	----->				1474.78	
08-23	CIT07 (CITY OF LIVERMORE - WATER)	361071823H	07/18/23	08/17/23	A	29.40	CIT07, 139361-00, ATLANTIS CT SEWER 6/20-7/1
	361081523H	08/15/23	09/14/23	A		30.87	CIT07, 139361-00, ATLANTIS CT SEWER 7/18-8/1
	388080123H	08/01/23	08/31/23	A		130.53	CIT07, 139388-00, BUS WASH 7/4/23-8/1/23
	399071823H	07/18/23	08/17/23	A		39.22	CIT07, 139399-00, ATLANTIS ST SEWER 6/20-7/1
	399081523H	08/15/23	09/14/23	A		36.03	CIT07, 139399-00, ATLANTIS ST SEWER 7/18-8/1



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08-23	CIT07 (CITY OF LIVERMORE - WATER)	430071823H	07/18/23	08/17/23	A	224.12	CIT07, 138430-01, ATLANTIS INDOOR 6/20-7/18/
		430081523H	08/15/23	09/14/23	A	220.30	CIT07, 138430-01, ATLANTIS INDOOR 7/18/23-8/
		431080123H	08/01/23	08/31/23	A	47.55	CIT07, 138431-00, ATLANTIS IRRG 7/4/23-8/1/2
		432071823H	07/18/23	08/17/23	A	12.12	CIT07, 138432-00, ATLANTIS FIRE 6/20-7/18/23
		432081523H	08/15/23	09/14/23	A	12.12	CIT07, 138432-00, ATLANTIS FIRE 7/18/23-8/15
		Vendor's Total ----->				782.26	
08-23	COR01 (CORBIN WILLITS SYSTEMS)	C308151	08/15/23	09/14/23	A	296.34	COR01, C308151, SEPT-23 SERVICE
08-23	CRA03 (CRA INTERNATIONAL INC)	1089056H	07/26/23	08/25/23	A	29500.00	CRA03, 1089056, JUNE-23 INVESTIGATION & NEGOT
08-23	DAY02 (DAY & NIGHT PEST CONTROL)	184974	07/17/23	08/16/23	A	218.00	DAY02, 184974, 7/17/23 RUTAN SERVICE
08-23	DEL01 (DELL MARKETING LP)	690793127	08/08/23	09/07/23	A	5683.42	DEL01, 10690793127, MP1688 DELL OPTIPLEX TOW
08-23	DEL05 (ALLIED ADMIN/DELTA DENTAL)	SEPT-2023H	08/07/23	09/06/23	A	1958.33	DEL05, SEPT-23 DELTA DENTAL INSURANCE
08-23	DIR01 (DIRECT TV)	96X230811	08/11/23	09/10/23	A	24.00	DIR01, 025118596X230811, 8/10/23-9/9/23 SERV
08-23	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20230804H	08/09/23	09/08/23	A	42922.79	DIR02, PR DIRECT DEPOSIT 7/22/23-8/4/23
		20230818H	08/23/23	09/22/23	A	43614.42	DIR02, PR DIRECT DEPOSIT 8/5/23-8/18/23
		Vendor's Total ----->				86537.21	
08-23	EBR01 (EBRCSA)	20230249	07/01/23	07/31/23	A	39240.00	EBR01, 20230249, FY24 RADIO MAINT SERVICE
08-23	EFT01 (ELECTRONIC FUND TRANSFERS)	20230804H	08/09/23	09/08/23	A	10679.14	EFT01, FEDERAL TAX 7/22/23-8/4/23
		20230818H	08/23/23	09/22/23	A	11157.08	EFT01, FEDERAL TAX 8/5/23-8/18/23
		Vendor's Total ----->				21836.22	
08-23	EMP01 (EMPLOYMENT DEVELOPMENT DEPT)	20230804H	08/09/23	09/08/23	A	3460.01	EMP01, STATE TAX 7/22/23-8/4/23
		20230818H	08/23/23	09/22/23	A	3519.02	EMP01, STATE TAX 8/5/23-8/18/23
		Vendor's Total ----->				6979.03	
08-23	ENV01 (ENVIRONMENTAL SYSTEMS RESEARCH)	94548451	08/22/23	09/21/23	A	9075.00	ENV01, 94548451, MP1707 ARCGIS PRO SOFTWARE
08-23	FED01 (FedEx )	823463205	08/25/23	09/24/23	A	11.64	FED01, 8-234-63205, AUG-23 STATEMENT
08-23	FSX01 (FSX EQUIPMENT, INC)	51386	08/03/23	09/02/23	A	303.36	FSX01, 51386, MP1690 VALVE DUMP TBL7
08-23	GBS01 (WILLIAM R. GRAY & COMPANY INC)	21981	08/08/23	09/07/23	A	1704.00	GBS01, 21981, JULY-23 SAV ON-CALL ENGINEER S
08-23	GEN03 (GEN DIGITAL INC.)	10409877	08/04/23	09/03/23	A	4471.20	GEN03, 10010409877, LIFELOCK SERVICES 09/23-
08-23	GEN05 (GENFARE)	90193574	07/26/23	08/25/23	A	5194.43	GEN05, 90193574, MP1524 10K REGULAR 1-RIDE P
08-23	HAN01 (HANSON BRIDGETT MARCUS)	1354895H	08/14/23	09/13/23	A	1080.00	HAN01, 1354895, JULY-23 CONTRACT LEGAL FEES
		1354896H	08/15/23	09/14/23	A	1983.00	HAN01, 1354896, JULY-23 ADMIN LEGAL FEES
		Vendor's Total ----->				3063.00	
08-23	HAU01 (DAVID HAUBERT)	AUG-2023H	08/31/23	09/30/23	A	100.00	HAU01, AUG-23 BOD STIPEND
		JULY-2023H	08/01/23	08/31/23	A	100.00	HAU01, JULY-23 BOD STIPEND
		Vendor's Total ----->				200.00	
08-23	HDE01 (HOME DEPOT-CREDIT SERVICES)	JULY-2023H	08/13/23	09/12/23	A	618.78	HDE01, JULY-23 MISC MAINT SUPPLIES-CC STATEM
08-23	HER05 (MELISSA HERNANDEZ STRAH)	AUG-2023	08/30/23	09/29/23	A	100.00	HER05, AUG-23 BOD STIPEND
		JULY-2023	08/07/23	09/06/23	A	100.00	HER05, JULY-23 BOD STIPEND
		Vendor's Total ----->				200.00	
08-23	INS01 (INSIGHT STRATEGIES INC)	34229	07/31/23	08/30/23	A	7000.00	INS01, 34229, PO #7640 EXECUTIVE COACHING 7/
		34236	08/28/23	09/27/23	A	7000.00	INS01, 34236, PO #7640 EXECUTIVE COACHING 8/
		34237	08/28/23	09/27/23	A	9900.00	INS01, 34237, PO #7640 ASSESSMENT & PROJ MGM
		Vendor's Total ----->				23900.00	

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08-23	ITD01 (ALAMEDA CO. ITD / REGISTRAR	104468	07/28/23	08/27/23	A	125.00	ITD01, 104468, TDMA CAPABILITY-2 RADIOS 7/28
08-23	JOS02 (JEAN INGALLS JOSEY)	AUG-2023 JULY-2023	08/30/23 08/07/23	09/29/23 09/06/23	A A	100.00 100.00	JOS02, AUG-23 BOD STIPEND JOS02, JULY-23 BOD STIPEND
		Vendor's Total ----->				200.00	
08-23	JTC01 (JOSEPH TATING CONSULTING SE	2023-4	08/15/23	09/14/23	A	500.00	JTC01, 2023-4, PO #7648 BUS RODEO CONSULT 8/
08-23	KII01 (BRITTNI KIICK)	AUG-2023 JULY-2023	08/30/23 08/07/23	09/29/23 09/06/23	A A	100.00 100.00	KII01, AUG-23 BOD STIPEND KII01, JULY-23 BOD STIPEND
		Vendor's Total ----->				200.00	
08-23	KIM02 (KIMLEY-HORN AND ASSOC, INC)	25547089 25547344	07/31/23 07/31/23	08/30/23 08/30/23	A A	2400.00 334.50	KIM02, 25547089, PO #7647 BUS MAINT FACIL-AT KIM02, 25547344, JULY-23 DOOLAN TWR GENERATO
		Vendor's Total ----->				2734.50	
08-23	KKI01 (ALPHA MEDIA LLC)	689563-1 691045-1 695725-1	05/31/23 05/31/23 05/31/23	06/30/23 06/30/23 06/30/23	A A A	5150.00 300.00 1750.00	KKI01, 689563-1, MAY-23 RADIO ADS KKI01, 691045-1, MAY-23 ROS BANNER ADS KKI01, 695725-1, MAY-23 MOBILE APP IMPRESSIO
		Vendor's Total ----->				7200.00	
08-23	LIV10 (LIVERMORE SANITATION INC)	1964155H	08/01/23	08/31/23	A	2728.05	LIV10, 1964155, JULY-23 GARBAGE SERVICE
08-23	LLO01 (LOS LOZA INC)	INV#1	07/13/23	08/12/23	A	220790.00	LLO01, INV #1, TRANSIT CENTER LANDSCAPING PR
08-23	LYF01 (LYFT, INC)	1097925 1097926	07/31/23 07/31/23	08/30/23 08/30/23	A A	10883.18 127.83	LYF01, 1001097925, JULY-23 CODE: GO TRI VALL LYF01, 1001097926, JULY-23 CODE: GO SAN RAMO
		Vendor's Total ----->				11011.01	
08-23	MAP01 (MAPISTRY)	INV-4671	08/14/23	09/13/23	A	5296.00	MAP01, INV-4671, STORMWATER SOFTWARE FY24
08-23	MEG02 (MERRIMAC PETROLEUM INC)	2226515	08/15/23	09/14/23	A	31010.25	MEG02, 2226515, 8/15/23 FUEL DELIVERY
08-23	MER01 (MERCHANT SERVICES)	TC073123H MOA073123H	08/01/23 08/01/23	08/31/23 08/31/23	A A	87.03 50.56	MER01, JULY-23 TRANSIT CENETER CC STATEMENT MER01, JULY-23 MOA CC STATEMENT
		Vendor's Total ----->				137.59	
08-23	MET01 (METROPOLITAN TRANSPORT-)	AR031929 AR032486 AR032678 AR032702 AR032770 AR032790 AR032810 AR032847	06/09/23 06/30/23 06/30/23 06/30/23 06/30/23 06/30/23 06/30/23 06/30/23	07/09/23 07/30/23 07/30/23 07/30/23 07/30/23 07/30/23 07/30/23 07/30/23	A A A A A A A A	2681.07 2940.49 1347.76 18777.59 14792.35 1354.60 2411.03 1443.46	MET01, AR031929, APR-23 CLIPPER 2.0 FEES MET01, AR032486, MAY-23 CLIPPER 2.0 FEES MET01, AR032678, OCT-DEC 2022 QTRLY RTC FEES MET01, AR032702, MAY-23 CLIPPER FEES MET01, AR032770, JUNE-23 CLIPPER FEES MET01, AR032790, JAN-MAR 2023 QTRLY RTC FEES MET01, AR032810, JUNE-23 CLIPPER 2.0 FEES MET01, AR032847, APR-JUNE 2023 QTRLY RTC FEE
		Vendor's Total ----->				45748.35	
08-23	MUC01 (MULLEN COUGHLIN LLC)	62990	07/31/23	08/30/23	A	11582.00	MUC01, 62990, JUNE-23 PROFESSIONAL LEGAL SER
08-23	MUT01 (MUTUAL OF OMAHA)	SEPT-2023H	08/16/23	09/15/23	A	1111.18	MUT01, SEPT-23 MUTUAL LTD & LIFE INSURANCE
08-23	MVT01 (MV TRANSPORTATION, INC.)	124927H 124928H JUNE-2023H	08/03/23 08/03/23 07/06/23	09/02/23 09/02/23 08/05/23	A A A	425000.00 425000.00 216263.77	MVT01, 124927, AUG-23 1ST INSTALL PAYMENT MVT01, 124928, AUG-23 2ND INSTALL PAYMENT MVT01, JUNE-23 FIXED ROUTE MONTHLY SERVICE
		Vendor's Total ----->				1066263.77	
08-23	NEE01 (NEETEK SYSTEMS INTEGRATION	CW-3045H	06/30/23	07/30/23	A	3500.00	NEE01, CW-3045, LAVTA IT REFRESH PHASE 1-6/3
08-23	NEL01 (NELSON\NYGAARD CONSULTING A	85574H	08/08/23	09/07/23	A	3978.58	NEL01, 85574, 7/1/23-7/28/23 LAVTA SRTP/LRTP
08-23	OPS01 (OPENPATH SECURITY INC.)	INV-80646	08/16/23	09/15/23	A	720.00	OPS01, INV-80646, 5 ENTRIES-ANNUAL CLOUD ACC
08-23	OPT01 (OPTIC FUEL CLEAN OF CA. INC	23CA8599	07/21/23	08/20/23	A	6082.35	OPT01, 23CA8599, MP1696 FUEL TANK INSPECT &
08-23	PAC01 (AT&T )	ATT 07/23H	07/17/23	08/16/23	A	.79	PAC01, ACCT #925-245-0576, 7/1/23 FINAL BILL

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08-23	PAC01 (AT&T )	ATT070723H	07/07/23	08/06/23	A	31.43	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 7/7
		Vendor's Total ----->				32.22	
08-23	PAC02 (PACIFIC GAS AND ELECTRIC)	580080723H	08/07/23	09/06/23	A	14394.00	PAC02, 5809326332-3, MOA ELECTRIC 6/30/23-7/
		606080323H	08/03/23	09/02/23	A	1856.62	PAC02, 6062256368-6, ATLANTIS 6/28/23-7/27/2
		726080123H	08/01/23	08/31/23	A	1826.95	PAC02, 7264840356-5, BUS STOPS 6/21/23-7/20/
		764071923H	07/19/23	08/18/23	A	140.94	PAC02, 7649646868-7, DOOLAN TOWER 6/12/23-7/
		900071423H	07/14/23	08/13/23	A	542.84	PAC02, 9007202117-4, MOA GAS 6/12/23-7/12/23
		900081323H	08/13/23	09/12/23	A	212.54	PAC02, 9007202117-4, MOA GAS 7/13/23-8/11/23
		Vendor's Total ----->				18973.89	
08-23	PAC11 (PACIFIC ENVIROMENTAL SERV)	2599	07/31/23	08/30/23	A	130.00	PAC11, 2599, JULY-23 RUTAN MONTHLY SERVICE
		2600	07/31/23	08/30/23	A	130.00	PAC11, 2600, JULY-23 ATLANTIS MONTHLY SERVIC
		Vendor's Total ----->				260.00	
08-23	PAC16 (PACIFIC COAST TRANE)	SRVC20289	08/04/23	09/03/23	A	1127.00	PAC16, SRVCE20289, MP1662 RUTAN AC-REPLACE C
08-23	PER01 (PERS )	20230804CH	08/10/23	09/09/23	A	5346.07	PER01, PERS CLASSIC CONTRIBUTIONS 7/22/23-8/
		20230804NH	08/10/23	09/09/23	A	5600.97	PER01, PERS NEW CONTRIBUTIONS 7/22/23-8/4/23
		20230818CH	08/23/23	09/22/23	A	5012.15	PER01, PERS CLASSIC CONTRIBUTIONS 8/5/23-8/1
		20230818NH	08/23/23	09/22/23	A	5283.42	PER01, PERS NEW CONTRIBUTIONS 8/5/23-8/18/23
		Vendor's Total ----->				21242.61	
08-23	PER02 (CALPERS RETIREMENT SYSTEM)	GASB-2023H	08/07/23	09/06/23	A	700.00	PER02, GASB-68 REPORTING FEES FY24
08-23	PER03 (CAL PUB EMP RETIRE SYSTM)	SEPT-2023H	08/14/23	09/13/23	A	37779.22	PER03, SEPT-23 PERS HEALTH INSURANCE
08-23	PER04 (CALPERS RETIREMENT SYSTEM)	20230804H	08/10/23	09/09/23	A	2444.25	PER04, PERS 457 CONTRIBUTIONS 7/22/23-8/4/23
		20230818H	08/23/23	09/22/23	A	1771.90	PER04, PERS 457 CONTRIBUTIONS 8/5/23-8/18/23
		Vendor's Total ----->				4216.15	
08-23	PRO02 (PROFESSIONAL ELECTRIC)	3037	08/23/23	09/22/23	A	1167.00	PRO02, 3037, MP1717 BUS SHELTER-HACIENDA/DUB
08-23	QUE01 (QUENCH USA,INC.)	06109899	08/01/23	08/31/23	A	22.50	QUE01, INV06109899, MP1287 TC COOLER 8/1-8/3
		06255039	09/01/23	10/01/23	A	22.50	QUE01, INV06255039, MP1287 TC COOLER 9/1-9/3
		Vendor's Total ----->				45.00	
08-23	RMT01 (RMT LANDSCAPE CONTRACTORS I	20230764H	07/31/23	08/30/23	A	27980.00	RMT01, 20230764, PO #7651 ATLANTIS TREE & VE
		20230852H	08/25/23	09/24/23	A	8950.00	RMT01, 20230852, 8/10/23-9/9/23 LANDSCAPE SE
		Vendor's Total ----->				36930.00	
08-23	SCF01 (SC FUELS)	IN-318277	07/18/23	08/17/23	A	25506.09	SCF01, IN-0000318277, 7/18/23 FUEL DELIVERY
		IN-325211	07/29/23	08/28/23	A	29576.33	SCF01, IN-0000325211, 7/29/23 FUEL DELIVERY
		IN-328736	08/04/23	09/03/23	A	30908.91	SCF01, IN-0000328736, 8/4/23 FUEL DELIVERY
		IN-337897	08/22/23	09/21/23	A	31538.48	SCF01, IN-0000337897, 8/22/23 FUEL DELIVERY
		Vendor's Total ----->				117529.81	
08-23	SFS01 (SPECIALTY FIELD SERVICE INC	2692	08/16/23	09/15/23	A	26756.53	SFS01, 2692, PO #7660 ACTM TRANSMISSION #160
08-23	SHA02 (SHAMROCK OFFICE SOLUTIONS)	3835858	07/28/23	08/27/23	A	23.89	SHA02, 3835858, 7/30/23-8/29/23 FRONT DESK P
08-23	SIN01 (SINGLEPOINT COMMUNICATIONS	12243H	08/01/23	08/31/23	A	7068.00	SIN01, 12243, FLEET WIFI ANNUAL CARE SUBSCRIP
08-23	SOL01 (SOLUTIONS FOR TRANSIT)	23-0805LAH	08/05/23	09/04/23	A	2083.33	SOL01, 23-0805LAVTA, JULY-23 CLIPPER ANALYSI
08-23	SRO01 (SARAH ROBINSON)	8-24-23RE	08/24/23	09/23/23	A	35.95	SRO01, 8/18/23 70X BYPASS-EXPENSE REIMBURSEM
08-23	STA01 (STATE COMPENSATION FUND)	SEPT-2023H	08/21/23	09/20/23	A	1292.83	STA01, SEPT-23 WORKER'S COMP PREMIUM
08-23	STA13 (STAPLES CREDIT PLAN)	JULY-2023H	08/09/23	09/08/23	A	507.89	STA13, JULY-23 CC STATEMENT
08-23	TAX67 (CHRISTEL RAGER)	0523-0621H	08/25/23	09/24/23	A	154.00	TAX67, PARATAXI REIMBURSEMENT 5/23/23-6/21/2
08-23	TEL01 (TPx COMMUNICATIONS)	173175251H	07/31/23	08/30/23	A	2560.32	TEL01, 173175251-0, 8/1/23-8/31/23 SERVICE

REPORT.: Sep 08 23 Friday  
 RUN....: Sep 08 23 Time: 10:14  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Report for 08-23

PAGE: 005  
 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
08-23	TES03 (JULIE TESTA)	JULY-2023	08/07/23	09/06/23	A	100.00	TES03, JULY-23 BOD STIPEND
08-23	TOB01 (MICHAEL TOBIN)	8-4-23H 8-25-23EXH	08/04/23 08/25/23	09/03/23 09/24/23	A A	157.45 68.33	TOB01, 8/4/23 EXPENSE REIMBURSE-LUNCH W/STAF TOB01, 8/25/23 EXPENSE REIMBURSEMENT
		Vendor's Total ----->				225.78	
08-23	TX228 (DEBORAH BUTLER)	0712-0721H 0805-0812H	08/25/23 08/25/23	09/24/23 09/24/23	A A	71.91 65.50	TX228, PARATAXI REIMBURSEMENT 7/12/23-7/21/2 TX228, PARATAXI REIMBURSEMENT 8/5/23-8/12/23
		Vendor's Total ----->				137.41	
08-23	UBE01 (UBER )	JULY-2023H	08/01/23	08/31/23	A	7010.94	UBE01, JULY-23 GO DUBLIN BILLING
08-23	UST01 (UST COMPLIANCE TESTING IN)	5169 5172	08/05/23 08/14/23	09/04/23 09/13/23	A A	250.00 3000.00	UST01, 5169, MP1681 ATLANTIS FUEL TANK SERVC UST01, 5172, MP1708 ANNUAL TESTING RUTAN & A
		Vendor's Total ----->				3250.00	
08-23	VER01 (VERIZON WIRELESS)	940298601H	07/22/23	08/21/23	A	1623.02	VER01, 9940298601, 6/23-7/22/23 CELL, WIFI,
08-23	VSP01 (VSP )	AUG-2023H SEPT-2023H	07/19/23 08/19/23	08/18/23 09/18/23	A A	586.24 538.40	VSP01, AUG-23 VSP VISION INSURANCE VSP01, SEPT-23 VSP VISION INSURANCE
		Vendor's Total ----->				1124.64	
08-23	WCC01 (WEST COAST COMPRESSOR)	6751-1	08/21/23	09/20/23	A	1543.93	WCC01, 6751-1, MP1656 AIR COMPRESSOR SERVICE
08-23	WEG01 (CHRISTY WEGENER)	8-28-23EXH 8-7-23EXPH	08/28/23 08/07/23	09/27/23 09/06/23	A A	141.01 11.99	WEG01, 8/28/23 EXPENSE REIMBURSE-MAUI FIRE D WEG01, 8/7/23 EXPENSE REIMBURSE
		Vendor's Total ----->				153.00	
08-23	WSP01 (WSP USA INC)	1333830	08/14/23	09/13/23	A	5550.18	WSP01, 1333830, JULY-23 SAV SYSTEM ENGINEER
08-23	YEU01 (ETHAN YEUNG)	0811-0816H	08/21/23	09/20/23	A	26.00	YEU01, 8/11/23-8/16/23 MILEAGE REIMBURSEMENT
Total of Purchases ->						2028961.45	=====

## **AGENDA**

### **ITEM 5C**

## STAFF REPORT

SUBJECT: Revision to the Board Expense Reimbursement Policy

FROM: Christy Wegener, Executive Director

DATE: October 2, 2023

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### **Action Requested**

Staff requests the Board approve the revised Board Expense Reimbursement Policy.

### **Background/Discussion**

At the September 2023 Board meeting, the Board approved an amendment to LAVTA's Bylaws, specifically Article III, Section 3.03(a) "Compensation."

Staff is now returning to the Board to request approval on a revised Expense Reimbursement Policy (Policy), which is included as Attachment 1. The proposed revisions to the Policy reflect the change to the recently amended bylaws.

### **Fiscal Impact**

There is no fiscal impact with this action.

### **Recommendation**

Staff recommends the Board approve Resolution 24-2023, revising the Board Expense Reimbursement Policy.

### **Attachments:**

1. Revised Expense Reimbursement Policy
2. Resolution 24-2023

**POLICY ON COMPENSATION AND EXPENSE  
REIMBURSEMENT FOR BOARD MEMBERS, OFFICERS AND  
EMPLOYEES**

This policy for compensation, and expense reimbursement for Board members of the Livermore Amador Valley Transit Authority ("Authority") was adopted on October 2, 2023, and is effective as of that date.

**1. Board Member Compensation**

A. In accordance with the Authority's Bylaws each member of the Board is entitled to receive compensation in the amount of \$150 per event for each day the Board member attends a regular or special meeting of the Board, or of a standing or advisory committee meeting of the Board, and for each day of other service rendered as a Board member as authorized by the Board.

B. Attendance at meetings, seminars, conferences or similar events of any of the following agencies is service rendered as a Board member as authorized by the Board: (1) California Transit Association; and (2) American Public Transportation Association. Additionally, if a Board member is authorized by the Board to participate, join or serve as an Authority representative to any other agency or association to further the interests of the Authority, attendance by the Board member at all subsequent meetings of that agency or association is service rendered as authorized by the Board.

C. For all other meetings, seminars, conferences, or similar events, the Board must authorize the Board member to receive compensation prior to registration or attendance, except as provided in Section 3 below.

**2. Board Member Reimbursement**

A. The Authority shall reimburse Directors only for expenses that are necessarily incurred in connection with the business of the Authority. In no event shall such reimbursement be in an amount greater than the actual cost to such Directors. No expense of Directors shall be reimbursed except pursuant to these rules.

B. If the Board or this Policy authorizes a Board member's or officer's attendance at a meeting, seminar, conference, or similar event, other than a meeting of the Board or of a committee of the Board, the Board member is entitled to receive reimbursement for all related actual and necessary expenses from the Authority.

C. In addition, a Board member is entitled to receive reimbursement for all actual and necessary expenses from the Authority for attendance at meetings, seminars, conferences, and similar events of the following organizations: (1) California Transit Association; and (2) American Public Transportation Association.

D. Each Board member will be reimbursed at rates established in the then- current Internal Revenue Service Publication 463, or any successor

publications, for travel, lodging, meals and other expenses actually and reasonably incurred in the performance of service rendered as authorized by the Board.

i. Private automobiles shall not be serviced by the Authority and no compensation or other value shall be received for the use of private automobiles except that which is provided in this paragraph D. Travel expenses shall be allowable only for travel outside the area of the Authority's service area, except in connection with assigned duties within the area when such expenses may be authorized by the Board.

ii. Lodging costs shall not exceed the maximum group rate published by the conference or activity sponsor, provided that lodging at the group rate is available to the Board member at the time of booking.

iii. Meal expenses incurred within the area of the Authority's system shall not be reimbursed except upon the authorization of the Chair or Vice Chair of the Board, in the absence of the Chair.

E. Organization dues and/or fees shall be reimbursed only to those Board members who have been expressly authorized by the Board of Directors to incur such expenses. Such reimbursement may only be made upon approval as to legality by the Authority's Legal Counsel. Other expenses incurred in connection with such memberships shall not be paid unless they are reimbursable under some other provisions of this Policy.

F. Each Board member seeking reimbursement pursuant to this Policy must file, within a reasonable time after incurring the expense, an expense reimbursement statement. The statement must be filed on the Authority's expense reimbursement form and must be accompanied by receipts documenting each expense. Expense reimbursement statements and related documents are public records under State law.

### 3. Emergency Provisions

A. Notwithstanding the foregoing Sections I and 2, if an emergency arises and a Board member is required to incur travel, lodging or other expenses to engage in Authority business, a Board member may incur such expenses upon the approval of the Chair of the Board or, if the Chair is unavailable, the Vice Chair or, if the Vice Chair is unavailable, another Board member. Such approval will be subject to ratification of the full Board at the next regularly scheduled Board meeting.

B. An "emergency" shall constitute a meeting, hearing, event or function (a) at which a Board member's attendance or participation is deemed essential to further the interests of the Authority, and (b) which takes place prior to the next regularly scheduled Board meeting



#### 4. Procedure for Requesting Advance Reimbursement

Directors shall submit a request in writing to the General Manager for advance reimbursement of authorized expenses, noting the nature and amount requested.

Advance funds not utilized shall be returned (by check or money order) to the General Manager at the time the final expense account document is submitted. In no case shall the time of submittal exceed 60 days after costs are incurred.

#### 5. Reports

Board members returning from meetings, conferences, seminars, and other activities for which compensation has been paid or expenses have been reimbursed must provide a brief oral or written report to the Board at its next meeting.

**RESOLUTION NO. 24-2023**

\* \* \*

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY AMENDING RESOLUTION 24-2006 AND AMENDING POLICY FOR REIMBURSEMENT OF DIRECTORS, OFFICERS AND EMPLOYEES EXPENSES**

WHEREAS, by Resolution No. 7-86, the Board of Directors established a policy for compensation of Board members and reimbursement of expenses incurred by Board members, officers and employees in the service of the Authority, which policy has been subsequently amended by Resolution No. 16-91, Resolution 2-1001, and Resolution 24-2006; and

WHEREAS, the Board desires to amend the policy to increase the stipend amount received per meeting from \$100 to \$150.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Livermore/Amador Valley Transit Authority that the Policy for Reimbursement of Directors, Officers and Employees Expenses as established by Resolution No. 7-86, and amended by Resolution Nos. 16-91, 2-2001 and 24-2006, is further amended as set forth in the revised Policy attached to this Resolution.

**APPROVED AND PASSED**, this 2nd day of October 2023.

\_\_\_\_\_  
Melissa Hernandez, Chair

**ATTEST:**

\_\_\_\_\_  
Christy Wegener, Executive Director

**Approved as to form:**

\_\_\_\_\_  
Michael Conneran, Legal Counsel

## **AGENDA**

### **ITEM 5D**

## STAFF REPORT

SUBJECT: Clipper BayPass Phase 2 Agreement

FROM: Christy Wegener, Executive Director

DATE: October 2, 2023

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### **Action Requested**

Authorize the Executive Director to sign the Clipper BayPass Phase 2 Agreement with MTC.

### **Background**

In November 2021, the Fare Integration Task Force adopted the Fare Policy Vision Statement directing staff to pilot a regional institutional pass product. In August 2022, the first phase of the Clipper® BayPass pilot was launched to pilot an unlimited-use product at four higher education institutions – the University of California, Berkeley, San Francisco State University, San Jose State University, and Santa Rosa Junior College. A second phase of the pilot is scoped to include up to 10 employers or institutions, whereby the Clipper BayPass product would be sold to employers or institutions at a revenue-neutral/positive price via one-year contracts for a maximum of a two-year Phase 2 pilot program. The cost of the passes will be determined by MTC staff and will be commensurate with the level of transit service nearby to the 10 selected employers.

### **Discussion**

The launch of Phase 2 requires the execution of a Participation Agreement with transit operators and MTC. This Participation Agreement (Agreement), included as Attachment 1, details guiding principles for the pilot, describes program mechanics, including revenue distribution strategies, and codifies consent to participate in the pilot. The Agreement sets out key terms and principles for a Clipper BayPass Pilot Program Participation Agreement. This document is intended to guide the final development of a Participation Agreement for execution by transit operators by October 31, 2023, allowing the Phase 2 pilot program to launch in January 2024.

During the presentation to the Projects and Services Committee in September, Committee members requested that staff advocate for a Tri-Valley employer to be included in BayPass Phase 2.

### **Fiscal Impact**

There is no fiscal impact associated with this action. Per the Agreement, LAVTA will be compensated for any foregone fare revenue associated with BayPass Phase 2.

**Recommendation**

The Projects and Services Committee recommends the Board of Directors authorize the Executive Director to sign the Clipper BayPass Phase 2 Participation Agreement.

**Attachments:**

1. Clipper BayPass Phase 2 Participation Agreement

## **CLIPPER® BAY PASS PILOT PROGRAM PARTICIPATION AGREEMENT**

This Clipper® BayPass Pilot Program Participation Agreement (the “Agreement”) is entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2023 (the “Effective Date”), by and among the Metropolitan Transportation Commission (“MTC”) and the following transit operators participating in the Clipper® BayPass Pilot Program (referred to herein individually as an “Operator” or collectively as the “Operators”)<sup>1</sup>:

Alameda-Contra Costa Transit District (“AC Transit”); Golden Gate Bridge Highway and Transportation District (“GGBHTD”); the San Francisco Bay Area Rapid Transit District (“BART”); the City and County of San Francisco, acting by and through its Municipal Transportation Agency (“SFMTA”); the San Mateo County Transit District (“SamTrans”); the Santa Clara Valley Transportation Authority (“VTA”); the Peninsula Corridor Joint Powers Board (“Caltrain”); Central Contra Costa Transit Authority; City of Fairfield, as the operator of Fairfield and Suisun Transit; City of Petaluma; Eastern Contra Costa Transit Authority; Livermore/Amador Valley Transit Authority; Marin County Transit District; Napa Valley Transportation Authority; Solano County Transit; Sonoma County Transit; Sonoma-Marín Area Rail Transit (“SMART”); Vacaville City Coach; Western Contra Costa Transit Authority; San Francisco Bay Area Water Emergency Transportation Authority; City of Santa Rosa; and City of Union City.

MTC and the Operators are referred to herein collectively as the “Parties” or individually as a “Party”.

### **RECITALS**

WHEREAS, on November 15, 2021, the Fare Integration Task Force, a special committee of the Clipper Executive Board, consisting of transit operators, MTC, and county transportation agencies, adopted a Bay Area Transit Fare Policy Vision Statement which called for the “deployment of an all-transit agency institutional/employer pass demonstration pilot in 2022, with a focus on educational institutions, affordable housing properties, and employers of various sizes, pending available resources/technical considerations;” and

WHEREAS, as of January 1, 2023 several Operators offer their own employer/institutional pass products, such as AC Transit’s EasyPass Program, Caltrain’s GO Pass Program, SamTrans’ Way2Go Program, and VTA’s SmartPass Program, collectively referred to as “Preexisting Institutional Pass Products;” and

WHEREAS, the Clipper BayPass Pilot Program was created in 2022 under the direction of the Fare Integration Task Force in order to deliver on the commitment to establish an institutional/employer pass pilot to evaluate the impact that an unlimited institutional regional transit pass may have on transit ridership, revenues, and customer experience. The Clipper BayPass Pilot Program is administered by staff from MTC and BART; and

WHEREAS, the Clipper BayPass Pilot Program utilizes the Clipper fare payment system product known as the “Events Pass”. The Clipper BayPass Pilot Program provides individual participants with a transit pass good for unlimited travel on all transit services operated by the Operators that accept Clipper, with the exception of Cable Car service operated by the SFMTA (“Clipper BayPass”); and

WHEREAS, on August 1, 2022, the Parties launched Phase 1 of the Clipper BayPass Pilot Program at the University of California, Berkeley, San Francisco State University, San Jose State University, Santa Rosa Junior College and 13 affordable housing properties managed by MidPen Housing Corporation (“Clipper BayPass Phase 1 Participants”); and

WHEREAS, Operators consented to participate in Phase 1 of the Clipper BayPass Pilot Program prior to the August 1, 2022 launch of the program through written consent, consisting of governing board approval and/or executive director/general manager approval as conveyed to MTC by respective Operators; and

WHEREAS, Clipper BayPass Phase 1 Participants received Clipper BayPass at no cost as each of these institutional participants was in an existing contractual relationship with at least one Operator to purchase a transit pass product that provided access to one or more Operators' transit service. MTC allocated State Transit Assistance funds to each Operator, starting in FY 2022-23 and to continue until the conclusion of the Phase 1 Pilot, to backfill any revenue impact from use of the Clipper BayPass by Clipper BayPass Phase 1 Participants; and

WHEREAS, Phase 2 of the Clipper BayPass Pilot Program will offer the Clipper BayPass product for sale to up to 10 employers and/or institutions in the Bay Area with a combined total of up to 20,000 individuals. Each employer/institutional customer of Phase 2, with the exception of Preexisting Institutional Pass Product customers, will enter into a one-year contract with MTC which will set forth the financial terms of the purchase of the Clipper BayPass product. Contracts will be subject to renewal on an annual basis, with financial terms subject to change. Preexisting Institutional Pass Product customers will maintain their existing contractual relationship with the Operator offering their Preexisting Institutional Pass Product with a separate additional contract with MTC for Phase 2 of the Clipper BayPass Pilot unless the Operator, MTC, and customer mutually agree to another contracting arrangement; and

WHEREAS, Phase 2 of the Clipper BayPass Pilot Program will begin on December 1, 2023 and continue to no later than June 30, 2026; and

WHEREAS, the Clipper BayPass program is designed with a goal of generating new riders and new revenue sources for transit operators, and to broaden access to institutional pass programs; and

WHEREAS, During Phase 2 of the Clipper BayPass Pilot Program, Clipper BayPass will not be offered at a price that undercuts the cost of any Preexisting Institutional Pass Products. The cost of Clipper BayPass to any employer will be above the cost of any Preexisting Institutional Pass Product for operators that serve the employer's physical location. Service is defined as a rail station or bus stop within three miles of an employer's physical location; and

WHEREAS, During Phase 2 of the Clipper BayPass Pilot Program in San Mateo County and Santa Clara County, Clipper BayPass will only be offered to Preexisting Institutional Pass Product customers of Caltrain's GoPass Program within three miles of a Caltrain rail station or VTA's SmartPass Program outside of three miles of a Caltrain rail station; and

WHEREAS, Phase 2 of the Clipper BayPass Pilot program is designed in a manner that protects existing transit operator revenues, especially for operators with existing institutional pass programs; and

WHEREAS, MTC and Clipper BayPass project staff will continue to engage with operator staff and executives to share pilot findings, project updates, and to collect feedback from transit operators about the program; and

WHEREAS, MTC and Clipper BayPass project staff will proactively seek input and consent from Operators before any long-term program is established; and

WHEREAS, it is the understanding of the parties that the pricing and revenue distribution terms in this agreement do not establish a precedent for pricing or revenue distribution in any post-pilot Clipper BayPass program that might be established. The terms of any such future program are subject to later negotiation. Any Operator will have the discretion to participate or not participate in any future post-pilot Clipper BayPass program that that might be established;

NOW, THEREFORE, in consideration of the facts recited above, the Parties agree as follows:

### **ARTICLE I Operator Responsibilities**

Each Operator agrees to:

- A. Participate in the Clipper BayPass Pilot program for the remaining period of the Phase 1 Pilot, lasting until July 31, 2024.
- B. Participate in the Clipper BayPass pilot program for the entirety of the Phase 2 Pilot lasting from the Effective Date until no later than June 30, 2026.
- C. Provide in-kind staff and administrative support needed to successfully deliver and administer the Clipper BayPass Pilot program at the Operator.
- D. Partner with MTC, other Operators, and/or their designated third-party consultants for the Clipper BayPass Pilot to organize evaluation and research activities including surveys, focus groups, and other similar research methods over the course of the Pilot.
- E. Facilitate the payment to the Operator of revenues generated by the sale of Clipper BayPass to institutions during Phase 2 by MTC.

### **ARTICLE II MTC Responsibilities**

MTC agrees to:

- A. Administer the Clipper BayPass Pilot program for the remaining period of the Phase 1 Pilot, lasting until July 31, 2024.
- B. Administer the Clipper BayPass Pilot program for the entirety of the Phase 2 Pilot lasting from December 1, 2023 until no later than June 30, 2026.
- C. Provide in-kind staff and administrative support needed to successfully deliver and administer the Clipper BayPass Pilot program, including managing the contractual relationship with employer customers, customer support, new business development, financial management, public information, communications, and technology support/operations.
- D. Provide regular updates to the Fare Integration Task Force or any designated successor body on the status of the Clipper BayPass Pilot program.
- E. Conduct an evaluation of the Clipper BayPass Pilot, as directed by the Fare Integration Task Force or any designated successor body.



- F. Collect revenue generated by sales from the Phase 2 Clipper BayPass Pilot Product (“Phase 2 revenue”) under the terms of individual contracts with employer/institutional customers.
- G. Allocate Phase 2 revenues and any other approved funds to the Parties under the terms set forth in Article III.

### **ARTICLE III Program Revenues**

- A. Any Phase 2 revenue generated by the sales of Clipper BayPass to an employer/institutional customer that was not a customer of an Operator’s Preexisting Institutional Pass Product on either January 1, 2020 or on the Effective Date shall be allocated by MTC amongst the Parties based on actual passenger usage of the Clipper BayPass Phase 2 product at a rate equal to a regular Adult Clipper fare for each trip taken.
- B. Any Phase 2 revenue generated by the sales of Clipper BayPass to an employer/institutional customer that was a customer of an Operator’s Preexisting Institutional Pass Product on either January 1, 2020 or on the Effective Date shall first be allocated to the Operator holding the Preexisting Institutional Pass Product contract with the employer/institutional customer in an amount equal to the cost of the Preexisting Institutional Pass Product for that employer/institutional customer during the current fiscal year at the time. Remaining revenues not allocated to the Operator holding the Preexisting Institutional Pass Product contract will be available to allocate according to the process described in subsection A.
- C. Should the Phase 2 revenue be in excess of the amount needed to reimburse Operators under the terms described in Article III, subsections A and B, these additional revenues up to a limit of \$1,000,000 or whatever costs were incurred by MTC to establish the Phase 2 program, whichever is less, shall be available to reimburse MTC for the operation and management of the Clipper BayPass Pilot program subject to the approval of the Fare Integration Task Force or any designated successor body. All additional excess revenues, beyond the limit described above, will be allocated to transit operators based on each operator’s share of overall Phase 2 ridership.
- D. Should the Phase 2 revenue be insufficient to reimburse Operators under the terms described in Article III, subsections A and B, MTC may use budgeted and MTC Commission approved funds (“revenue backstop”), currently \$5,000,000 as of the Effective Date, as an alternative source of funding to reimburse Operators.
- E. The project team, consisting of MTC and BART staff, will keep the Fare Integration Task Force or any designated successor body updated on a regular basis on Phase 2 revenues, usage, and interested customers, and MTC will not enter into additional contracts with employer/institutional customers if it is determined by MTC that the \$5,000,000 revenue backstop may be insufficient to fully reimburse Operators the terms described in Article III, subsections A and B.
- F. Should any existing employer/institutional customer of one of the Operators’ Preexisting Institutional Pass Products express an interest in purchasing the Clipper BayPass product, the Clipper BayPass will only be offered to the existing employer/institutional customer as upgrade to their Preexisting Institutional Pass Product. MTC will manage a

supplemental contract for the BayPass upgrade, and the Parties will strive to align operational processes between the Clipper BayPass and the Preexisting Institutional Pass programs.

#### **ARTICLE IV Indemnification**

- A. Mutual Indemnification.** No Party to this Agreement (including any of its directors, commissioners, officers, agents or employees) shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done by any other Party under or in connection with this Agreement. Pursuant to Government Code Section 895.4, each Party agrees to fully indemnify and hold other Parties harmless from any liability imposed for injury (as defined by Government Code Section 810.8) occurring by reason of anything done or omitted to be done by such indemnifying Party under or in connection with this Agreement and for which such indemnifying Party would otherwise be liable.
- B. Operator Indemnification of MTC.** Notwithstanding the provisions of Subsection A above, each Operator shall indemnify, hold harmless, and defend MTC (including any of its directors, commissioners, officers, agents or employees) from any and all claims or liability resulting from any action or inaction on the part of such Operator relating to its responsibilities under or in connection with this Agreement.
- C. MTC Indemnification of Operators.** Notwithstanding the provisions of Subsection A above, MTC shall indemnify, hold harmless, and defend each Operator (including any of its directors, commissioners, officers, agents or employees) from any and all claims or liability resulting from any action or inaction on the part of MTC under or in connection with this Agreement.

#### **ARTICLE V Term**

The term of the Agreement shall begin upon the Effective Date and continue until June 30, 2026, unless terminated by written agreement of the Parties.

#### **ARTICLE VI Changed Circumstances**

Any Party may initiate informal discussions among the Parties concerning the provisions of this Agreement, based on its assessment that changes in other factors external to the Agreement indicate that it would be in the best interests of one or more Parties to consider revisions to the Agreement. If a majority of Parties agree, the Parties will then jointly evaluate the changed circumstances to determine what, if any, revisions to the Agreement are necessary or desirable. Any agreed-upon changes shall require an amendment to the Agreement approved and executed by all Parties.

#### **ARTICLE VII Legal Representation and Common Interest**

The Parties recognize a mutuality of interest, and a need for joint cooperation in legal matters relating to Clipper. In furtherance of this common interest, any communications among Parties and counsel for any of the Parties shall be confidential and protected from disclosure to any third party by each and every privilege – including, but not limited to, the attorney-client privilege, the attorney work product privilege, and the pooled information privilege – notwithstanding the dissemination of the communications and work product among Parties by the counsel that made the information available in the first instance. If

information covered by the privileges is requested by a third party pursuant to a subpoena or other discovery request, then counsel receiving the request shall notify in a timely fashion the counsel who disclosed the information so that the privileges against disclosure may be asserted.

Should any Party withdraw from or otherwise terminate its participation in the Clipper program, such withdrawal or termination shall not impair the privileges that protect any information that has been shared prior to such action. Any Party that withdraws or terminates its participation in the Clipper program shall promptly return all privileged materials that the Party has received.

## **ARTICLE VIII**

### **Confidential Information**

Either MTC or an Operator (the “Receiving Party”) may, in the course of carrying out its responsibilities under this Agreement, have access to proprietary or confidential information owned by the other Party (“the Disclosing Party”), the disclosure of which to third parties may damage the Disclosing Party. Such proprietary or confidential information must be held by the Receiving Party in confidence and used only in performing its responsibilities as provided in the Agreement. The Receiving Party shall exercise at least the same standard of care it would use to protect its own proprietary or confidential information.

SIGNATURES ON SUBSEQUENT PAGES

IN WITNESS WHEREOF, this Agreement has been duly authorized and executed by the Parties hereto on the dates specified below by their duly authorized representatives.

**Metropolitan Transportation Commission**

Approved as to form:  
Kathleen Kane, General Counsel

\_\_\_\_\_  
Name: Andrew B. Fremier  
Title: Executive Director

\_\_\_\_\_  
Matthew Lavrinets, Senior Counsel

Date: \_\_\_\_\_

**Alameda-Contra Costa Transit District**

Approved as to form:

---

Name: Michael A. Hursh

Title: General Manager

Date: \_\_\_\_\_

---

Jill A. Sprague, General Counsel

**Golden Gate Bridge, Highway and  
Transportation District**

Approved as to form:

---

Name: Denis J. Mulligan

Title: General Manager

Date: \_\_\_\_\_

---

Kimon Manolius, General Counsel

**San Francisco Bay Area Rapid Transit District**

Approved as to form:

\_\_\_\_\_  
Name: Robert M. Powers

Title: General Manager

Date:\_\_\_\_\_

\_\_\_\_\_  
Matthew Burrows, General Counsel

**City and County of San Francisco  
Municipal Transportation Agency**

Approved as to form:  
David Chiu, City Attorney

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Name: Jeffrey Tumlin  
Title: Director of Transportation

---

Robin M. Reitzes, Deputy City Attorney

Date: \_\_\_\_\_



**San Mateo County Transit District**

Approved as to form:

\_\_\_\_\_  
Name: April Chan

Title: General Manager/CEO

Date:\_\_\_\_\_

\_\_\_\_\_  
Joan L. Cassman, General Counsel

**Santa Clara Valley Transportation Authority**

Approved as to form:

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Name: Carolyn Gonot  
Title: General Manager/Chief Executive Officer  
Date: \_\_\_\_\_

---

Evelynn Tran, General Counsel

**Peninsula Corridor Joint Powers Board**

Approved as to form:

---

Name: Michelle Bouchard

Title: Executive Director

Date: \_\_\_\_\_

---

James Harrison, General Counsel

**Central Contra Costa Transit Authority**

Approved as to form:

\_\_\_\_\_  
Name: William Churchill

Title: General Manager

Date:\_\_\_\_\_

\_\_\_\_\_  
Julie Sherman, General Counsel

**City of Fairfield**  
**Fairfield and Suisun Transit**

Approved as to form:

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Name: David Gassaway  
Title: City Manager

---

David Lim, City Attorney

Date: \_\_\_\_\_

**City of Petaluma**

Approved as to form:

---

Name: Peggy Flynn

Title: City Manager

Date: \_\_\_\_\_

---

Eric W. Danly, City Attorney

**Eastern Contra Costa Transit Authority**

Approved as to form:

---

Name: Rashidi Barnes  
Title: Chief Executive Officer

---

Eli Flushman, General Counsel

Date: \_\_\_\_\_

**Livermore/Amador Valley Transit Authority**

Approved as to form:

\_\_\_\_\_  
Name: Christy Wegener  
Title: Executive Director

\_\_\_\_\_  
Michael N. Conneran, General Counsel

Date:\_\_\_\_\_



**Marin County Transit District**

Approved as to form:

\_\_\_\_\_  
Name: Nancy E. Whelan

Title: General Manager

Date:\_\_\_\_\_

\_\_\_\_\_  
Kerry Gerchow, County Counsel

**Napa Valley Transportation Authority**

Approved as to form:

\_\_\_\_\_  
Name: Kate Miller

Title: Executive Director

Date:\_\_\_\_\_

\_\_\_\_\_  
Osman Mufti, General Counsel

**Solano County Transit**

Approved as to form:

\_\_\_\_\_  
Name: Beth Kranda  
Title: Executive Director

\_\_\_\_\_  
Bernadette Shilts Curry, County Counsel

Date:\_\_\_\_\_

**City of Santa Rosa**

Approved as to form:

---

Name: Maraskeshia Smith

Title: City Manager

Date: \_\_\_\_\_

---

Samantha W. Zutler, Interim City Attorney

**Sonoma-Marin Area Rail Transit District**

Approved as to form:

---

Name: Eddy Cumins  
Title: General Manager

---

Thomas Lyons, General Counsel

Date: \_\_\_\_\_

**Vacaville City Coach**

Approved as to form:

---

Name: Brian McLean  
Title: Assistant Director of Public Works

---

Melinda C. H. Stewart, City Attorney

Date: \_\_\_\_\_

**Western Contra Costa Transit Authority**

Approved as to form:

---

Name: Robert Thompson

Title: General Manager

Date: \_\_\_\_\_

---

Michael N. Conneran, General Counsel

**San Francisco Bay Area Water Emergency  
Transportation Authority**

Approved as to form:

---

Name: Seamus Murphy

Title: Executive Director

Date: \_\_\_\_\_

---

Steve Miller, General Counsel



**Sonoma County Transit**

Approved as to form:

\_\_\_\_\_  
Name: Bryan Albee  
Title: Transit Systems Manager

\_\_\_\_\_  
Jeremy Fonseca, General Counsel

Date:\_\_\_\_\_

**City of Union City**

Approved as to form:

\_\_\_\_\_  
Name: Joan Malloy  
Title: City Manager

\_\_\_\_\_  
Kristopher J. Kokotaylo, City Attorney

Date:\_\_\_\_\_

## **AGENDA**

### **ITEM 6**

## STAFF REPORT

SUBJECT: Approval of a Resolution Authorizing LAVTA to Apply for 2024 State Transportation Improvement Program Funding for Atlantis Facility Construction

FROM: Jennifer Yeamans, Senior Grants & Management Specialist

DATE: October 2, 2023

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### Action Requested

Approval of Resolution 25-2023 authorizing LAVTA to apply for 2024 State Transportation Improvement Program (STIP) funding for Atlantis Facility Construction if the project is recommended for funding by the Alameda County Transportation Commission (ACTC). This resolution is required to submit with a funding application to the Metropolitan Transportation Commission (MTC) for inclusion in the 2024 Regional Transportation Improvement Program (RTIP) by October 27.

### Background

The State Transportation Improvement Program (STIP) is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the State Highway Account and other funding sources administered by the California Transportation Commission (CTC), including Senate Bill 1 (SB 1). The 2024 STIP will cover Fiscal Years (FYs) 2024-25 through 2028-29. On September 28, 2023, the Alameda County Transportation Commission (ACTC) approved its programming principles and schedule for the 2024 STIP. Based on the State's 2024 STIP Fund Estimate, ACTC anticipates approximately \$43.8 million of capacity for Alameda County for programming to projects.

As part of the overall STIP programming process, ACTC is to adopt and forward a program of projects to the Metropolitan Transportation Commission (MTC) for inclusion in MTC's 2024 Regional STIP program (2024 RTIP). As the Regional Transportation Planning Agency (RTPA) for the nine-county Bay Area, MTC is responsible for developing the regional priorities for the RTIP. MTC approves the region's RTIP and submits it to the CTC for inclusion in the STIP. MTC Resolution 4603 was approved September 27, 2023, and requires ACTC to submit their final project nominations to MTC by November 1, 2023, for evaluation for compliance with program requirements and consideration for adoption in the 2024 RTIP in December 2023.

Eligible STIP projects are defined by state law and include state highway improvements, local road improvements and rehabilitation, public transit, intercity rail, pedestrian, and bicycle facilities, and grade separation, transportation system management, transportation demand management, soundwall projects, intermodal facilities, and safety projects. ACTC's selection process aims to advance the goals and objectives of its near-term strategic planning and programming documents, the Countywide Transportation Plan (CTP) and the Comprehensive

Investment Plan (CIP). Other key principles will prioritize projects that demonstrate readiness to meet applicable STIP eligibility, programming, allocation and delivery requirements, including obtaining federal National Environmental Policy Act (NEPA); potential to leverage external funding such as federal Infrastructure Investment and Jobs Act (IIJA), Senate Bill 1 (SB1), and Regional Measure 3 (RM3) funding; and a complete funding plan for the phase for which STIP funding is requested.

LAVTA's Atlantis Facility project is included in ACTC's 2020 Countywide Transportation Plan on its 10-Year Priority Project List (Project #59).

#### *Atlantis Facility Project Status*

The Atlantis facility as currently constructed today has advanced slowly and incrementally over many years as modest amounts of funding have been made available for the identified need. To date, \$5.1 million in Federal Transit Administration (FTA) grants committed between FY2002 and FY2009 have supported acquisition of the 9-acre site and construction of a concrete pad for bus parking, fueling and washing facilities, and necessary fencing and security features.

However, since 2009, FTA capital grants have been available to LAVTA only through formula funds programmed under MTC's long-standing "Fix It First" policy, and thus only for fleet replacement needs as buses reach the end of their useful life. Therefore, construction progress at Atlantis stalled. LAVTA currently uses the partially-built facility to store contingency fleet and surplus materials, conduct driver training, operate and dispatch paratransit vehicles, and lease to third parties for parking.

In 2021, with long-needed funding opportunities newly on the horizon from both state and federal sources, LAVTA applied for and was awarded funding from ACTC's 2022 Comprehensive Improvement Program (CIP) to advance the design phase of the project to a sufficient degree to prepare it for a subsequent construction phase. The scope of work includes construction of new administration/operations and maintenance buildings, and related site improvements including parking, electrical, and landscaping. At 60% design completed as of March 2023, a subsequent construction phase currently assumes LAVTA will award a single design-build contract once a full funding plan is identified, in order to expedite project delivery in anticipation of the future arrival of replacement Fuel Cell Electric Buses (FCEBs), in accordance with LAVTA's Zero Emission Bus Rollout Plan adopted in April 2022.

LAVTA's current Capital Improvement Program included in the 2022 Short Range Transit Plan anticipates FCEB deliveries in 2024, 2029, and 2030 to replace diesel-electric hybrids currently in-service as they reach the end of their useful life. As more FCEBs are delivered to replace an aged fleet, the urgency of having sufficient facilities to operate and maintain them will increase. The California Air Resources Board's Innovative Clean Transit Rule mandates that LAVTA purchase a minimum of 25% zero-emission buses (ZEBs) starting in 2026 and 100% in 2029.

The proposed project does not include startup hydrogen fueling facilities which were fully funded in Cycle 5 of the Transit and Intercity Rail Capital Program (TIRCP) and are currently advancing toward construction. The hydrogen fueling project will initially support fueling of a modest number of FCEBs at Atlantis once completed.

## Discussion

The current cost estimate to complete construction of the Atlantis facility as of March 2023 is \$83.1 million. The estimate includes \$32.2 million for the maintenance building; \$24.7 million for the administration and operations building; \$7.6 million for sitework, electrical, and landscaping; as well as typical pro-rata costs associated with project management, construction management, contingency, and necessary contractor costs such as bonds and insurance.

Of the \$43.8 million ACTC estimates will be available for countywide programming in October, LAVTA is requesting \$19 million to advance the funding plan (shown below) and help leverage future funding requests from other prospective but highly competitive federal and state sources that remain unsecured but which will be needed to complete the project scope.

In order to submit the project for consideration by MTC's October 27 deadline, project sponsors must submit a resolution of local support (Attachment 1) and meet all other requirements necessary for MTC to evaluate for compliance with program requirements.

## Fiscal Impact

The current funding plan to complete Atlantis construction includes:

Status	Source	Funding (Current-Year \$000s)	
		\$	%
Committed Funding	TDA 4.0 (LAVTA CIP)	\$7,677	9%
	ACTC 2024 CIP (Measure B)	\$3,000	4%
	<i>Subtotal Committed</i>	<i>\$10,677</i>	<i>13%</i>
Under Consideration	2024 STIP	\$19,000	23%
	<i>Subtotal Under Consideration</i>	<i>\$19,000</i>	<i>23%</i>
Future/ Unsecured	All sources	\$53,449	64%
	<i>Subtotal Future/Unsecured</i>	<i>\$53,449</i>	<i>64%</i>
	<b>Total</b>	<b>\$83,126</b>	<b>100%</b>

## Recommendation

Staff recommends that the Board of Directors approve Resolution 25-2023 authorizing LAVTA to apply for 2024 State Transportation Improvement Program (STIP) funding for Atlantis Facility Construction if the project is recommended for funding by the Alameda County Transportation Commission (ACTC).

Attachment:

1. Resolution 25-2023 Authorizing the Filing of an Application for Funding Assigned to MTC and Committing Any Necessary Matching Funds and Stating Assurance to Complete the Project

## **RESOLUTION NO. 25-2023**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO MTC AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT**

**WHEREAS**, the Livermore Amador Valley Transit Authority (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for nineteen million dollars (\$19,000,000) in funding assigned to MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Block Grant Program (STP) funding, Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding, Carbon Reduction Program (CRP) funding, Transportation Alternatives (TA) set-aside/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for the Atlantis Facility Construction Project (herein referred to as PROJECT) for the 2024 State Transportation Improvement Program (herein referred to as PROGRAM); and

**WHEREAS**, the United States Congress from time to time enacts and amends legislation to provide funding for various transportation needs and programs, (collectively, the FEDERAL TRANSPORTATION ACT) including, but not limited to the Surface Transportation Block Grant Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149), the Carbon Reduction Program (CRP) (23 U.S.C. § 175), and the Transportation Alternatives (TA) set-aside (23 U.S.C. § 133); and

**WHEREAS**, state statutes, including California Streets and Highways Code §182.6, §182.7, and §2381(a)(1), and California Government Code §14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

**WHEREAS**, pursuant to the FEDERAL TRANSPORTATION ACT, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally-significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the federal Transportation Improvement Program (TIP); and

**WHEREAS**, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

**WHEREAS**, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of REGIONAL DISCRETIONARY FUNDING; and

**WHEREAS**, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING; and

**WHEREAS**, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency stating the following:

- the commitment of any required matching funds; and
- that the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING; and
- that the PROJECT will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
- the assurance of the sponsor to complete the PROJECT as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
- that the PROJECT will have adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and
- that the PROJECT will comply with all project-specific requirements as set forth in the PROGRAM; and
- that APPLICANT has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective County Transportation Agency (CTA), MTC, Caltrans, FHWA, and CTC on all communications, inquiries or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and
- in the case of a transit project, the PROJECT will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region; and
- in the case of a highway project, the PROJECT will comply with MTC Resolution No. 4104, which sets forth MTC's Traffic Operations System (TOS) Policy to install and activate TOS elements on new major freeway projects; and
- in the case of an RTIP project, state law requires PROJECT be included in a local congestion management plan, or be consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the County Transportation Agency (CTA); and

**WHEREAS**, APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and



**WHEREAS**, there is no legal impediment to APPLICANT making applications for the funds; and

**WHEREAS**, there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

**WHEREAS**, APPLICANT authorizes its Executive Director or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

**WHEREAS**, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with the filing of the application.

**NOW, THEREFORE, BE IT RESOLVED** that the APPLICANT is authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under the FEDERAL TRANSPORTATION ACT or continued funding; and be it further

**RESOLVED** that APPLICANT will provide any required matching funds; and be it further

**RESOLVED** that APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING; and be it further

**RESOLVED** that APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation and transit projects, and has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective County Transportation Agency (CTA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and be it further

**RESOLVED** that PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP; and be it further

**RESOLVED** that APPLICANT has reviewed the PROJECT and has adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and be it further

**RESOLVED** that PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and be it further

**RESOLVED** that, in the case of a transit project, APPLICANT agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution No. 3866, revised; and be it further

**RESOLVED** that, in the case of a highway project, APPLICANT agrees to comply with the requirements of MTC's Traffic Operations System (TOS) Policy as set forth in MTC Resolution No. 4104; and be it further

**RESOLVED** that, in the case of an RTIP project, PROJECT is included in a local congestion management plan, or is consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the County Transportation Agency (CTA); and be it further

**RESOLVED** that APPLICANT is an eligible sponsor of REGIONAL DISCRETIONARY FUNDING funded projects; and be it further

**RESOLVED** that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and be it further

**RESOLVED** that there is no legal impediment to APPLICANT making applications for the funds; and be it further

**RESOLVED** that there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and be it further

**RESOLVED** that APPLICANT authorizes its Executive Director, General Manager, City Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and be it further

**RESOLVED** that a copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and be it further

**RESOLVED** that the MTC is requested to support the application for the PROJECT described in the resolution, and if approved, to include the PROJECT in MTC's federal TIP upon submittal by the project sponsor for TIP programming

**PASSED AND ADOPTED THIS 2nd DAY OF OCTOBER 2023.**

\_\_\_\_\_  
Melissa Hernandez, Chair

APPROVE AS TO FORM

ATTEST

\_\_\_\_\_  
Michael Conneran, Legal Counsel

\_\_\_\_\_  
Christy Wegener, Executive Director

## **AGENDA**

### **ITEM 7**

## STAFF REPORT

SUBJECT: Fixed Route Passenger Satisfaction Survey 2023

FROM: Mike Tobin, Director of Operations  
Cyrus Sheik, Senior Transit Planner

DATE: October 2, 2023

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### Action Requested

Staff recommends that the Board of Directors approve the findings of LAVTA's 2023 Customer Satisfaction Survey.

### Background

LAVTA conducts an annual on-board survey to assess passenger satisfaction with respect to soft-product delivery in areas such as bus cleanliness and driver courtesy. Specifically, the results of the surveys are used to calculate service quality standard indicators upon which the operations contractor's annual incentives are based, ensuring that our transit services consistently meet and exceed customer expectations. Both fixed-route and paratransit riders are surveyed to provide a comprehensive evaluation of our services; however, this report focuses exclusively on the results from the fixed-route survey.

It is important to note that this is the first survey to have been conducted since 2019 due to the COVID-19 pandemic. The extended gap between surveys presents an opportunity to assess how the pandemic has influenced passenger perceptions and expectations of our services. Additionally, it allows us to identify any long-term trends or changes in satisfaction that may have occurred over this period. The insights gained from this survey will be instrumental in guiding our future strategies to adapt to the evolving needs of our ridership as we continue to navigate the challenges posed by the pandemic and beyond.

### Methodology

This year's survey was conducted during the months of May and June 2023, and was undertaken by the agency's own customer service staff as well as operations contractor staff. The surveyors rode various routes and asked each boarding passenger if they would like to complete a Wheels customer satisfaction survey. Surveyed trips were focused on the trunk routes #10 and #30, but also included surveying the shorter local routes. A limited number of school tripper routes were also included in the surveying roster. A total of 301 completed surveys were received for LAVTA's mainline service. While the survey results aren't statistically significant, they nevertheless provide a representative sample of LAVTA's service and therefore provide staff with valuable insights regarding customer satisfaction.

The survey questionnaire (Attachment 1) was based on the standard customer service survey LAVTA uses each year, and was provided to passengers in both English and Spanish.

## Survey Results

The full tally of the 2023 survey results is shown in Attachment 2. The core component in the survey is a series of quality-of-service aspects that respondents are asked to grade on a scale of 1-5, such as schedule adherence, cleanliness of buses, and driver courtesy. The remainder of questions addresses rider profile, such as age and household income. The areas where respondents were asked to grade the service on a scale have been constant for many years, so changes in trends can be tracked. Some of the demographic questions did change this year, however, compared to the 2019 and earlier surveys.

Quality of service: As in recent years past, respondents this year gave the Wheels service fairly high marks on quality-of-service aspects, as indicated by their scoring on a 1-5 scale where 1 is the worst and 5 is the best. The results are displayed below in Table 1. From the total set, the service quality aspects were given a 3-point grading or better by 96% of the respondents, a 4-point grading or better by 87%, and a 5-point grading by 65% or better of those surveyed.

These results appear to be indicative of a high degree of customer satisfaction with the Wheels soft product overall. The average rating across all quality-of-service scorings was 4.47; which was comparable to the average score of the last survey conducted in 2019. The areas that were rated the highest (4.6) was feeling safe when riding the bus, friendliness of customer service staff, and buses being clean and well maintained. The lowest (4.2) rating was for bus stops being clean and well maintained. The average scores within the nine individual quality areas probed in the survey saw little trend change from last year, where out of nine aspects probed, three were up, two were down, and four were the same compared with last year. Also included below in Table 2 is a breakdown of each Service Quality scoring by area of residence. Residents of all three Tri-Valley cities have favorable overall opinions of the Wheels service, with ratings ranging from 4.52 to 4.57.

For the overall average, when considering all aspects together, both Livermore and Pleasanton have the highest overall average satisfaction rating of approximately 4.51, followed closely by Dublin with a slightly lower average of 4.43.

As in all years that the current survey format has been used, all quality rating areas continued to receive scores equaling or exceeding the agency-adopted goal of 4.0. The table below summarizes the quality-of-service scores given by passengers in this year's survey about Wheels.

Score	1	2	3	4	5	Avg Score	2019
Service operates on time	2%	2%	10%	31%	55%	4.3	4.2
Feel safe when riding the bus	2%	0%	5%	17%	76%	4.6	4.7
Drivers are helpful and friendly	1%	1%	6%	22%	70%	4.6	4.4
Route / service information easy to use	3%	3%	10%	17%	67%	4.4	4.5
Buses are clean and well maintained	1%	1%	6%	21%	70%	4.6	4.5

Transit Center is safe and secure	2%	4%	12%	16%	67%	4.4	4.4
Bus stops clean and well maintained	2%	7%	16%	24%	52%	4.2	4.2
Customer service staff friendly and helpful	2%	2%	8%	17%	71%	4.5	4.5
Overall opinion of Wheels service	2%	1%	4%	32%	62%	4.5	4.5
Overall Average						4.47	4.44

Table 1

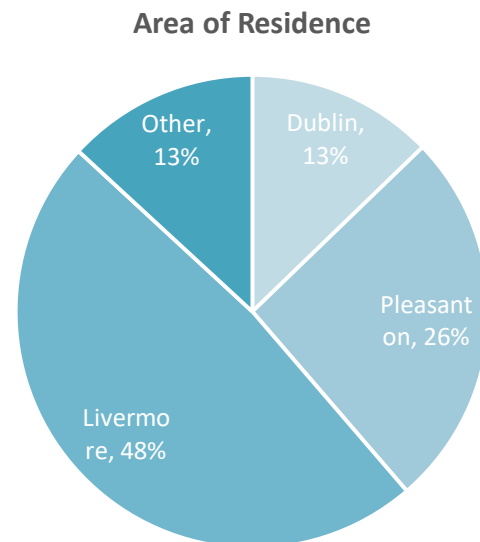
Quality Rating	Dublin	Livermore	Pleasanton	Average
Service operates on time	4.40	4.35	4.29	4.35
Feel safe when riding the bus	4.55	4.72	4.73	4.65
Drivers are helpful and friendly	4.51	4.78	4.57	4.59
Route / service information easy to use	4.37	4.39	4.47	4.42
Buses are clean and well maintained	4.47	4.65	4.61	4.58
Transit Center is safe and secure	4.41	4.54	4.48	4.43
Bus stops clean and well maintained	4.06	4.07	4.28	4.17
Customer service staff friendly and helpful	4.59	4.55	4.60	4.54
Overall opinion of Wheels service	4.55	4.56	4.57	4.52
Overall Average	4.43	4.51	4.51	4.47

Table 2

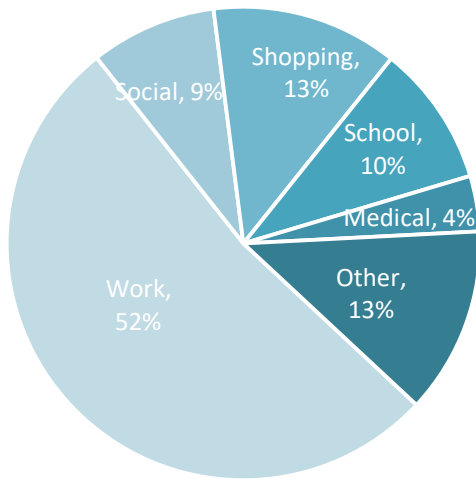
## Respondents' General Profile

As previously indicated, the main purpose of the survey is to obtain passengers' grading of the quality aspects indicated above. However, the survey also asks a few basic supplemental questions related to rider profile, such as age, trip purpose, and ride frequency – keeping in mind that the trips that were surveyed were not technically drawn from a statistically valid random sample of all Wheels riders; some of these questions have changed since the last survey in 2019.

**Area of residence:** 87% of survey respondents stated that they live in the Wheels service area. The distribution by city here likely is a reflection of the routes that had a lot of surveys done on them, including routes 10, 30, especially in Livermore: the latter city was stated by 48% of respondents as their residence, while 26% and 13% stated living in Pleasanton and Dublin, respectively.



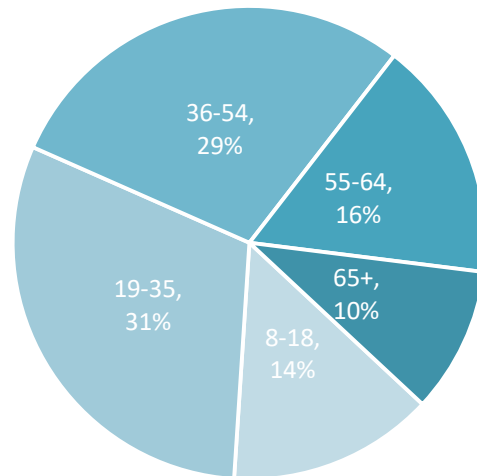
**Trip Purpose**



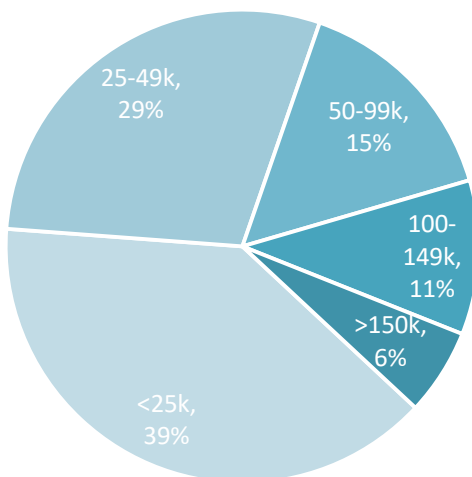
Trip purpose: Of the 290 responses to this question, over half of the respondents on the mainline service indicated that they were traveling to or from work, while 10% stated “school” as the purpose for their current bus trip. 13% of respondents stated that they were using the bus to go shopping, which is higher than in previous years, and 13% indicated “Other”. This result is an indication that the Wheels service overall is still primarily used for commute to work – even though work’s share was less than in previous years.

Age: For LAVTA’s mainline service, 74% of the respondents were aged 54 or less, with 59% of respondents being between the ages of 19 – 54. Consistently with what has been observed in prior surveys, senior riders have a modest presence; this year alone only 26% percent of respondents stated their age as 55 or older.

**Age**



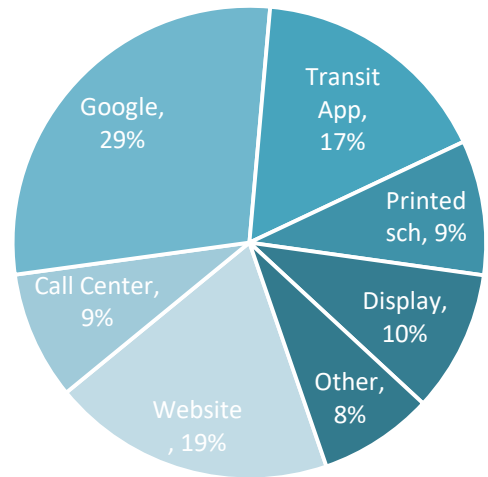
**Income**



Household income: When asked about annual income, an overwhelming majority (68%) of riders indicated household earnings of less than \$50,000 per year, which is much higher than in previous years. 15% of respondents reported making between \$50,000 and \$100,000 a year, and the remaining 16% of respondents reported making at least \$100,000.



Source of service information



**Source of service information:** The purpose of this question was to understand the different ways in which customers are accessing information regarding Wheels service. For the mainline service, 65% of respondents indicated that they are accessing information digitally, i.e., through the Wheels website, Google, or the Transit App. The rest of respondents are accessing information either by calling customer service, looking at printed schedules, bus stop displays or Other.

### Discussion

As the results described above show, the Wheels fixed route service delivery is continuing to receive nominally high remarks in all quality-of-service aspects that are probed in the annual on-board passenger survey, and the average respondent this year scored the service quality very similarly across the board compared with the previous survey that was conducted in 2019.

On the latter, staff notes that the nominal improvement in the agency's on-time performance (OTP) metric appears to have moved the dial up only slightly in terms of passengers' perception of the service's timeliness.

The Wheels ridership base continues to a significant extent to be from low-income households, although not on the school-focused routes. Also, as the responses to the trip without-Wheels question indicate, most riders stated that they would have had alternative means of getting to their destination and thus are not captive to Wheels service.

### Recommendation

Staff recommends that the Board of Directors consider and approve the findings of LAVTA's 2023 Customer Satisfaction Survey.

#### Attachments:

1. Survey form (English version)
2. Detailed summary of results
3. Open-ended comments

**1. Which general area do you live in? Check ONE.**

☐ Pleasanton      ☐ Dublin      ☐ Livermore      ☐ Other (specify) : \_\_\_\_\_

**2. Please rate the Wheels service using a scale of 1-5, with 1 being the worst (strongly disagree) and 5 being the best (strongly agree).**

Question	Score (1-5)
Transit services operate on-time	
I feel safe when riding the bus	
Drivers are helpful and friendly	
Schedule and map information is easy to understand	
Buses are clean and well-maintained	
Transit Center is safe and secure	
Bus Stops are clean and well maintained	
Transit Center (& Telephone) staff are friendly and helpful	
Overall opinion of Wheels service	

**3. What was the main purpose in making your trip today? Check ONE.**

\_\_\_\_\_ Work      \_\_\_\_\_ School      \_\_\_\_\_ Shopping  
 \_\_\_\_\_ Social Visit      \_\_\_\_\_ Medical      \_\_\_\_\_ Other (specify): \_\_\_\_\_

**4. What is your age?**

\_\_\_\_\_ 8-18      \_\_\_\_\_ 55-64  
 \_\_\_\_\_ 19-35      \_\_\_\_\_ 65+  
 \_\_\_\_\_ 36-54

**5. What is the size of your household?**

\_\_\_\_\_ Just me (one)  
 \_\_\_\_\_ 2 persons      \_\_\_\_\_ 4 persons  
 \_\_\_\_\_ 3 persons      \_\_\_\_\_ 5 or more

**6. Your annual household income?**

\_\_\_\_\_ Under \$25,000  
 \_\_\_\_\_ \$25,000-\$49,999  
 \_\_\_\_\_ \$50,000-\$99,999  
 \_\_\_\_\_ \$100,000-\$149,999  
 \_\_\_\_\_ \$150,000+

**7. How often do you ride with Wheels?**

\_\_\_\_\_ Daily or almost daily  
 \_\_\_\_\_ A couple of days per week  
 \_\_\_\_\_ Occasionally/seldom or only today

**8. I use the onboard Wi-Fi:    Yes    No**
**9. I have been riding Wheels for (indicate number of mo/yr):    months    years**
**10. I get bus route and schedule information from (for example: the Wheels website, Wheels call center, Google, mobile app (specify), printed schedules, bus stop display) : \_\_\_\_\_**
**11. How would you have made your current trip without the bus? Check ONE.**

\_\_\_\_\_ Walk      \_\_\_\_\_ Get a ride      \_\_\_\_\_ Use Wheels Dial-a-Ride service  
 \_\_\_\_\_ Bike      \_\_\_\_\_ Take a taxi      \_\_\_\_\_ I would not have made this trip  
 \_\_\_\_\_ Drive myself      \_\_\_\_\_ Use Uber or Lyft

**Please provide Wheels Management with your thoughts on how our service works for you and/or how we may improve our service.**

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## WHEELS PASSENGER SURVEY RESULTS 2023 - TOTAL RESULTS MAINLINE

## 1. Area of Residence

Dublin	Pleasanton	Livermore	Other	Tot resp
35	71	132	36	274
13%	26%	48%	13%	

## 2. Quality Rating

	1	2	3	4	5	n/a	Avg Score	Total Responses Received	Total Points
Service operates on time	7	5	28	91	160		4.3	291	1265
Feel safe when riding the bus	5	1	14	48	214		4.6	282	1311
Drivers are helpful and friendly	2	3	18	62	196		4.6	281	1290
Route / service information easy to use	7	9	29	47	185		4.4	277	1225
Buses are clean and well maintained	4	3	17	59	198		4.6	281	1287
Transit Center is safe and secure	5	10	31	42	180		4.4	268	1186
Bus stops clean and well maintained	5	19	45	67	145		4.2	281	1171
Customer service staff friendly and helpful	5	4	22	45	185		4.5	261	1184
Overall opinion of Wheels service	4	2	11	83	162		4.5	262	1183

## Quality rating from above as percentages:

	1	2	3	4	5	Avg Score	2019
Service operates on time	2%	2%	10%	31%	55%	4.3	4.2
Feel safe when riding the bus	2%	0%	5%	17%	76%	4.6	4.7
Drivers are helpful and friendly	1%	1%	6%	22%	70%	4.6	4.4
Route / service information easy to use	3%	3%	10%	17%	67%	4.4	4.5
Buses are clean and well maintained	1%	1%	6%	21%	70%	4.6	4.5
Transit Center is safe and secure	2%	4%	12%	16%	67%	4.4	4.4
Bus stops clean and well maintained	2%	7%	16%	24%	52%	4.2	4.2
Customer service staff friendly and helpful	2%	2%	8%	17%	71%	4.5	4.5
Overall opinion of Wheels service	2%	1%	4%	32%	62%	4.5	4.5
						4.47	4.44

## 3. Trip Purpose

Work	Social	Shopping	School	Medical	Other	Tot resp
152	25	37	28	11	37	290
52%	9%	13%	10%	4%	13%	

## 4. Age

8-18	19-35	36-54	55-64	65+	Tot resp
41	89	84	48	29	291
14%	31%	29%	16%	10%	

## 5. Household Size

1 ppl	2 ppl	3 ppl	4 ppl	5 or more	Tot resp
92	47	25	44	46	254
36%	19%	10%	17%	18%	

## 6. Income

<25k	25-49k	50-99k	100-149k	>150k	Tot resp
93	69	36	25	14	237
39%	29%	15%	11%	6%	

## 7. Frequency of Wheels rides

Daily	Almost Daily	Seldom	Tot resp
161	85	27	273
59%	31%	10%	

## 8. Use of Onboard WiFi

Yes	No	Tot resp
50	154	204
25%	75%	

## 9. Length of Wheels patronage

Average (yrs)  
TBD

## 10. Source of service information

Website	Call Center	Google	Transit App	Printed sch	Display	Other	Tot resp
42	19	62	36	20	21	17	217
19%	9%	29%	17%	9%	10%	8%	

## 11. Trip without Wheels?

Walk	Drive	Taxi	Bike	Get Ride	No Trip	Ride-hailing	Tot resp
52	23	16	42	40	29	65	267
19%	9%	6%	16%	15%	11%	24%	

Total mainline surveys received = 301

General Comments
Helps me get to school every day.
Bus stop will need more maintenance.
All excellent
There isn't really much. It is a fine system as it is. Really helpful.
All good
I think [not translatable]
Helps me get to work and back home.
No comments. Thank You
Coverage of Pleasanton is limited, I often have to walk 15 minutes when I get off the bus.
Good service.
Thank you for your service *heart emoji*
It works well but one day the handler just saw me and it happened, the handlers should be more friendly
It's good service. It doesn't need to improve anything.
Service is good & I don't think it needs improvement.
Very good
Be in Tibriq pine to be yin ned. To understand the weather not just waiting at the stop especially at night time. Add more service on the route #14. Male living in shelter on Owens/Rosewood near Walmart.
The service works good for me. I just use it for work.
teach the routes well to new staff, improve schedules a little
For me, it is fine, it is the transportation I use to get to work when there is no one to take me (thank you)
Only, sometimes more preasition y all bus stops.
Increase the frequency of 30R service.
I am commuting taking public transit this summer to work. Good so far.
It seems to be very convenient. Thank you!
It gets me to where I need to go. Earlier service would be nice.
More frequent trips on Route 1 to sync with BART.
All good service.
It is a great service for the community.
Works great for me, can go wherever I want.
Please arrive on time and leave on time.
I get to and from work on time. Bring back the 9:30 AM 8 route from Pleasanton BART.
Good service.
Have more bus hours for the #8 route.
I don't think anyone right now. They are good.
The service is useful but sometimes there are doctors with bad service. (try to improve on that).
Everything is good, great service.
Service is good overall.
More runs on weekends in the morning and afternoon.
Excellent.
Easy, quick, and clean
Only some drivers are very crazy when driving.
kept doing job driver skills
More stops close by instead of stopping BART station to transfer.
Please make weekend have bus come every 15 minutes.
Great Service
Great Service
Improve frequency on Route 30R & 10R. Bring back Route 11/Vasco Rd.
Pretty good, some bus station stops' benches could use some cleaning, polishing, or laquering.
Bus ride is kind of jerky to ride.
Some of your drivers don't say hello. They could be more friendly.
Set bus schedules to support passengers connections to all buses to where we don't have to wait an hour at BART station for #14.
Don't meet 30R schedule most time.
Extend your hours and better training.
The drivers are courteous and friendly. Perhaps adding more route will help. Thanks.
The bus I transfer to always leaves a stop RIGHT before the bus I transfer from gets there (e.g. 10R-30R @ transit station).
More accurate timing.
I could not tell.
Try to time the buses together in order to catch the next bus.
Good.
Dependability is a must. If bus breaks down, please provide replacement. Homeless riders unsafe. Urine smell on buses. Bus stops occupied by homeless.
It's ok.
30R closer stop to Dublin Blvd/Safeway more lighting at the bus stop.
Great and I think everything is perfect :)
The 10R service on weekends will take the 8 route - because it doesn't pass through downtown Pleasanton and I have to walk quite a bit.
It's a good transportation service, but some of the drivers aren't that helpful.
I think it's great. I use it for school & personal outings. Overall it's clean on buses, but just not at bus stops.
Lower fare.
30R only runs until 10 and I have to pay for Uber. Would like it to run more at night.
Wheels bus needs bus pass covers to keep Clipper card inside bus pass covers. Thanks!

On Saturdays the bus runs up to every hour 30R.
Later schedule 1-2:30 am. Sprone a both at Alameda District County! How much tod caleated collected on the bus. (*Merlin)
IDK Free
It's perfectly fine!
I like the bus. I think they should have a radio on the bus.
Go to Wheels office - nonstop 10R to BARTand bus to mall from Livermore.
Courtesy of drivers is wonderful -- Promptness of schedule is impressive.
Good.
Fine, I use it for getting to BART.
Kind thanks.
Sure to get to work on time and to visit cities. Thank you.
So good.
"Thank you"
Mostly the bus has been great for me. I like all the bus drivers; they know me.
For 30R, can you add a stop near Outlets Premium?
Add more stops to the area to 20X bus stop.
100% well hospitality + nice person. Thank you.
Service is pretty good!
None :) Maybe make bus station more clean.
On the weekend when I took the bus more frequently.
Excellent service.
Excellent.
Works very good.
Service works well.
I am happy.
Overall very pleasant.
Good service.
Todo bien.
Better time schedule for bus connections.
All good. Only sometimes vases don't wait for people.
All good.
I think it's going well. Some driver leaves earlier than scheduled causing the wait for another bus for an hour.
10R is good but the Route 14/other routes don't have chargers on buses which would be helpful.
More clean buses and on time, besides that it's very good service.
I love it.
Having better call center support.
Service is good but sometimes not on time.
I am contented with your service a little more improvement.
Looks good to me.
It run more often.
The stops are very clean.
Improvement on friendly drivers.
Allows me to go places easily and efficiently.
Good service.
I think the overall service is fine. It doesn't need much improvement.
On Valley & Pleasanton Ave needs another bus stop (please) & more garbage cans, especially on First & Neal going on 8 Route.
Thanks :)
Everything's fine. The service is almost perfect.
Today they have improved the services much better than before.
I get scared of the weird people who go on here.
I enjoy the service itself and its availability. No suggestions.
Overall Wheels has been the best transit service I've used.
Excellent service.
The service is good, very punctual with schedules. I would like more hours on Saturday and Sunday.
It is disappointing that routes, route service hours, and bus frequency all keep getting reduced. Wheels bus service ends before BART service ends, so late-night BART passengers have no Wheels ride.
Good.
Good. Satisfied.
For me it would be better if it came out every half hour and earlier or every day.
Doing well, just improve on scheduling/timing.
I commute to Ross for work & would appreciate if the Route 1 came more frequently since I transfer from BART.
The service is very good + senior fare is excellent!
Stops are too far apart.
Please be grateful that when a passenger gets on board, your accessory will be bad, as my mother had an accident when the schedule went up in a basic time to transfer seo for more time x bass.
I have a temporary handicap, cannot drive.
Wheels enables me to be able to go anywhere and I couldn't be a happier passenger.
Great.
My thoughts on Wheels are that I think it's awesome and the fares are reasonable.
Service is good.
It is competent and I like the drivers. Wish the stops could be cleaner.
Everything is okay, but I hope the bus stops could stay more clean.
Shorter hours.

On the signs that are posted when the streets are closed, there are times when they don't pass or they don't want to stop. Thank you.
What is needed most is the kindness of the drivers and patience to ensure a happy trip.
Great service.
Repair display panels @ TC (real-time displays)
More ample time with BART connections. Improve bus connections. Improve frequency on weekends (Route 10).
Most, many (?) of Wheels drivers are scared to be around people. On cold freezing days, the buses tend to be colder. Why? A driver was scared of someone's cough, look on back he drove in the transit center. Parked at the edge, making us walk way up to our next stops. He didn't park correctly to me.
You're great. Awesome thanks. Keep up the good work.
No comment! You're doing just great!
App works.
I like it . . .
The Wheels bus service helps me get to work as well as going around to grocery stores and fulfill other necessities.
Comments on website seem to ask lots of personal info -- so I no longer use it.
It perfect.
As of now I am satisfied with your service especially the newly introduced 15 min schedule during the week. Include all bus stops with timers showing estimates of bus arrival time.
I would like the schedules to be more punctual.
That there were more early-night hours :)
Introduce customer & say hello and bye. And some drivers drive crazily, just need to slow down.
Nothing to improve. Just wish to prove another way I'm a student.
All good.
Please don't diuret the uue, it is very painful in winter if you can do it.
Give us monthly pass.
I am grateful to have transportation. This is a really good help to people without cars.
Need routes to Ruby Hill Country Club area or at least Holmes and Concannon. Buses need more USB ports. Some bus stops are clean and well-maintained, and others less so. <3 you guys.
I like the routes it covers. Few more routes could be added going across Pleasanton & Dublin without having to transfer at BART Station every time.
Service is great and easy.
More routes in Dublin!
Wheels is the best!
Open ramp for wheelchairs.
Early hours I need earlier 30R.
On the weekend, 15 takes off quickly.
Pry tour bist!
The best :)
It would be great considering BART timings like by the time I get off the bus, BART leaves. So 2-3 min earlier would be great.
10 and 30R do not connect on holidays.
Please make more routes more coherent.
Timings, security, friendly service are keys for any success.
Works good.
On weekends dispatch does not speak Spanish. Need to add someone who speaks Spanish to hold bus.
It's good, maybe when you transfer to another bus you miss it by just seconds or a minute.
Excellent service keep it up.
Everything is fine except when the bus passes BEFORE the scheduled time.
That the buses were more on time.
I like the service.

## **AGENDA**

### **ITEM 8**

## STAFF REPORT

SUBJECT: Wheels in Motion Update

FROM: Christy Wegener, Executive Director

DATE: October 2, 2023

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### Action Requested

None – information only.

### Background

The current fixed route service offered by Wheels is designed to seamlessly connect riders with commuter rail options such as the Bay Area Rapid Transit (BART) and Altamont Corridor Express (ACE). Notably, BART recently unveiled a revised service plan in response to post-pandemic commuting trends and increasing ridership. As part of this plan, BART will adjust the frequency of its Blue Line trains to and from Dublin. Specifically, the frequency will shift from every 15 minutes to every 20 minutes throughout the day. This change will result in increased service availability during nights and weekends, but it will also introduce an additional 5-minute gap between trains during weekday daytime hours. Consequently, LAVTA finds itself in the position of needing to reevaluate its existing service and seize the opportunity to reimagine its own service levels.

### Discussion

As part of this initiative, staff have begun drafting three different service level scenarios:

1. **Scenario 1** – Bus schedules and routes would remain essentially unchanged.
2. **Scenario 2** – Buses would come more often on the Rapid routes, but service on other routes would be reduced or eliminated.
3. **Scenario 3** – Most buses would come every 20-40 minutes to align with the new BART schedule. Service would be restored in several areas that are currently unserved.



Beginning last month in September, staff began engaging in a comprehensive public outreach effort that will include the distribution of an electronic survey to gauge our riders' preferences for each of the aforementioned scenarios. This feedback will then be used to design and finalize the preferred alternative, which will likely go into effect in Winter/Spring 2024.

**Recommendation**

None - information only.

## **AGENDA**

### **ITEM 9**

## **Projects and Services**

### **Ridership**

During the month of August, the fixed-route service saw a total of 118,676 boardings. This represented a 20-percent increase over the same month of last year, indicating a continued return of riders post-pandemic. The average weekday ridership was 4,672 in August of this year, compared with 3,847 in August 2022, indicating a similar recovery trend as the overall total. Unlike the trend from spring, boardings on the regular routes increased at a higher rate than on the supplemental (school tripper) routes.

### **Try Transit to School 2023**

The Try Transit free-ride promotion for students saw 42,582 total rides during the promo period of August 7 through September 4. This was actually a slight decrease (-2%) from the corresponding counts of last year. The free rides this year represented approximately one-third of all rides in the system during the promotion's timeframe.

### **Monitoring School Tripper Routes**

Staff continues to monitor our school tripper service on a daily basis, with special attention focused on passenger overloads, on-time performance, and student behavioral and other safety related issues. Staff have identified multiple near miss hazard locations on school routes and have worked diligently with City staff on addressing these hazards. This includes extending red curbs, adding additional lane striping, as well as the potential removal of trees along Village Parkway in front of Dublin High School.

## **Finance and Administration**

### **Teambuilding Workshop 9/21**

On Thursday, September 21, the majority of LAVTA's administrative staff as well as the General Manager from MV met for an all-day staff development and teambuilding workshop facilitated by Teri Fisher of Insight Strategies. The workshop was held at the City of Dublin's Regional Meeting Room in City Hall. We focused on teambuilding activities, communication and building a positive culture at LAVTA. There will be two more staff development workshops this fiscal year.



### **Upcoming Conferences**

Staff attended the Center for Transportation and the Environment (CTE)'s annual Zero-Emissions Bus conference from September 26-28 in San Diego. The conference brought together transit professionals from around the world and featured sessions on hydrogen infrastructure, best practices, and available resources.

Staff will be attending the 2023 APTA Expo and Transform Conference in Orlando, Florida from October 8-11. Staff will be presenting on the One Seat Ride Regional Paratransit Program at the Expo Learning Center on Monday, October 9 at 3:50pm.

### **Hallowheels Bus Roadeo, October 28**

As a reminder, training for Board members interested in driving in the Roadeo will take place at the Atlantis Bus Yard (875 Atlantis Court, Livermore) on Saturday, October 14 between the hours of 9am-noon. The Hallowheels Bus Roadeo is taking place on Saturday, October 28 at the Atlantis Bus Yard. The competition for bus operators begins at 8:00am; the Board member course will commence as soon as the bus operator competition ends (approximately 11:00am). Board members are encouraged to arrive by 10:30am. Street parking will be available on Discovery Drive.



### **Current and Upcoming Procurements**

Staff released an RFP for IT Modernization and Cloud Transformation Services on September 18; proposals are due October 30<sup>th</sup>.

Attachments:

1. Board Statistics August 2023
2. FY24 Upcoming Items

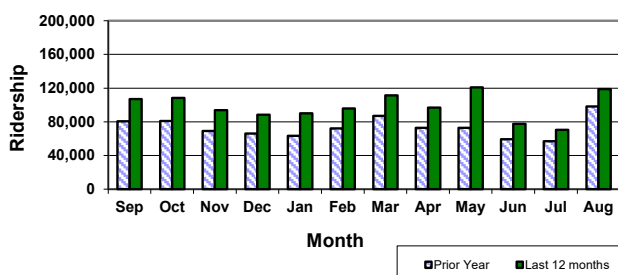
# Monthly Summary Statistics for Wheels

## August 2023

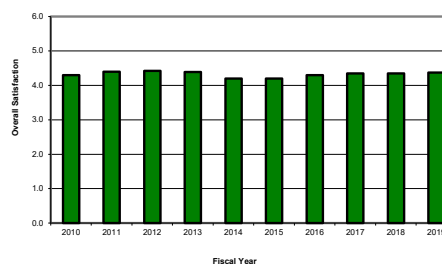
### FIXED ROUTE

	August 2023			% change from one year ago		
Total Ridership FY 2023 To Date	189,151			22.0%		
Total Ridership For Month	118,676			20.9%		
Fully Allocated Cost per Passenger	\$11.32			6.2%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	4,672	1,601	1,225	21.4%	22.7%	10.4%
Passengers Per Hour	12.4	10.7	8.2	-8.9%	21.4%	8.3%
	August 2023			% change from last month		
On Time Performance	85.3%			-3.4%		

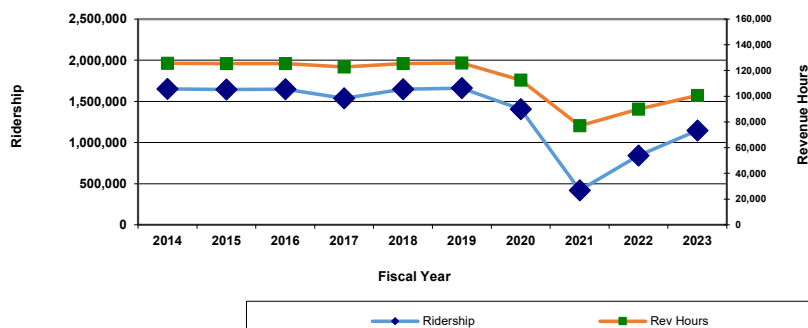
Monthly Unlinked Boardings  
Last 24 Months



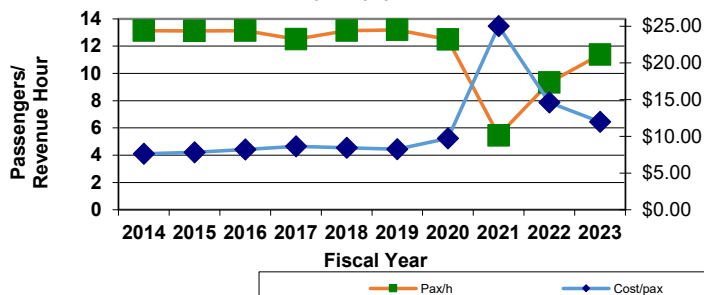
Historical Customer Service Survey  
Results



Annual Unlinked Boardings and Revenue Hours  
FY2014-2023



Full Cost Per Passenger and Passenger Per Hour  
FY2014-2023



## Monthly Summary Statistics for Wheels

August 2023

### PARATRANSIT

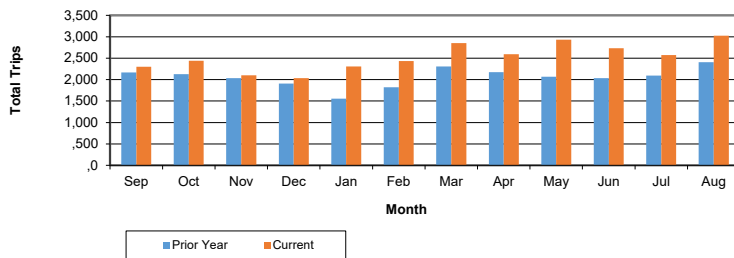
General Statistics	August 2023	% Change from last year	Year to Date
Total Monthly Passengers	3,022	25.6%	5,594
Average Passengers Per Revenue Hour	1.59	-23.9%	3
On Time Performance	98.1%	10.3%	97.8%
Cost per Trip	\$56.95	5.3%	\$60.28
Number of Paratransit Assessments	0	n/a	0
Avg. wait time for calls (in minutes)	82.9%	n/a	83%

*\*There were no in-person assessments due to Covid-19, but the applicants received temporary presumptive eligibility based on their application*

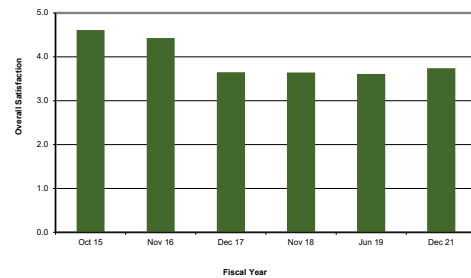
*and doctor's verification until the in-person assessments can be resumed.*

Missed Services Summary	August 2023	Year to Date
1st Sanction - Phone Call	0	0
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

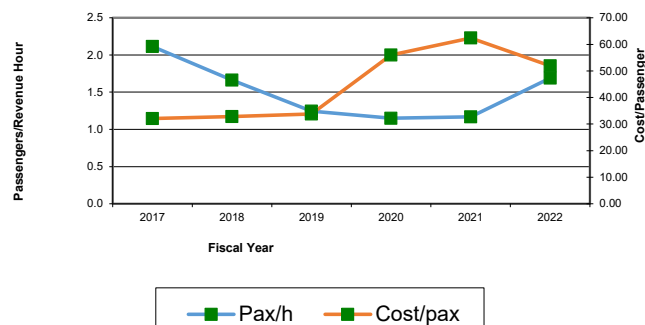
Paratransit Monthly Unlinked Boardings



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2017-2022

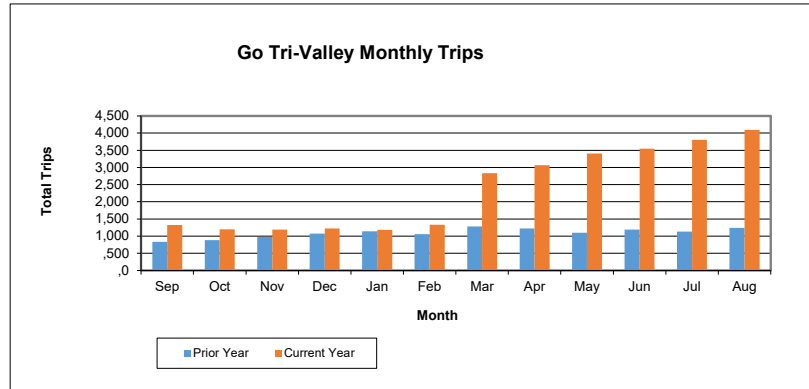


## Monthly Summary Statistics for Wheels

August 2023

### GO TRI-VALLEY

General Statistics	August 2023	% Change from last year	Year to Date
Total Monthly Passengers	4,099	231.1%	7,900
Subsidy Cost/Trip	\$ 4.62	n/a	4.65



**Monthly Summary Statistics for Wheels**  
**August 2023**

SAFETY								
ACCIDENT DATA	August 2023				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total					0		0	
Preventable	4		0		8		0	
Non-Preventable	2		0		5		0	
Physical Damage								
Major	1		0		2		0	
Minor	5		0		9		0	
Bodily Injury								
Yes	0		0		0		0	
No	6		0		13		0	
MONTHLY CLAIMS ACTIVITY	Totals							
Amount Paid								
This Month	\$234.17							
To Date This Fiscal Year	\$632.57							
Budget	\$100,000.00							
% Expended	1%							
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	August 2023	Year To Date						
Praise	0	0						
Bus Stop	5	7						
Incident	4	6						
Trip Planning	4	4						
Fares/Tickets/Passes	0	0						
Route/Schedule Planning	20	31						
Marketing/Website	2	2						
ADA	1	2						
COVID Inquiries	0	0						
Lost/Found	0	0						
TOTAL	36	52						
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	0	0	0	0	0	0	0	0
Safety	4	1	0	7	0	0	0	0
Driver/Dispatch Discourtesy	1	2	0	2	0	0	0	0
Early	2	1	0	3	0	0	0	0
Late	1	2	0	1	0	0	0	0
No Show	1	0	0	1	0	0	0	0
Incident	0	0	0	0	0	1	0	0
Driver/Dispatch Training	7	1	0	9	3	0	0	4
Maintenance	3	0	0	4	0	0	0	0
Bypass	5	1	0	8	0	0	0	0
TOTAL COMPLAINTS	24	8	0	35	3	1	0	4
Valid Complaints								
Per 10,000 riders	2.02							
Per 1,000 riders					0.99			



## LAVTA COMMITTEE ITEMS - October 2023 - February 2024

### Finance & Administration Committee

#### October

	Action	Info
Minutes	X	
Treasurers Report	X	
Annual Comprehensive Financial Report (ACFR)	X	
TDA Triennial Audit (last in '19)	X	
TAAC Bylaws	X	

#### November

	Action	Info
Minutes	X	
Treasurers Report	X	
*Typically November committee meetings are cancelled		

#### December

	Action
Minutes	X
Treasurers Report	X
*Typically December committee meetings are cancelled	

#### January

	Action	Info
Minutes	X	
Treasurers Report	X	
2024 Legislative Program	X	

#### February

	Action	Info
Minutes	X	
Treasurers Report	X	

LAVTA COMMITTEE ITEMS - October 2023 - February 2024

Projects & Services Committee

<b>October</b>	Action	Info
Minutes	X	
SAV Project Update		X
Wheels in Motion - Set Public Hearing	X	
<b>November</b>	Action	Info
Minutes	X	
Wheels in Motion Service Recommendation		X
FY25 Fleet Composition and Purchase Discussion		X
<b>December</b>	Action	Info
Minutes	X	
*Typically December committee meetings are cancelled		
<b>January</b>	Action	Info
Minutes	X	
<b>February</b>	Action	Info
Minutes	X	
DAR Customer Satisfaction Survey	X	