

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

S T A F F R E P O R T

SUBJECT: Award of Contract for Legal Services
 FROM: Christy Wegener, Executive Director
 DATE: September 11, 2023

Action Requested

Execute a contract with Hanson Bridgett for Legal Services.

Background

On June 14, 2023, Staff issued a Request for Proposals #2023-04 for a firm to provide legal services for a three-year base term with up to four one-year option years. The previous legal contract was in effect for ten years and expired on June 30, 2023.

Discussion

Two proposals were received in response to the RFP. The proposers were Hanson Bridgett and Renne Public Law Group (RPLG). The evaluation team included Executive Director Christy Wegener; Director of Operations Mike Tobin; and Director of Finance Tamara Edwards.

The review team evaluated the proposals on five criteria: Company qualifications, experience and references; qualifications and experience of key personnel; understanding of agency needs; conflict of interest approach; and reasonableness of cost.

	Hanson Bridgett	RPLG
Average Score (100 possible)	95	76
Number of first place rankings	3	0
Number of second place rankings	0	3

Fiscal Impact

Legal services are regularly included in the LAVTA operational budget and have been included in the Board-approved FY24 Budget. Based on recent past utilization of legal services and anticipated upcoming work, staff projects spending approximately an average of \$150,000/year during base term of the contract.

Recommendation

The Finance and Administration Committee recommends the Board execute a contract with Hanson Bridgett for legal services over a three-year base term for an aggregate not-to-exceed amount of \$450,000.

Attachments:

- 1. Resolution 21-2023

Approved: _____

RESOLUTION NO. 21-2023

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AUTHORIZING AWARDING LEGAL SERVICES**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) requires the services of a firm for the purpose of providing legal counsel and legal services; and

WHEREAS, LAVTA issued a Request for Proposals #2023-04 in June 2023 for legal services over a three-year base term with four one-year options; and

WHEREAS, Hanson Bridgett responded to LAVTA’s request for proposals and submitted a proposal which was selected as the “best value” and a responsive and reasonable proposal; and

WHEREAS, the Executive Director recommends, and the Finance and Administration Committee concurs, that the Board of Directors award the contract to Hanson Bridgett for legal services for an aggregate not-to-exceed amount of \$450,000 for a three-year term.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Livermore Amador Valley Transit Authority that the LAVTA Board approves entering into a contract with Hanson Bridgett for legal services over a three-year base term for an aggregate a not-to-exceed amount of \$450,000.

PASSED AND ADOPTED this 11th day of September, 2023.

BY _____
Melissa Hernandez, Chair

ATTEST _____
Christy Wegener, Executive Director