

## MINUTES OF THE JULY 10, 2023 LAVTA BOARD OF DIRECTORS MEETING

### 1. Call to Order and Pledge of Allegiance

Meeting was called to order by Chair David Haubert at 4:00pm.

### 2. Roll Call of Members

#### Members Present

David Haubert – County of Alameda

Brittini Kiick – City of Livermore (arrived at 4:04pm)

Evan Branning – City of Livermore

Jean Josey – City of Dublin

Karla Brown – City of Pleasanton

Julie Testa – City of Pleasanton

Melissa Hernandez – City of Dublin

### 3. Meeting Open to Public

No comments.

### 4. May Tri-Valley Accessible Advisory Committee Minutes

[Brittini Kiick, from City of Livermore, arrived during the May Tri-Valley Accessible Advisory Committee Minutes]

Vice Chair Shawn Costello of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the May 3, 2023 TAAC Zoom hybrid teleconference meeting. Discussed at the TAAC meeting were drivers doing tie downs incorrectly, introduction of new Director of Operations Michael Tobin, and TAAC recruitments.

Director Julie Testa asked about the mobility device securements. Executive Director Christy Wegener informed on mobility device securement procedures and notified that some TAAC members are requesting different securements that are not part of the safest procedure.

### 5. Consent Agenda

**Recommend approval of all items on Consent Agenda as follows:**

A. **Minutes of the June 5, 2023 Board of Directors meeting.**

B. **Treasurer's Report for May 2023**

The Board of Directors approve the May 2023 Treasurer's Report.

C. **Updated Passenger Code of Conduct**

The Board of Directors approved Resolution 19-2023 adopting the updated LAVTA Passenger Code of Conduct.

D. **Resolution in Support of Continued Participation in the Metropolitan**

## **Transportation Commission's Clipper START! Pilot Program**

The Board of Directors approved Resolution 18-2023 authorizing the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a resolution indicating LAVTA's desire to continue to participate in MTC's Clipper START! pilot program.

### **E. Disadvantaged Business Enterprise (DBE) 3-Year Goal Establishment (2024-2026)**

The Board of Directors adopted the three-year DBE goal of 1% for Federal Fiscal Years 2024-2026.

Approved: Brown/Branning

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

## **6. Establishing Standing Committees and Memberships**

The Board of Directors confirmed and approved Resolution 20-2023, establishing standing committees, memberships, and officers.

Approved: Brown/Josey

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

## **7. Issuing Task Order No. 3 to Ascendal Group, LLC for Strategic Planning Services**

The Board of Directors authorized the Executive Director to execute Task Order No. 3 with Ascendal Group, LLC in an amount not-to-exceed \$70,000.

Approved: Josey/Kiick

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

## **8. Consider Amendment to LAVTA's Bylaws, Article III, Section 3.03(a) Regarding Board Compensation**

Executive Director Christy Wegener informed that LAVTA's stipend was last reviewed 15 years ago. LAVTA researched stipend amounts at various local agencies. The recommendation is to increase the Board stipend from \$100.00 to \$150.00. It was noted that this is the first reading of the Bylaws and there will be a second reading for final approval.

The Board of Directors received the first reading of the proposed amended Bylaws.

Approved: Brown/Testa

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

**9. Executive Director's Report**

Executive Director Christy Wegener provided a brief overview of the Executive Director's Report that was included in the packet. She noted that ridership is increasing and trending in the right direction. She provided an update on various bus stops projects, Rutan maintenance bay hydrogen retrofit, long range transit plan, and the Bay Area transit fiscal cliff. Executive Director Christy Wegener also highlighted issuing W-2s to Board Members, upcoming procurements, recruitment, and the Bus Roadeo in October.

**10. Matters Initiated by the Board of Directors**

None.

**11. Adjourn to CLOSED SESSION**

Meeting adjourned to closed session at 4:47pm

**12. Closed Session pursuant to Government Code Section §54957  
THREAT TO PUBLIC SERVICES OR FACILITIES**

**13. Reconvene to OPEN SESSION**

Meeting reconvened at 5:04pm.

Legal Counsel Michael Conneran informed there were no reportable actions taken.

**14. Next Meeting Date is Scheduled for: September 11, 2023**

**15. Adjournment**

Meeting adjourned at 5:05pm.