

**MINUTES OF THE JUNE 27, 2023**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Julie Testa called the meeting to order at 4:01pm.

**2. Roll Call of Members**

**Members Present**

Julie Testa, City of Pleasanton  
Melissa Hernandez, City of Dublin  
Evan Branning (Alternate), City of Livermore

**Members Absent**

Brittni Kiick, City of Livermore

**3. Meeting Open to Public**

No comments

**4. Minutes of the May 23, 2023 Meeting of the F&A Committee**

Approved: Hernandez/Branning  
Aye: Hernandez, Testa, Branning  
No: None  
Abstain: None  
Absent: Kiick

**5. Treasurer's Report for May 2023**

The Finance and Administration Committee recommended forwarding the May 2023 Treasurer's Report to the Board for approval.

Approved: Branning/Hernandez  
Aye: Hernandez, Testa, Branning  
No: None  
Abstain: None  
Absent: Kiick

**6. Disadvantaged Business Enterprise (DBE) 3-Year Goal Establishment (2024-2026)**

Staff provided the DBE 3-Year Goal Establishment (2021-2023) to the Finance and Administration Committee. Staff explained how the base figure mathematics are determined and informed that LAVTAs DBE goal is 1%. LAVTA published our goal for public comment and provided notice to 3,000 DBEs. LAVTA received no protest to our agency's goals.

The Finance and Administration Committee recommended that the Board adopt the three-year DBE goal of 1% for Federal Fiscal Years 2024-2026.

Approved: Branning/Hernandez  
Aye: Hernandez, Testa, Branning  
No: None  
Abstain: None  
Absent: Kiick

**7. Consider Amendment to LAVTA's Bylaws, Article III, Section 3.03(a) Regarding Board Compensation**

The Finance and Administration Committee recommended forwarding the first reading of the proposed amended Bylaws to the Board of Directors.

Approved: Hernandez/Branning  
Aye: Hernandez, Testa, Branning  
No: None  
Abstain: None  
Absent: Kiick

**8. Updated Passenger Code of Conduct Policy**

Staff provided the Finance and Administration committee a PowerPoint overview of the changes that will be implemented in the passenger code of conduct policy. Legal Counsel Brendan Adams attended the meeting to answer Committee questions.

The Finance and Administrative Committee discussed this agenda item with staff.

This was informational only. No action was taken at this time.

**9. Preview of Upcoming F&A Committee Agenda Items**

**10. Matters Initiated by Committee Members**

None.

**11. Next Meeting Date is Scheduled for: August 22, 2023**

**13. Adjourn**

Meeting adjourned at 4:31pm