

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE WHOLE**

**COMMITTEE MEMBERS**

**EVAN BRANNING – CHAIR**  
**JEAN JOSEY**

**KARLA BROWN – VICE CHAIR**  
**DAVID HAUBERT**

**DATE:** Monday, June 26, 2023

**PLACE:** LAVTA Offices, Diana Lauterbach Room,  
1362 Rutan Court, Suite 100, Livermore, CA

**TIME:** 4:00p.m.

**TELECONFERENCE LOCATIONS**

Scott Haggerty Heritage House  
4501 Pleasanton Avenue  
Pleasanton CA. 94566

---

*Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Projects and Services Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**MEETING PROCEDURE**

This Projects and Service Committee meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, June 26, 2023 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 6/26/2023” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:

<https://zoom.us/j/85868238171>

Passcode: PS1362Mtg

- To supplement a PC, Mac, tablet or device without audio, please also join by phone:

Dial: 1 (669) 900-6833

Webinar ID: 858 6823 8171

Passcode: 622062

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:

Dial: 1 (669) 900-6833

Webinar ID: 858 6823 8171

Passcode: 622062

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, June 26 2023 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 6/26/2023” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the May 22, 2023 Meeting of the P&S Committee.**

**Recommendation:** Approval

**5. Resolution in Support of Continued Participation in the Metropolitan Transportation Commission’s Clipper START! Pilot Program**

**Recommendation:** Forward a recommendation to the LAVTA Board of Directors authorizing the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a resolution indicating LAVTA’s desire to continue to participate in MTC’s Clipper START! pilot program.

**6. Preview of Upcoming P&S Committee Agenda Items**

**7. Matters Initiated by Committee Members**

**8. Next Meeting Date is Scheduled for: August 28, 2023**

**9. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

/s/ Jennifer Suda

6/22/2023

LAVTA Administrative Services Department

Date

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

**AGENDA**

**ITEM 4**



**MINUTES OF THE MAY 22, 2023**  
**LAVTA PROJECTS AND SERVICES COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Evan Branning called the meeting to order at 4:00pm.

**2. Roll Call of Members**

**Members Present**

Jean Josey, City of Dublin  
Evan Branning, City of Livermore  
David Haubert, Alameda County  
Karla Brown, City of Pleasanton (arrived at 4:02pm)

**3. Meeting Open to Public**

[Karla Brown, from City of Pleasanton, arrived during Meeting Open to Public.]

Kelly A provided public comment regarding hydrogen

**4. Minutes of the March 27, 2023 Meeting of the P&S Committee.**

Approved: Haubert/Brown  
Aye: Josey, Branning, Brown, Haubert  
No: None  
Abstain: None  
Absent: None

**5. Approval of Updated Public Transportation Agency Safety Plan**

Staff reported on the updates to the Public Transportation Agency Safety Plan (PTASP) and provided a PowerPoint presentation with an overview of the background, objectives, and changes to the PTASP.

The item was discussed by the Committee Members and staff.

The Projects and Services Committee referred Resolution 16-2023 to the Board of Directors for approval of the LAVTA updated PTASP document.

Approved: Brown/Josey  
Aye: Josey, Branning, Brown, Haubert  
No: None  
Abstain: None  
Absent: None

**6. Preview of Upcoming P&S Committee Agenda Items**

**7. Matters Initiated by Committee Members**

None.

**8. Next Meeting Date is Scheduled for: June 26, 2023**

**9. Adjourn**

Meeting adjourned at 4:28pm

**AGENDA**

**ITEM 5**





STAFF REPORT

SUBJECT: Resolution in Support of Continued Participation in the Metropolitan Transportation Commission's Clipper START! Pilot Program

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: June 26, 2023

---

**Action Requested**

Staff recommends the Projects and Services Committee forward a recommendation to the LAVTA Board of Directors to authorize the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a resolution indicating LAVTA's desire to continue to participate in MTC's Clipper START! pilot program.

**Background**

The Metropolitan Transportation Commission (MTC) established a pilot program to offer discounted transit fares to low income individuals. Known as Clipper START!, the program allows adults who live in the Bay Area and whose annual earnings are up to 200 percent of the federal poverty level to qualify. The pilot was originally approved for an 18-month period scheduled to end in mid-January 2022 and later extended through June 30, 2023. MTC staff has proposed, and on June 28 the MTC Commission is expected to approve, another extension of the pilot program through June 2025.

**Discussion**

In November 2020, the LAVTA Board adopted a resolution authorizing the Executive Director to notify MTC of our desire to participate in this pilot program. However, because of the pandemic, the funding allocated to the pilot had not been expended. In July 2021, the LAVTA Board approved a resolution to extend the end date for our participation in the pilot program to June 30, 2023. MTC's latest proposed extension requires another LAVTA Board resolution.

In addition to extending our participation in the pilot program through June 2025, the East Bay operators (LAVTA, County Connection, Tri-Delta Transit and WestCat) are all recommending adjusting the fare discount available through the program from the current 20% to 50%. The majority of Bay Area Transit agencies either were already at a 50% discount or are moving in that direction.

**Budget**

Riders using the Clipper START! card will receive a 50 percent discount on fares. We view the program as an opportunity to assist Tri-Valley residents who may be economically challenged and support continued participation.

Despite extensive outreach about the program by MTC, utilization has been very low to date. MTC will continue to provide compensation to agencies participating in the program to fund part of the foregone revenue. Our current annual financial impact has been approximately \$250. Even with the increased discount and an increase in program utilization, we would not expect the annual financial impact to exceed \$2,500.

**Recommendation**

Forward a recommendation to the LAVTA Board of Directors authorizing the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a resolution indicating LAVTA's desire to continue to participate in MTC's Clipper START! pilot program.

Attachments:

1. Resolution 18-2023

**RESOLUTION 18-2023**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY AUTHORIZING CONTINUED  
PARTICIPATION IN THE METROPOLITAN TRANSPORTATION  
COMMISSION'S CLIPPER START! PILOT PROGRAM**

WHEREAS, the Metropolitan Transportation Commission (MTC) is the regional transportation planning agency for the San Francisco Bay Area pursuant to Government Code Section 66500 et seq.; and

WHEREAS, transit affordability has been highlighted as a regional issue in MTC's Coordinated Plan, Plan Bay Area and other plans; and

WHEREAS, MTC has established the regional framework for the Regional Means-Based Transit Fare Pilot Program to improve transit affordability and access to opportunity for eligible low-income residents; and

WHEREAS, MTC has adopted a regional framework for the program, with participating operators, funding guidelines, and program conditions, pursuant to MTC Resolution No. 4320, Revised, to guide implementation of the Clipper START! Pilot Program through June 2023 and is proposing to extend the pilot through June 2025; and

WHEREAS, LAVTA recommends that its Board of Directors authorize a resolution of support for LAVTA to continue to participate in the Regional Means-Based Fare Program (Clipper START) through June 2025; and

WHEREAS, there is no pending or threatened litigation which might in any way adversely affect the ability of LAVTA to deliver the proposed project(s) for which funds are being requested; and

WHEREAS, MTC will compensate transit agencies participating in the program; now, therefore, be it:

RESOLVED, that LAVTA requests that MTC program funds available under its Clipper START Pilot Program, in the amounts requested for which LAVTA is eligible; and

RESOLVED, that staff of LAVTA shall forward a copy of this Resolution, and such other information as may be required, to MTC, the Alameda County Transportation Commission (ACTC), and such other agencies as may be appropriate.

APPROVED AND PASSED this 10<sup>th</sup> day of July 2023.

---

Melissa Hernandez, Chair

ATTEST:

---

Christy Wegener, Executive Director

**AGENDA**

**ITEM 6**



# LAVTA COMMITTEE ITEMS - July 2023 - November 2023

## Projects & Services Committee

### July

Minutes

\*Typically July committee meetings are cancelled

Action

X

Info

### August

Minutes

Fixed Route Customer Satisfaction Survey

Wheels in Motion Update

Action

X

X

Info

X

### September

Minutes

SAV Project Update

Go Tri-Valley Contracts

Action

X

X

Info

X

### October

Minutes

Winter Service Changes (effective February)

Action

X

X

Info

### November

Minutes

Action

X

Info