

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE**

**COMMITTEE MEMBERS**

**JULIE TESTA – CHAIR**  
**MELISSA HERNANDEZ**

**BRITTNI KICK – VICE CHAIR**

**DATE:** Tuesday, April 25, 2023  
**PLACE:** LAVTA Offices, Diana Lauterbach Room,  
1362 Rutan Court, Suite 100, Livermore, CA  
**TIME:** 4:00p.m.

**TELECONFERENCE LOCATIONS**

City of Pleasanton  
City Manager's Conference Room  
123 Main Street  
Pleasanton, CA 94566

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*Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the Finance and Administration Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**MEETING PROCEDURE**

This Finance and Administration Committee meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, April 24, 2023 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include "Public Comment – 4/25/2023" and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/83887904704>  
Passcode: FA1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 838 8790 4704  
Passcode: 732133

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

*No option to make Public Comment on YouTube live stream.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 838 8790 4704  
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*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 24, 2023 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 4/25/2023” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

**4. Minutes of the March 28, 2023 Meeting of the F&A Committee**

**Recommendation:** Approval

**5. Treasurer's Report for March 2023**

**Recommendation:** Staff recommends that the Finance and Administration Committee forward the March 2023 Treasurer's Report to the Board for approval.

**6. Design of the Rutan Maintenance Bay Hydrogen Retrofit**

**Recommendation:** Staff recommends that the Finance and Administration Committee forward to the Board for approval a Contract Task Order with Gannett Fleming for design services for the Rutan Maintenance Bays Hydrogen Retrofit project, for a not-to-exceed amount of \$147,500 with a contingency amount of \$14,700 to be used at the discretion of the Executive Director.

**7. LAVTA Livermore Transit Center Landscaping Construction Project**

**Recommendation:** Staff requests that the Finance and Administration Committee recommend that the Board of Directors approve Resolution 15-2023, authorizing the Executive Director to execute an agreement with Los Loza, Inc. for landscaping work at the Livermore Transit Center.

**8. Contract Award for LAVTA Facility Janitorial Services**

**Recommendation:** Staff recommends the Finance and Administration Committee refer Resolution 14-2023 to the Board of Directors for approval, authorizing the Executive Director to execute a three-year contract with two one-year options with Aim to Please Janitorial Services of San Francisco for Facility Janitorial Services.

**9. LAVTA's Operating & Capital Budget for FY 2024**

**Recommendation:** Staff recommends that the Finance and Administration Committee forward the Operating and Capital Budget for FY 2024 and Resolution 13-2023 to the Board for approval.

**10. Preview of Upcoming F&A Committee Agenda Items**

**11. Matters Initiated by Committee Members**

**12. Next Meeting Date is Scheduled for: May 23, 2023**

**13. Adjourn**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<u>/s/ Jennifer Suda</u>	<u>4/21/2023</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Executive Director  
Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

## **AGENDA**

### **ITEM 4**

**MINUTES OF THE MARCH 28, 2023**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order**

Committee Chair Julie Testa called the meeting to order at 4:15pm.

**2. Roll Call of Members**

**Members Present**

Julie Testa, City of Pleasanton

Melissa Hernandez, City of Dublin

**Member Absent**

Brittini Kiick, City of Livermore

**3. Meeting Open to Public**

No comments.

**4. Minutes of the February 28, 2023 Meeting of the F&A Committee**

Approved: Hernandez/Testa

Aye: Hernandez, Testa

No: None

Abstain: None

Absent: Kiick

**5. Treasurer's Report for February 2023**

The Finance and Administration Committee recommended forwarding the February 2023 Treasurer's Report to the Board for approval.

Approved: Hernandez/Testa

Aye: Hernandez, Testa

No: None

Abstain: None

Absent: Kiick

**6. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2023-2024**

The Finance and Administration Committee forwarded a recommendation to the Board of Directors to approve Resolutions 10-2023 and 11-2023 authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2023-2024.

Approved: Hernandez/Testa  
Aye: Hernandez, Testa  
No: None  
Abstain: None  
Absent: Kiick

**7. Exercise the Third Option Year of the Contract with MV Transportation**

The Finance and Administration Committee forwarded a recommendation to the Board of Directors to authorize the Executive Director to exercise the third option year and extend the fixed route operations and maintenance services contract from July 1, 2023 through June 30, 2024.

Approved: Hernandez/Testa  
Aye: Hernandez, Testa  
No: None  
Abstain: None  
Absent: Kiick

**8. Fuel Control System Upgrade**

Staff provided the Finance and Administration Committee an update and overview of the Fuel System Upgrade and explained that the hardware became obsolete and requires replacement. LAVTA completed a cost analysis based on original bids and determined the price received from Ward Fuel Systems is both reasonable and fair. Staff noted that the funds will be made available in the 2023 budget, due to some projects being deferred to next year. The initial cost for the upgrade is \$127,963.58 with the first three years of Software as a Service (SAAS) is included. LAVTA Staff informed that the Fiscal Impact in FY 26 forward the SAAS will be approximately \$15,000 per year, plus the CPI increase.

The item was discussed by the Committee Members and staff.

The Finance & Administration Committee forwarded a recommendation to the Board of Directors to approve Resolution 12-2023 to allow the Executive Director to enter into an Agreement between LAVTA and Ward systems for system upgrade and SAAS.

Approved: Hernandez/Testa  
Aye: Hernandez, Testa  
No: None  
Abstain: None  
Absent: Kiick

**9. Preview of Upcoming F&A Committee Agenda Items**

Committee Member Melissa Hernandez requested that the full Board receives an update on hydrogen buses.

**10. Matters Initiated by Committee Members**

None.

**11. Next Meeting Date is Scheduled for: April 25, 2023**

**12. Adjourn**

Meeting adjourned at 4:45pm



## **AGENDA**

### **ITEM 5**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for March 2023

FROM: Tamara Edwards, Director of Finance

DATE: April 25, 2023

**Action Requested**

Review and recommend to the Board approval of the LAVTA Treasurer's Report for March 2023.

**Discussion**

***Cash accounts:***

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

***General checking account activity (105):***

Beginning balance March 1, 2023	\$14,486,715.70
Payments made	\$1,970,493.01
Deposits made	\$3,741,786.13
Ending balance March 31, 2023	\$16,258,008.82

***Farebox account activity (106):***

Beginning balance March 1, 2023	\$146,793.13
Deposits made	\$149,128.68
Ending balance March 31, 2023	\$295,921.81

***LAIF investment account activity (135):***

Beginning balance March 1, 2023	\$11,131,738.53
Ending balance March 31, 2023	\$11,131,738.53

***Operating Expenditures Summary:***

As this is the ninth month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 75%. The agency is at 55.96% overall. However, the Paratransit billing is still two months behind, so we have been unable to accrue them, therefore this amount is not 100% accurate.

***Operating Revenues Summary:***

While expenses are at 55.96%, revenues are at 81.5% allowing for a healthy cash flow.

**Recommendation**

Staff recommends that the Finance and Administration Committee forward the March 2023 Treasurer's Report to the Board for approval.

**Attachments:**

1. March 2023 Treasurer's Report

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
BALANCE SHEET  
FOR THE PERIOD ENDING:  
March 31, 2023**

**ASSETS:**

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	16,257,615	
106 CASH - FIXED ROUTE ACCOUNT	295,922	
107 Clipper Cash	603,055	
108 Rail	0	
109 BOC	46	
120 ACCOUNTS RECEIVABLE	464,311	
135 INVESTMENTS - LAIF	11,131,739	
13599 INVESTMENTS - LAIF Mark to Market	(142,089)	
150 PREPAID EXPENSES	8,059	
160 OPEB ASSET	1,603,154	
165 DEFFERED OUTFLOW-Pension Related	427,480	
166 DEFFERED OUTFLOW-OPEB	9,583	
170 INVESTMENTS HELD AT CALTIP	0	
175 CEPPT RESTRICTED INVESTMENTS	(111,674)	
111 NET PROPERTY COSTS	53,874,256	
<b>TOTAL ASSETS</b>		<b>84,421,896</b>

**LIABILITIES:**

205 ACCOUNTS PAYABLE	699,069	
211 PRE-PAID REVENUE	2,062,671	
21101 Clipper to be distributed	516,368	
22000 FEDERAL INCOME TAXES PAYABLE	0	
22010 STATE INCOME TAX	(0)	
22020 FICA MEDICARE	0	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	0	
22030 SDI TAXES PAYABLE	8	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(609)	
22090 WORKERS' COMPENSATION PAYABLE	53,487	
22100 PERS-457	0	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	605,181	
23105 Deferred Inflow- OPEB Related	387,692	
23104 Deferred Inflow- Pension Related	559,302	
23103 INSURANCE CLAIMS PAYABLE	33,191	
23102 UNEMPLOYMENT RESERVE	17,376	
<b>TOTAL LIABILITIES</b>		<b>4,933,736</b>

**FUND BALANCE:**

301 FUND RESERVE	44,796,195	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	17,556,222	
30401 SALE OF BUSES & EQUIPMENT	85,787	
FUND BALANCE	17,049,956	
<b>TOTAL FUND BALANCE</b>		<b>79,488,160</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>		<b>84,421,896</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
REVENUE REPORT  
FOR THE PERIOD ENDING:  
March 31, 2023**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	740,940	154,014	736,566	4,374	99.4%
4020000	Business Park Revenues	233,568	18,873	154,530	79,038	66.2%
4020500	Special Contract Fares	487,116	67,851	198,399	288,717	40.7%
4020500	Special Contract Fares - Paratransit	36,000	5,633	21,112	14,888	58.6%
4010200	Paratransit Passenger Fares	56,255	15,186	75,479	(19,224)	134.2%
4060100	Concessions	21,672	1,925	13,472	8,200	62.2%
4060300	Advertising Revenue	180,000	0	0	180,000	0.0%
4070400	Miscellaneous Revenue-Interest	26,054	0	95,402	(69,348)	366.2%
4070300	Non transportation revenue	136,464	15,582	104,781	31,683	76.8%
4090100	Local Transportation revenue	245,000	65,642	67,672	177,328	27.6%
4099100	TDA Article 4.0 - Fixed Route	10,715,920	0	10,610,799	105,121	99.0%
4099500	TDA Article 4.0-BART	57,517	0	57,517	-	100.0%
4099200	TDA Article 4.5 - Paratransit	191,227	22,538	130,978	60,249	68.5%
4099600	Bridge Toll- RM2, RM1	409,489	0	252,369	157,120	61.6%
4110100	STA Funds-Paratransit	-	0	0	-	#DIV/0!
4110500	STA Funds- Fixed Route BART	300,792	0	300,792	-	100.0%
4110100	STA Funds-pop	1,377,503	0	650,801	726,702	47.2%
4110100	STA Funds- rev	468,141	0	0	468,141	0.0%
4110100	STA Funds- Lifeline	-	0	0	-	#DIV/0!
4110100	Caltrans	-	0	0	-	#DIV/0!
4130000	FTA Section	5,730,074	0	4,538,607	1,191,467	100.0%
4130000	FTA Section 5307 ADA Paratransit	422,316	0	0	422,316	0.0%
4130000	FTA 5311	-	0	46,283	(46,283)	100.0%
4640500	Measure B Gap		0	16,947	(16,947)	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	-	0	0	-	#DIV/0!
4640100	Measure B Paratransit Funds-Paratransit	-	0	0	-	#DIV/0!
4640200	Measure BB Paratransit Funds-Fixed Route	1,603,800	362,867	1,118,829	484,971	69.8%
4640200	Measure BB Paratransit Funds-Paratransit	803,168	181,720	560,299	242,869	69.8%
RAIL		0	0	0		
TOTAL REVENUE		24,243,016	911,831	19,751,635	4,491,381	81.5%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
OPERATING EXPENDITURES  
FOR THE PERIOD ENDING:  
March 31, 2023**

		BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02	Salaries and Wages	\$1,991,423	\$121,315	\$1,137,969	\$853,454	57.14%
502 00	Personnel Benefits	\$1,480,173	\$62,037	\$644,831	\$835,342	43.56%
503 00	Professional Services	\$1,067,817	\$130,590	\$645,377	\$422,440	60.44%
503 05	Non-Vehicle Maintenance	\$851,947	\$61,628	\$646,458	\$205,489	75.88%
503 99	Communications	\$7,000	\$428	\$101,573	(\$94,573)	1451.05%
504 01	Fuel and Lubricants	\$2,164,000	\$98,056	\$831,013	\$1,332,987	38.40%
504 03	Non contracted vehicle maintenance	\$34,055	\$0	\$0	\$34,055	0.00%
504 99	Office/Operating Supplies	\$56,094	\$4,427	\$49,453	\$6,641	88.16%
504 99	Printing	\$77,000	\$4,982	\$39,909	\$37,092	51.83%
505 00	Utilities	\$370,399	\$28,919	\$251,318	\$119,082	67.85%
506 00	Insurance	\$650,156	\$315	\$503,823	\$146,333	77.49%
507 99	Taxes and Fees	\$229,663	\$6,584	\$78,002	\$151,661	33.96%
508 01	Purchased Transportation Fixed Route	\$11,107,549	\$912,157	\$7,648,880	\$3,458,669	68.86%
2-508 02	Purchased Transportation Paratransit	\$3,231,200	\$357,346	\$855,221	\$2,375,979	26.47%
508 03	Purchased Transportation WOD	\$73,262	\$6,434	\$48,728	\$24,534	66.51%
508 03	Purchased Transportation SAV	\$480,000	\$0	\$0	\$480,000	0.00%
509 00	Miscellaneous	\$162,028	\$7,866	\$41,149	\$120,879	25.40%
509 02	Professional Development	\$69,250	\$5,759	\$23,713	\$45,537	34.24%
509 08	Advertising	\$140,000	\$5,275	\$19,502	\$120,498	13.93%
<b>TOTAL</b>		<b>\$24,243,016</b>	<b>\$1,814,116</b>	<b>\$13,566,917</b>	<b>\$10,676,099</b>	<b>55.96%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)**  
**FOR THE PERIOD ENDING:**  
**March 31, 2023**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>REVENUE DETAILS</b>						
4090594	TDA (office and facility equip)	549,722	0	0	549,722	0.00%
4090194	TDA Shop repairs and replacement	235,500	8,828	8,828	226,672	3.75%
4091094	TDA Transit Center Improvements	123,602	0	0	123,602	0.00%
409??94	TDA (Transit Capital)	100,000	6,527	6,527	93,473	6.53%
4092094	TDA (Major component rehab)	686,979	4,571	4,571	682,408	0.67%
4090394	TDA Doolan Tower Upgrade	124,000	13,996	13,996	110,004	11.29%
4091794	TDA bus stops	1,157,143	0	0	1,157,143	0.00%
4090994	TDA buses 2022	2,893,860	2,907,566	2,907,566	(13,706)	100.47%
4090994	TDA Buses 2025	2,233,061	0	0	2,233,061	0.00%
4090294	TDA Atlantis	4,136,000	0	0	4,136,000	0.00%
409xx94	Non-Revenue Vehicle	50,000	0	0	50,000	0.00%
4091796	RM2 bus stops	2,300,000	0	0	2,300,000	0.00%
409xx94	TDA SAV	67,941	0	0	67,941	0.00%
409xx96	BT SAV	2,695,000	0	0	2,695,000	0.00%
4111700	SGR shelters and stops	50,000	0	0	50,000	0.00%
4110900	State Buses 2025	944,976	0	0	944,976	0.00%
4110500	Prop 1B office and facility	94,192	0	0	94,192	0.00%
41120	SGR battery packs	61,126	0	0	61,126	0.00%
41110	SGR Transit Center	62,746	0	0	62,746	0.00%
41118	Dublin Parking garage	19,500,000	0	3,425,820	16,074,180	17.57%
41102	State Atlantis	30,522,000	0	0	30,522,000	0.00%
41323	FTA buses 2022	11,574,837	0	11,440,196	134,641	98.84%
41309	FTA Buses 2025	12,712,147	0	0	12,712,147	0.00%
41311	FTA bus stops	2,000,000	0	0	2,000,000	0.00%
413xx	SAV infrastructure	385,000	0	0	385,000	0.00%
41320	FTA Hybrid battery packs	212,180	0	0	212,180	0.00%
41310	FTA Transit Center	440,000	0	71,361	368,639	16.22%
<b>TOTAL REVENUE</b>		<b>95,912,012</b>	<b>2,941,487</b>	<b>17,878,864</b>	<b>78,033,148</b>	<b>18.64%</b>

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)**  
**FOR THE PERIOD ENDING:**  
**March 31, 2023**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
<b>EXPENDITURE DETAILS</b>						
<b>CAPITAL PROGRAM - COST CENTER 07</b>						
5550207	Atlantis Facility	34,958,000	11,650	343,315	34,614,685	0.98%
5550107	Shop Repairs and replacement	235,500	0	8,828	226,672	3.75%
5551607	SAV	3,147,941	0	0	3,147,941	0.00%
5552307	Buses 2022	14,468,697	0	14,347,762	120,935	99.16%
555xx07	Buses 2025	15,890,184	0	0	15,890,184	0.00%
5550507	Office and Facility Equipment	393,914	27,605	149,394	244,520	37.93%
5551007	Transit Center Upgrades and Improvements	626,348	0	24,051	602,297	3.84%
5551207	Doolan Tower upgrade	124,000	0	2,007	121,993	1.62%
5551807	Dublin Parking Garage	19,500,000	0	3,009,941	16,490,059	15.44%
5551707	Bus Shelters and Stops	5,507,143	0	76,968	5,430,175	1.40%
5552007	Major component rehab	960,285	0	4,571	955,714	0.48%
555??07	Transit Capital	100,000	0	80,310	19,690	80.31%
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>95,912,012</b>	<b>39,255</b>	<b>18,047,145</b>	<b>77,864,867</b>	<b>18.82%</b>
<b>FUND BALANCE (CAPITAL)</b>		<b>0.00</b>	<b>2,902,232</b>	<b>(168,281)</b>		
<b>FUND BALANCE (CAPTIAL &amp; OPERATING)</b>		<b>0.00</b>	<b>1,975,442</b>	<b>5,950,849</b>		





Local Agency Investment Fund  
P.O. Box 942809  
Sacramento, CA 94209-0001  
(916) 653-3001

April 12, 2023

[LAIF Home](#)  
[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT  
AUTHORITY  
GENERAL MANAGER  
1362 RUTAN COURT, SUITE 100  
LIVERMORE, CA 94550

[Tran Type Definitions](#)

Account Number: 80-01-002

March 2023 Statement

**Account Summary**

Total Deposit:	0.00	Beginning Balance:	11,131,738.43
Total Withdrawal:	0.00	Ending Balance:	11,131,738.43

REPORT.: Apr 18 23 Tuesday  
 RUN....: Apr 18 23 Time: 09:53  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 03-23 BANK ACCOUNT 105

PAGE: 001  
 ID #: PY-CD  
 CTL.: WHE

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
03-23	023743	03/03/23	TX212 (LINDA WAHLE)		146.37	.00	146.37	Automatic Generated Check
	023744	03/16/23	AIM01 (AIM TO PLEASE JANITORIAL SER		5,236.96	.00	5,236.96	Automatic Generated Check
	023745	03/16/23	ASC01 (ASCENDAL GROUP-USLLC)		2,472.75	.00	2,472.75	Automatic Generated Check
	023746	03/16/23	AVI01 (AMADOR VALLEY INDUSTRIES)		598.00	.00	598.00	Automatic Generated Check
	023747	03/16/23	CAL05 (CALTEST LABS)		960.45	.00	960.45	Automatic Generated Check
	023748	03/16/23	CAL13 (CALIFORNIA TRANSIT)		314.96	.00	314.96	Automatic Generated Check
	023749	03/16/23	CBL01 (CELTIS VENTURES INC)		26,411.32	.00	26,411.32	Automatic Generated Check
	023750	03/16/23	CIT01 (CITY OF LIVERMORE)		2,057.60	.00	2,057.60	Automatic Generated Check
	023751	03/16/23	CME01 (CME LIGHTING SUPPLY COMPANY)		11,135.56	.00	11,135.56	Automatic Generated Check
	023752	03/16/23	GBS01 (WILLIAM R. GRAY & COMPANY IN		2,582.00	.00	2,582.00	Automatic Generated Check
	023753	03/16/23	GOG01 (GO GO GRANDPARENT)		500.00	.00	500.00	Automatic Generated Check
	023754	03/16/23	HOT01 (HOTSYPACIFIC)		780.50	.00	780.50	Automatic Generated Check
	023755	03/16/23	KIM02 (KIMLEY-HORN AND ASSOC, INC)		59,367.60	.00	59,367.60	Automatic Generated Check
	023756	03/16/23	LYF01 (LYFT, INC)		4,188.57	.00	4,188.57	Automatic Generated Check
	023757	03/16/23	MEA01 (MARIA ELENA AMARAL)		1,400.00	.00	1,400.00	Automatic Generated Check
	023758	03/16/23	MET01 (METROPOLITAN TRANSPORT-)		18,521.86	.00	18,521.86	Automatic Generated Check
	023759	03/16/23	PAC11 (PACIFIC ENVIRONMENTAL SERV)		260.00	.00	260.00	Automatic Generated Check
	023760	03/16/23	PAC16 (PACIFIC COAST TRANE)		5,651.20	.00	5,651.20	Automatic Generated Check
	023761	03/16/23	PLE01 (PLEASANTON CHAMBER OF)		465.00	.00	465.00	Automatic Generated Check
	023762	03/16/23	SCF01 (SC FUELS)		27,076.89	.00	27,076.89	Automatic Generated Check
	023763	03/16/23	SHA02 (SHAMROCK OFFICE SOLUTIONS)		23.99	.00	23.99	Automatic Generated Check
	023764	03/16/23	SHI02 (SHI INTERNATIONAL CORP)		29,978.02	.00	29,978.02	Automatic Generated Check
	023765	03/16/23	TPG01 (THE PARKS GROUP)		3,359.39	.00	3,359.39	Automatic Generated Check
	023766	03/16/23	TX212 (LINDA WAHLE)		143.89	.00	143.89	Automatic Generated Check
	023767	03/30/23	AAL01 (ALPHA ANALYTICAL LABORATORIE		700.00	.00	700.00	Automatic Generated Check
	023768	03/30/23	AMP01 (AMP PRINTING INC.)		1,551.22	.00	1,551.22	Automatic Generated Check
	023769	03/30/23	ATT02 (AT&T )		390.15	.00	390.15	Automatic Generated Check
	023770	03/30/23	ATT03 (AT&T )		1,917.86	.00	1,917.86	Automatic Generated Check
	023771	03/30/23	CAS01 (LAVTA )		450.00	.00	450.00	Automatic Generated Check
	023772	03/30/23	COR01 (CORBIN WILLITS SYSTEMS)		296.34	.00	296.34	Automatic Generated Check
	023773	03/30/23	DAY02 (DAY & NIGHT PEST CONTROL)		218.00	.00	218.00	Automatic Generated Check
	023774	03/30/23	DIR01 (DIRECT TV)		44.50	.00	44.50	Automatic Generated Check
	023775	03/30/23	FRE01 (FREMONT RUBBER STAMP CO)		21.51	.00	21.51	Automatic Generated Check
	023776	03/30/23	GET01 (GETTLER-RYAN INC.)		4,902.37	.00	4,902.37	Automatic Generated Check
	023777	03/30/23	JFG01 (JARVIS FAY & GIBSON LLP)		476.00	.00	476.00	Automatic Generated Check
	023778	03/30/23	KIM02 (KIMLEY-HORN AND ASSOC, INC)		11,650.00	.00	11,650.00	Automatic Generated Check
	023779	03/30/23	KKI01 (ALPHA MEDIA LLC)		5,200.00	.00	5,200.00	Automatic Generated Check
	023780	03/30/23	MAK01 (MAKAI SOLUTIONS)		520.00	.00	520.00	Automatic Generated Check
	023781	03/30/23	MET01 (METROPOLITAN TRANSPORT-)		16,790.75	.00	16,790.75	Automatic Generated Check
	023782	03/30/23	QUE01 (QUENCH USA, INC.)		443.24	.00	443.24	Automatic Generated Check
	023783	03/30/23	SCF01 (SC FUELS)		51,207.42	.00	51,207.42	Automatic Generated Check
	023784	03/30/23	SEF01 (SEFAC INC)		1,658.58	.00	1,658.58	Automatic Generated Check
	023785	03/30/23	SEL00 (SELECT IMAGING)		90.41	.00	90.41	Automatic Generated Check
	023786	03/30/23	WSP01 (WSP USA INC)		18,487.68	.00	18,487.68	Automatic Generated Check
	023787	03/31/23	HER05 (MELISSA HERNANDEZ STRAH)		300.00	.00	300.00	Automatic Generated Check
	023788	03/31/23	JOS02 (JEAN INGALLS JOSEY)		100.00	.00	100.00	Automatic Generated Check
	023789	03/31/23	KII01 (BRITTNI KIICK)		300.00	.00	300.00	Automatic Generated Check
	023790	03/31/23	MET01 (METROPOLITAN TRANSPORT-)		2,855.83	.00	2,855.83	Automatic Generated Check
	023791	03/31/23	SCF01 (SC FUELS)		24,105.98	.00	24,105.98	Automatic Generated Check
	023792	03/31/23	TES03 (JULIE TESTA)		600.00	.00	600.00	Automatic Generated Check
	H12932	03/01/23	MER01 (MERCHANT SERVICES)		54.12	.00	54.12	MER01, FEB-23 MOA CC STAT
	H12933	03/01/23	MER01 (MERCHANT SERVICES)		99.87	.00	99.87	MER01, FEB-23 TRANSIT CEN
	H12934	03/07/23	PAC01 (AT&T )		277.71	.00	277.71	PAC01, ACCT #925-245-0576
	H12935	03/07/23	PAC01 (AT&T )		34.04	.00	34.04	PAC01, ACCT #232-351-6260,
	H12936	03/11/23	PAC01 (AT&T )		362.10	.00	362.10	PAC01, ACCT #436-951-0106,
	H12937	03/07/23	PAC01 (AT&T )		533.81	.00	533.81	PAC01, ACCT #925-243-9029,
	H12938	03/01/23	RMT01 (RMT LANDSCAPE CONTRACTORS IN		8,950.00	.00	8,950.00	RMT01, 20230253, 2/10-3/9
	H12939	03/08/23	NEL01 (NELSON\NYGAARD CONSULTING AS		1,397.98	.00	1,397.98	NEL01, 84338, LAVTA SRTP/
	H12940	03/07/23	VER01 (VERIZON WIRELESS)		1,733.80	.00	1,733.80	VER01, 9928379884, 1/23-2
	H12941	03/10/23	SOL01 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	SOL01, 23-0305LAVTA, FEB-
	H12942	03/10/23	UBE01 (UBER )		2,245.50	.00	2,245.50	UBE01, FEB-23 GO DUBLIN B
	H12943	03/10/23	TEL01 (TPx COMMUNICATIONS)		2,886.12	.00	2,886.12	TEL01, 167669044-0, 3/1/2
	H12944	03/14/23	OPT01 (OPTIC FUEL CLEAN OF CA. INC)		9,865.35	.00	9,865.35	OPT01, 23CA7670, MP1456 F
	H12945	03/07/23	CIT06 (CITY OF LIVERMORE SEWER)		301.86	.00	301.86	CIT06, 133294-00, MOA SEW
	H12946	03/07/23	CIT07 (CITY OF LIVERMORE - WATER)		883.74	.00	883.74	CIT07, 139361-00, ATLANTIS
	H12947	03/07/23	CIT07 (CITY OF LIVERMORE - WATER)		34.31	.00	34.31	CIT07, 139399-00, ATLANTIS
	H12948	03/07/23	CIT07 (CITY OF LIVERMORE - WATER)		207.08	.00	207.08	CIT07, 138430-01, ATLANTI
	H12949	03/07/23	CIT07 (CITY OF LIVERMORE - WATER)		12.12	.00	12.12	CIT07, 138432-00, ATLANTI
	H12950	03/07/23	CIT06 (CITY OF LIVERMORE SEWER)		32.34	.00	32.34	CIT06, 138143-00, BUS WAS
	H12951	03/01/23	CIT06 (CITY OF LIVERMORE SEWER)		58.08	.00	58.08	CIT06, 133389-00, TRANSIT
	H12952	03/08/23	CAL04 (CALIFORNIA WATER SERVICE)		175.58	.00	175.58	CAL04, 0198655555, BUS WA
	H12953	03/08/23	CAL04 (CALIFORNIA WATER SERVICE)		880.35	.00	880.35	CAL04, 9098655555, MOA WA
	H12954	03/01/23	PAC02 (PACIFIC GAS AND ELECTRIC)		8,897.03	.00	8,897.03	PAC02, 9007202117-4, MOA
	H12955	03/06/23	PAC02 (PACIFIC GAS AND ELECTRIC)		96.92	.00	96.92	PAC02, 7649646868-7, DOOL
	H12956	03/13/23	EDW01 (TAMARA EDWARDS)		148.00	.00	148.00	EDW01, 3/14-3/15/23 PER D
	H12957	03/10/23	WEG01 (CHRISTY WEGENER)		237.00	.00	237.00	WEG01, 3/12-3/14/23 PER D
	H12958	03/01/23	NBA01 (NATHAN BARRERAS)		253.24	.00	253.24	NBA01, 3/1-3/2/23 PER DIE
	H12959	03/07/23	MOR02 (VANESSA MORENO)		33.01	.00	33.01	MOR02, 1/9/23-3/2/23 MILE
	H12960	03/01/23	BRA03 (EVAN BRANNING)		200.00	.00	200.00	BRA02, FEB-23 BOD STIPEND
	H12961	03/01/23	BRO03 (KARLA SUE BROWN)		200.00	.00	200.00	BRO03, FEB-23 BOD STIPEND
	H12962	03/01/23	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, FEB-23 BOD STIPEND
	H12963	03/06/23	TX242 (BONNIE WOLF)		40.00	.00	40.00	TX242, PARATAXI REIMBURSE
	H12964	03/06/23	TX228 (DEBORAH BUTLER)		60.00	.00	60.00	TX228, PARATAXI REIMBURSE
	H12965	03/13/23	CEN04 (CENTRAL CONTRA COSTA TRAN		112,825.56	.00	112,825.56	CEN04, OCT-22 MONTHLY SER
	H12966	03/13/23	CEN04 (CENTRAL CONTRA COSTA TRAN		113,745.10	.00	113,745.10	CEN04, NOV-22 MONTHLY SER
	H12967	03/07/23	MVT01 (MV TRANSPORTATION, INC.)		166,020.37	.00	166,020.37	MVT01, JAN-23 FIXED ROUTE
	H12968	03/15/23	MVT01 (MV TRANSPORTATION, INC.)		350,000.00	.00	350,000.00	MVT01, 122903, MAR-23 1ST
	H12969	03/10/23	AME06 (AMERICAN FIDELITY ASSURANCE		1,654.96	.00	1,654.96	AME06, APR-23 FLEXIBLE SP
	H12970	03/10/23	DEL05 (ALLIED ADMIN/DELTA DENTAL)		2,159.07	.00	2,159.07	DEL05, APR-23 DELTA DENTA
	H12971	03/10/23	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		52,326.34	.00	52,326.34	DIR02, PR DIRECT DEPOSIT
	H12972	03/09/23	EFT01 (ELECTRONIC FUND TRANSFERS)		12,588.09	.00	12,588.09	EFT01, FEDERAL TAX 2/18/2

REPORT.: Apr 18 23 Tuesday  
 RUN....: Apr 18 23 Time: 09:53  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Cash Disbursements Report  
 Prior Period Report for 03-23 BANK ACCOUNT 105

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Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
03-23	H12973	03/09/23	EMP01 (EMPLOYMENT DEVEL DEPT)		3,898.93	.00	3,898.93	EMP01, STATE TAX 2/18/23-
	H12974	03/09/23	PER04 (CALPERS RETIREMENT SYSTEM)		1,954.20	.00	1,954.20	PER04, PERS 457 CONTRIBUT
	H12975	03/09/23	PER01 (PERS )		4,494.32	.00	4,494.32	PER01, PERS CLASSIC CONTR
	H12976	03/09/23	PER01 (PERS )		7,051.93	.00	7,051.93	PER01, PERS NEW CONTRIBUT
	H12977	03/17/23	TX135 (JEFFREY JACOBSON)		177.28	.00	177.28	TX135, PARATAXI REIMBURSE
	H12978	03/16/23	TAX67 (CHRISTEL RAGER)		308.90	.00	308.90	TAX67, PARATAXI REIMBURSE
	H12979	03/23/23	BAN03 (BANKCARD CENTER)		8,765.12	.00	8,765.12	BAN03, FEB-23 BOW CC STAT
	H12980	03/31/23	MVT01 (MV TRANSPORTATION, INC.)		350,000.00	.00	350,000.00	MVT01, 122904, MAR-23 2ND
	H12981	03/22/23	PER03 (CAL PUB EMP RETIRE SYSTM)		42,906.64	.00	42,906.64	PER03, APR-23 HEALTH INSU
	H12982	03/22/23	MUT01 (MUTUAL OF OMAHA)		1,329.14	.00	1,329.14	MUT01, APR-23 LTD & LIFE
	H12983	03/28/23	VSP01 (VSP )		634.08	.00	634.08	VSP01, APR-23 VSP VISION
	H12984	03/23/23	PER04 (CALPERS RETIREMENT SYSTEM)		2,161.75	.00	2,161.75	PER04, PERS 457 CONTRIBUT
	H12985	03/23/23	PER01 (PERS )		5,385.08	.00	5,385.08	PER01, PERS NEW CONTRIBUT
	H12986	03/23/23	PER01 (PERS )		4,396.42	.00	4,396.42	PER01, PERS CLASSIC CONTR
	H12987	03/23/23	EMP01 (EMPLOYMENT DEVEL DEPT)		3,355.61	.00	3,355.61	EMP01, STATE TAX 3/4/23-3
	H12988	03/23/23	EFT01 (ELECTRONIC FUND TRASFERS)		10,820.26	.00	10,820.26	EFT01, FEDERAL TAX 3/4/23
	H12989	03/24/23	DIR02 (DIRECT DEPOSIT OF PAYROLL CH		46,594.03	.00	46,594.03	DIR02, PR DIRECT DEPOSIT
	H12990	03/21/23	HDE01 (HOME DEPOT-CREDIT SERVICES)		47.94	.00	47.94	HDE01, FEB-23 MISC MAINT
	H12991	03/17/23	STA13 (STAPLES CREDIT PLAN)		321.92	.00	321.92	STA13, FEB-23 CC STATEMEN
	H12992	03/24/23	OAK01 (OAKS BUSINESS PK OWNERS)		4,459.00	.00	4,459.00	OAK01, 2ND QTR 2023 BUSIN
	H12993	03/22/23	CAS02 (LISETH CASTRO)		47.82	.00	47.82	CAS02, 11/14/22-3/17/23 M
	H12994	03/14/23	HAN01 (HANSON BRIDGETT MARCUS)		2,748.00	.00	2,748.00	HAN01, 1343093, FEB-23 AD
	H12995	03/14/23	HAN01 (HANSON BRIDGETT MARCUS)		10,596.00	.00	10,596.00	HAN01, 1343092, FEB-23 CO
	H12996	03/21/23	CIT07 (CITY OF LIVERMORE - WATER)		44.81	.00	44.81	CIT07, 138431-00, ATLANTI
	H12997	03/21/23	CIT07 (CITY OF LIVERMORE - WATER)		130.53	.00	130.53	CIT07, 139388-00, BUS WAS
	H12998	03/23/23	PAC02 (PACIFIC GAS AND ELECTRIC)		1,652.97	.00	1,652.97	PAC02, 6062256368-6, ATLA
	H12999	03/20/23	PAC02 (PACIFIC GAS AND ELECTRIC)		1,208.81	.00	1,208.81	PAC02, 7264840356-5, BUS
	H13000	03/21/23	CAL04 (CALIFORNIA WATER SERVICE)		151.19	.00	151.19	CAL04, 4616555555, TC IRR
	H13001	03/21/23	CAL04 (CALIFORNIA WATER SERVICE)		88.77	.00	88.77	CAL04, 3616555555, TC WAT
	H13002	03/20/23	CAL04 (CALIFORNIA WATER SERVICE)		73.79	.00	73.79	CAL04, 4755555555, MOA FI
	H13003	03/20/23	CAL04 (CALIFORNIA WATER SERVICE)		73.79	.00	73.79	CAL04, 5755555555, CONTRA
	H13004	03/20/23	CAL04 (CALIFORNIA WATER SERVICE)		55.34	.00	55.34	CAL04, 2575555555, TC FIR
	H13005	03/08/23	MCC01 (TONY McCAULAY)		2,366.30	.00	2,366.30	MCC01, 2/25/23-3/2/23 APT
	H13006	03/30/23	TAX01 (HERB HASTINGS)		10.16	.00	10.16	TAX01, PARATAXI REIMBURSE
	H13007	03/30/23	TX228 (DEBORAH BUTLER)		85.50	.00	85.50	TX228, PARATAXI REIMBURSE
	H13008	03/31/23	BRA02 (EVAN BRANNING)		100.00	.00	100.00	BRA02, MAR-23 BOD STIPEND
	H13009	03/31/23	BRO03 (KARLA SUE BROWN)		100.00	.00	100.00	BRO03, MAR-23 BOD STIPEND
	H13010	03/31/23	HAU01 (DAVID HAUBERT)		200.00	.00	200.00	HAU01, MAR-23 BOD STIPEND
	H13011	03/27/23	PAC02 (PACIFIC GAS AND ELECTRIC)		7,294.75	.00	7,294.75	PAC02, 5809326332-3, MOA
	H13012	03/28/23	CIT06 (CITY OF LIVERMORE SEWER)		67.64	.00	67.64	CIT06, 133389-00, TRANSIT
	H13013	03/27/23	STA01 (STATE COMPENSATION FUND)		1,292.83	.00	1,292.83	STA01, APR-23 WORKER'S CO
	H13014	03/28/23	CAL15 (CALTRONICS BUSINESS SYS)		91.49	.00	91.49	CAL15, 3725623, 2/16/23-3
	H13015	03/28/23	RMT01 (RMT LANDSCAPE CONTRACTORS IN		8,950.00	.00	8,950.00	RMT01, 20230352, 3/10-4/9
	H13016	03/30/23	CEN04 (CENTRAL CONTRA COSTA TRAN)		118,075.81	.00	118,075.81	CEN04, AUG-22 MONTHLY SER
	H13017	03/30/23	CEN04 (CENTRAL CONTRA COSTA TRAN)		112,219.56	.00	112,219.56	CEN04, JULY-22 MONTHLY SE
Total for Bank Account 105 ----->					1,970,493.01	.00	1,970,493.01	
Grand Total of all Bank Accounts ----->					1,970,493.01	.00	1,970,493.01	

REPORT.: Apr 18 23 Tuesday  
 RUN....: Apr 18 23 Time: 09:54  
 Run By.: Daniel Zepeda

LAVTA  
 Month End Payable Activity Report  
 Prior Period Report for 03-23

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 ID #: PY-AC  
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
03-23	AAL01 (ALPHA ANALYTICAL LABORATORI	3035742	03/23/23	04/22/23	A	350.00	AAL01, 3035742-DP2.0, 3/1/23 ATLANTIS SERVIC
		3035744	03/23/23	04/22/23	A	350.00	AAL01, 3035744-DP2.0, 3/1/23 RUTAN SERVICE
		Vendor's Total ----->				700.00	
03-23	AIM01 (AIM TO PLEASE JANITORIAL SE91-FEB-23		03/01/23	03/31/23	A	5236.96	AIM01, FEB-23 MONTHLY JANITORIAL SERVICE
03-23	AME06 (AMERICAN FIDELITY ASSURANCE FSA04-23H		02/27/23	03/29/23	A	1654.96	AME06, APR-23 FLEXIBLE SPENDING ACCOUNT
03-23	AMP01 (AMP PRINTING INC.)	107737	03/17/23	04/16/23	A	1551.22	AMP01, 107737, MP1480 SHELTER INSERTS RTE 10
03-23	ASC01 (ASCENDAL GROUP-USLLC)	INV-0073	10/31/22	11/30/22	A	2472.75	ASC01, INV-0073, OCT-22 TIRCP GRANT APPLICAT
03-23	ATT02 (AT&T )	19653644	03/13/23	04/12/23	A	390.15	ATT02, 19653644, PAYER #9391035694 2/13/23-3
03-23	ATT03 (AT&T )	FEB-2023	03/29/23	04/28/23	A	958.93	ATT03, FEB-23 INTERNET PRI
		MAR-2023	03/29/23	04/28/23	A	958.93	ATT03, MAR-23 INTERNET PRI
		Vendor's Total ----->				1917.86	
03-23	AVI01 (AMADOR VALLEY INDUSTRIES)	1030480	02/28/23	03/30/23	A	598.00	AVI01, 1030480, FEB-23 GARBAGE PICK UP SERVI
03-23	BAN03 (BANKCARD CENTER)	FEB-2023H	03/03/23	04/02/23	A	8765.12	BAN03, FEB-23 BOW CC STATEMENT
03-23	BRA02 (EVAN BRANNING)	FEB-2023H	03/01/23	03/31/23	A	200.00	BRA02, FEB-23 BOD STIPEND
		MAR-2023H	03/31/23	04/30/23	A	100.00	BRA02, MAR-23 BOD STIPEND
		Vendor's Total ----->				300.00	
03-23	BRO03 (KARLA SUE BROWN)	FEB-2023H	03/01/23	03/31/23	A	200.00	BRO03, FEB-23 BOD STIPEND
		MAR-2023H	03/31/23	04/30/23	A	100.00	BRO03, MAR-23 BOD STIPEND
		Vendor's Total ----->				300.00	
03-23	CAL04 (CALIFORNIA WATER SERVICE)	198021723H	02/17/23	03/19/23	A	175.58	CAL04, 0198655555, BUS WASH 1/20/23-2/16/23
		257030123H	03/01/23	03/31/23	A	55.34	CAL04, 2575555555, TC FIRE 3/1/23-3/31/23
		361030223H	03/02/23	04/01/23	A	88.77	CAL04, 3616555555, TC WATER 2/1/23-3/1/23
		461030223H	03/02/23	04/01/23	A	151.19	CAL04, 4616555555, TC IRRG 2/1/23-3/1/23
		475030123H	03/01/23	03/31/23	A	73.79	CAL04, 4755555555, MOA FIRE 3/1/23-3/31/23
		575030123H	03/01/23	03/31/23	A	73.79	CAL04, 5755555555, CONTRACTOR FIRE 3/1/23-3/
		909021723H	02/17/23	03/19/23	A	880.35	CAL04, 9098655555, MOA WATER 1/20/23-2/16/23
		Vendor's Total ----->				1498.81	
03-23	CAL05 (CALTEST LABS)	705998	03/06/23	04/05/23	A	960.45	CAL05, 705998, MP1503 2023 ATLANTIS ANNUAL C
03-23	CAL13 (CALIFORNIA TRANSIT)	312023FEB	03/03/23	04/02/23	A	314.96	CAL13, 31-2023-FEB, FEB-23 INSURANCE CLAIMS
03-23	CAL15 (CALTRONICS BUSINESS SYS)	3725623H	03/16/23	04/15/23	A	91.49	CAL15, 3725623, 2/16/23-3/15/23 BIZHUB
03-23	CAS01 (LAVTA )	3-14STAFF	03/30/23	04/29/23	A	450.00	CAS01, 3/14/23 STORMZILLA STAFF THANK YOU
03-23	CAS02 (LISETH CASTRO)	1114-0317H	03/21/23	04/20/23	A	47.82	CAS02, 11/14/22-3/17/23 MILEAGE REIMBURSE
03-23	CEL01 (CELTIS VENTURES INC)	LAVTAMS19	03/07/23	04/06/23	A	3386.25	CEL01, LAVTAMS19, WEBSITE MAINT FEB-23
		LAVTAMS20	03/07/23	04/06/23	A	23025.07	CEL01, LAVTAMS20, MARKETING PROGRAM FEB-23
		Vendor's Total ----->				26411.32	
03-23	CEN04 (CENTRAL CONTRA COSTA TRAN)	AUG-2022H	03/30/23	04/29/23	A	118075.81	CEN04, AUG-22 MONTHLY SERVICE PARATRANSIT
		NOV-2022H	03/10/23	04/09/23	A	113745.10	CEN04, NOV-22 MONTHLY SERVICE PARATRANSIT
		OCT-2022H	03/10/23	04/09/23	A	112825.56	CEN04, OCT-22 MONTHLY SERVICE PARATRANSIT
		JULY-2022H	03/30/23	04/29/23	A	112219.56	CEN04, JULY-22 MONTHLY SERVICE PARATRANSIT
		Vendor's Total ----->				456866.03	
03-23	CIT01 (CITY OF LIVERMORE)	1386-FY24	02/23/23	03/25/23	A	2057.60	CIT01, MP1492 FY24 ATLANTIS WASTEWATER PERMI
03-23	CIT06 (CITY OF LIVERMORE SEWER)	BW022123H	02/21/23	03/23/23	A	32.34	CIT06, 138143-00, BUS WASH 1/18/23-2/21/23
		TC021423H	02/14/23	03/16/23	A	58.08	CIT06, 133389-00, TRANSIT CENTER 1/10/23-2/1

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03-23	CIT06 (CITY OF LIVERMORE SEWER)	TC031423H	03/14/23	04/13/23	A	67.64	CIT06, 133389-00, TRANSIT CENTER 2/14/23-3/1
		MOA022123H	02/21/23	03/23/23	A	301.86	CIT06, 133294-00, MOA SEWER 1/18/23-2/21/23
		Vendor's Total ----->				459.92	
03-23	CIT07 (CITY OF LIVERMORE - WATER)	361022123H	02/21/23	03/23/23	A	883.74	CIT07, 139361-00, ATLANTIS CT SEWER 1/18/23-2
		388030723H	03/07/23	04/06/23	A	130.53	CIT07, 139388-00, BUS WASH 2/7/23-3/7/23
		399022123H	02/21/23	03/23/23	A	34.31	CIT07, 139399-00, ATLANTIS ST SEWER 1/18/23-2
		430022123H	02/21/23	03/23/23	A	207.08	CIT07, 138430-01, ATLANTIS INDOOR 1/18/23-2/
		431030723H	03/07/23	04/06/23	A	44.81	CIT07, 138431-00, ATLANTIS IRRG 2/7/23-3/7/2
		432022123H	02/21/23	03/23/23	A	12.12	CIT07, 138432-00, ATLANTIS FIRE 1/18/23-2/21
		Vendor's Total ----->				1312.59	
03-23	CME01 (CME LIGHTING SUPPLY COMPANY)	253001	02/16/23	03/18/23	A	8058.94	CME01, 253001, MP1434 ATLANTIS PARKING-LED R
		Q03903	03/09/23	04/08/23	A	3076.62	CME01, Q03903, ATLANTIS PARKING LOT-LED RETR
		Vendor's Total ----->				11135.56	
03-23	COR01 (CORBIN WILLITS SYSTEMS)	C303151	03/15/23	04/14/23	A	296.34	COR01, C303151, APR-23 SERVICE
03-23	DAY02 (DAY & NIGHT PEST CONTROL)	181847	03/23/23	04/22/23	A	218.00	DAY02, 181847, 3/23/23 RUTAN SERVICE
03-23	DEL05 (ALLIED ADMIN/DELTA DENTAL)	APR-2023H	03/07/23	04/06/23	A	2159.07	DEL05, APR-23 DELTA DENTAL INSURANCE
03-23	DIR01 (DIRECT TV)	96X230311	03/11/23	04/10/23	A	44.50	DIR01, 025118596X230311, 3/10/23-4/9/23 SERV
03-23	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20230303H	03/08/23	04/07/23	A	52326.34	DIR02, PR DIRECT DEPOSIT 2/18/23-3/3/23
		20230317H	03/22/23	04/21/23	A	46594.03	DIR02, PR DIRECT DEPOSIT 3/4/23-3/17/23
		Vendor's Total ----->				98920.37	
03-23	EDW01 (TAMARA EDWARDS)	0314-0315H	01/18/23	02/17/23	A	148.00	EDW01, 3/14-3/15/23 PER DIEM-FTA DRUG & ALCO
03-23	EFT01 (ELECTRONIC FUND TRASFERS)	20230303H	03/08/23	04/07/23	A	12588.09	EFT01, FEDERAL TAX 2/18/23-3/3/23
		20230317H	03/22/23	04/21/23	A	10820.26	EFT01, FEDERAL TAX 3/4/23-3/17/23
		Vendor's Total ----->				23408.35	
03-23	EMP01 (EMPLOYMENT DEVEL DEPT)	20230303H	03/08/23	04/07/23	A	3898.93	EMP01, STATE TAX 2/18/23-3/3/23
		20230317H	03/22/23	04/21/23	A	3355.61	EMP01, STATE TAX 3/4/23-3/17/23
		Vendor's Total ----->				7254.54	
03-23	FRE01 (FREMONT RUBBER STAMP CO)	176353	03/27/23	04/26/23	A	21.51	FRE01, 176353, MP1525 NAMEPLATE-CHRISTY WEGE
03-23	GBS01 (WILLIAM R. GRAY & COMPANY I	21784	03/09/23	04/08/23	A	2582.00	GBS01, 21784, FEB-23 SAV ON CALL ENGINEER SU
03-23	GET01 (GETTLER-RYAN INC.)	34333	03/14/23	04/13/23	A	4902.37	GET01, 34333, MP1526 FUEL PUMP #2 REPAIRS 3/
03-23	GOG01 (GO GO GRANDPARENT)	GODUBLIN6	03/09/23	04/08/23	A	500.00	GOG01, GOGO GRANDPARENT RESERVE 3/14/23
03-23	HAN01 (HANSON BRIDGETT MARCUS)	1343092H	03/13/23	04/12/23	A	10596.00	HAN01, 1343092, FEB-23 CONTRACT LEGAL FEES
		1343093H	03/13/23	04/12/23	A	2748.00	HAN01, 1343093, FEB-23 ADMIN LEGAL FEES
		Vendor's Total ----->				13344.00	
03-23	HAU01 (DAVID HAUBERT)	FEB-2023H	03/01/23	03/31/23	A	200.00	HAU01, FEB-23 BOD STIPEND
		MAR-2023H	03/31/23	04/30/23	A	200.00	HAU01, MAR-23 BOD STIPEND
		Vendor's Total ----->				400.00	
03-23	HDE01 (HOME DEPOT-CREDIT SERVICES)	FEB-2023H	03/13/23	04/12/23	A	47.94	HDE01, FEB-23 MISC MAINT SUPPLIES-CC STATEME
03-23	HER05 (MELISSA HERNANDEZ STRAH)	MAR-2023	03/31/23	04/30/23	A	300.00	HER05, MAR-23 BOD STIPEND
03-23	HOT01 (HOTSYPACIFIC)	88965	02/28/23	03/30/23	A	780.50	HOT01, 88965, 2/28/23 RUTAN BUS WASH SERVICE
03-23	JFG01 (JARVIS FAY & GIBSON LLP)	17461	02/28/23	03/30/23	A	476.00	JFG01, 17461, 2/1/23-2/28/23 LEGAL SERVICE

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03-23	JOS02 (JEAN INGALLS JOSEY)	MAR-2023	03/31/23	04/30/23	A	100.00	JOS02, MAR-23 BOD STIPEND
03-23	KII01 (BRITTNI KIICK)	MAR-2023	03/31/23	04/30/23	A	300.00	KII01, MAR-23 BOD STIPEND
03-23	KIM02 (KIMLEY-HORN AND ASSOC, INC)	24260862	02/28/23	03/30/23	A	59367.60	KIM02, 24260862, FEB-23 LAVTA SAV MOBILITY H
		24297530	02/28/23	03/30/23	A	9850.00	KIM02, 24297530, TO #7 CITY LIVERMORE DESIGN
		7109-0223	02/28/23	03/30/23	A	1800.00	KIM02, 097447109-0223, TO #6 ATLANTIS DESIGN
		Vendor's Total ----->				71017.60	
03-23	KKI01 (ALPHA MEDIA LLC)	668672-2	03/19/23	04/18/23	A	5200.00	KKI01, 668672-2, RADIO ADS 3/1/23-3/19/23
03-23	LYF01 (LYFT, INC)	1077952	02/28/23	03/30/23	A	4106.56	LYF01, 1001077952, FEB-23 CODE: GO TRIVALLEY
		1077953	02/28/23	03/30/23	A	82.01	LYF01, 1001077953, FEB-23 CODE: GO SAN RAMON
		Vendor's Total ----->				4188.57	
03-23	MAK01 (MAKAI SOLUTIONS)	2610	03/22/23	04/21/23	A	520.00	MAK01, 2610, MP1532 LIFT INSPECTION SERVICE 3
03-23	MCC01 (TONY McCAULAY)	0225-0302H	03/07/23	04/06/23	A	2366.30	MCC01, 2/25/23-3/2/23 APTA MARKETING CONF. R
03-23	MEA01 (MARIA ELENA AMARAL)	MAR-2023	03/14/23	04/13/23	A	1400.00	MEA01, 2023 EMPLOYEE APPRECIATION-TACOS
03-23	MER01 (MERCHANT SERVICES)	TC022823H	02/28/23	03/30/23	A	99.87	MER01, FEB-23 TRANSIT CENTER CC STATEMENT
		MOA022823H	03/01/23	03/31/23	A	54.12	MER01, FEB-23 MOA CC STATEMENT
		Vendor's Total ----->				153.99	
03-23	MET01 (METROPOLITAN TRANSPORT-)	AR030840	03/07/23	04/06/23	A	15782.92	MET01, AR030840, DEC-22 CLIPPER FEES
		AR031246	02/28/23	03/30/23	A	2738.94	MET01, AR031246, JAN-23 CLIPPER 2.0 FEES
		AR031399	02/28/23	03/30/23	A	16790.75	MET01, AR031399, JAN-23 CLIPPER FEES
		AR031510	03/27/23	04/26/23	A	2855.83	MET01, AR031510, FEB-23 CLIPPER 2.0 FEES
		Vendor's Total ----->				38168.44	
03-23	MOR02 (VANESSA MORENO)	0109-0302H	03/06/23	04/05/23	A	33.01	MOR02, 1/9/23-3/2/23 MILEAGE REIMBURSE
03-23	MUT01 (MUTUAL OF OMAHA)	APR-2023H	03/15/23	04/14/23	A	1329.14	MUT01, APR-23 LTD & LIFE INSURANCE
03-23	MVT01 (MV TRANSPORTATION, INC.)	122903H	03/03/23	04/02/23	A	350000.00	MVT01, 122903, MAR-23 1ST INSTALL PAYMENT
		122904H	03/28/23	04/27/23	A	350000.00	MVT01, 122904, MAR-23 2ND INSTALL PAYMENT
		JAN-2023H	02/03/23	03/05/23	A	166020.37	MVT01, JAN-23 FIXED ROUTE MONTHLY SERVICE
		Vendor's Total ----->				866020.37	
03-23	NBA01 (NATHAN BARRERAS)	0301-0302H	02/10/23	03/12/23	A	253.24	NBA01, 3/1-3/2/23 PER DIEM-AV AMERICA TRANS
03-23	NEL01 (NELSON\NYGAARD CONSULTING A	84338H	03/06/23	04/05/23	A	1397.98	NEL01, 84338, LAVTA SRTF/LRTP 1/1/23-2/24/23
03-23	OAK01 (OAKS BUSINESS PK OWNERS)	2NDQTR-23H	04/01/23	05/01/23	A	4459.00	OAK01, 2ND QTR 2023 BUSINESS PARK DUES
03-23	OPT01 (OPTIC FUEL CLEAN OF CA. INC 23CA7670H	02/10/23	03/12/23	A	9865.35	OPT01, 23CA7670, MP1456 FUEL TANK INSPECT &	
03-23	PAC01 (AT&T )	ATT 02/23H	02/13/23	03/15/23	A	277.71	PAC01, ACCT #925-245-0576, 2/13/23-3/12/23
		ATT020723H	02/07/23	03/09/23	A	34.04	PAC01,ACCT #232-351-6260,CONTRACTOR FIRE 2/7
		ATT021123H	02/11/23	03/13/23	A	362.10	PAC01,ACCT #436-951-0106,ATLANTIS T1 2/11-3/
		ATT021323H	02/13/23	03/15/23	A	533.81	PAC01,ACCT #925-243-9029,ATLANTIS ALARM 2/13
		Vendor's Total ----->				1207.66	
03-23	PAC02 (PACIFIC GAS AND ELECTRIC)	580030823H	03/08/23	04/07/23	A	7294.75	PAC02, 5809326332-3, MOA ELECTRIC 1/31/23-3/
		606030623H	03/06/23	04/05/23	A	1652.97	PAC02, 6062256368-6, ATLANTIS 1/27/23-2/27/2
		726030223H	03/02/23	04/01/23	A	1208.81	PAC02, 7264840356-5, BUS STOP 1/20/23-2/20/2
		764021623H	02/16/23	03/18/23	A	96.92	PAC02, 7649646868-7, DOOLAN TWR 1/11/23-2/9/
		900021223H	02/12/23	03/14/23	A	8897.03	PAC02, 9007202117-4, MOA GAS 1/10/23-2/10/23
		Vendor's Total ----->				19150.48	
03-23	PAC11 (PACIFIC ENVIROMENTAL SERV)	2506	03/02/23	04/01/23	A	130.00	PAC11, 2506, FEB-23 RUTAN MONTHLY SERVICE
		2507	03/02/23	04/01/23	A	130.00	PAC11, 2507, FEB-23 ATLANTIS MONTHLY SERVICE
		Vendor's Total ----->				260.00	

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03-23	PAC16 (PACIFIC COAST TRANE)	JC100849	03/08/23	04/07/23	A	5651.20	PAC16, JC100849, PO #7627 BACNET BRIDGE & HV
03-23	PER01 (PERS )	20230303CH	03/08/23	04/07/23	A	4494.32	PER01, PERS CLASSIC CONTRIBUTION 2/18/23-3/3
		20230303NH	03/08/23	04/07/23	A	7051.93	PER01, PERS NEW CONTRIBUTION 2/18/23-3/3/23
		20230317CH	03/22/23	04/21/23	A	4396.42	PER01, PERS CLASSIC CONTRIBUTION 3/4/23-3/17
		20230317NH	03/22/23	04/21/23	A	5385.08	PER01, PERS NEW CONTRIBUTION 3/4/23-3/17/23
		Vendor's Total ----->				21327.75	
03-23	PER03 (CAL PUB EMP RETIRE SYSTM)	APR-2023H	03/14/23	04/13/23	A	42906.64	PER03, APR-23 HEALTH INSURANCE
03-23	PER04 (CALPERS RETIREMENT SYSTEM)	20230303H	03/08/23	04/07/23	A	1954.20	PER04, PERS 457 CONTRIBUTION 2/18/23-3/3/23
		20230317H	03/22/23	04/21/23	A	2161.75	PER04, PERS 457 CONTRIBUTION 3/4/23-3/17/23
		Vendor's Total ----->				4115.95	
03-23	PLE01 (PLEASANTON CHAMBER OF)	30009	03/01/23	03/31/23	A	465.00	PLE01, 30009, MEMBERSHIP 04/2023-03/2024
03-23	QUE01 (QUENCH USA, INC.)	05565361	04/01/23	05/01/23	A	22.50	QUE01, INV-05565361, MP1287 TC COOLER 4/1-4/
		05597200	04/01/23	05/01/23	A	420.74	QUE01, 05597200, QUENCH 730 & 810 4/1/23-6/3
		Vendor's Total ----->				443.24	
03-23	RMT01 (RMT LANDSCAPE CONTRACTORS I	20230253H	02/28/23	03/30/23	A	8950.00	RMT01, 20230253, 2/10-3/9/23 LANDSCAPING SER
		20230352H	03/31/23	04/30/23	A	8950.00	RMT01, 20230352, 3/10-4/9/23 LANDSCAPING SER
		Vendor's Total ----->				17900.00	
03-23	SCF01 (SC FUELS)	IN-232520	03/03/23	04/02/23	A	27076.89	SCF01, IN-0000232520, 3/3/23 FUEL DELIVERY
		IN-240083	03/15/23	04/14/23	A	26196.97	SCF01, IN-0000240083, 3/15/23 FUEL DELIVERY
		IN-242641	03/20/23	04/19/23	A	25010.45	SCF01, IN-0000242641, 3/20/23 FUEL DELIVERY
		IN-246772	03/28/23	04/27/23	A	24105.98	SCF01, IN-0000246772, 3/28/23 FUEL DELIVERY
		Vendor's Total ----->				102390.29	
03-23	SEF01 (SEFAC INC)	17114522	03/09/23	04/08/23	A	1658.58	SEF01, 17114522, MP1512 ANNUAL SERVICE INSPE
03-23	SEL00 (SELECT IMAGING)	95153	03/28/23	04/27/23	A	90.41	SEL00, 95153, MP1537 BUSINESS CARDS-MIKE TOB
03-23	SHA02 (SHAMROCK OFFICE SOLUTIONS)	3710065	02/28/23	03/30/23	A	23.99	SHA02, 3710065, FRONT DESK PRINTER 2/28/23-3
03-23	SHI02 (SHI INTERNATIONAL CORP)	B16511958	02/22/23	03/24/23	A	27605.42	SHI02, B16511958, PO #7626 FIREWALL REPLACE
		B16551189	03/02/23	04/01/23	A	2372.60	SHI02, B16551189, MP1484 CISCO SWITCH HARDWA
		Vendor's Total ----->				29978.02	
03-23	SOL01 (SOLUTIONS FOR TRANSIT)	23-0305LAH	03/05/23	04/04/23	A	2083.33	SOL01, 23-0305LAVTA, FEB-23 CLIPPER ANALYSIS
03-23	STA01 (STATE COMPENSATION FUND)	APR-2023H	03/21/23	04/20/23	A	1292.83	STA01, APR-23 WORKER'S COMP PREMIUM
03-23	STA13 (STAPLES CREDIT PLAN)	FEB-2023H	03/09/23	04/08/23	A	321.92	STA13, FEB-23 CC STATEMENT
03-23	TAX01 (HERB HASTINGS)	2-11-23H	03/29/23	04/28/23	A	10.16	TAX01, PARATAXI REIMBURSE 2/11/23
03-23	TAX67 (CHRISTEL RAGER)	1120-0226H	03/16/23	04/15/23	A	308.90	TAX67, PARATAXI REIMBURSE 11/20/22-2/26/23
03-23	TEL01 (TPx COMMUNICATIONS)	167669044H	02/28/23	03/30/23	A	2886.12	TEL01, 167669044-0, 3/1/23-3/31/23 SERVICE
03-23	TES03 (JULIE TESTA)	FEB-2023	02/28/23	03/30/23	A	100.00	TES03, FEB-23 BOD STIPEND
		JAN-2023	01/31/23	03/02/23	A	200.00	TES03, JAN-23 BOD STIPEND
		MAR-2023	03/31/23	04/30/23	A	300.00	TES03, MAR-23 BOD STIPEND
		Vendor's Total ----->				600.00	
03-23	TPG01 (THE PARKS GROUP)	72109	03/09/23	04/08/23	A	3359.39	TPG01, 72109, MP1479 RTE 10 TIMETABLES & FAR
03-23	TX135 (JEFFREY JACOBSON)	1209-1225H	03/16/23	04/15/23	A	177.28	TX135, PARATAXI REIMBURSE 12/9/22-12/25/22
03-23	TX212 (LINDA WAHLE)	0101-0130	03/03/23	04/02/23	A	146.37	TX212, PARATAXI REIMBURSE 1/1/23-1/30/23

REPORT.: Apr 18 23 Tuesday  
 RUN....: Apr 18 23 Time: 09:54  
 Run By.: Daniel Zepeda

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03-23	TX212 (LINDA WAHLE)	0203-0227	03/16/23	04/15/23	A	143.89	TX212, PARATAXI REIMBURSE 2/3/23-2/27/23
		Vendor's Total ----->				290.26	
03-23	TX228 (DEBORAH BUTLER)	0206-0217H	03/03/23	04/02/23	A	60.00	TX228, PARATAXI REIMBURSE 2/6/23-2/17/23
		0227-0316H	03/29/23	04/28/23	A	85.50	TX228, PARATAXI REIMBURSE 2/27/23-3/16/23
		Vendor's Total ----->				145.50	
03-23	TX242 (BONNIE WOLF)	0208-0222H	03/03/23	04/02/23	A	40.00	TX242, PARATAXI REIMBURSE 2/8/23-2/22/23
03-23	UBE01 (UBER )	FEB-2023H	03/01/23	03/31/23	A	2245.50	UBE01, FEB-23 GO DUBLIN BILLING
03-23	VER01 (VERIZON WIRELESS)	928379884H	02/22/23	03/24/23	A	1733.80	VER01, 9928379884, 1/23-2/22/23 CELL, WIFI,
03-23	VSP01 (VSP )	APR-2023H	03/19/23	04/18/23	A	634.08	VSP01, APR-23 VSP VISION INSURANCE
03-23	WEG01 (CHRISTY WEGENER)	0312-0314H	01/25/23	02/24/23	A	237.00	WEG01, 3/12-3/14/23 PER DIEM-APTA LEGISLATIV
03-23	WSP01 (WSP USA INC)	1278679	03/14/23	04/13/23	A	18487.68	WSP01, 1278679, FEB-23 SAV SYSTEM ENGINEER S
Total of Purchases ->						1970493.01	=====



## **AGENDA**

### **ITEM 6**

## STAFF REPORT

SUBJECT: Design of the Rutan Maintenance Bay Hydrogen Retrofit

FROM: Nathan Barreras, Capital Projects Manager

DATE: April 18, 2023

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### **Action Requested**

Staff requests that the Finance and Administration Committee recommend the Board of Directors approve Contract Task Order 1 with Gannett Fleming for the design of the Rutan Maintenance Bay Hydrogen Retrofit.

### **Background**

LAVTA staff are preparing for the implementation of the Agency's Innovative Clean Transit (ICT) plan, which charts the course for a 100% zero-emissions fleet by 2034. The plan calls for the purchase of hydrogen/fuel cell electric buses (FCEB) beginning in 2025. With FCEB's on the horizon, LAVTA will need to ready its facility and workforce for this new technology.

In order to operate FCEB buses, LAVTA needs the infrastructure to both safely fuel and maintain this type of technology. To that end, LAVTA is moving forward with designing and constructing the Atlantis hydrogen fueling station, which received grant funding in 2022. LAVTA is actively seeking additional grant funding to construct the Atlantis Maintenance Facility, which has been designed with the features necessary to maintain a hydrogen fleet. However, because future grant funding is uncertain, it is necessary to retrofit two maintenance bays at the existing Rutan facility, which will allow for continuity of operations as the fleet transition to FCEB technology occurs.

### **Discussion**

Gannett Fleming, one of the LAVTA's on-call engineering firms and the highest-ranking firm in the space planning/design category, was requested to bring a proposal to LAVTA for the design of two maintenance bays to be retrofitted to support a hydrogen fleet. The design will provide new hydrogen fuel detection and mechanical ventilation for the hydrogen system in two current maintenance bays at the Rutan facility. These bays will be able to bridge the gap between the procurement of our FCEB fleet beginning in 2025 and the construction of the new maintenance facility at Atlantis pending successful grant application. With the new retrofit bays, as well as the construction of the hydrogen fueling station, LAVTA can begin its transition to the FCEB fleet.

**Fiscal Impact**

The total cost for the design of the Rutan Maintenance Bay Hydrogen Retrofit is \$162,250; this amount includes 10% or \$14,700 for contingency. The funding for this project is included in LAVTA's FY23 approved capital budget.

**Recommendation**

Staff recommends that the Finance and Administration Committee forward to the Board for approval a Contract Task Order with Gannett Fleming for design services for the Rutan Maintenance Bays Hydrogen Retrofit project, for a not-to-exceed amount of \$147,500 with a contingency amount of \$14,700 to be used at the discretion of the Executive Director.

**Attachments:**

1. Gannett Fleming Task Order 1



# **Gannett Fleming**

*Excellence Delivered **As Promised***

April 5<sup>th</sup>, 2023

Nathan Barreras

Manager of Capital Projects

**Livermore Amador Valley Transit Authority (LAVTA)**

1362 Rutan Court, Suit 100

Livermore, CA 94551

925.455.7519

[nbarreras@lavta.org](mailto:nbarreras@lavta.org)

## **Project: LAVTA- Hydrogen Fuel Detection System**

Dear Nathan:

Thank you for the opportunity to submit the following fee proposal to provide Hydrogen fuel detection system design to the LAVTA. As we understand it, per our site visit on 3/24, we learned that the existing facility do not operates with hydrogen fueling system. The design will provide new hydrogen fuel detection and mechanical ventilation for the hydrogen system. We appreciate the opportunity to be a part of your team, and we are pleased to submit this proposal for the hydrogen fueling detection system for your consideration. Our understanding of scope is outlined below:

### **Architecture:**

- **Scope of work**

1. Prepare CAD backgrounds
2. Review of as built
3. Prepare roof drawing for new penetrations
4. Prepare roof drawing for new equipment curb or flashing
5. Prepare roof drawing for Repair existing roofing at required locations of one roof
6. Prepare roof drawing for Repair or replace damaged batt insulation at underside of existing roof
7. Provide a 30% Engineering Design submission, with Drawings and Specifications
8. Address Owner Review Comments and Provide Responses
9. Provide a 90% Engineering Design submission, with Drawings and Specifications
10. Coordinate with all disciplines and submit the 90% drawings to plan check
11. Coordinate plan check resolution, comments responses and support plan check resubmittal.

- **Assumptions**

1. Does not include making roof penetrations larger than existing roof joist spacing

### **Hydrogen:**

- **Scope of work**

1. Perform one (1) site visit to field survey existing conditions
2. Coordinate with NFPA and local Fire Marshal and AHJ requirements
3. Provide calculations to size the hydrogen exhaust air fan airflows
4. Provide HVAC Drawings for the hydrogen exhaust air fan locations and ductwork
5. Provide HVAC Details and Schedules
6. Provide Hydrogen Detection Sequence of Operations
7. Provide Hydrogen Exhaust Air Fan Sequence of Operations
8. Provide HVAC Technical Specifications
9. Provide a 30% Engineering Design submission, with Drawings and Specifications
10. Address Owner Review Comments and Provide Responses
11. Provide a 90% Engineering Design submission, with Drawings and Specifications

12. Address Owner Review Comments and Provide Responses
13. Submit Permit Applications
14. Provide a Plan Check Engineering Design submission, with Drawings and Specifications
15. Address Plan Check Review Comments and Provide Responses
16. Provide Construction Administration Services, including review of submittals and responses to requests for information
17. Attend one (1) construction site visit

- **Assumptions**

1. The hydrogen facility will conduct maintenance and defueling operations only (no onsite hydrogen fueling or storage)
2. The new hydrogen detection system will integrate to a Building Automation System and the Fire Alarm System
3. Each new hydrogen exhaust air fan discharge can terminate at a point not less than 50 feet from existing air handling unit intakes
4. The existing fire suppression system for the hydrogen facility is designed in accordance with NFPA 13; Extra Hazard Group I density (0.30 GPM/SF over 2,500 SF area; with 500 GPM hose stream demand)
5. The new hydrogen exhaust air fans will be integrated to a backup power source
6. Attend ten (10) virtual design and construction meetings

#### **Mechanical:**

- **Scope of work**

1. Perform one (1) site visit to field survey existing conditions
2. Review of as built
3. Code analysis and concept design
4. Provide a 30% Engineering Design submission, with Drawings and Specifications
5. Address Owner Review Comments and Provide Responses
6. Provide a 90% Engineering Design submission, with Drawings and Specifications
7. Address Owner Review Comments and Provide Responses
8. Submit Permit Applications

#### **Electrical:**

- **Scope of work**

1. Perform one (1) site visit to field survey existing conditions
2. Review of as built
3. Code analysis and concept design
4. Provide emergency power system requirements for new hydrogen exhaust fan through a dedicated panel. From the site visit discussion, the site is backed up by a standby emergency generator
5. Provide electrical exhaust fan schedule
6. Provide voltage drop and short circuit calculations
7. Provide feeders, conduits, breaker, disconnect switches to serve hydrogen exhaust fan
8. Provide a 30% Engineering Design submission, with Drawings and Specifications
9. Address Owner Review Comments and Provide Responses
10. Provide a 90% Engineering Design submission, with Drawings and Specifications
11. Address Owner Review Comments and Provide Responses
12. Submit Permit Application

- **Assumptions**

1. Existing electrical distribution system is adequate to accommodate proposed upgrades. Utility coordination is excluded
2. Existing fire alarm system and lighting to remain in place

**Structure:**

- **Scope of work**

1. Perform one (1) site visit to field survey existing conditions
2. Coordinate with local requirements and CBC
3. Attend design meetings with team (3 assumed)
4. Review existing structural capacity for new units
5. Review new mechanical equipment submittal for design of structural support systems
6. Provide structural calculations for the equipment curbing, framing, and/or supports.
7. Provide structural plan drawings for the equipment curbing, framing and/or supports
8. Perform QA in accordance with the GF quality standards

- **Assumptions**

1. Arch is to give the rough opening location and dimensions
2. Complete mechanical submittal will be given with cut sheets and operating weights
3. As built information will be provided on existing structure
4. Modeling of existing structure (except in specific local areas) is not included
5. No estimating or scheduling is included
6. 1 site visit included
7. Assume 3 exhaust areas and 3 disconnects at timber structure – all 3 will be the same unit and will share the same details
8. No book specifications are included in this work
9. A single complete product submittal will be given for the products including uses and locations
10. Assume structural plans will go to 90% and 100%. No additional submittals or separate packages for permitting are included

**Deliverables:**

1. Deliverables at 30%, 90% (Plan Check), 100% (Issue for Bid)
2. Cost Estimates at 90% and 100%
3. Bidding support and Construction administration is excluded

**Compensation**

1. The total lump sum fee for this project is **\$147,500**
2. Our fee will be billed monthly based on percentage of completion.

Thank you for the opportunity to submit this proposal. We look forward to working with you.  
Please call if you have any questions.

Yours sincerely,



Mandar Manjarekar, PE, PMP  
Project Manager, Facilities West  
(562)-443-0918

**Gannett Fleming, Inc.**

## **AGENDA**

### **ITEM 7**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: LAVTA Livermore Transit Center Landscaping Construction Project

FROM: Tamara Edwards, Director of Finance

DATE: April 25, 2023

### Action Requested

Staff requests that the Finance and Administration Committee recommend that the Board of Directors approve Resolution 15-2023, authorizing the Executive Director to execute an Agreement between LAVTA and Los Loza, Inc. for landscaping work at the Livermore Transit Center Facility.

### Background

The majority of the Landscaping at the Transit Center is original to when the site was built in 1998. In 2021 LAVTA received an FTA 5339 discretionary grant to rehabilitate the transit center property. Included in this grant was replacement of landscaping and the irrigation system. Staff has worked with a landscape architect who created plans for all new plants and an irrigation system.

On March 2, 2023 LAVTA issued an IFB for this project to include the removal of the existing landscape, soil preparation, irrigation system installation, and planting. Potential bidders were provided with plans for the new landscape and attended a walk-through of the property. Bids were received and opened on April 12th. The IFB specified that award would be made to the lowest responsive and responsible bidder.

### Discussion

The project budget is \$261,959 and consists of the contract award amounts as shown totaling \$227,790 for all expected labor and materials necessary and a 15% project contingency of \$34,169 to cover items that may be needed and were not known at the time of the IFB issuance, such as possible additional irrigation maintenance or soil import.

### Bids Received

Vendor	Location	Bid Amount
Los Loza Inc.	San Lorenzo, Ca	\$227,790
Marina Landscape	Orange, Ca	\$304,468

This project was included in the Capital Improvement Program (CIP) and is included in the draft FY 2024 Capital Budget.



**Next Steps**

Upon execution of the agreement with Los Loza, Inc. LAVTA staff will meet with management from Los Loza to establish a schedule for demolition and installation.

**Recommendation**

Staff requests that the Finance and Administration Committee recommend that the Board of Directors approve Resolution 15-2023, authorizing the Executive Director to execute an agreement with Los Loza, Inc. for landscaping work at the Livermore Transit Center.

**Attachments**

1. Resolution 15-2023

**RESOLUTION NO. 15-2023**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AWARDING THE CONTRACT FOR THE LIVERMORE TRANSIT CENTER  
LANDSCAPING CONSTRUCTION PROJECT TO LOS LOZAS, INC.**

**WHEREAS**, the Livermore Amador Valley Transit Authority (LAVTA) requires the services of a third-party contractor to perform construction services necessary to carry out the LAVTA Livermore Transit Center Landscaping Construction Project as described in LAVTA Invitation for Bids (IFB) #2023-01; and

**WHEREAS**, staff released IFB #2023-01 to solicit bids for the project; and

**WHEREAS**, two bids were received, and Los Loza, Inc. was determined to be the lowest responsive and responsible bidder based on their submitted bid in the amount of \$227,790.00; and

**WHEREAS**, staff recommends that the Board of Directors award the contract for the performance of the removal of the existing landscape, soil preparation, irrigation system installation, and planting at the Livermore Transit Center, in the not-to-exceed amount of \$227,790.00.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors hereby awards the contract for the Livermore Transit Center Landscaping Project to Los Loza, Inc., in the not-to-exceed amount of \$227,790.00; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to execute a contract with Los Loza, Inc., in a form approved by LAVTA's Legal Counsel; and

**BE IT FURTHER RESOLVED** that the Board of Directors authorizes the Executive Director to expend a 15% contingency amount not to exceed \$34,169.00.

**PASSED AND ADOPTED** this 1st day of May 2023.

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David Haubert, Chair

ATTEST:

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Christy Wegener, Executive Director

APPROVED AS TO FORM:

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Michael Conneran, Legal Counsel

## **AGENDA**

### **ITEM 8**

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Contract Award for LAVTA Facility Janitorial Services

FROM: Tamara Edwards, Director of Finance

DATE: April 25, 2023

**Action Requested**

Staff requests the Finance & Administration Committee recommend the Board of Directors award a contract for Facility Janitorial Services to Aim to Please Janitorial Services, Inc.

**Background**

LAVTA currently contracts for janitorial services for its three facilities (Rutan, Atlantis and the Transit Center) and the current janitorial contract expires at the end of May. Accordingly, LAVTA began to prepare a request for proposals (RFP) for janitorial services for our three locations. Staff used an RFP as opposed to an Invitation To Bid to ensure that the award was based on qualifications and best value for LAVTA.

Staff released the RFP on February 22, 2023, and proposals were due on March 30, 2023, at 2:00 p.m. LAVTA received four proposals that were reviewed by a panel of five staff members. Proposals were received from:

- Premier Property Preservation, LLC, West Hills, Ca
- Aim to Please Janitorial Services, San Francisco (incumbent contractor)
- Ogreena, Oakland, Ca
- Security Systems Management, Inc., Hayward, Ca

After review and evaluation of the written proposals, three of the four were found to have close scores, and the panel then conducted interviews of these three proposers. After the interviews the panel members reevaluated their scores and made adjustments based on information received during the interviews.

**Discussion**

The evaluation criteria used to rank the proposals and each firm's average score from the evaluation panel were as follows:

Criterion	Premier Property Preservation	Aim to Please	Ogreena	Security Systems Management
Company Qualifications, Experience & References (max 25 points)	16.4	24.2	18.4	10.8

Qualifications and Experience of Key Personnel (max 25 points)	20.2	19.8	21.8	16.4
Project Understanding and Management Plan (max 25 points)	15	19.8	23	9
Reasonableness of Cost (max 25 points)	25	22.6	14.4	16.8
<b>Total (max 100 points)</b>	<b>76.6</b>	<b>86.4</b>	<b>77.6</b>	<b>53</b>

### Fiscal Impact

Because this procurement is an RFP, LAVTA can make its decision based on which proposal is perceived to provide the best value to the agency; it is not a process that mandates an award to the lowest responsible bidder. However, the winning bid is within budgeted amounts. This procurement is for three years with two additional options years. The bid prices from Aim to Please are detailed below:

Year 1:	\$54,000
Year 2:	\$54,000
Year 3:	\$64,000
<b>Total for three-year contract:</b>	<b>\$172,000</b>
Option Year 1	\$68,400
Option Year 2:	\$68,400
<b>Grand total:</b>	<b>\$308,800</b>

### Recommendation

Staff recommends the Finance and Administration Committee refer Resolution 14-2023 to the Board of Directors for approval, authorizing the Executive Director to execute a three-year contract with two one-year options with Aim to Please Janitorial Services of San Francisco for Facility Janitorial Services.

Attachment:

1. Resolution 14-2023

**RESOLUTION NO. 14-2023**

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY  
AWARDING THE CONTRACT FOR THE LAVTA FACILITY JANITORIAL  
SERVICES TO AIM TO PLEASE JANITORIAL**

**WHEREAS**, the Livermore Amador Valley Transit Authority (LAVTA) requires the services of a third-party contractor to perform janitorial services at their three locations as described in LAVTA Request for Proposals (RFP) #2023-02; and

**WHEREAS**, staff released RFP #2023-02 to solicit bids for the project; and

**WHEREAS**, four bids were received, and Aim to Please Janitorial Services was determined to be the most qualified based on scores from a panel of reviewers; and

**WHEREAS**, staff recommends that the Board of Directors award the contract for the performance of facility janitorial services at LAVTA's Livermore Transit Center, Atlantis, and Rutan locations, for three years in the not-to-exceed amount of \$172,000; and

**WHEREAS**, the Executive Director may award up to two additional one-year extensions for \$68,400 for each year;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors hereby awards the contract for the LAVTA Facilities Janitorial Services Contract to Aim to Please Janitorial; and

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to execute a contract with Aim to Please Janitorial., in a form approved by LAVTA's Legal Counsel; and

**PASSED AND ADOPTED** this 1st day of May 2023.

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David Haubert, Chair

ATTEST:

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Christy Wegener, Executive Director

APPROVED AS TO FORM:

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Michael Conneran, Legal Counsel

## **AGENDA**

### **ITEM 9**

## STAFF REPORT

SUBJECT: LAVTA's Operating & Capital Budget for FY 2024

FROM: Tamara Edwards, Director of Finance

DATE: April 25, 2023

**Action Requested**

Staff requests that the Finance and Administration Committee forward the Operating and Capital Budget for FY 2024 and Resolution 13-2023 to the Board for approval.

**Discussion**

Attached for your consideration are the draft LAVTA Operating and Capital Budgets for FY 2024 (July 1, 2023 through June 30, 2024). The operating budget includes revenues and expenses required to operate Fixed Route, Dial-a-Ride, and other projects such as Go Tri-Valley. The total operating budget of \$24,619,185 reflects an overall increase of 1.55% from the FY 2023 budget; a breakdown of this increase is included in the chart below. A large portion of these projects are covered by dedicated grants and allocations. Cost increases are largely due to contractual increases in the fixed route operations and maintenance contract.

Fund	\$ Increase over prior year	% Increase over prior year	% Share of the overall budget increase
Fixed Route	1,273,063	6.4%	338%
Paratransit	-540,731	-15.11	-144%
Go Tri-Valley/SAV	-356,162	-45.62	-95%

Even with a slight increase in expenses, LAVTA was able to balance the FY24 Operating budget without taking funds from reserves, largely because of additional one time Federal Funds received for FY 2024. LAVTA has ample funds in reserve and the authority maintains more than the board approved goal of 3-6 months of operating funds.

Planning for the FY 2024 budget again utilized a system wide approach to clearly align the budget with the mission, vision and goals established by the Agency's Strategic Plan, as well as aligning with the goals set for the Executive Director in February 2023.

**Operating Budget Provisions**

The largest budget line items in the draft Operating budget for FY 2024 are purchased transportation and fuel. This year's budget reflects the contracted increase for Fixed Route purchased transportation. For FY 2023 LAVTA budgeted \$4.50/gal for fuel; however the average price per gallon that LAVTA paid in FY 2023 (through the end of March) was \$3.93/gal. Conservatively, LAVTA staff are projecting \$4.25/gal for the FY 2024 our budget. The operating budget also assumes a full resumption of pre-pandemic levels of service to be restored in FY24. This will largely depend on our Contractor's ability to staff up the operator workforce.



**Capital Budget Provisions**

The draft Capital budget for FY 2024 includes funding for the capital projects currently underway as well as those planned to occur throughout the upcoming fiscal year. The draft Capital budget does not reflect any grant awards not currently in-hand due to the timing of grant award announcements. Staff are waiting to hear on the status of several potential grant awards, including TIRCP, FTA Bus and Bus Facilities, as well as the FY23 Community Project Funding requests. It is likely that the awards for the aforementioned grant programs will be announced after the beginning of the next fiscal year. Rather than budget based on an assumption of receiving the awards and then backfilling if awards are not received, LAVTA budgets based on what is in-hand and then adds additional funds to our reserve account at the end of the year from the grants received. Once grants have been applied for and received staff will update the Board in regard to the additional revenues.

At the meeting, staff will review with the Committee the line item budgets for revenues and expenses, highlighting changes from the prior year budget and areas of particular importance.

**Recommendation**

Staff recommends that the Finance and Administration Committee forward the Operating and Capital Budget for FY 2024 and Resolution 13-2023 to the Board for approval.

**Attachments:**

1. Operating and Capital Budget FY 2024
2. Resolution 13-2023

Livermore Amador Valley  
**TRANSIT AUTHORITY**



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**OPERATING  
AND  
CAPITAL BUDGET**



Livermore Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551

wheelsbus.com  
(925) 455-7555 Phone  
(925) 443-1375 Fax



**WHEELS**  
**Livermore Amador Valley Transit Authority**  
**Fiscal Year 2024**  
**Budget Message**

**Summary Outlook for FY2024**

LAVTA's draft Operating budget for FY2024 is \$24,619,185 which is 1.55% higher than the adopted FY2023 budget. The draft budget assumes LAVTA will fully restore pre-COVID levels of fixed route service for a total of 137,616 fixed route service hours. The draft budget continues to meet the growing demand for paratransit ridership, including 30,000 service hours for paratransit. The Budget for FY2024 continues to comply with the Board's policy to maintain reserves equivalent to 3-6 months of operating costs.

In FY2024, the organization's primary focus will be reliably maintaining the level of service currently operating while resuming additional fixed route service in a responsive and responsible manner in-line with staffing levels and ridership demand. The two Rapid routes (10R and 30R) have been fully restored to pre-COVID levels with 15-minute frequency all day; staff also included in the budget the funding necessary to fully restore the rest of Wheels service to pre-COVID levels and staff anticipates restoring service on some coverage routes that are currently suspended or at reduced service levels, or deploying additional resources to support school-focused transportation services. It is important to note that service operated in FY2024 will not exceed pre-COVID levels of service.

Furthermore, in line with the agency's commitment to safety, in FY2024 bus operators will continue to improve their safety and customer skills by attending monthly safety meetings, with an added focus on addressing customer service and industry trends including but not limited to dealing with disruptive student rider behavior, de-escalation techniques, and proper wheelchair securements. Additionally, the agency will continue to monitor safety performance through the agency's Safety Plan and Safety Management System. Moreover, staff will continue to work with the agency's contractors to hire additional operators as the agency will begin FY2024 with fewer operators than are needed to restore pre-COVID service levels.

The agency will also finalize its Long-Range Transit Plan which will provide a framework for the provision of mobility services in the Tri-Valley region over the next two decades. Additionally, in FY2024 the agency will kick off a Strategic Plan that will be used to goal-set, prioritize projects and activities, and to develop staff workplans and agency budgets over the next five years. With the new Executive Director at the helm, executive coaching services for executive staff are being programmed into the budget to assist with teambuilding, communication and development of leadership skills.

In FY2024, LAVTA will continue to seek innovative mobility services that complement its fixed-route services that serve the area. Go Tri-Valley, which provides a 50% discount up to \$5 off on shared Uber/Lyft rides taken within the Tri-Valley, experienced growing

ridership in FY2023 and staff are preparing for additional trips in the FY2024 budget. The agency will also continue to advance the Shared Autonomous Vehicle (SAV) project, completing all grant-funded activities currently underway. Staff will be actively seeking to identify and secure funds for the SAV operation in FY 2024.

Ridership on paratransit is expected to continue growing in FY2024 as the COVID-19 pandemic recovery continues. Staff will continue to monitor paratransit service with a focus on the contractor's performance, timeliness of reports/invoices, monitoring operating costs, and customer service trends. The successful One Seat Ride paratransit pilot will continue its third year of service, and both the ridership and cost of the pilot will be evaluated by the cooperative project management team to assess the pilot's success and next steps.

LAVTA's capital program in FY2024 will focus on several high priority projects, including landscape upgrades at the Livermore Transit Center, enhancing security at the Rutan building and bus yard, the full design of the Atlantis Maintenance building, the full design of the Atlantis hydrogen fueling station, design and construction of the Rutan Maintenance Bay Hydrogen Retrofit, and the design of new transit centers/hubs at Las Positas College and the Lawrence Livermore Labs.

As LAVTA enters FY2024, its activities will take place against the backdrop of an economy recovering from the COVID-19 pandemic that includes both normalizing travel and commute patterns. LAVTA's largest revenues are in line with pre-COVID levels, however the budget does continue to reflect a decrease in Farebox revenues and revenues associated with Bridge Tolls from pre-COVID funding levels. Additionally, LAVTA programmed the second tranche of American Rescue Plan Act of 2021 (ARPA) funds for FY2024 in the amount of \$4,335,371. These funds are specifically to cover costs from Fixed Route Operations, and help offset the revenues lost both in Farebox revenues and Bridge Tolls. Additionally, these funds will offset the amount of TDA revenues needed to balance the budget.

While last year's budget reflected the turbulence of both the fuel and labor markets, this year's budget benefits from a renegotiated contract with our Fixed Route contractor that increased wages and incentives. The fuel market, which tends to be unstable especially during the months that surround budget development, is much more stable than it was a year ago, allowing for what we hope is a more realistic fuel budget. LAVTA benefits from purchasing fuel in bulk and "on the spot market" so that the cost per gallon is much lower than what is seen "at the pumps", however, the amount of fuel purchased each year means even small fluctuations in the market can have a significant impact on LAVTA's budget.

### **FY23 Perspective and Accomplishments**

Before discussing FY2024, it is useful to briefly recap the agency's accomplishments from the past year. LAVTA's FY2023 Adopted Budget was \$24,243,016, which was 14.35% higher than FY2022, primarily due to increased costs in our purchased transportation and fuel. Due to the pandemic, scheduled fare increases were cancelled. LAVTA was again

able to comply with the Board's policy to maintain reserves equivalent to 3-6 months of operating costs.

For FY2023, the major highlight was ridership growth rebounding on the fixed route system with our school focused routes seeing a 100% ridership recovery. Additionally, the Go Tri-Valley and paratransit programs both experienced ridership growth as well.

The capital program had several areas of focus in regard to major capital projects, including the completion of the 65% design of the Atlantis Operations and Maintenance campus, the landscaping at the Rutan location, delivery of 16 diesel electric hybrid buses, and the installation of information kiosks at the Transit Center.

Other work during FY2023 from the agency included:

#### Policy Related Matters

- Adopted FY2023 Legislative Program and monitored key legislation.

#### Fixed Route Service

- Completed the Short-Range plan and continued long-range planning process.

#### Paratransit Service

- Completed the annual survey to assess customer satisfaction of paratransit services.
- Completed the first year of the paratransit contract with County Connection.
- Extended the One Seat Ride pilot into its third year.

#### Marketing

- Provided marketing and administrative assistance to ACTC with the Measure BB Student Pass Pilot.
- Assisted school districts and Las Positas College with return of students to Wheels.
- Marketed the restoration of the Rapid 15-minute all day service.

#### Audits/Reviews

- Completed the annual Financial Audit (ACFR)
- Completed the RM2 audit for funding for the Route 30.

#### Financial Management

- Continued to aggressively seek state and federal grants to fund the agency's Zero Emissions Bus program, and the future construction of Atlantis.
- Advocated for continued special state and federal funding for the agency to offset financial losses caused by the pandemic.
- Received GFOA's Award of Excellence for Financial Reporting for FY22 ACFR
- Leased portion of Atlantis to Google for bus storage

#### Personnel

- Hired a new Executive Director and Director of Operations.

Hired a Capital Projects Manager. This is a new position which will allow LAVTA to begin some of our delayed capital projects.

### **Major Features of FY2024's Operating Revenues**

Looking forward to next year's budget, this section outlines changes to LAVTA's revenues. LAVTA's primary revenue source is TDA funding, which is projected by Alameda County's forecasters to increase slightly over FY2023 actuals. Another critical revenue source is STA funding, which is also estimated to increase significantly with special one-time funding provided by MTC.

### **Major Features of FY24's Operating Expenditures**

The expenditure budget for FY2024 is \$24,619,185 which is \$376,169 more (1.55%) than the budget for FY23. The Fixed Route and paratransit contracts will both increase this year due to the escalators included in these agreements. Similar to the revenue side, LAVTA's expenditure side is also driven by a handful of sources. For example, the O&M contracts, diesel fuel, taxes, utilities, and insurance make up about 75% of LAVTA's expenditures. Major matters regarding expenditures are described below.

O&M Services: FY2024 marks the sixth year of the multi-year contract for fixed route O&M services to MV Transportation, and the second year of a contract for paratransit services with CCCTA.

Fuel Prices: For FY2024, fuel is assumed to be \$4.25 per gallon, which is higher than the average that LAVTA has seen in the current fiscal year, but reflects the instability of the market.

Personnel Costs: The FY2024 budget assumes no additional FTEs over what was budgeted for FY2023. As in prior years, LAVTA will continue to implement merit-based increases based on staff's performance evaluations. Additionally, LAVTA currently has a wage study being conducted to determine the affects of the labor market on wages for positions similar to the ones at LAVTA.

Administrative Costs: Staff is proposing a FY2024 Budget that keeps most budgeted line items, which staff has some control over, similar to the amounts in the FY2023 Budget but with higher escalators than what have been used in past years to reflect the increase in costs.

### **Major Features of the Capital Budget**

The Capital Budget is expected to decrease by \$22,807,253 over last year, primarily due to the completion of the replacement of 16 fixed route buses with hydrogen buses. This year, several capital projects will be advanced including (1) Transit Center Landscaping upgrade, (2) full design of the Atlantis Maintenance Facility and hydrogen fueling station, (3) design and construction of the Rutan Maintenance Bay Hydrogen Retrofit and (4) design of several Tri-Valley Transit/Mobility hubs.

## **Strategic Plan Guidance and Projects for FY2024**

The Wheels Strategic Plan (originally drafted in 2006 and last updated in 2011) establishes an overall vision and mission for Wheels and contains a series of goals and strategies to guide the future development of services and projects. While the agency's Strategic Plan will be updated in 2024, the following are the current goals of the agency:

### ***Goal: Service Development***

#### **Strategies:**

- (1) Provide routes and services to meet current and future demand for timely/reliable transit service.
- (2) Increase accessibility to community, services, senior centers, medical facilities and jobs.
- (3) Optimize existing routes/services to increase productivity and response to MTC projects and studies.
- (4) Improve connectivity with regional transit systems Explore innovative fare policies and pricing options
- (5) Provide routes and services to promote mode shift from personal car to public transit.

#### **Projects:**

- (1) Conduct analysis of bus system and engage in strategic planning
- (2) Implement recommendations of the Comprehensive Paratransit Study
- (3) Monitor impacts of fare increase
- (4) Conduct testing through partners with shared autonomous vehicle

### ***Goal: Marketing and Public Awareness***

#### **Strategies:**

- (1) Continue to build the Wheels brand image identity and value for customers
- (2) Improve the public image and awareness of Wheels
- (3) Increase communication between Wheels and its customers
- (4) Increase ridership, particularly on the Rapid to fully attain benefits achieved through optimum utilization of our transit system
- (5) Promote Wheels to new businesses and residents

#### **Projects:**

- (1) Continue ridership development at Las Positas College
- (2) Continue ridership development at schools participating in the ACTC Measure BB Student Pass Pilot
- (3) Continue targeted social media and mass promotion tools

### ***Goal: Community and Economic Development***

#### **Strategies:**



- (1) Integrate transit into local economic development plans
- (2) Advocate for increased TOD from member agencies and MTC
- (3) Partner with employers in the use of transit to meet TDM goals and requirements

Projects:

- (1) Continue to support TOD Development in the Tri-Valley

***Goal: Regional Leadership***

Strategies:

- (1) Advocate for local regional, state, and federal policies that support the mission of Wheels
- (2) Support staff involvement in leadership roles representing regional, state and federal forums
- (3) Promote transit priority initiatives with member agencies
- (4) Support regional initiatives that support mobility convenience

Projects:

- (1) Advocate for positions taken by LAVTA on FY2022 and 2023 Legislative Plan
- (2) Manage partners and regional interests in Go Tri-Valley pilot.

***Goal: Organizational Effectiveness***

Strategies:

- (1) Promote system wide continuous quality improvement
- (2) Continue to expand the partnership with contract staff
- (3) HR development with focus on employee quality of life and strengthening of technical resources
- (4) Enhance and improve organizational structures, processes and procedures
- (5) Develop policies that hold Board and staff accountable, providing clear direction through sound policy making decisions.

Projects:

- (1) Create improved contract management process for fixed route operator, paratransit operator and other agency contractors.
- (2) Continue to emphasize and support training of employees to improve their technical expertise.
- (3) Continue to perform annual salary study to ensure competitive wages and benefits.
- (4) Continue to look at staff job descriptions and staffing levels compared to agency projects and requirements to ensure success.

***Goal: Financial Management***

Strategies:

- (1) Develop budget in accordance with strategic plan

- (2) Explore and develop revenue generating opportunities
- (3) Maintain fiscally responsible long-range capital and operating plans

**Projects:**

- (1) Approve FY2025 budget with emphasis on growing ridership and providing support for innovative transit projects
- (2) Achieve continuing recognition for financial management excellence
- (3) Continue to explore potential revenue sources for supporting agency activities, such as cell tower rents, and facilities leasing opportunities.

**Summary**

In summary, this FY2024 Budget supports 137,616 hours of fixed route service and 30,000 service hours for paratransit for next year, while assuming that passenger fares are not raised.

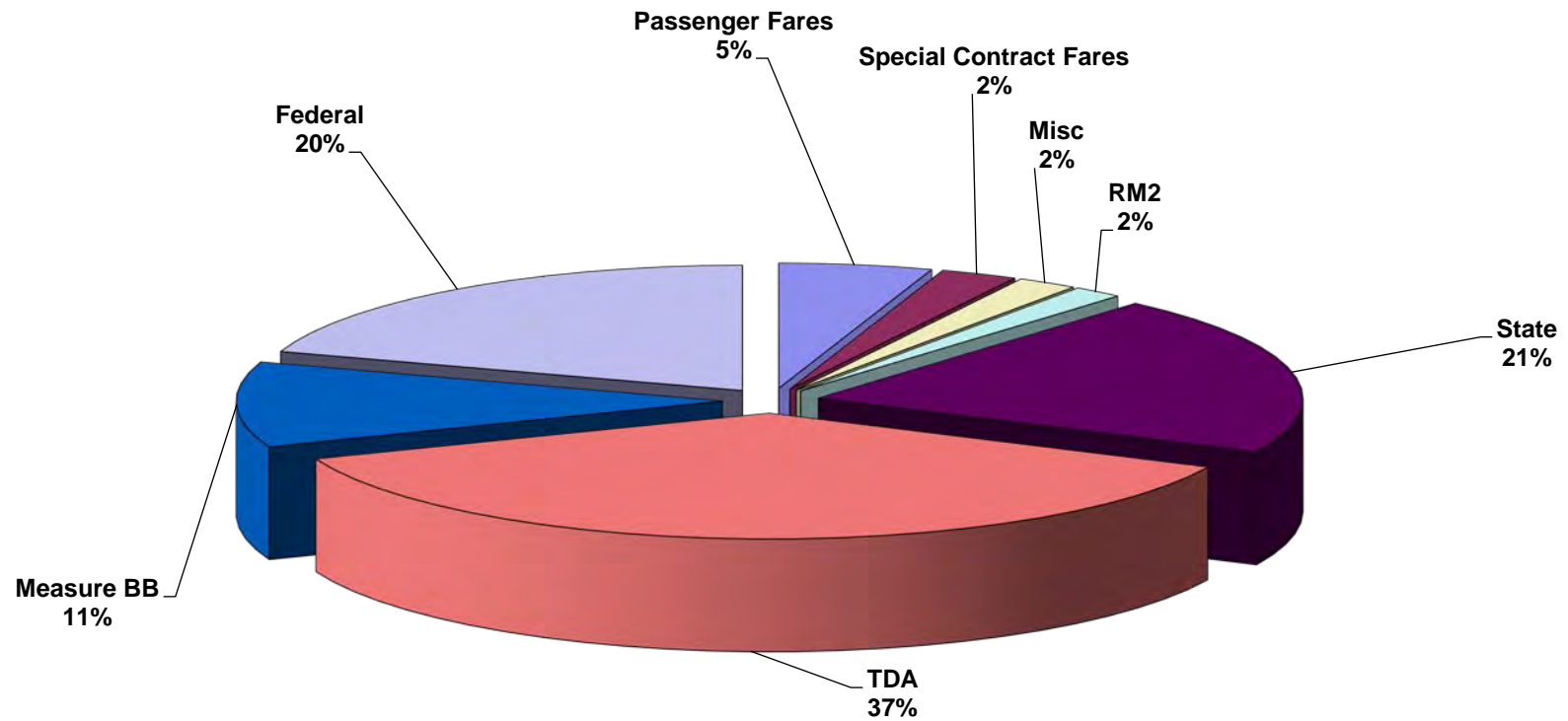
At the end of FY2024, the forecast is to have \$30.22 million in reserves, of which \$12.5 million is committed to the Atlantis Facility project, and an additional almost \$9 million committed to other future projects. In January 2009, the Board adopted a policy to gradually build up reserves, targeting a range of 3 to 6 months of operating expenses, and attaining this goal by the end of FY2012. The FY2012 Budget achieved that goal and the Budgets since then continue to maintain it.

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**LAVTA  
FY2024 BUDGET  
OPERATING REVENUES**

		FIXED ROUTE FUND	PARATRANS. FUND	WOD	TOTAL FY2024	BUDGET FY2023	% CHANGE
401	Passenger Fares:	\$1,083,270	\$172,500		\$1,255,770	\$797,195	58%
402	Business Park Revenue	\$226,476			\$226,476	\$233,568	-3%
402	05 Special Contract Fares:	\$369,618	\$36,000		\$405,618	\$523,116	-22%
406	01 Concessions	\$111,559		\$0	\$111,559	\$110,136	1%
406	03 Advertising	\$185,000		\$ -	\$185,000	\$180,000	3%
407	04 Interest	\$150,000			\$150,000	\$26,054	476%
407	03 Google Lease	\$48,000		\$0	\$48,000	\$48,000	0%
409	Transit Development Act (TDA)						
91	Article 4.0	\$7,448,752	\$659,623	\$424,632	\$8,533,008	\$10,715,921	-20%
92	Article 4.5		\$361,994		\$361,994	\$191,227	89%
95	BART 4.0	\$212,390			\$212,390	\$57,517	269%
96	RM2	\$409,489			\$409,489	\$409,489	0%
01	TFCA BRT	\$0			\$0	\$245,000	-100%
411	State Transit Assistance (STA)						
01	Operating-Population Based	\$1,949,640			\$1,949,640	\$1,377,503	100%
01	Block Small Operator	\$1,996,483			\$1,996,483	\$0	100%
01	Operating-Revenue Based	\$499,413			\$499,413	\$468,141	7%
01	Regional Paratransit	\$0	\$148,949		\$148,949	\$0	100%
01	STA Lifeline	\$57,331			\$57,331	\$0	100%
05	Regional BART	\$450,860			\$450,860	\$300,792	50%
413	Federal Transit Administration Section 5307 and ARRA	\$4,355,371	\$558,463		\$4,913,834	\$6,152,390	-20%
464	01 Measure BB	\$1,603,800	\$1,099,572	\$0	\$2,703,372	\$2,406,968	12%
TOTAL REVENUE		\$21,157,452	\$3,037,101	\$424,632	\$24,619,185	\$24,243,017	1.55%

## OPERATING REVENUE FY2024



## **OPERATING EXPENDITURES**

### **Salaries and Wages**

This category includes salaries for all staff members, including 5% towards PERS 457 Retirement Plan (for Executive Director only). In addition, employee salary increases are included in this line item however increases for employees are based on performance/merit only.

### **Personnel Benefits**

This category includes contributions to California Public Employees Retirement System (CalPERS), premiums for Medical, Dental, Vision, Disability and Life Insurance programs, Workers Compensation Insurance, Unemployment expense and Automobile Allowance (for the Executive Director only). Also included is the health annuity for retirees, pre-funding of the retirement “unfunded liability” and the amount necessary to prefund LAVTA’s annual OPEB obligation.

### **Professional Services**

Compensation for Board Members per Bylaws of LAVTA for attendance at meetings of the Board of Directors, Committees of the Board of Directors and other LAVTA business is included here. Additionally, on an on-going basis LAVTA contracts out for a variety of professional services including: legal counsel, financial services (for the annual audit), executive coaching, consulting services, and graphic design. This category also includes the expenses associated with engineering consulting for the SAV project.

### **Non-Vehicle Maintenance**

This line item includes the expenses to cover the cost of hiring professional maintenance vendors to assist in the cleaning of the Maintenance, Operations and Administration building (MOA), Transit Center facility and grounds, and cleaning of bus stops. In addition, this line item includes the cost of preventative maintenance for the facilities, office equipment such as the accounting system, copy machines, and phones. Costs also include computer support, including the annual contracts for the AVL system and a map platform update, and the cost of the bus shelter maintenance program.

### **Communications**

Postage, Federal Express, and courier charges are in this category of expenses.

### **Fuel and Lubricants**

Costs for all diesel and unleaded gas for buses and non-revenue vehicles are budgeted here. This line item is budgeted for FY 2024 at \$4.25 per gallon; fuel for non-revenue vehicles is budgeted at \$5.50 per gallon. This line item also contains a \$100,000 contingency to account for unstable and volatile gas prices.

### **Office/Operating Supplies**

This category includes copy machine paper, consumable office supplies, letterhead, envelopes and any other miscellaneous office supplies needed.

**Printing**

The line item for printing covers the cost for printing public information materials, i.e. Wheels map and schedules, fare media, brochures and the production of exterior route and schedule displays.

**Utilities**

Utilities include expenses to cover electricity, gas, water, sewer, garbage, and telephone bills.

**Insurance**

This line item includes insurance on facility contents, employee dishonesty bonds, and property insurance on the MOA, Transit Center and Atlantis facilities. It also includes premiums for casualty, general liability and physical damage insurance. LAVTA has a \$25,000 self-insured retention on our liability program which has been assumed by our fixed route contractor. Due to LAVTA's "experience modification factor" LAVTA is seeing a decrease in insurance expenses for FY 24.

**Taxes and Fees**

Fees for fuel taxes and underground storage tank fees are budgeted here.

**Purchased Transportation Service**

Purchased transportation service is the largest of the budgeted line items. This line item includes the total operating costs and fixed monthly management fee based on the agreements between LAVTA and MV, and LAVTA and CCCTA, which includes all materials, supplies, lubricants, vehicle parts and labor for provision of operation and maintenance services. This line item is increased from last year's budget due to escalators in both contracts and an expected increase in hours. Additionally, expenses have been budgeted for the "Go Tri-Valley" services.

**Miscellaneous**

This line item includes membership dues for the American Public Transit Association, California Transit Association, CalAct, and the Dublin, Pleasanton, and Livermore Chambers of Commerce. Also included are promotional items related to special events, and any miscellaneous items not included elsewhere are budgeted here.

**Professional Development**

Professional development covers the expenses for transportation, meals, conference registration fees and lodging for attendance at transit conferences, training seminars, workshops and other required business meetings. This category also includes expenses associated with job specific development classes.

**Advertising**

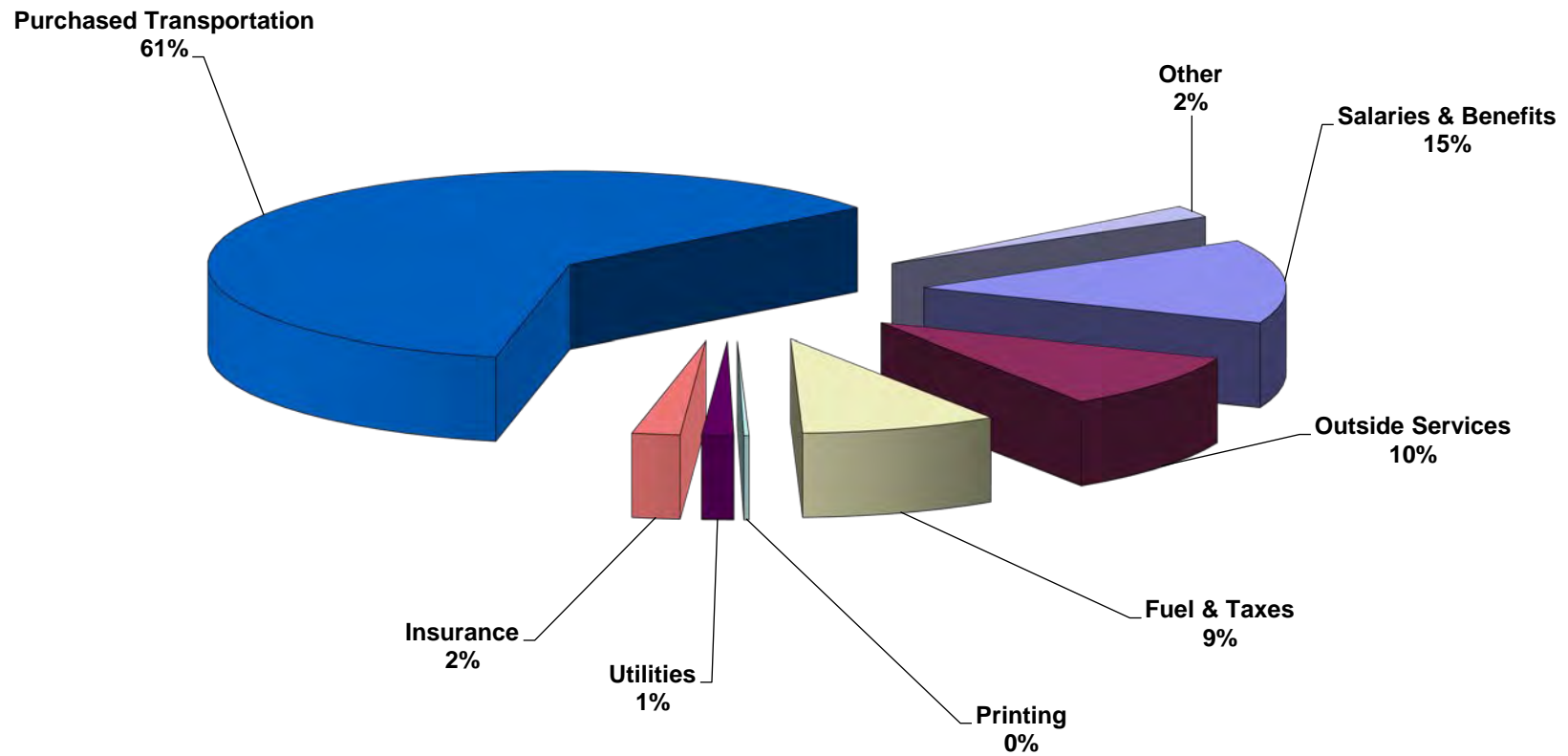
The advertising budget includes any advertising done for LAVTA including radio, newspaper, flyers etc.

**LAVTA  
FY2024 BUDGET  
OPERATING EXPENDITURES**

			GENERAL FUND	PARATRANSIT FUND	Wheels On Demand	TOTAL FY 24	BUDGET FY23	% CHANGE
501	02	Salaries and Wages	\$1,836,275	\$187,335	\$67,450	\$2,091,059	\$1,991,923	5%
502	00	Personnel Benefits	\$1,372,548	\$87,652	\$7,804	\$1,468,005	\$1,479,673	-1%
503	00	Professional Services	\$981,143	\$55,242	\$232,677	\$1,269,062	\$1,067,817	19%
503	05	Non-Vehicle Maintenance	\$948,477	\$134,723	\$0	\$1,083,200	\$851,947	27%
503	99	Communications	\$5,000	\$2,000	\$0	\$7,000	\$7,000	0%
504	01	Parts, Fuel and Lubricants	\$2,048,500	\$0	\$0	\$2,048,500	\$2,164,000	-5%
504	03	Non Contracted Vehicle Maintenance	\$14,500	\$0	\$0	\$14,500	\$34,055	-57%
504	99	Office/Operating Supplies	\$90,657	\$3,383	\$0	\$94,040	\$55,278	70%
504	99	Printing	\$39,617	\$17,000	\$0	\$56,617	\$77,816	-27%
505	00	Utilities	\$329,039	\$20,429	\$0	\$349,469	\$370,399	-6%
506	00	Insurance	\$526,038	\$0	\$0	\$526,038	\$650,156	-19%
507	99	Taxes and Fees	\$111,868	\$0	\$0	\$111,868	\$229,663	-51%
508	01	Purchased Transportation	\$12,466,373	\$2,518,594	\$115,300	\$15,100,267	\$14,892,011	1%
509	00	Miscellaneous	\$164,318	\$5,743	\$0	\$170,060	\$162,028	5%
509	02	Professional Development	\$84,500	\$5,000	\$0	\$89,500	\$69,250	29%
509	08	Advertising	\$138,600	\$0	\$1,400	\$140,000	\$140,000	0%
TOTAL TRANSIT OPERATIONS AND MAINTENANCE			\$21,157,452	\$3,037,101	\$424,632	\$24,619,185	\$24,243,016	1.6%



## OPERATING EXPENDITURES FY 2024



## **CAPITAL IMPROVEMENT PROGRAM – FY 2024**

### **Facilities Rehab and Repair**

#### **Office and Facility Equipment**

This budget item will be used to upgrade and replace existing office and/or facility equipment as needed at all three facilities.

#### **Rutan Maintenance Bay Hydrogen Retrofit/Upgrades**

This line item includes retrofitting our maintenance facility in order to be able to service hydrogen buses.

#### **Shop Repairs and Replacements**

The current MOA facility was built in 1991 and on-going repairs have been required in the past. Some of the equipment is now in need of total replacement, this line item reflects some replacements, and larger repairs for FY23.

#### **Transit Center Upgrades and Improvements**

Now that the Historic Railroad Depot has been moved and is being refurbished LAVTA needs to do some upgrades and repairs to the rest of the facility. This fiscal year will kick off with an upgrade to the landscaping.

#### **Bus Shelter and Stops**

Funds for this project will be used to design transit improvements at selected bus stop locations. Federal funds will support improvements at high-profile stops including the East Dublin/Pleasanton BART station, Las Positas College, and Lawrence Livermore/Sandia National Labs.

#### **Atlantis**

In FY 2021, with new funding opportunities for the project finally on the horizon, LAVTA engaged Kimley-Horn & Associates to update the site planning and concept design documents and complete schematic designs for the Atlantis Operations & Maintenance Facility. Final (65%) schematic designs were delivered in March 2023. The project included in FY 24 budget reflects the agency receiving funding for the construction of the Hydrogen fueling station and the Atlantis Maintenance Facility. However, LAVTA has only secured the funds for the Hydrogen fueling station. If the funds are not received for the maintenance facility, the project will be delayed; if only partial funding is received, then the portion of the project funded will be completed and the rest delayed.

### **Vehicle Rehab and Repair and Replacement**

#### **Vehicle Repairs**

Funds associated with this project will be used for the replacement of engines and transmissions, battery packs on the Hybrid buses and other major components that have

reached the end of their useful lives.

**Non-Revenue Vehicle Replacement**

LAVTA has a number of non-revenue vehicles that are used by our shelter maintenance crew, the shop to respond to issues on the road, road supervisors, and for relief vehicles. Two of the vehicles in the shop are due for replacement this year.

**Miscellaneous**

**Transit Capital**

The funds associated with this line item will be used to cover miscellaneous projects that come up throughout the year.

**Dublin Parking Garage**

LAVTA is the project sponsor for the Dublin/Pleasanton Capacity Improvement and Congestion Reduction Program, which includes \$20,000,000 in state funding toward final design and construction of a 500+-space parking garage in Dublin near the Dublin/Pleasanton BART station on land owned by Alameda County. State funds are being provided by the Transit and Intercity Rail Capital Program (TIRCP) and passed through LAVTA to the Alameda County General Services Agency, who serves as lead agency on implementation of the project.

- (2) Explore and develop revenue generating opportunities
- (3) Maintain fiscally responsible long-range capital and operating plans

**Projects:**

- (1) Approve FY2025 budget with emphasis on growing ridership and providing support for innovative transit projects
- (2) Achieve continuing recognition for financial management excellence
- (3) Continue to explore potential revenue sources for supporting agency activities, such as cell tower rents, and facilities leasing opportunities.

**Summary**

In summary, this FY2024 Budget supports 137,616 hours of fixed route service and 30,000 service hours for paratransit for next year, while assuming that passenger fares are not raised.

At the end of FY2024, the forecast is to have \$30.22 million in reserves, of which \$12.5 million is committed to the Atlantis Facility project, and an additional almost \$9 million committed to other future projects. In January 2009, the Board adopted a policy to gradually build up reserves, targeting a range of 3 to 6 months of operating expenses, and attaining this goal by the end of FY2012. The FY2012 Budget achieved that goal and the Budgets since then continue to maintain it.

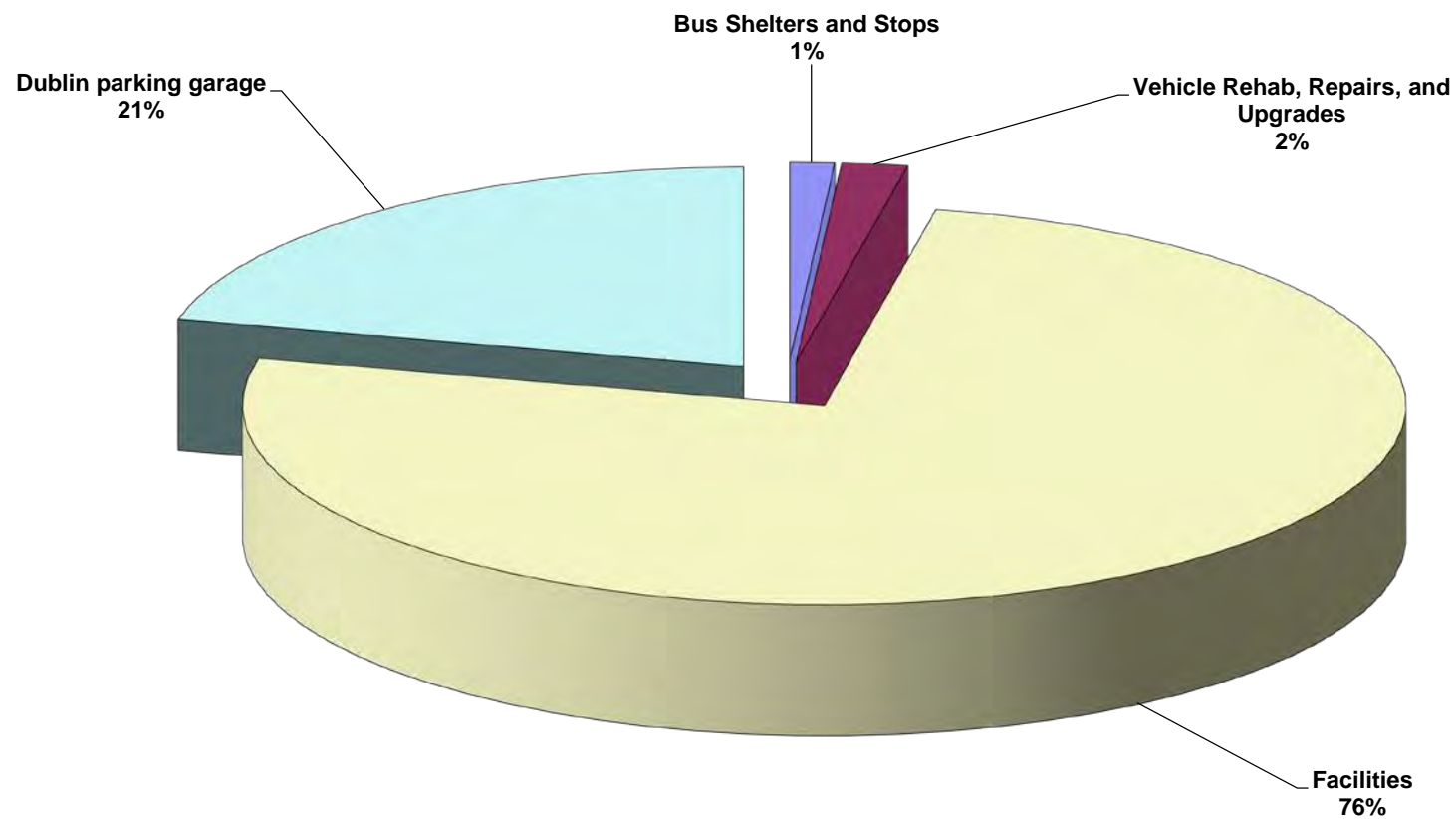
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**LAVTA  
FY2024 BUDGET  
PROJECT DETAIL**

**Capital Improvement Program**

<b>Project</b>	<b>Federal FUNDS</b>	<b>BAAQMD</b>	<b>State</b>	<b>LCTOP</b>	<b>TVTC</b>	<b>Bridge Tolls</b>	<b>TDA 4.0</b>	<b>Prop 1B</b>	<b>BUDGET FY24</b>
Transit Center Upgrades and Improvements	\$420,000						\$200,000		\$620,000
Bus Shelters, signs, and Stops							\$908,909		\$908,909
Office and Facility Equipment							\$237,000		\$237,000
Transit Capital							\$100,000		\$100,000
Shop Repairs and Replacements							\$294,900		\$294,900
Rutan Upgrades	\$500,000			\$900,000			\$250,000		\$1,650,000
Atlantis	\$40,063,750			\$625,776			\$11,766,366		\$52,455,892
Non-Revenue Vehicles							\$100,000		\$100,000
Dublin Parking Garage			\$15,500,000						\$15,500,000
Vehicle Repairs	\$212,180		\$61,126				\$964,752		\$1,238,058
<b>TOTAL</b>	<b>\$41,195,930</b>	<b>\$0</b>	<b>\$15,561,126</b>	<b>\$1,525,776</b>	<b>\$0</b>	<b>\$0</b>	<b>\$14,821,927</b>	<b>\$0</b>	<b>\$73,104,759</b>

## CAPITAL BUDGET FY 24



**LAVTA**  
**RESERVES ANALYSIS**

**OVERVIEW OF THE ALLOCATION PROCESS**

***TDA***

Under the State Transportation Development Act (TDA), the Metropolitan Transportation Commission (MTC) is designated as the body that distributes funds from the County Local Transportation Fund (LTF) to each transit operator in the county. Each year this distribution process begins in February when MTC passes a resolution approving each transit operator's apportionment of TDA funds for the upcoming fiscal year. This resolution defines LAVTA's share of the funds available in Alameda County. The funds are apportioned based on population. LAVTA's service area contains approximately 14% of the total population in the county.

Through its planning process LAVTA determines how much of this apportionment to request for the year and submits a claim for these funds. MTC then passes a resolution allocating the requested funds.

The difference between the apportioned amount and the allocated amount is reserved for LAVTA's future use. This amount, called "prior year funds", "carryover" or "reserves", is also shown in the apportionment resolution. These funds are retained in accordance with the California Administrative Code, in the LTF at the County of Alameda based on terms and conditions determined by MTC.

**TDA RESERVES**

The following analysis calculates LAVTA's expected reserves at the end of FY2023 based on currently available information about FY 2022

<b>Projected Reserves at June 30, 2023</b>	<b>\$11,050,576</b> (Projected Carryover 2/22/23)
FY2024 Apportionment (estimated)	14,669,457 (FY22 revenue estimate 2/22/23)
<b>FY2024 TDA Funds Available for Allocation</b>	<b>\$25,720,033</b>

FY2024 Operating Request	\$8,533,008
FY2024 Capital Request	11,727,027
<b>FY2024 TDA Request for Allocation</b>	<b>\$20,260,035</b>

<b>Projected Reserves at June 30, 2024</b>	
Reserves at June 30, 2023	5,459,998
Expiring Capital Allocations @June 30, 2023	0
FY 2023 Unexpended Funds (Due to LTF)	2,424,302 (estimate)
Prior year Due to LTF	\$22,189,472

<b><u>TOTAL TDA RESERVES</u></b>	<b><u>\$30,073,772</u></b>
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### STA

A second revenue source administered by MTC is State Transportation Assistance Funds, or STA. LAVTA receives apportionments of STA funds each year: Revenue based (calculated on LAVTA's locally generated revenue as a portion of the region's locally generated revenue) and Population based (based on LAVTA's share of population compared to other small and north county operators). The population-based apportionment is administered by ACTC. As with TDA, LAVTA receives an estimated apportionment in February, requests an allocation, and the difference is maintained in the County Treasury, as reserves.

### STA RESERVES

The following analysis calculates LAVTA's expected STA reserves at the end of FY2024 based on currently available information about FY 2023.

#### *Revenue Based*

<b>Reserves at June 30, 2023</b>	<b>\$143,422</b> (Projected Carryover 2/22/2023)
FY2024 Apportionment	499,413 (FY21 revenue estimate 2/22/2023)
<b>FY2024 Available STA Funds</b>	<b>\$642,835</b>
<b>FY2024 STA Request for Allocation</b>	<b>\$499,413</b>
<b>Reserves at June 30, 2024</b>	<b>\$143,422</b>

<b><u>TOTAL TDA and STA RESERVES</u></b>	<b><u>\$30,217,214</u></b>
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#### **Committed Reserves**

Atlantis Project	\$12,751,716
12 Bus purchase	\$2,203,824
Rutan Rehab	\$5,014,400
Non-Revenue Vehicles	\$1,247,283

<b><u>TOTAL Uncommitted Reserves</u></b>	<b><u>\$8,999,991</u></b>
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<b>3-6-month target</b>	<b>\$6,154,796 - \$12,309,593</b>
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**RESOLUTION NO. 13-2023**

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE LIVERMORE  
AMADOR VALLEY TRANSIT AUTHORITY ADOPTING THE OPERATING  
AND CAPITAL BUDGET FOR FISCAL YEAR 2024**

**WHEREAS** the Board of Directors of the Livermore Amador Valley Transit Authority at their meeting of May 1, 2023 reviewed the Operating and Capital Budget for Fiscal Year 2023 for this Authority.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the Board of Directors that the Operating and Capital Budget for the Livermore Amador Valley Transit Authority for Fiscal Year 2024, attached hereto and incorporated herein as Attachment 1, is hereby adopted.

**BE IT FURTHER RESOLVED** that the Executive Director is authorized to transfer funds within and between costs centers.

**APPROVED AND PASSED** this 1st day of May 2023.

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David Haubert, Chair

**ATTEST:**

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Christy Wegener, Executive Director

## **AGENDA**

### **ITEM 10**

## LAVTA COMMITTEE ITEMS - May 2023 - September 2023

### Finance & Administration Committee

#### May

	Action	Info
Minutes	X	
Treasurers Report	X	
Salary Study, Organizational Review	X	

#### June

	Action	Info
Minutes	X	
Treasurers Report	X	
Legal Contract	X	
Ascendal Contract - Extension for FY24 On-Call Support	X	

#### July

	Action	Info
Minutes	X	
Treasurers Report	X	
FTA Funding Resolutions 5307 & 5309 (last in '21)	X	
*Typically July committee meetings are cancelled		

#### August

	Action	Info
Minutes	X	
Treasurers Report	X	

#### September

	Action	Info
Minutes	X	
Treasurers Report	X	