

S T A F F R E P O R T

SUBJECT: LAVTA Livermore Transit Center Landscaping Construction Project

FROM: Tamara Edwards, Director of Finance

DATE: April 25, 2023

Action Requested

Staff requests that the Finance and Administration Committee recommend that the Board of Directors approve Resolution 15-2023, authorizing the Executive Director to execute an Agreement between LAVTA and Los Loza, Inc. for landscaping work at the Livermore Transit Center Facility.

Background

The majority of the Landscaping at the Transit Center is original to when the site was built in 1998. In 2021 LAVTA received an FTA 5339 discretionary grant to rehabilitate the transit center property. Included in this grant was replacement of landscaping and the irrigation system. Staff has worked with a landscape architect who created plans for all new plants and an irrigation system.

On March 2, 2023 LAVTA issued an IFB for this project to include the removal of the existing landscape, soil preparation, irrigation system installation, and planting. Potential bidders were provided with plans for the new landscape and attended a walk-through of the property. Bids were received and opened on April 12th. The IFB specified that award would be made to the lowest responsive and responsible bidder.

Discussion

The project budget is \$261,959 and consists of the contract award amounts as shown totaling \$227,790 for all expected labor and materials necessary and a 15% project contingency of \$34,169 to cover items that may be needed and were not known at the time of the IFB issuance, such as possible additional irrigation maintenance or soil import.

Bids Received

Vendor	Location	Bid Amount
Los Loza Inc.	San Lorenzo, Ca	\$227,790
Marina Landscape	Orange, Ca	\$304,468

This project was included in the Capital Improvement Program (CIP) and is included in the draft FY 2024 Capital Budget.

Next Steps

Upon execution of the agreement with Los Loza, Inc. LAVTA staff will meet with management from Los Loza to establish a schedule for demolition and installation.

Recommendation

Staff requests that the Finance and Administration Committee recommend that the Board of Directors approve Resolution 15-2023, authorizing the Executive Director to execute an agreement with Los Loza, Inc. for landscaping work at the Livermore Transit Center.

Attachments

1. Resolution 15-2023

RESOLUTION NO. 15-2023

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING THE CONTRACT FOR THE LIVERMORE TRANSIT CENTER
LANDSCAPING CONSTRUCTION PROJECT TO LOS LOZAS, INC.**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) requires the services of a third-party contractor to perform construction services necessary to carry out the LAVTA Livermore Transit Center Landscaping Construction Project as described in LAVTA Invitation for Bids (IFB) #2023-01; and

WHEREAS, staff released IFB #2023-01 to solicit bids for the project; and

WHEREAS, two bids were received, and Los Loza, Inc. was determined to be the lowest responsive and responsible bidder based on their submitted bid in the amount of \$227,790.00; and

WHEREAS, staff recommends that the Board of Directors award the contract for the performance of the removal of the existing landscape, soil preparation, irrigation system installation, and planting at the Livermore Transit Center, in the not-to-exceed amount of \$227,790.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby awards the contract for the Livermore Transit Center Landscaping Project to Los Loza, Inc., in the not-to-exceed amount of \$227,790.00; and

BE IT FURTHER RESOLVED that the Executive Director is authorized to execute a contract with Los Loza, Inc., in a form approved by LAVTA's Legal Counsel; and

BE IT FURTHER RESOLVED that the Board of Directors authorizes the Executive Director to expend a 15% contingency amount not to exceed \$34,169.00.

PASSED AND ADOPTED this 1st day of May 2023.

David Haubert, Chair

ATTEST:

Christy Wegener, Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel