

## **MINUTES OF THE MARCH 6, 2023 LAVTA BOARD OF DIRECTORS MEETING**

### **1. Call to Order**

Meeting was called to order by Chair David Haubert at 4:02pm.

### **2. Roll Call of Members**

#### **Members Present**

David Haubert – County of Alameda

Brittini Kiick – City of Livermore

Evan Branning – City of Livermore

Jean Josey – City of Dublin

Karla Brown – City of Pleasanton

Julie Testa – City of Pleasanton

Melissa Hernandez – City of Dublin

### **3. Meeting Open to Public**

Herb Hastings, Chair of the Tri-Valley Accessible Advisory Committee, urged the Board to continue remote meetings, so people could attend via Zoom.

### **4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

#### **A. Minutes of the February 6, 2023 Board of Directors meeting.**

#### **B. Treasurer's Report for January 2023**

The Board of Directors approved the January 2023 Treasurer's Report.

#### **C. Dial-A-Ride Customer Satisfaction Survey 2022**

This was information only.

#### **D. Adoption of Updated Conflict of Interest Code**

The Board of Directors approved the attached Conflict of Interest Code, including revised Appendix of Designated Officials and Employees, which has been updated to reflect LAVTA's current staffing and organization. Resolution 08-2023

#### **E. Resolution in Support of Allocation Request for FY 22-23 Funding through the State Low Carbon Transit Operations Program (LCTOP)**

The Board of Directors approved Resolution 09-2023 in support of an allocation request to Caltrans for the FY 22-23 Low Carbon Transit Operations Program (LCTOP) to construct a hydrogen fueling station and related support infrastructure at LAVTA's Atlantis maintenance facility to accommodate the fueling of zero-emission hydrogen fuel-cell electric buses. This resolution is required to request an allocation of these funds from

Caltrans.

Approved: Brown/Hernandez

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

**5. ARCHES (Alliance for Renewable Clean Hydrogen Energy Systems) Grant Letter of Commitment**

Staff reported that California Transit Association (CTA) contacted LAVTA to provide support for ARCHES. The State of California is interested in obtaining a 1.25 billion dollar Department of Energy grant to build a hydrogen hub network in Northern California and transit agencies that have committed to hydrogen technology have been selected to participate. There is no fiscal impact.

The item was discussed by the Board Members and staff.

The Board of Directors approved to authorize the Executive Director to sign a Letter of Commitment to ARCHES.

Approved: Josey/Haubert

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

**6. Administrative Support Services Agreement with the Tri-Valley San Joaquin Valley Regional Rail Authority**

Legal Counsel Michael Conneran recused himself from this item, due to his representation of Valley Link and Christine Crowl represented LAVTA.

Executive Director Christy Wegener reported on the background and the support LAVTA provided Valley Link, since 2019 for accounting and grant management, auditing and procurement functions. The support services agreement memorializes the tasks Tamara Edwards currently does for Valley Link and provides a mechanism for Valley Link to request additional assignments on a task order basis, if LAVTA does not have the staff resources for the task order it can be turned down. The fiscal impact is \$180,000.00 a year on an annual basis and will be renewed annually. It was noted that exhibit B in the MOU was left blank by error and LAVTA will fill the fee schedule out to include Tamara Edwards Fiscal Year 2023 hourly rate for approximately 135.00 an hour.

The item was discussed by the Board Members and staff. Director Jean Josey provided staff typographical corrections prior to the meeting and requested those changes be included in the motion. Director Karla Brown requested an accurate hourly rate, since there is only one LAVTA employee currently working for Valley Link. The Board of Directors discussed the amount LAVTA should receive for Valley Link administrative services.

Director Karla Brown motioned to approve agenda item 6 and requested the following to be amended: cap the fiscal impact to \$50,000.00 and to correct the typographical errors in the agreement.

The Board of Directors approved to authorize the Executive Director to execute an administrative support services agreement with Valley Link with the amendments mentioned.

Approved: Brown/Testa

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

## **7. Executive Director's Report**

Executive Director Christy Wegener announced that it is Transit Appreciation Day on March 18<sup>th</sup> and LAVTA is celebrating with a luncheon event on March 17<sup>th</sup>. She also noted that Michael Tobin will be LAVTA's new Director of Operations, the 30R will go back to 15-minute service starting on April 17<sup>th</sup>, and LAVTA received three more AdWheel Awards. Executive Director Christy Wegener pointed out that BART requested a reduction in BART Feeder Bus funds and LAVTA agreed to a 15% reduction in this year's budget and 25% in next year's budget. Executive Director Christy Wegener also highlighted upcoming grant opportunities and procurements.

## **8. Matters Initiated by the Board of Directors**

None.

## **9. Next Meeting Date is Scheduled for: April 3, 2023**

## **10. Adjournment**

Meeting adjourned at 4:34pm.

## **MINUTES OF THE APRIL 3, 2023 LAVTA BOARD OF DIRECTORS MEETING**

### **1. Call to Order**

Meeting was called to order by Chair David Haubert at 4:02pm.

### **2. Roll Call of Members**

#### **Members Present**

David Haubert – County of Alameda

Brittini Kiick – City of Livermore

Evan Branning – City of Livermore

Jean Josey – City of Dublin

Karla Brown – City of Pleasanton

Julie Testa – City of Pleasanton

Melissa Hernandez – City of Dublin

### **3. Meeting Open to Public**

No Comments.

### **4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

#### **A. Minutes of the March 6, 2023 Board of Directors meeting.**

Board Member Jean Josey requested the spelling of her name to be corrected on the minutes.

#### **B. Treasurer's Report for February 2023**

The Board of Directors approved the LAVTA Treasurer's Report for February 2023.

#### **C. Approval of Resolutions Authorizing Staff to Apply for TDA, STA, and RM2 funds for Fiscal Year 2023-2024**

The Board of Directors approved Resolutions 10-2023 and 11-2023 authorizing the filing of a claim with MTC for Allocation of TDA Article 4.0, 4.5, STA, and RM2 Funds for Fiscal Year 2023-2024.

#### **D. Fuel Control System Upgrade**

The Board of Directors approved Resolution 12-2023, to allow the Executive Director to enter into an Agreement between LAVTA and Ward systems for system upgrade and SAAS.

#### **E. Wheels Service to the 2023 Alameda County Fair**

The Board of Directors approved to operate a dedicated shuttle during the 2023 Alameda

County Fair.

Approved: Brown/Josey

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

## **5. Exercise the Third Option Year of the Contract with MV Transportation**

The Board of Directors approved Modification 5 to the contract with MV, authorizing the Executive Director to exercise the third option year to extend the fixed route operations and maintenance services contract with MV Transportation, Inc. from July 1, 2023 through June 30, 2024.

Approved: Brown/Josey

Aye: Brown, Josey, Hernandez, Haubert, Testa, Kiick, Branning

No: None

Abstain: None

Absent: None

## **6. Capital Projects Update**

Executive Director Christy Wegener updated the Board of Directors on the following Capital Projects by providing the background of each project: Zero-Emissions Fleet Conversion, Atlantis Facility, Hydrogen Fueling Station, and Rutan Facility Maintenance Bay Hydrogen Retrofit. During the Hydrogen Fueling Station briefing update it was noted that staff submitted a FY24 Community Project Funding request to both Congressman Swalwell and Congressman DeSaulnier's office to expand the project by \$2.5 million and include a second underground tank. LAVTA was notified that the \$2.5 million request was selected to advance by both District offices.

The item was discussed by the Board Members and staff.

Informational item only. No action was proposed

## **7. Executive Director's Report**

Executive Director Christy Wegener reported that ridership is increasing and is at about 72% of pre-covid ridership on weekdays and weekends. There will be April service changes that include the restoration of the 10R to 15 minutes service and slight schedule adjustments on Route 14 and 15.

Executive Director Christy Wegener discussed MTC's approved regional interagency free/reduced transfer policy and stated that it will be a great pilot program. This pilot program will be minimal risk for LAVTA. Legal Counsel Michael Conneran suggested to have MTC at an upcoming Board of Directors meeting when LAVTA presents this Clipper agenda item.

Executive Director Christy Wegener stated in March LAVTA provided ACE Bus Bridge Support, due to a fatality on the tracks. We assisted transporting 291 ACE passengers and

LAVTA will bill ACE for the resources provided.

Executive Director Christy Wegener informed that LAVTA has five vacancies for Tri-Valley Accessible Advisory Committee (TAAC) and we will do a press release.

Executive Director Christy Wegener also highlighted the APTA Legislative Trip to Washington, D.C. and the Upcoming Grant Opportunities.

The item was discussed by the Board Members and staff. Board Member Karla Brown requested the February Board Stats to be corrected, since a bar chart is missing information for January 2023.

**8. Matters Initiated by the Board of Directors**

None.

**9. Next Meeting Date is Scheduled for: May 1, 2023**

**10. Adjournment**

Meeting adjourned at 4:34pm.