

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE
WHOLE

COMMITTEE MEMBERS

KARLA BROWN – CHAIR **SCOTT HAGGERTY**
TIM SBRANTI - VICE CHAIR **BOB WOERNER**

DATE: Monday, August 25, 2014

PLACE: Diana Lauterbach Room LAVTA Offices
 1362 Rutan Court, Suite 100, Livermore

TIME: 4:00p.m.

MINUTES

1. Call to Order

Committee Chair Karla Brown called the meeting to order at 4:08pm.

Members Present

Karla Brown, Councilmember, City of Pleasanton
Tim Sbranti, Mayor, City of Dublin
Laureen Turner, Councilmember, City of Livermore

Members Absent

Scott Haggerty, Supervisor, Alameda County
Bob Woerner, Vice Mayor, City of Livermore

2. Meeting Open to Public

No comments.

3. Minutes of the June 23, 2014 Meeting of the P&S Committee

Approved: Sbranti/Brown
Aye: Brown, Sbranti, Turner
No: None
Abstain: None

4. Fixed Route Passenger Satisfaction Survey 2014

Staff provided data on the latest Fixed Route survey results. Laureen Turner asked for the data to be broken down by route to see if the comments on safety are route

specific. Tim Sbranti asked if staff has a plan of action developed to respond to survey results and also to look at where satisfaction has declined and make the needed improvements. Karla Brown questioned the timing of the survey and asked for it to be conducted while school is still in session. She feels a large portion of the ridership is students and they are not being represented in the survey. This item will be brought to the full Board for their information. In addition, the Committee directed staff to bring a report to the Board at the September meeting detailing which corrective measures have already been put into place.

5. Dial-A-Ride Passenger Survey 2014

Staff provided data on the latest Dial A Ride survey results. Staff will follow up in three months with survey respondents to see if their views on the service have changed. The committee was pleased to hear that staff was proactive in bringing the survey results to the contractor to deal with suggestions and complaints.

6. Comprehensive Operational Analysis Scope

Staff briefly presented the committee with a draft scope of work for the Comprehensive Operational Analysis (COA), highlighting the core tasks recommended for the study. The committee asked if the study would be looking at monthly passes. Staff responded that, if financially feasible, two optional tasks may be included in the study: 1) a fare study to determine appropriate fare structure, and 2) a task to develop full schedules for routes recommended in the Plan. The committee recommends forwarding the COA Scope to the Board for approval.

Approved: Sbranti/Turner

Aye: Brown, Sbranti, Turner

No: None

Abstain: None

6. Matters Initiated by Committee Members

None.

7. Next Meeting Date is Scheduled for: A request for a special P&S committee to be held on September 8, 2014 at 3:30pm was approved by the committee. The next regularly scheduled meeting is scheduled for September 22, 2014.

8. Adjourn

Meeting adjourned at 4:48pm.