

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: February 2, 2015
PLACE: Diana Lauterbach Room LAVTA Offices
1362 Rutan Court, Suite 100, Livermore CA
TIME: 4:00pm

MINUTES

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Chair Scott Haggerty at 4:01 pm.

2. Roll Call of Members

Members Present

Scott Haggerty – Supervisor, County of Alameda
Karla Brown – Vice Mayor, City of Pleasanton
Bob Woerner – Councilmember, City of Livermore (Alternate Board Member)
Don Biddle – Councilmember, City of Dublin
Jerry Pentin – Councilmember, City of Pleasanton
David Haubert – Mayor, City of Dublin

Members Absent

Laureen Turner – Vice Mayor, City of Livermore
Steven Spedowski – Councilmember, City of Livermore

3. Meeting Open to Public

No comments.

4. Recognizing Volunteers for the Stuff A Bus Holiday Event

Chair Haggerty recognized members of the Livermore Chapter of the 4H Club and MV drivers for their volunteer work at the December 2014 Holiday Stuff A Bus event. Jennifer Cider and Jake Cider, 4H Club members, were present to receive the Club's certificates of appreciation. Gregg Eisenberg was present on behalf of the MV drivers to receive their certificates.

5. Wheels January Accessible Advisory Committee Minutes Report

Herb Hastings, Vice Chair of the Wheels Accessible Advisory Committee (WAAC), gave a report on the January 14, 2015 WAAC meeting. At this meeting the committee discussed the first quarter of FY2015 performance analysis for MTM, the on-time performance is at 95.3% for Dial A Ride (DAR). They discussed the follow up survey to the DAR Customer Satisfaction Survey, and the current DAR policy brochure. The next WAAC meeting is scheduled for March 4, 2015.

6. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. **Minutes of the December 1, 2014 Board of Directors meeting.**
- B. **Treasurer's Reports for the months of November 2014 and December 2014**
- C. **Approve First Amendment to Employment Agreement with Michael Tree**

The Board approved the revised form of contract with Michael Tree.

- D. **Resolution of the Board of Directors of the Livermore Amador Valley Transit Authority Appointing Director and Alternate to the California Transit Insurance Pool (CalTIP)**

The Board approved Resolution 03-2015 revising the positions appointed to CalTIP Director and Alternate.

- E. **Rules of Conduct for LAVTA Vehicles, Facilities and Properties**

The Board of Directors approved Resolution 08-2015, updating the Rules of Conduct for LAVTA Vehicles, Facilities and Properties.

- F. **Consolidation of Existing Fare Resolutions**

The Board of Directors consolidated LAVTA's existing fare resolutions and transfer agreements by approving Resolution 02-2015.

Approved: Pentin/Biddle

Aye: Haggerty, Biddle, Pentin, Haubert, Brown, Woerner

No: None

Absent: Turner, Spedowski

- 7. **Resolution of the Board of Directors Appreciating the Services of Mayor Tim Sbranti, Councilmember Bob Woerner, and Mayor Jerry Thorne**

The Board of Directors adopted Resolutions 04-2015, 05-2015, and 06-2015 appreciating the services of former Mayor Tim Sbranti, Councilmember Bob Woerner, and Mayor Jerry Thorne for serving on LAVTA's Board of Directors. Chair Haggerty presented Resolutions to each of these former Board members and extended kind words of appreciation to each of them.

Approved: Biddle/Brown

Aye: Haggerty, Biddle, Pentin, Haubert, Brown, Woerner

No: None

Absent: Turner, Spedowski

- 8. **Queue Jump Repair - Update**

Christy Wegener, LAVTA's Planning & Communications Director, provided an update on the repairs of the two queue jump intersections on LAVTA's Rapid route. The emitter detection card on the signal at the Dublin location was faulty. It has been repaired and is now working.

The Livermore signal has a problem with the firmware and is still not functioning. LAVTA's contractor, Western Pacific Signal, is working with the City of Livermore to remedy this. Once these signals are operational, drivers will be retrained to utilize these signals upon approach. Staff will continually monitor these signals, once fully operational, to make sure they are operating properly.

9. Clipper Implementation

Christy Wegener provided an update on the Clipper Implementation. LAVTA has been working with the East Bay Operators group in the third phase of the Clipper implementation, which is scheduled to go live in October 2015. Details and decision points for business rules have been finalized. These include; the transfer time window, minimum eCash balance, passback time, age categories, number of free intra-agency transfers, and the ePass product. East Bay Operators' transfer policies varied. The final compromise reached among them was to allow for a single transfer within a two-hour period. MTC is looking at implementing a day pass accumulator on Clipper, which may require a fare equity analysis per Title VI regulations for some operators. LAVTA Marketing staff will be working with the other East Bay Operators and MTC to begin the development of the public outreach plan.

10. Bus Stop Management

Christy Wegener provided an update on bus stop management and improvement efforts pointing out challenges and the next steps for consideration. One major challenge is keeping the bus stops and shelters in a state of good repair despite a lack of resources. The ongoing cost of maintenance is a major obstacle. Bus stops are a target of graffiti and vandalism. LAVTA's bus stop janitorial contractor handles the cleanup of the graffiti but repairs are done by an MV staff member when time allows. If so directed, LAVTA staff will look into different ways to offset maintenance cost by searching out advertising agencies that can provide maintenance services along with shelter advertising services. Board member Brown asked staff to look into whether gravel trucks along Stanley Blvd could be the cause of panels being broken at shelters on this road. She also suggested contacting businesses located near shelters to see if they would be interested helping with maintenance cost for the shelter in exchange for advertising at the shelter for their business.

11. Establishing Standing Committees and Memberships

The Board approved Resolution 07-2015, establishing new standing committees, memberships, and officers.

Approved: Haubert/Pentin

Aye: Haggerty, Biddle, Pentin, Haubert, Brown, Woerner

No: None

Absent: Turner, Spedowski

12. Atlantis O&M Facility

Michael Tree, LAVTA's Executive Director, provided photo handouts of the Atlantis Facility. He also provided a brief overview and history of the Atlantis Facility project. In 2010 the Board voted to put this project in abeyance. Since then, Gannett Fleming has reviewed and made major adjustments to the space requirements of the project to satisfy current projected requirements, in

turn lowering the projected estimated cost for build out. The Board has directed staff to take the Atlantis Facility project out of abeyance so that funding can be pursued for Phases III through VI. Additionally, the board directed staff to search for leasing opportunities to offset the costs of the Atlantis site until such time as the facility is fully constructed and utilized. Chair Haggerty left during this agenda item at 5:00pm. Vice Chair Don Biddle chaired the remainder of the meeting.

Approved: Brown/Woerner

Aye: Haggerty, Biddle, Pentin, Haubert, Brown, Woerner

No: None

Absent: Turner, Spedowski

13. 2015 Legislative Program

Michael Tree provided a brief summary of the proposed 2015 Legislative Program. He noted to be watchful and to support efforts to resolve the bus axle weight issues. Attachment 2 to the Resolution outlines the principles and values important to LAVTA in helping to advance public transportation. The Board approved Resolution 01-2015, adopting the 2015 Legislative Program.

Approved: Brown/Haubert

Aye: Haggerty, Biddle, Pentin, Haubert, Brown, Woerner

No: None

Absent: Turner, Spedowski

14. Executive Director's Report

Michael Tree presented the new Bus Book to the Board and commented that staff is currently working on redesigning the Wheels website to make it more user friendly. He informed the Board of the upcoming FTA Triennial Audit and said it will be different than it has been in the past with new auditing practices in place. Michael Tree provided an estimated timeline for receiving the Comprehensive Operational Analysis (COA) results. Boardmember Woerner asked again for staff to contact city staff to gain their input from a specific set of questions regarding needs they feel are important to be included in the COA. He also suggested that staff attend city council meetings as a means to gain community participation and input. Boardmember Haubert is new to the Board, he asked for the past year's Board statistics be made available to him so he can see the numbers during the past year.

15. Matters Initiated by the Board of Directors

None.

16. Next Meeting Date is Scheduled for: March 2, 2015

17. Adjournment

Meeting adjourned at 5:31pm.