

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE**  
**WHOLE**

**COMMITTEE MEMBERS**

**LAUREEN TURNER - CHAIR**                      **DON BIDDLE**  
**JERRY THORNE - VICE CHAIR**

**DATE:**            Tuesday, November 25, 2014  
**PLACE:**         Diana Lauterbach Room LAVTA Offices  
                      1362 Rutan Court, Suite 100, Livermore  
**TIME:**            4:00 p.m.

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**MINUTES**

**1. Call to Order**

Committee Chair Laureen Turner called the meeting to order at 4:00pm.

**Members Present**

Tim Sbranti – Mayor, City of Dublin (arrived at 4:07pm)  
Laureen Turner – Councilmember, City of Livermore  
Karla Brown, Councilmember, City of Pleasanton

**Members Absent**

Don Biddle – Vice Mayor, City of Dublin  
Jerry Thorne, Mayor, City of Pleasanton

**2. Meeting Open to Public**

None

**3. Minutes of the October 28, 2014 Meeting of the F&A Committee**

Approved: Brown/Turner  
Aye: Brown, Turner  
No: None  
Not Present for Vote: Tim Sbranti

**4. Treasurer’s report for October 2014**

Approved: Brown/Turner  
Aye: Brown, Turner  
No: None  
Not Present for Vote: Tim Sbranti

**5. PTMISEA Authorizing Resolution**

The Finance and Administration Committee recommends the Board of Directors approve Resolution 32-2014 authorizing application for FY 2014/15 PTMISEA Section 99313 funds.

**6. Quarterly Budget and Grants Update**

Staff provided a first quarter update on the Budget and Grants for FY15. Alameda County Transportation Commission notified LAVTA that a calculation error was made on their part and line item “I” on the staff report, (the FY15 Due to LTF), will be adjusted down by \$34,500. The staff report will be updated when it is brought to the Board.

**7. Disadvantaged Business Enterprise (DBE) 3-Year Goal Establishment (2015-2017)**

The Finance & Administration Committee recommends the Board adopt the three year DBE goal of 0.13% for Federal Fiscal Years 2015-2017.

Approved: Brown/Sbranti  
Aye: Brown, Turner, Sbranti  
No: None  
Abstain: None

**8. Declaration of Surplus Property in Compliance with LAVTA Policy for Disposition of Surplus Property**

The Finance & Administration Committee recommends the Board of Directors declare as surplus five 1996 40’ New Flyer and three 2000 40’ Gillig Phantom buses, and authorize their disposal through a method consistent with LAVTA’s Policy for Disposition of Surplus Property.

Approved: Brown/Sbranti  
Aye: Brown, Turner, Sbranti  
No: None  
Abstain: None

**9. Preview of Upcoming F&A Committee Agenda Items**

**10. Matters Initiated by Committee Members**

Karla Brown asked for staff to evaluate the agreement LAVTA has with the Hacienda Business Park to ascertain whether the Business Park is paying their fair share of ridership fees. She would like to see this come to the Committee as a future agenda item.

**11. Next Meeting Date is Scheduled for: January 27, 2015**

**12. Adjourn**

Meeting adjourned at 4:22pm.