### LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY 1362 Rutan Court, Suite 100 Livermore, CA 94551

## FINANCE and ADMINISTRATION COMMITTEE MEETING / COMMITTEE OF THE WHOLE

#### **COMMITTEE MEMBERS**

# JERRY PENTIN – CHAIR DON BIDDLE LAUREEN TURNER - VICE CHAIR

**DATE**: Tuesday, August 25, 2015

PLACE: Diana Lauterbach Room LAVTA Offices 1362 Rutan Court, Suite 100, Livermore

**TIME**: 4:00 p.m.

#### MINUTES

#### 1. Call to Order

Director Don Biddle called the meeting to order at 4:00pm.

#### Members Present

Don Biddle, Councilmember, City of Dublin Karla Brown, Vice Mayor, City of Pleasanton

#### Members Absent

Jerry Pentin, Councilmember, City of Pleasanton Laureen Turner – Vice Mayor, City of Livermore

## 2. Meeting Open to Public

No comments.

#### 3. Minutes of the June 23, 2015 Meeting of the F&A Committee

Approved: Biddle/Brown Aye: Biddle, Brown No: None Absent: Pentin, Turner

## 4. Treasurer's reports for June 2015 and July 2015

The Finance & Administration Committee recommend submitting the preliminary June 2015 and the July 2015 Treasurer's Report to the Board for approval.

Approved: Brown/Biddle Aye: Biddle, Brown No: None Absent: Pentin, Turner

# 5. Quarterly Grants Update

This was an informational item.

## 6. Contract Award for LAVTA Bus Stop Cleaning Services

The Finance & Administration Committee recommends the Board of Directors approve Resolution 28-2015 and award the agreement to perform bus stop cleaning services to Aim to Please Janitorial Services.

Approved: Brown/Biddle Aye: Biddle, Brown No: None Absent: Pentin, Turner

### 7. Clipper MOU

The Finance & Administration Committee recommends forwarding the Clipper® MOU to the Board for approval.

Approved: Brown/Biddle Aye: Biddle, Brown No: None Absent: Pentin, Turner

#### 8. LAVTA Fares and Clipper Day Pass Accumulator

The Finance & Administration Committee recommends forwarding Resolution 27-2015 to the Board of Directors to review and approve LAVTA's existing fares and transfer agreements and adding the Clipper Card, including Day Pass Accumulator.

Approved: Brown/Biddle Aye: Biddle, Brown No: None Absent: Pentin, Turner

# 9. State Legislative Update

This was an informational item and the Committee recommended forwarding this information to the Board for review.

# **10.** Preview of Upcoming F&A Committee Agenda Items

# **11. Matters Initiated by Committee Members**

Director Biddle would like to see what might be available for students in financial need regarding free/discounted passes. Discussion included the resources currently available, as well as studies that are being conducted. Director Brown asked that staff research this subject and bring it back to the Board.

## 12. Next Meeting Date is Scheduled for: September 22, 2015

## 13. Adjourn

Meeting adjourned at 4:42pm.