

**MINUTES OF THE NOVEMBER 6, 2023 LAVTA BOARD OF DIRECTORS
MEETING**

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Chair Melissa Hernandez at 4:05pm.

2. Roll Call of Members

Members Present

Evan Branning – City of Livermore
John Marchand – City of Livermore, Alternate
Melissa Hernandez – City of Dublin
Jean Josey – City of Dublin
Karla Brown – City of Pleasanton
Julie Testa – City of Pleasanton

Members Absent

David Haubert – County of Alameda

3. Meeting Open to Public

No public comments.

4. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the October 2, 2023 Board of Directors meeting.

B. Treasurer’s Report for September 2023

The Board of Directors approved the September 2023 Treasurer’s Report.

C. Approve Contract Modification #6 with MV Transportation Inc.

The Board of Directors approved Contract Modification #6 to the operations and maintenance services contract with MV Transportation, Inc.

D. Tri-Valley Accessible Advisory Committee (TAAC) Bylaws Update

The Board of Directors approved to update the TAAC bylaws.

Approved: Brown/Branning

Aye: Brown, Josey, Testa, Branning, Hernandez, Marchand

No: None

Abstain: Marchand (abstained only on 4.A.)

Absent: Haubert

5. Fiscal Year 2023 Annual Comprehensive Financial Report (ACFR)

Vikki Rodriguez of Maze and Associates informed that an audit of LAVTA's basic financial statements for FY2023 was completed. Maze and Associates also completed grant compliance audits over Measure BB, Transportation Development Act (TDA) funds and a single audit which covers the federal grant awards. Vikki Rodriguez highlighted select pages of the FY2023 draft ACFR noting that there were no findings.

The Board of Directors discussed this agenda item with staff and the presenter. Alternate Director Marchand noted errors on the statistics portion of the report and staff will make the appropriate corrections.

The Board of Directors accepted the Annual Comprehensive Financial Report (ACFR), and directed staff to submit the ACFR to the Government Finance Officers Association (GFOA) for award.

Approved: Marchand/Josey

Aye: Brown, Josey, Testa, Branning, Hernandez, Marchand

No: None

Abstain:

Absent: Haubert

6. Set Board of Director Meeting Dates for 2024

The Board of Directors adopted the meeting calendar for 2024.

Approved: Josey/Brown

Aye: Brown, Josey, Testa, Branning, Hernandez, Marchand

No: None

Abstain:

Absent: Haubert

7. Wheels in Motion – Proposed Scenario & Public Hearing

Staff provided background on Wheels in Motion and a quick overview of the three alternatives and public outreach conducted in September. Staff notified the Board of Directors that scenario 3 is being advanced as the preferred alternative, which was favored by almost 70% of those who took the Wheels in Motion survey. The proposed network changes meet the criteria as a major service change and therefore require a public comment period and a public hearing.

The Board of Directors discussed this agenda item with staff. Director Karla Brown requested to see data related to ridership on each route that will have changes. Director Jean Josey noted that the recommended service change for the Route 4 is located in *Central* Dublin and that she would like staff to look at ways to add service to West Dublin.

Director Karla Brown motioned to approve opening the public comment period and that all the data points mentioned need to come back for the Board for review alongside the public comments.

The Board of Directors approved opening the public comment period from November 7th – December 4th, 2023; and set the public hearing date for December 4th, 2023.

Approved: Brown/Branning
Aye: Brown, Josey, Testa, Branning, Hernandez, Marchand
No: None
Abstain:
Absent: Haubert

8. Executive Director's Report

Executive Director Christy Wegener provided a brief overview of the Executive Director's Report that was included in the packet. She noted that ridership continues to increase month over month. LAVTA attended Dublin Trunk or Treat and won the event prize. Executive Director Christy Wegener gave an overview of an APTA Conference attended by Board Members, ARCHES, Alameda CTC recommending 5.2 million in STIP funding for Atlantis Construction, and moving to W-2s in 2024. She also provided current and upcoming procurements. The Executive Director presented a brief PowerPoint of LAVTAs Hallo Wheels Rodeo event and said everyone had a great time with great thanks to all the volunteers.

The Board of Directors discussed this agenda item with staff. Director Jean Josey asked if fixed route On-Time Performance (OTP) is being impacted by late school tripper routes. Director Jean Josey also requested LAVTA check the school tripper routes meeting the bell schedule, so kids are not late to school. Staff informed they will look into these things and provide further information. There were various questions regarding the Board Stats document and LAVTA will revise and resend the document.

9. Matters Initiated by the Board of Directors

None.

10. Next Meeting Date is Scheduled for: December 4, 2023

11. Adjournment

Meeting adjourned at 4:49pm.