

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: July 10, 2023
PLACE: LAVTA Offices, Diana Lauterbach Room,
1362 Rutan Court, Suite 100, Livermore, CA
TIME: 4:00pm

TELECONFERENCE LOCATIONS

Scott Haggerty Heritage House
4501 Pleasanton Avenue
Pleasanton CA. 94566

BOARD MEMBERS

MELISSA HERNANDEZ – CHAIR
KARLA BROWN
DAVID HAUBERT
JULIE TESTA

EVAN BRANNING – VICE CHAIR
JEAN JOSEY
BRITTNI KIICK

Agenda Questions: Please call the Front Desk at (925) 455-7555 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.

MEETING PROCEDURE

This Board of Directors meeting will be conducted in person and on the web-video communication platform, Zoom. In order to view and/or participate in this meeting remotely, members of the public will need to download Zoom from its website, www.zoom.us.

We encourage members of the public to access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment. It is recommended that anyone wishing to participate in the meeting remotely complete the download process before the start of the meeting.

Public comments will also be accepted via email until 1:00 p.m. on Monday, July 10, 2023 at frontdesk@lavta.org. Please include “Public Comment BOD – 7/10/2023” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

There will be zero tolerance for any person addressing the Board making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/86715841855>
Passcode: BOD1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 867 1584 1855
Passcode: 761222

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, July 10, 2023 to frontdesk@lavta.org. Please include “Public Comment BOD – 7/10/2023” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

1. Call to Order and Pledge of Allegiance

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. May Tri-Valley Accessible Advisory Committee Minutes

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the June 5, 2023 Board of Directors meeting.

B. Treasurer’s Report for May 2023

Recommendation: The Finance and Administration Committee recommends that the Board of Directors approve the May 2023 Treasurer’s Report.

C. Updated Passenger Code of Conduct

Recommendation: The Finance and Administration Committee recommends that the Board of Directors approve Resolution 19-2023 adopting the updated LAVTA Passenger Code of Conduct.

D. Resolution in Support of Continued Participation in the Metropolitan Transportation Commission’s Clipper START! Pilot Program

Recommendation: The Projects and Services Committee recommends that the Board of Directors authorize the Executive Director to provide the Metropolitan Transportation Commission (MTC) with a resolution indicating LAVTA’s desire to continue to participate in MTC’s Clipper START! pilot program.

E. Disadvantaged Business Enterprise (DBE) 3-Year Goal Establishment (2024-2026)

Recommendation: The Finance and Administration Committee recommends that the

Board adopt the three-year DBE goal of 1% for Federal Fiscal Years 2024-2026.

6. Establishing Standing Committees and Memberships

Recommendation: Staff recommends the Board confirm and approve Resolution 20-2023, establishing standing committees, memberships, and officers.

7. Issuing Task Order No. 3 to Ascendal Group, LLC for Strategic Planning Services

Recommendation: Staff recommends that the Board authorize the Executive Director to execute Task Order No. 3 with Ascendal Group, LLC in an amount not-to-exceed \$70,000.

8. Consider Amendment to LAVTA’s Bylaws, Article III, Section 3.03(a) Regarding Board Compensation

Recommendation: The Finance and Administration Committee recommends the Board receive the first reading of the proposed amended Bylaws.

9. Executive Director’s Report

10. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

11. Adjourn to CLOSED SESSION

**12. Closed Session pursuant to Government Code Section §54957
THREAT TO PUBLIC SERVICES OR FACILITIES**

13. Reconvene to OPEN SESSION

14. Next Meeting Date is Scheduled for: September 11, 2023

15. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

LAVTA, Executive Assistant

7/7//2023

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Executive Director
Livermore Amador Valley Transit Authority
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Livermore, CA 94551
Fax: 925.443.1375
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