

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**BOARD OF DIRECTORS MEETING**

**DATE:** June 5, 2023

**PLACE:** LAVTA Offices, Diana Lauterbach Room,  
1362 Rutan Court, Suite 100, Livermore, CA

**TIME:** 4:00pm

**BOARD MEMBERS**

**DAVID HAUBERT – CHAIR**  
**EVAN BRANNING**  
**JULIE TESTA**  
**BRITTNI KIICK**

**MELISSA HERNANDEZ – VICE CHAIR**  
**JEAN JOSEY**  
**KARLA BROWN**

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*Agenda Questions: Please call the Front Desk at (925) 605-8442 or send an email to [LAVTA.wegener@gmail.com](mailto:LAVTA.wegener@gmail.com)*

*Documents received after publication of the Agenda and considered by the Board of Directors in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Executive Director during normal business hours if you require access to any such documents.*

**MEETING PROCEDURE**

This Board of Directors meeting will be conducted in person.

Public comments will also be accepted via email until 1:00 p.m. on Monday, June 5, 2023 at [LAVTA.wegener@gmail.com](mailto:LAVTA.wegener@gmail.com). Please include “Public Comment BOD – 6/5/2023” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, June 5, 2023 to [LAVTA.wegener@gmail.com](mailto:LAVTA.wegener@gmail.com). Please include “Public Comment BOD –6/5/2023” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

**1. Call to Order and Pledge of Allegiance**

**2. Roll Call of Members**

**3. Meeting Open to Public**

- Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
- Public comments should not exceed three (3) minutes.
- Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.
- For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

**4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

**A. Minutes of the May 1, 2023 Board of Directors meeting.**

**B. Treasurer’s Report for April 2023**

**Recommendation:** The Finance and Administration Committee recommends that the Board of Directors approve the April 2023 Treasurer’s Report.

**C. LAVTA Annual Salary Band Review**

**Recommendation:** The Finance and Administration Committee recommends that the Board of Directors approve the attached Resolution 17-2023 adjusting the salary bands for LAVTA positions.

**D. Approval of Updated Public Transportation Agency Safety Plan**

**Recommendation:** Staff recommends that the Board of Directors approve Resolution 16-2023 and adopt the updated Public Transportation Agency Safety Plan.

**5. Election of LAVTA Chair and Vice Chair**

**Recommendation:** Nominate and elect a LAVTA Board Chair and Vice Chair for FY24 in accordance with the agency’s bylaws.

**6. Appointment of LAVTA Representative to Tri-Valley San Joaquin Valley Regional Rail Authority Board of Directors**

**Recommendation:** Staff recommends that the LAVTA Board appoint a representative to serve on the Tri-Valley – San Joaquin Valley Regional Rail Authority

**7. TAAC Recruitment for Terms Starting FY 2023/2024**

**Recommendation:** Staff recommends the Board of Directors ratify the TAAC appointments for terms starting on July 1, 2023.

**8. Executive Director’s Report**

**9. Adjourn to CLOSED SESSION**

**10. Closed Session pursuant to Government Code Section §54957  
THREAT TO PUBLIC SERVICES OR FACILITIES**

**11. Closed Session pursuant to Government Code Section §54957  
CONFERENCE WITH LEGAL COUNSEL**

**12. Reconvene to OPEN SESSION**

**13. Matters Initiated by the Board of Directors**

- Items may be placed on the agenda at the request of three members of the Board.

**14. Next Meeting Date is Scheduled for: July 10, 2023**

**15. Adjournment**

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<i>/s/ Jennifer Suda</i>	<i>6/2/2023</i>
<i>LAVTA, Executive Assistant</i>	<i>Date</i>
<p><i>On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:</i></p> <p><i>Executive Director Livermore Amador Valley Transit Authority 1362 Rutan Court, Suite 100 Livermore, CA 94551 Fax: 925.443.1375 Email: <a href="mailto:frontdesk@lavta.org">frontdesk@lavta.org</a></i></p>	