

S T A F F R E P O R T

SUBJECT: LAVTA Rutan Landscaping Maintenance Project

FROM: Tamara Edwards, Director of Finance

DATE: November 7, 2022

Action Requested

Staff requests that the Board of Directors approve Resolution 42-2022, authorizing the Interim Executive Director to execute an Agreement between LAVTA and RMT Landscape Contractors, Inc. for the landscape maintenance for LAVTA’s three properties for three years, with two option years.

Background

LAVTA has had the same landscaping contractor for over a decade. Staff’s displeasure with the work being conducted and a desire to go out to bid for a new contract led to the overhaul of the Rutan Facility’s Landscaping, now that, that project is coming to an end it is time to award a contract for maintaining the landscaping at the Rutan Facility as well as the Transit Center and the Atlantis Property.

On September 14, 2022 LAVTA issued a Request for Quotes (RFQ) for this project. Potential bidders were given the opportunity to walk through the three properties and provided maps of the properties. Bids were received and opened on October 11th. The RFQ specified that award would be made to the lowest responsive and responsible bidder.

Discussion

The amount in the budget for these services for FY23 is \$110,000. Three bids were received from three landscaping companies and RMT was found to be the lowest bid.

Bids Received

Vendor	Location	Bid Amount for the First Three Years	Bid Amount for all Five Years
RMT Landscape Contractors, Inc	Oakland, CA	\$355,500	\$655,704.00
Ogreena	Oakland, CA	\$726,336	\$1,273,105.44
Pacheco Landscape Management	Castro Valley, CA	\$1,683,000	\$2,876,400.00

Next Steps

Upon execution of the agreement with RMT Landscape Contractors, Inc. LAVTA staff will meet with management from RMT to establish a schedule.

Recommendation

Staff recommends that the Board of Directors approve Resolution 42-2022, authorizing the Interim Executive Director to execute an agreement with RMT Landscape Contractors, Inc. for three years plus two option years for the landscape maintenance at LAVTA's three properties.

Attachments

1. Resolution 42-2022

Approved: _____

RESOLUTION NO. 42-2022

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
AWARDING THE CONTRACT FOR THE LAVTA LANDSCAPING SERVICES
PROJECT TO RMT LANDSCAPING CONTRACTORS, INC.**

WHEREAS, the Livermore Amador Valley Transit Authority (LAVTA) requires the services of a third-party contractor to perform regular landscaping maintenance for their three properties as described in LAVTA Request for Quotes (RFQ) #2022-09; and

WHEREAS, staff released RFQ #2022-09 to solicit bids for the maintenance; and

WHEREAS, three bids were received, and RMT Landscape Contractors, Inc. was determined to be the lowest responsive and responsible bidder based on their submitted bid for three years plus two option years in the total amount of \$655,704.00; and

WHEREAS, staff recommends that the Board of Directors award the contract for the regular landscape maintenance for LAVTA's three properties for three years plus two option years, in the not-to-exceed amount of \$655,704.00;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors hereby awards the contract for the Rutan Maintenance to RMT Landscape Contractors, Inc., in the not-to-exceed amount of \$655,704.00; and

BE IT FURTHER RESOLVED that the Interim Executive Director is authorized to execute a contract with RMT Landscape Contractors, Inc., in a form approved by LAVTA's Legal Counsel; and

PASSED AND ADOPTED this 7th day of November 2022.

David Haubert, Chair

ATTEST:

Tamara Edwards, Interim Executive Director

APPROVED AS TO FORM:

Michael Conneran, Legal Counsel