

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**TRI-VALLEY ACCESSIBLE ADVISORY COMMITTEE**

**AGENDA**

**ZOOM TELECONFERENCE**

**SEPTEMBER 7, 2022 – 3:30 PM**

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*Agenda Questions: Please call the Director of Operations & Innovation at (925) 455-7562 or send an email to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

*Documents received after publication of the Agenda and considered by the TAAC Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Director of Operations & Innovation during normal business hours if you require access to any such documents.*

**CORONAVIRUS DISEASE (COVID-19) ADVISORY  
AND MEETING PROCEDURE**

This meeting will proceed via teleconference in accordance with Government Code Section 54953(e)(2), in order to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Tri-Valley Accessible Advisory Committee (TAAC) Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

Public comments will also be accepted via email until 1:00 p.m. on Tuesday, September 6, 2022 at [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 9/7/2022” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Tri-Valley Accessible Advisory Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, [www.zoom.us](http://www.zoom.us).

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

**How to listen and view meeting video:**

- From a PC, Mac, iPad, iPhone or Android device click the link below:  
<https://zoom.us/j/88469810964>  
Passcode: TAAC1362
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:  
Dial: 1 (669) 900-6833  
Webinar ID: 884 6981 0964  
Passcode: 85607181

*To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**How to listen only to the meeting:**

- For audio access to the meeting by telephone, use the dial-in information below:  
Dial: 1 (669) 900-6833  
Webinar ID: 884 6981 0964  
Passcode: 85607181

*Please note to submit public comment via telephone dial \*9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial \*6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

**To submit written comments:**

- Provide public written comments prior to the meeting by email, to [frontdesk@lavta.org](mailto:frontdesk@lavta.org)

If you are submitting public comment via email, please do so by 1:00 p.m. on Tuesday, September 6, 2022 to [frontdesk@lavta.org](mailto:frontdesk@lavta.org). Please include “Public Comment – 9/7/2022” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

	<b>Action Recommended by Staff</b>	
<b>1. Call to Order</b>		<b>3:30</b>
<b>2. Roll Call</b>		
<b>3. Approval of Agenda and Modifications if necessary</b>	<b>Action</b>	
<b>4. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)</b>	<b>Information</b>	<b>3:35</b>
<b>5. Minutes of the July 6, 2022 meeting (please review prior to meeting)</b>	<b>Action</b>	<b>3:40</b>
<b>6. LAVTA Shared Autonomous Vehicle Update</b>	<b>Information</b>	<b>3:45</b>
<b>7. PAPCO Report</b>	<b>Information</b>	<b>4:35</b>
<b>8. Service Updates &amp; Concerns</b>	<b>Discussion</b>	<b>4:40</b>
<b>9. Adjournment</b>		<b>5:00</b>

*I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.*

<i>Jennifer Suda</i>	<i>09/01/2022</i>
<i>LAVTA Administrative Services Department</i>	<i>Date</i>

*On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:*

*Interim Executive Director  
Livermore/Amador Valley Transit Authority  
1362 Rutan Court, Suite 100  
Livermore, CA 94551  
Fax: 925.443.1375  
Email: [frontdesk@lavta.org](mailto:frontdesk@lavta.org)*

**AGENDA**

**ITEM 5**



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY**  
**1362 Rutan Court, Suite 100**  
**Livermore, CA 94551**

**Tri-Valley Accessible Advisory Committee**

**DATE:** Wednesday, July 6, 2022

**PLACE:** Zoom Teleconference

**TIME:** 3:30 p.m.

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**DRAFT MINUTES**

**1. Call to Order**

The TAAC Chair Herb Hastings called the meeting to order at 3:36 pm.

Members Present:

David Weir	City of Livermore
Judith LaMarre	City of Livermore
Susan O’Neill	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Donna Singer	City of Dublin – Alternate
Carmen Rivera-Hendrickson	City of Pleasanton
Sue Tuite	City of Pleasanton
Herb Hastings	County of Alameda
Kulwant Singh	County of Alameda - Alternate
Diana Houghtaling	Social Services Member
Zack Silva	Social Services Member
Esther Waltz	PAPCO Representative

Staff Present:

Toan Tran	LAVTA
Kadri Kulm	LAVTA
Rosa Noya	County Connection

**2. Roll Call**

**3. Approval of Agenda and Modifications in necessary**

Chair Hastings brought to the committee members' attention a discrepancy between the committee bylaws and actual practice. The bylaws state that TAAC meetings should occur quarterly while they have been occurring every other month. Chair Hastings proposed meeting quarterly as stated in the bylaws. Committee members decided to discuss this subject under the agenda item 9, which outlines the schedule for FY23.

Waltz/Mack

**4. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**

None.

**5. Minutes of the May 4, 2021 meetings of the Committee**

Approved.

Hastings/Costello

**6. Chair Report**

Chair Hastings discussed working with staff in reviewing LAVTA's new website, which is currently being developed. TAAC members received the link to the beta version of the website for their review as well. David Weir inquired about the accessibility features of the new website.

**7. Welcome New Members and Review of Bylaws**

Staff and the committee members welcomed new members Susan O'Neill, Zack Silva and Sue Tuite. Staff reviewed the bylaws with the committee members.

**8. Election of Chair and Vice Chair**

The committee members elected Herb Hastings for the committee Chair position and Shawn Costello for the committee's Vice-Chair position.

Waltz/Mack

**9. Dates and Times for FY22/23 TAAC Meetings**

The committee members discussed the meeting frequency. It was decided the meetings should continue occurring every other month. The meeting dates for FY23 are July 6, 2022, September 7, 2022, November 2, 2022, January 4, 2023, March 1, 2023, and May 3, 2023.

Weir/Mack

**10. PAPCO Report**

Chair Hastings and Carmen Rivera-Hendrickson gave an update on the latest meeting. PAPCO elected their officers, adopted the FY23 schedule, and discussed grants.

#### **10. Service Updates and Concerns**

Shawn Costello reported an incident when the driver told him to exit the bus (Route 30) with his mobility device but the ramp was not fully deployed. Staff to follow up.

Carmen Rivera-Hendrickson reported an issue at the Fairgrounds on Friday during the Fourth of July fireworks. Because the fireworks was delayed the last bus left while people were still wanting to get to the BART station. Staff responded that since no information was given to LAVTA beforehand about the fireworks being delayed there were no standby drivers on that day late in the evening.

Chair Hasting brought to staff's attention that during the Fair the distance between Route 52 and other routes is too long for transferring between buses. Susan O'Neill said she had the same experience. Chair Hastings also said that bus drivers are having difficulties at their turnaround point at the Fairgrounds due to parked cars.

#### **11. Adjournment**

Meeting adjourned at 5:26 pm.



**AGENDA**

**ITEM 6**



**S T A F F   R E P O R T**

SUBJECT: LAVTA Shared Autonomous Vehicle Update

FROM: Toan Tran, Director of Operations and Innovation

DATE: September 7, 2022

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**Action Requested**

Information only.

**Discussion**

Toan Tran will provide a verbal update on the Shared Autonomous Vehicle project.

**Action Requested**

Information only.