

**MINUTES OF THE AUGUST 22, 2022 ZOOM TELECONFERENCE**  
**LAVTA SPECIAL BOARD OF DIRECTORS MEETING**

**1. Call to Order**

In the absence of the Chair and Vice Chair at the Board of Directors meeting Legal Counsel Michael Conneran requested a volunteer to chair the meeting and Director Karla Brown volunteered without objection.

Meeting was called to order by Director Karla Brown at 4:04pm.

**2. Roll Call of Members**

**Members Present**

Gina Bonanno – City of Livermore  
Jean Josey – City of Dublin  
Karla Brown – City of Pleasanton  
Kathy Narum – City of Pleasanton  
Brittini Kiick – City of Livermore

**Members Absent**

Melissa Hernandez – City of Dublin  
David Haubert – County of Alameda

**3. Meeting Open to Public**

No comments.

**4. Consent Agenda**

**Recommend approval of all items on Consent Agenda as follows:**

- A. **Minutes of the August 1, 2022 Board of Directors meeting.**
- B. **Adoption of a Resolution Declaring that Agency Meetings Will Continue to Be Held Via Teleconference**

The Board of Directors adopted Resolution 33-2022 declaring that LAVTA meetings will continue to be held via teleconference.

Approved: Josey/Narum  
Aye: Brown, Josey, Narum, Kiick, Bonanno  
No: None  
Abstain: None  
Absent: Haubert, Hernandez

**5. Contract Award for SAV System Engineering Services**

Staff provided the Board of Directors a brief background of the Shared Autonomous Vehicle (SAV) Project. Staff summarized key elements of the scope of work in the RFP and noted that

LAVTA released the RFP on June 17, 2022. On July 18, 2022 proposals were received by four vendors and they were evaluated by LAVTA, City of Dublin, Alameda CTC, and BART. WSP received the highest average score, because it demonstrated a clear understanding of the SAV project, including which critical steps are needed to complete the project on time and within budget.

The Board of Directors discussed this agenda item with staff.

The Board of Directors awarded a contract to WSP in the amount not-to-exceed \$280,000 for the Shared Autonomous Vehicle (SAV) System Engineering services. Resolution 34-2022.

Approved: Bonanno/Josey

Aye: Brown, Josey, Narum, Kiick, Bonanno

No: None

Abstain: None

Absent: Haubert, Hernandez

#### **6. Matters Initiated by the Board of Directors**

Director Karla Brown requested an update on the School Tripper Routes and Las Positas College LPC. Staff provided a brief update on the School Tripper Routes and LPC.

#### **7. Next Meeting Date is Scheduled for: September 12, 2022**

#### **8. Adjournment**

Meeting adjourned at 4:29pm