

MINUTES OF THE DECEMBER 5, 2022 ZOOM TELECONFERENCE
LAVTA BOARD OF DIRECTORS MEETING

1. Call to Order

Meeting was called to order by Vice Chair Melissa Hernandez at 4:06pm.

2. Roll Call of Members

Members Present

Gina Bonanno – City of Livermore

Jean Josey – City of Dublin

Karla Brown – City of Pleasanton

Kathy Narum – City of Pleasanton

Melissa Hernandez – City of Dublin

David Haubert – County of Alameda (arrived at 4:12pm)

Members Absent

Brittini Kiick – City of Livermore

3. Meeting Open to Public

No comments.

4. November Tri-Valley Accessible Advisory Committee Minutes

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the November 8, 2022 TAAC Zoom teleconference meeting. Discussed at the TAAC meeting were the TAAC Recruitment for Pleasanton’s Alternate Position, Dial-A-Ride Satisfaction Survey, Update on October PAPCO Meeting, Chair Report, and Service Updates and Concerns. Chair Herb Hastings welcomed LAVTAs new Executive Director Christy Wegener.

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the November 7, 2022 Board of Directors meeting.

B. Treasurer’s Report for October 2022

Recommendation: Staff recommends that the Board of Directors approve the October 2022 Treasurer’s Report.

C. Adoption of a Resolution Declaring that Agency Meetings Will Continue to Be Held Via Teleconference

Recommendation: Staff recommends that the Board of Directors adopt Resolution 47-2022 declaring that LAVTA meetings will continue to be held via teleconference.

D. Special MTC FY24-28 Short Range Transit Plan

Recommendation: The Projects and Services Committee recommends that the Board approve the Special MTC FY24-28 Short Range Transit Plan (SRTP).

E. TAAC Appointment for the Pleasanton Alternate Member Position

Recommendation: Staff recommends the LAVTA board appoints Jennifer White for the Tri-Valley Accessible Advisory Committee (TAAC) Pleasanton Alternate member position for term expiring on June 30, 2023.

[David Haubert, from County of Alameda, arrived during Consent Agenda.]

Executive Director Christy Wegener informed the Board of Directors that the minutes had an error on page 4 of 5 and requested that the salary be corrected. Vice Chair Melissa Hernandez requested for the November 7, 2022 minutes to be pulled from the agenda and brought back to the next meeting revised.

Approved: Josey/Brown
Aye: Brown, Josey, Narum, Bonanno, Haubert, Hernandez
No: None
Abstain: None
Absent: Kiick

Chair David Haubert requested that Vice Chair Melissa Hernandez continue Chairing the meeting.

6. Resolution Authorizing Investment of Livermore Amador Valley Transit Authority (LAVTA) Monies in the State of California Local Agency Investment Fund (LAIF)

The Board of Directors adopted Resolution 44-2022 reauthorizing investment of LAVTA monies in LAIF.

Approved: Brown/Narum
Aye: Brown, Josey, Narum, Bonanno, Haubert, Hernandez
No: None
Abstain: None
Absent: Kiick

7. Adoption of a Resolution Establishing an Unfunded Liability Management Policy

Staff reported that for the last couple of months staff and the Finance and Administration (F&A) Committee have been working with Andrew Flynn, from Cal Muni, to develop an investment policy for LAVTAs unfunded accrued liability. Staff explained that with this policy they hope it allows for easier management and it will be in addition to LAVTAs 115 Trust Policy. Staff noted that the F&A Committee recommended setting the goal at 83% for the Unfunded Accrued Liability and Andrew Flynn is in attendance to answer questions the Board of Directors may have.

The Board of Directors asked questions and discussed this agenda item with staff and Andrew

Flynn. Director Kathy Narum inquired if the F&A Committee discussed the ability to issue debt to take care of refinancing the unfunded liability. Staff informed that it was discussed briefly and that due to LAVTAs large reserve the agency could pay it down all in one year, so it seemed like a better option than accruing debt to cover it. Director Kathy Narum requested attachment 1, page 4, number 6 of the Policy to have the wording changed from “shall consider issuing taxable municipal debt” to “may consider issuing taxable municipal debt.” Staff acknowledge this can be changed.

The Board of Directors adopted Resolution 45-2022 establishing a UAL Pension Management Policy.

Approved: Bonanno/Josey

Aye: Brown, Josey, Narum, Bonanno, Haubert, Hernandez

No: None

Abstain: None

Absent: Kiick

8. Funding Agreement with the City of Pleasanton for ADA Transportation Services

Executive Direct Christy Wegener reported that the revenue transfer of ADA transportation services from Pleasanton to LAVTA are part of the 2019 Mobility Forward Study and represents a major step forward in the provision of ADA services in the Tri-Valley. Executive Director Christy Wegener pointed out that the revenue split of TDA 4.5 and Measure BB funds represents a compromise and staff intends to monitor ridership and performance for the duration of the agreement. Executive Director Christy Wegener informed that LAVTA will receive 100% of the City of Pleasanton’s MTC TDA 4.5 funds and an increasing portion of their Measure BB funds from 25% to 35% per year over the duration of the agreement, which is proposed to end in June 2025.

The Board of Directors approved Resolution 46-2022 allowing the Executive Director to enter into a Memorandum of Understanding (MOU) with the City of Pleasanton to relinquish their TDA 4.5 funds and a percentage of the ACTC Measure BB funds and to complete the transfer of ADA transportation services from Pleasanton to LAVTA.

Approved: Josey/Brown

Aye: Brown, Josey, Narum, Bonanno, Haubert, Hernandez

No: None

Abstain: None

Absent: Kiick

9. Executive Director’s Report

Executive Director Christy Wegener thanked the Board of Directors for the opportunity to serve as LAVTA’s Executive Director and thanked the staff for welcoming her very warmly today. Executive Director Christy Wegener noted that she will return a comprehensive plan for her first 90 days at the January Board meeting.

Executive Director Christy Wegener announced that Director of Operations and Innovation Toan Tran accepted a job at Tri Delta Transit as their Chief Operating Officer and his last day at LAVTA will be December 8th. Executive Director Christy Wegener also acknowledged that

Director Kathy Narum and Gina Bonanno will be leaving the Board of Directors at the end of the calendar year.

Executive Director Christy Wegener reported that ridership is currently at about 62% of pre-covid on weekdays and LAVTA is seeing a faster recovery on weekends where it is about 24% below pre-covid numbers. Executive Director Christy Wegener also highlighted the Dublin Parking Garage, Hacienda Business Park Shelters, and Shared Autonomous Vehicle (SAV) update.

The Board of Directors asked questions and discussed this agenda item with the Executive Director. Director Karla Brown asked that the SAV update include a timeline, so the Board knows when it will be fully functional to provide rides. The Board of Directors welcomed Executive Director Christy Wegener and acknowledged Director Kathy Narum, Director Gina Bonanno, and Toan Tran leaving LAVTA.

10. Matters Initiated by the Board of Directors

None.

11. Next Meeting Date is Scheduled for: January 9, 2023

12. Adjournment

Meeting adjourned at 4:43pm.