

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

PROJECTS and SERVICES COMMITTEE MEETING / COMMITTEE OF THE WHOLE

COMMITTEE MEMBERS

JEAN JOSEY – CHAIR
KARLA BROWN

GINA BONANNO – VICE CHAIR
DAVID HAUBERT

Agenda Questions: Please call the Interim Executive Director at (925) 455-7566 or send an email to frontdesk@lavta.org

Documents received after publication of the Agenda and considered by the Projects and Services Committee in its deliberation will be available for inspection only via electronic document transfer, due to the COVID-19 outbreak. See the COVID-19 provisions outlined below. Please call or email the Interim Executive Director during normal business hours if you require access to any such documents.

TELECONFERENCE

APRIL 25, 2022 – 4:00 PM

**CORONAVIRUS DISEASE (COVID-19) ADVISORY
AND MEETING PROCEDURE**

This meeting will proceed via teleconference in accordance with Government Code Section 54953(e)(2), in order to protect the health and safety of staff, officials, and the general public. Councilmembers will not be physically in attendance, but will be available via video conference.

The administrative office of Livermore Amador Valley Transit Authority (LAVTA) is currently closed to the public and will remain closed for the duration of the Projects and Services (P&S) Committee meeting. Consequently, there will be no physical location for members of the public to participate in the meeting. We encourage members of the public to shelter in place and access the meeting online using the web-video communication application, Zoom. Zoom participants will have the opportunity to speak during Public Comment.

Public comments will also be accepted via email until 1:00 p.m. on Monday, April 25, 2022 at frontdesk@lavta.org. Please include “Public Comment – 4/25/2022” and the agenda item in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction.

This Projects and Services Committee meeting will be conducted on the web-video communication platform, Zoom. In order to view and/or participate in this meeting, members of the public will need to download Zoom from its website, www.zoom.us.

It is recommended that anyone wishing to participate in the meeting complete the download process before the start of the meeting.

There will be zero tolerance for any person addressing the Committee making profane, offensive and disruptive remarks, or engaging in loud, boisterous, or other disorderly conduct, that disrupts the orderly conduct of the public meeting.

How to listen and view meeting video:

- From a PC, Mac, iPad, iPhone or Android device click the link below:
<https://zoom.us/j/85868238171>
Passcode: PS1362Mtg
- To supplement a PC, Mac, tablet or device without audio, please also join by phone:
Dial: 1 (669) 900-6833
Webinar ID: 858 6823 8171
Passcode: 622062

To comment by video conference, click the “Raise Your Hand” button to request to speak when Public Comment is being taken on the Agenda item. You will then be unmuted when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.

- Livestream online at: [Livermore Amador Valley Transit Authority YouTube Channel](#)

No option to make Public Comment on YouTube live stream.

How to listen only to the meeting:

- For audio access to the meeting by telephone, use the dial-in information below:
Dial: 1 (669) 900-6833
Webinar ID: 858 6823 8171
Passcode: 622062

*Please note to submit public comment via telephone dial *9 on your dial pad. The meeting’s host will be informed that you would like to speak. If you are chosen, you will be notified that your request has been approved and you will be allowed to speak. You will then dial *6 to unmute when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will be muted.*

To submit written comments:

- Provide public written comments prior to the meeting by email, to frontdesk@lavta.org

If you are submitting public comment via email, please do so by 1:00 p.m. on Monday, April 25, 2022 to frontdesk@lavta.org. Please include “Public Comment – 4/25/2022” and the agenda item to which your comment applies in the subject line. In the body of the email please include your name. Public comments submitted will be read during Public Comment and will be subject to the regular three-minute time restriction

1. Call to Order

2. Roll Call of Members

3. Meeting Open to Public

- Members of the audience may address the Committee on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
- Members of the audience may address the Committee on items on the Agenda at the time the Chair calls for the particular Agenda item.
- Public comments should not exceed three (3) minutes.
- Agendas are published 72 hours prior to the meeting.
- No action may be taken on matters raised that are not on the Agenda.

4. Minutes of the March 28, 2022 Meeting of the P&S Committee.

Recommendation: Approval

5. Service Recovery Process

Recommendation: Information only. No action required.

6. Executive Director’s Report

7. Preview of Upcoming P&S Committee Agenda Items

8. Matters Initiated by Committee Members

9. Next Meeting Date is Scheduled for: May 23, 2022

10. Adjourn

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

In the event that a quorum of the entire Board is present, this Committee shall act as a Committee of the Whole. In either case, any item acted upon by the Committee or the Committee of the Whole will require consideration and action by the full Board of Directors as a prerequisite to its legal enactment.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

<u>/s/ Jennifer Suda</u>	<u>4/21/2022</u>
<u>LAVTA Administrative Services Department</u>	<u>Date</u>

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including

name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

*Interim Executive Director
Livermore Amador Valley Transit Authority
1362 Rutan Court, Suite 100
Livermore, CA 94551
Fax: 925.443.1375
Email: frontdesk@lavta.org*

AGENDA

ITEM 4



MINUTES OF THE MARCH 28, 2022 ZOOM TELECONFERENCE
LAVTA PROJECTS AND SERVICES COMMITTEE MEETING

1. Call to Order

Committee Chair Jean Josey called the meeting to order at 4:00pm.

2. Roll Call of Members

Members Present

Jean Josey, City of Dublin
Gina Bonanno, City of Livermore
David Haubert, Alameda County (arrived at 4:03pm)
Kathy Narum, City of Pleasanton

Absent Present

Karla Brown, City of Pleasanton

3. Meeting Open to Public

No comments.

4. Minutes of the February 28, 2022 Meeting of the P&S Committee.

Approved: Bonanno/Josey
Aye: Narum, Josey, Bonanno
No: None
Abstain: None
Absent: Haubert, Brown

5. Zero-Emission Bus Rollout Plan

[David Haubert, from County of Alameda, arrived during Zero-Emission Bus Rollout Plant.]

Staff introduced Savannah Gupton of Center for Transportation and the Environment (CTE). Savannah Gupton provided a PowerPoint on the ICT Rollout Plan Overview. The Projects and Services Committee asked questions and discussed the slide presentation with staff and CTE. Chair Jean Josey inquired how much funding LAVTA has requested for each type of grant. Staff provided the funding amount requested or will be requested for each grant.

The Projects & Services Committee forwarded a recommendation to the Board of Directors to adopt Resolution 12-2022, approving LAVTA's ZEB Rollout Plan for submission to CARB.

Approved: Bonanno/Haubert
Aye: Narum, Josey, Bonanno, Haubert
No: None

Abstain: None
Absent: Brown

6. Las Positas College Memorandum of Understanding

Staff reported that the current Memorandum of Understanding (MOU) will expire at the end of Spring 2022 and Las Positas College would like to renew the two-year MOU to continue the Student Transit Pass Program.

The Projects & Services Committee forwarded a recommendation the Board of Directors to authorize the Executive Director to execute a Memorandum of Understanding with Las Positas College for the continuation of the Las Positas College Student Transit Pass Program.

Approved: Haubert/Narum
Aye: Narum, Josey, Bonanno, Haubert
No: None
Abstain: None
Absent: Brown

7. 2022 Title VI Program

Staff provided background and information on the updated 2022 Title VI program.

The Projects & Services Committee forwarded a recommendation to the Board of Directors to approve the attached Title VI Program for submittal to the FTA.

Approved: Bonanno/Haubert
Aye: Narum, Josey, Bonanno, Haubert
No: None
Abstain: None
Absent: Brown

8. Bus Exterior Advertising Contract

Staff reported that the current five-year contract with Lamar Transit Advertising expires on June 30, 2022. A Request for Proposals (RFP) for bus exterior advertising was released in January 2022 and proposals were due on February 18, 2022. LAVTA received three proposals from Vector Media, Lamar Transit Advertising, and Rethought Reborn Media. All three proposals were evaluated and Lamar Transit Advertising's Minimum Annual Guarantee (MAG) for the first three-year contract was \$555,000, Rethought Reborn's was \$240,00 and Vector's was \$225,000.

The Projects and Services Committee discussed agenda item 8 with staff. Chair Jean Josey inquired if Lamar Transit Advertising will want MAG relief in this contract. Director of Planning and Marketing Tony McCaulay informed a conference call took place with the local and national sales manager for Lamar and confirmed if they were sure about the three-year contract amount. Lamar confirmed the amount and Director of Planning and Marketing Tony McCaulay

informed Lamar that he will not go to the Board with a relief for MAG recommendation, during the term of this contract.

The Projects and Services Committee forwarded a recommendation to the LAVTA Board to award a contract to Lamar Transit Advertising for the sale and installation of exterior bus advertising. The initial contract is for three years beginning July 1, 2022 with two option years exercisable by LAVTA at the discretion of the Executive Director. Lamar's total revenue proposal for the first three years of the contract is 57 percent of net sales or a minimum revenue guarantee of \$555,000 proposal, whichever is higher.

Approved: Haubert/Narum
Aye: Narum, Josey, Bonanno, Haubert
No: None
Abstain: None
Absent: Brown

9. Executive Directors Report

Executive Director Michael Tree reported that March ridership was 3% higher than February and is trending in the right direction, but was still under half of LAVTA's pre-pandemic weekday average. LAVTA is also trying to obtain additional operators to increase service. Executive Director Michael Tree informed that at the Board of Director's meeting in April staff will propose a recommendation for operator wages.

Executive Director Michael Tree noted important dates and provided brief updates on projects. Kimley-Horn will provide a presentation at the April Board of Director's meeting regarding an update on the 60% design of the Atlantis Operations and Maintenance Facilities. The earliest LAVTA will hear on grant funding for the maintenance facility and hydrogen fueling station is June 2022. The Paratransit Request for Proposals are due on April 6, 2022. LAVTA is also updating the Public Transportation Agency Safety Plan (PTASP) to incorporate any changes necessary to ensure complete compliance and this will be brought to an upcoming meeting.

Executive Director Michael Tree informed that Alameda County met the deadline with the California Transportation Commission awarding the design-build contract for the Dublin Parking Garage to McCarthy Construction.

Executive Director Michael Tree thanked Board Members Jean Josey and Brittni Kiick, who work on a subcommittee for the Tri-Valley Transportation Council (TVTC), for their effort to include LAVTA in the upcoming expenditure plan. The recommendation on the expenditure plan is for \$800,000 for LAVTA to be used for transit improvements associated with the Dublin Boulevard Extension Project.

10. Preview of Upcoming P&S Committee Agenda Items

11. Matters Initiated by Committee Members

None.

12. Next Meeting Date is Scheduled for: April 25, 2022

13. Adjourn

Meeting adjourned at 4:40pm.

AGENDA

ITEM 5



STAFF REPORT

SUBJECT: Service Recovery Process

FROM: Tony McCaulay, Planning and Marketing Director

DATE: April 25, 2022

Action Requested

Information only. No action required.

Background

The Projects and Services Committee has asked staff to provide information regarding the process that will be used to restore LAVTA service to pre-pandemic levels. Since many members of the Board were not serving when service levels were reduced, some background information will also be provided.

Service Reductions

On March 16, 2020, the Alameda County Public Health Department announced that as of the following day all residents were to shelter at home limiting activity, travel and business functions to only the most essential needs. In anticipation of declining resources, ridership, and this public health mandate, LAVTA staff developed a five-level service reduction process to provide our passengers with an easy way to find out what services were still available. Attachment 1 details the five service levels.

Service Level 1 was implemented on March 17, 2020. All regular service was still operational, except school routes since in classroom instruction was halted effective March 16. Ridership on our remaining fixed routes dropped dramatically following the shelter at home order, from a high of 7,404 passengers on March 2 to a low of 786 on March 26.

Because of the nearly 90 percent ridership loss, Service Level 2 was implemented on Monday March 30, 2020. Additional cuts were implemented on Monday April 6, as we began operating at Service Level 3, which included discontinued service on three express routes as well as the Routes 2 and 11, all of which were either performing poorly prior to the pandemic or served areas where alternate service was available. The remaining routes were reduced to a weekend level of service and service after 11 pm was discontinued.

Service Restoration to Date

In March 2021, area school districts started to resume in classroom instruction. As a result, we restored school services concurrently with the resumption of classes. The next phase of

service restoration was done in conjunction with the State of California announcing plans to fully reopen the economy in June 2021. Effective Monday June 14, weekday service was reinstated to pre-COVID levels from approximately 6:00-9:00 am and 3:00-6:00 pm on Routes 1, 3, 8, 10R, 14, and 30R. Route 15 returned to full weekday pre-COVID service levels. Service continued to end at 11 pm. The service resumption was possible because drivers were available during the summer when school services were not operating.

The goal at that time was to continue hiring drivers so that when school services started back in August 2021, there would be sufficient drivers for the restored regular route service and the school services. Unfortunately, this did not happen, and as a result, we reduced peak hour service on the Rapid Routes 10R and 30R from every 15 minutes back to every 30 minutes, resulting in all regular services having the same 30-minute frequency during weekday peak hours. This is where service stands as of the present time. The table below compares the weekday revenue service hours for each regular route at three points in time: pre-COVID; the pandemic low point; and the current service level.

Route	Weekday Revenue Hours - Pre-Covid	Weekday Revenue Hours – Pandemic Low	Weekday Revenue Hours - Current
1	14.78	5.13	9.82
2	6.23	0	1.17
3	19.52	13.87	17.77
8	26.62	12.80	26.67
10R	100.27	53.43	49.90
11	5.53	0	0
14	36.12	22.60	31.37
15	32.65	15.80	30.87
30R	135.27	77.90	77.95
20X	2.87	0	0
70X	13.52	0	0
580X	8.00	0	0

Service Restoration Moving Forward

With extra service hours that will become available with the end of the current school year, staff anticipates bringing back approximately one-third of the pre-COVID service on the Route 70X serving the East Dublin/Pleasanton, Walnut Creek and Pleasant Hill BART Stations and both trips on the Route 20X service between the East Dublin/Pleasanton BART Station and LLNL via Vasco Road. Several requests have been received regarding the resumption of these routes. Additionally, during the summer, we run service to Dublin High School summer school and the Alameda County Fair.

Bringing back 15-minute peak hour service to the two RAPID routes is the next priority since these routes serve both BART Stations, the Livermore ACE Station, Las Positas College, employment centers, medical facilities, and multiple middle and high schools. These, and any additional service restorations to move our service back to pre-COVID levels, will be predicated on the successful recruitment of additional operators.

Recommendation

Information only. No action required.

Attachments:

1. COVID-19 Five-Level Service Reduction Plan

COVID-19 Five-Level Service Reduction Plan

Service Level 1: Regular service, no disruptions

- All Wheels and Rapid buses operating on regular schedules
- Dial-a-Ride Paratransit, Para-taxi and GoDublin still available
- Supplemental school routes discontinued until school resumes

Service Level 2: Frequency reductions on Rapid Routes, other reductions

- Rapid Routes 10R and 30R will operate on a 30-minute frequency during hours when 15-minute frequency was previously offered
- Routes 20X and 580X will not operate due to extremely low ridership; alternate service available using Route 30R
- Route 2 will not operate due to extremely low ridership; alternate service available using LAVTA's GoDublin program
- Routes 53 and 54 continue to operate subject to continuation of ACE service
- Dial-a-Ride Paratransit, Para-taxi and GoDublin still available

Service Level 3: Weekend service schedules except for Rapid routes

- Rapid Routes 10R and 30R will continue to operate at the Service Level 2 frequencies
- Routes 1, 3, 8, 14 and 15 will operate on weekend schedules
- Routes 53 and 54 continue to operate subject to continuation of ACE service
- Route 2, 11, 20X, 70X and 580X will not operate
- All service after 11pm discontinued
- Dial-a-Ride Paratransit, Para-taxi and GoDublin still available

Service Level 4: Additional service frequency reductions

- Service frequency on Rapid Routes 10R and 30R changed to hourly
- Weekend service level continues on Routes 1, 3, 8, 14 and 15
- Routes 53 and 54 continue to operate subject to continuation of ACE service
- All service after 9pm discontinued
- Dial-a-Ride Paratransit, Para-taxi and GoDublin still available

Service Level 5: No service

- All service discontinued due to public health mandates or other circumstances beyond our control

AGENDA

ITEM 6



EXECUTIVE DIRECTOR'S REPORT

April 2022

Ridership

Through the first two weeks of April, ridership has continued in a positive direction. Spring Break at area schools impacted ridership the first 10 days of the month. Once school resumed, weekday ridership averaged 3,460. Ridership on Tuesday April 12th topped 3,700 for the first time since the pandemic began. By comparison, average weekday ridership in January 2022 was approximately 3,200 per day on days when schools were in session. Our current figures are still about half of our last month of pre-COVID impacted ridership in February 2020.

Update on Paratransit Request for Proposals

The joint paratransit RFP with County Connection was released on January 13th. Proposals were due on April 6th, and two proposals were received. The proposals have been reviewed by LAVTA and CCCTA staff, along with staff from some of our partner agencies, in order to have a recommendation ready for Board approval at the May meeting.

Rutan Facility Landscaping

The Board approved the contract award for the overhaul of the landscaping at the Rutan Facility at the April Board meeting. Work on this project will begin on April 25th with removal of most of the current landscaping. All trees will remain, as will some of the shrubs that currently skirt the employee outdoor break area. The second phase will involve replacing the current irrigations system with one that will use considerably less water.

Masks Now Optional for Passengers

As a result of the TSA announcement on Monday April 18th, our passengers now have the choice whether or not to wear a face covering while riding Wheels buses. Notices were placed on the fareboxes of all buses and a news alert has been posted to our website. Drivers will continue to carry a supply of masks for passengers wishing to wear one.

Governor Proposes Three Months' Free Transit to Combat High Gas Prices

Earlier this month the state Department of Finance released legislative language to implement the Newsom Administration's fare-free transit proposal, which would authorize \$750 million in new state funding to incentivize transit agencies to implement fare free transit service for three months next fiscal year. Based on the DOF formula, LAVTA estimates the agency could receive approximately \$300,000 in state funding to implement a program. Staff is analyzing the potential ridership and revenue impacts for both the fixed-route and paratransit systems should the agency elect to participate in the program. LAVTA previously offered fare-free service from March to September 2020 at the beginning of the COVID-19 emergency.

Dublin Parking Garage Update

Alameda County's Board of Supervisors approved the parking garage construction contract last month, and County expects construction activities to begin in August. Behind the scenes, LAVTA staff is working with the state to reprogram cost savings achieved following completion of the Tri-Valley Hub Study to the parking garage construction budget and extend the time period for the construction phase to encompass the schedule County established in the contract with the design-builder.

AGENDA

ITEM 7



LAVTA COMMITTEE ITEMS - May 2022 - September 2022

Projects & Services Committee

May

Minutes

PTASP Update

Action

X

Info

X

June

Minutes

TAAC Appointments

Action

X

X

Info

July

Minutes

*Typically July committee meetings are cancelled

Action

X

Info

August

Minutes

Action

X

Info

September

Minutes

DAR Customer Satisfaction Survey

Passenger Surveys

Action

X

X

X

Info