

MINUTES OF THE MAY 23, 2022 ZOOM TELECONFERENCE
LAVTA PROJECTS AND SERVICES COMMITTEE MEETING

1. Call to Order

Committee Chair Jean Josey called the meeting to order at 3:01pm.

2. Roll Call of Members

Members Present

Jean Josey, City of Dublin
Gina Bonanno, City of Livermore
David Haubert, Alameda County
Karla Brown, City of Pleasanton

3. Meeting Open to Public

No comments.

4. Minutes of the April 25, 2022 Meeting of the P&S Committee.

Approved: Haubert/Bonanno
Aye: Brown, Josey, Bonanno, Haubert
No: None
Abstain: None
Absent: None

5. Short Range Transit Plan 2022-2027

Staff reported that in 2019 the Board of Directors awarded a contract to Nelson Nygaard to complete a five-year Short Range Transit Plan (SRTP) and a twenty-year Long Range Transit Plan (LRTP). Staff explained that both transit plans were placed on hold, due to the pandemic. Thomas Wittmann of Nelson Nygaard provided a presentation on Short Range Transit Plan 2022-2027. The presentation included pandemic impacts and response, challenges to restoring service, service restoration, and next steps. The Projects and Services Committee asked questions and discussed the slide presentation with staff and Thomas Wittmann. Chair Jean Josey had concerns that the SRTP used data from 2017-2018 for demographics, and notified that we should use 2020 census data. Thomas Wittmann informed that the Long Range Transit Plan will utilize more recent data. Chair Jean Josey also requested that LAVTA change how school tripper route On-Time Performance data is recorded in the report.

The Projects and Services Committee endorsed and forwarded a recommendation to the Board of Directors to approve the Short Range Transit Plan 2022-2027. Resolution 22-2022.

Approved: Bonanno/Brown
Aye: Brown, Josey, Bonanno, Haubert

No: None
Abstain: None
Absent: None

6. Contract Award for LAVTA On-Call ZEB Consulting Services

Staff reported a new RFP was issued in March 2022 for On-Call Zero-Emission Bus (ZEB) Consulting Services and a panel consisting of LAVTA and AC Transit staff evaluated the proposals. There are two qualified firms that scored well on the RFP and the details are in the staff report. Staff noted that when projects come up LAVTA will engage with the top ranked firm for each type of work. This contract award has no fiscal impact. Individual task-orders could go to the Board for approval if the amount exceeds the Executive Director's procurement authority. The contract will have a three-year base term and two one-year option terms.

The Projects and Services Committee asked questions and discussed the staff report with staff.

The Projects and Services Committee recommended referring Resolution 23-2022 to the Board of Directors for approval, authorizing the Interim Executive Director to execute three-year contracts with two one-year options with CTE and Zen for on-call ZEB consulting services. Task orders will be awarded based on the most-qualified firm for each scope or work.

Approved: Haubert/Brown
Aye: Brown, Josey, Bonanno, Haubert
No: None
Abstain: None
Absent: None

7. TAAC Recruitment for Terms Starting FY 2022/2023

Staff reported on the Tri-Valley Accessible Advisory Committee appointments for FY 2022/2023.

The Projects and Services Committee requested that staff look into why there are so many recruitment openings at the same time and suggested staggering the rotation of openings, even if that means revising the bylaws.

The Projects and Services Committee forwarded the recommendation to the Board of Directors to ratify the Tri-Valley Accessible Advisory Committee appointments as follows:

- Judith LaMarre – Livermore Representative
- David Weir – Livermore Representative
- Susan O'Neill – Livermore Alternate
- Sue Tuite – Pleasanton Representative
- Connie Mack – Dublin Representative
- Donna Singer – Dublin Alternate

- Herb Hastings – Alameda County Representative
- Kulwant Singh – Alameda County Alternate
- Amy Mauldin – Social Services Representative
- Shay Roberson – Social Services Representative
- Zach Silva – Social Services Representative
- Diana Houghtaling – Social Services Alternate

Approved: Bonanno/Brown

Aye: Brown, Josey, Bonanno, Haubert

No: None

Abstain: None

Absent: None

8. Approval of Updated Public Transportation Agency Safety Plan

Staff provided the background of the Public Transportation Agency Safety Plan (PTASP). Staff reported that there were updates to the PTASP, due to the Bipartisan Infrastructure Law (BIL) and the requirement that the Safety meeting consist of two frontline and two administration staff in attendance.

The Projects and Services Committee discussed this agenda item with staff. Chair Jean Josey requested staff to look into calling out which COVID recommendation (City, County, State, CDC, etc.) LAVTA will follow and why by adding a link to the guidelines versus specifically calling out all the COVID changes we've made. Staff informed that LAVTA follows the strictest COVID guidelines whether it's the CDC, County Public Health Department or TSA.

The Projects and Services Committee recommended referring Resolution 24-2022 to the Board of the Directors for approval of the LAVTA updated PTASP document with the change of including direction to the three different websites and call out that LAVTA will use the protocol that is most strict.

Approved: Josey/Haubert

Aye: Brown, Josey, Bonanno, Haubert

No: None

Abstain: None

Absent: None

9. Interim Executive Directors Report

Interim Executive Director Tamara Edwards reported that ridership has increased some. Interim Executive Director Tamara Edwards also highlighted MTC Institutional Transit Pass Pilot Program, meeting with United Seniors of Oakland and Alameda, Rutan Facility Landscaping project, Livermore Police Department Explorer Program Training Exercise on Wheels Bus, and Dublin Parking Garage.

10. Preview of Upcoming P&S Committee Agenda Items

11. Matters Initiated by Committee Members

None.

12. Next Meeting Date is Scheduled for: June 27, 2022

13. Adjourn

Meeting adjourned at 4:07pm.