

**MINUTES OF THE OCTOBER 27, 2020 ZOOM TELECONFERENCE**  
**LAVTA FINANCE AND ADMINISTRATION COMMITTEE MEETING**

**1. Call to Order and Pledge of Allegiance**

Committee Chair Melissa Hernandez called the meeting to order at 4:00pm.

**2. Roll Call of Members**

**Members Present**

Jerry Pentin, City of Pleasanton

Melissa Hernandez, City of Dublin

Bob Coomber, City of Livermore

**3. Meeting Open to Public**

No comments.

**4. Minutes of the September 22, 2020 Meeting of the F&A Committee**

Approved: Pentin/Coomber

Aye: Pentin, Hernandez, Coomber

No: None

Abstain: None

Absent: None

**5. Treasurer's Report for September 2020**

The Finance and Administration Committee recommended forwarding the September 2020 Treasurer's Report to the Board for approval.

Approved: Coomber/Pentin

Aye: Pentin, Hernandez, Coomber

No: None

Abstain: None

Absent: None

**6. Fiscal Year 2020 Comprehensive Annual Financial Report (CAFR)**

David Alvey of Maze and Associates highlighted selected pages of the FY2020 Draft Comprehensive Annual Financial Report (CAFR) noting that there were no findings.

The item was discussed by the Finance and Administration Committee and staff.

The Finance and Administration Committee forwarded the Comprehensive Annual Financial Report (CAFR) for review and acceptance to the Board of Directors, prior to submitting the CAFR to the Government Finance Officers Association (GFOA) for award.

Approved: Pentin/Coomber

Aye: Pentin, Hernandez, Coomber

No: None  
Abstain: None  
Absent: None

## **7. Staff Proposed Revision to Adopted Fare Increase Timeline**

Executive Director Michael Tree provided the staff proposed revision to adopted fare increase timeline to the Finance and Administration Committee. Executive Director Michael Tree gave an overview of the October 2018 Board approved set of fare policy changes and explained LAVTA had received recommendations from the Tri-Valley Accessible Advisory Committee (TAAC) regarding when to increase the fare for Senior and Disabled Monthly Passes and Dial-A-Ride. Executive Director Michael Tree informed that Dial-A-Ride ridership is currently at 40 passengers a day (pre-Covid-19, 200 passengers per day). After staff discussion on fiscal and senior impact LAVTA is requesting to postpone the Senior and Disabled Monthly Pass increase from \$22 to \$25 and Dial-A-Ride increase from \$3.75 to \$4.00 to January 1, 2022 (previously approved for implementation on January 1, 2021).

The Finance and Administration Committee recommended forwarding this action to the Board for approval to delay the implementation date for these fare changes by one year.

Approved: Pentin/Coomber  
Aye: Pentin, Hernandez, Coomber  
No: None  
Abstain: None  
Absent: None

## **8. Preview of Upcoming F&A Committee Agenda Items**

## **9. Matters Initiated by Committee Members**

None.

## **10. Next Meeting Date is Scheduled for: November 24, 2020**

## **11. Adjourn**

Meeting adjourned at 4:23pm