

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551

BOARD OF DIRECTORS MEETING

DATE: October 7, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00pm

AGENDA

- 1. Call to Order and Pledge of Allegiance**
- 2. Roll Call of Members**
- 3. Meeting Open to Public**
 - Members of the audience may address the Board of Directors on any matter within the general subject matter jurisdiction of the LAVTA Board of Directors.
 - Unless members of the audience submit speaker forms before the start of the meeting requesting to address the board on specific items on the agenda, all comments must be made during this item of business. Speaker cards are available at the entrance to the meeting room and should be submitted to the Board secretary.
 - Public comments should not exceed three (3) minutes.
 - Items are placed on the Agenda by the Chairman of the Board of Directors, the Executive Director, or by any three members of the Board of Directors. Agendas are published 72 hours prior to the meeting.
 - No action may be taken on matters raised that are not on the Agenda.
 - For the sake of brevity, all questions from the public, Board and Staff will be directed through the Chair.

4. September Tri-Valley Accessible Advisory Committee Minutes

5. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

- A. Minutes of the September 9, 2019 Board of Directors meeting.**
- B. Treasurer's Report for August 2019**

Recommendation: The Finance and Administration committee recommends approval of the LAVTA Treasurer's Report for August 2019.

- C. Bus Exterior Advertising Contract – Exercise Option Year 1**

Recommendation: The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to exercise the first option year of the contract

with Lamar Transit Advertising for the sale and installation of exterior bus advertising.

D.. Route 503 Proposed Service Adjustment

Recommendation: The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to implement the proposed adjustments to Route 503 beginning January 7, 2020.

6. Executive Director's Report

7. Adjourn to CLOSED SESSION

**8. Closed Session pursuant to Government Code Section 54957(b):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Executive Director**

**9. Closed Session pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Representative: Michael Conneran, Legal Counsel
Unrepresented Employee: Executive Director**

10. Reconvene to OPEN SESSION

11. Consideration of Amendment to Employment Agreement with Executive Director Michael Tree

Recommendation: Legal Counsel recommends that the Board consider an amendment to the employment agreement with Executive Director Michael Tree

12. Matters Initiated by the Board of Directors

- Items may be placed on the agenda at the request of three members of the Board.

13. Next Meeting Date is Scheduled for: November 4, 2019

14. Adjournment

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to these meetings, as there may be people in attendance susceptible to environmental illnesses.

I hereby certify that this agenda was posted 72 hours in advance of the noted meeting.

/s/ Jennifer Suda

LAVTA, Executive Assistant

10/3/2019

Date

On request, the Livermore Amador Valley Transit Authority will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. A written request, including name of the person, mailing address, phone number and brief description of the requested materials and preferred alternative format or auxiliary aid or service should be sent at least seven (7) days before the meeting. Requests should be sent to:

Executive Director

Livermore Amador Valley Transit Authority

1362 Rutan Court, Suite 100

Livermore, CA 94551

Fax: 925.443.1375

Email: frontdesk@lavta.org

AGENDA

ITEM 4



**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
1362 Rutan Court, Suite 100
Livermore, CA 94551**

Tri-Valley Accessible Advisory Committee

DATE: Wednesday, September 4 2019

PLACE: Pleasanton Senior Center
5353 Sunol Blvd., Pleasanton, CA 94566

TIME: 3:30 p.m.

DRAFT MINUTES

1. Call to Order

The TAAC Chair Herb Hastings called the meeting to order at 3:36 pm.

Members Present:

Judith LaMarre	City of Livermore
Bob Chulata	City of Livermore – Alternate
Shawn Costello	City of Dublin
Connie Mack	City of Dublin
Helen Buckholz	City of Dublin – Alternate
Sue Tuite	City of Pleasanton
Herb Hastings	County of Alameda
Amy Mauldin	Social Services Member
Melanie Henry	Social Services Member

Ester Waltz	PAPCO Representative
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Staff Present:

Jonathan Steketee	LAVTA
Kadri Kulm	LAVTA
Ashley Wong	LAVTA
Simeran Saraan	LAVTA
Cliff Crabtree	MTM
Christian Pereira	MV Transit

Public:

Diana Houghtaling

Senior Support Services of Tri-Valley

- 2. Citizens' Forum: An opportunity for members of the audience to comment on a subject not listed on the agenda (under state law, no action may be taken at this meeting)**
None.
- 3. Minutes of the June 26, 2019 meetings of the Committee**
Approved.
Costello/Waltz
Buckholz abstained
- 4. 2019 Alameda County Fair Shuttle and Ridership**
Staff reported on the Fair Shuttle (Route 52) ridership. The dedicated shuttle carried a total of 2,892 boardings throughout its operation during the Fair. Combined with the routes #10R and #8 Wheels carried 3,744 passengers in total to and from the Fair.
Esther Waltz said she liked the way the route was done this year.
Shawn Costello reported that there was overcrowding at the circle and he had hard time getting near the bus in his wheelchair. He said there were parked cars at the turnaround, which makes it hard for the buses to maneuver. Shawn suggested that wheelchairs be able to get on the bus first and have "buses only" sign at the turnaround.
- 5. Dial-A-Ride Customer Satisfaction Survey of June 2019**
Staff reported on the latest Dial-A-Ride customer satisfaction survey, which was conducted in the Summer of 2019. A total of 289 surveys were completed, including both phone and online surveys. Comparing the results of this latest survey to the one that was conducted six months prior there were no statistically significant differences between the ratings in the two surveys.
- 6. PAPCO Report**
Esther Waltz reported on the last PAPCO meeting and she said that the next PAPCO meeting is scheduled for September 23rd.
- 7. Service Updates & Concerns**
Staff told the committee that cameras had been installed on the most paratransit fleet and all drivers should now be in uniform and have badges. Staff also updated the committee of the various projects and studies, including the Shared Automotous Vehicles project.

Judy LaMarre noted that the reservationists are not asking any more what time the customer needs to be at the destination location. Staff will look for software solutions.

8. Chair Report

The Chair Herb Hastings informed the committee of the recent regional paratransit emergency critical transportation tabletop exercise that took place in Oakland. LAVTA staff also participated in this tabletop exercise and the scenario was wildfires.

9. Adjournment

Meeting adjourned at 4:55 pm

DRAFT

AGENDA

ITEM 5A



MINUTES OF THE SEPTEMBER 9, 2019 LAVTA BOARD MEETING AGENDA

DATE: September 9, 2019
PLACE: LAVTA Offices, Room 110
1362 Rutan Court, Suite 100, Livermore
TIME: 4:00pm

1. Call to Order and Pledge of Allegiance

Meeting was called to order by Board Vice Chair Bob Woerner at 4:00pm

2. Roll Call of Members

Members Present

Scott Haggerty – County of Alameda
David Haubert – City of Dublin
Karla Brown – City of Pleasanton
Jerry Pentin – City of Pleasanton
Melissa Hernandez – City of Dublin
Bob Woerner – City of Livermore

Members Absent

Bob Coomber – City of Livermore

3. Meeting Open to Public

Robert S. Allen

Robert Allen requested the Route 10R allow passengers to board at the crosswalk outside the fare gates at the BART Dublin/Pleasanton Station. He would like this to become a bus stop for all buses going south on that roadway, since they already stop for the crosswalk. This would assist people with walking difficulties.

4. Presentation of Check from Lamar Transit Advertising

Jason Kelly from Lamar Transit Advertising presented LAVTA a check for an overage selling advertising in the amount of \$31,351.53.

This was information only.

5. June Tri-Valley Accessible Advisory Committee Minutes

Chair Herb Hastings of the Tri-Valley Accessible Advisory Committee (TAAC) reported on the minutes of the June 26, 2019 TAAC meeting. Discussed at this meeting were the Bylaws (position of members and quorum status), location schedule for this year (Pleasanton Senior Center), upcoming fair schedule, and Chair and Vice Chair election. Herb Hastings was reelected as Chair and Amy Mauldin was reelected as Vice Chair.

6. Consent Agenda

Recommend approval of all items on Consent Agenda as follows:

A. Minutes of the July 1, 2019 Board of Directors meeting.

B. Treasurer's Report for June 2019 (Preliminary) and July 2019

The Board of Directors approved the June 2019 (Preliminary) and July 2019 Treasurer's Report.

C. Update of the CalPERS Health Contribution Resolution

The Board of Directors approved the updated resolution 26-2019.

Approved: Haggerty/Woerner

Aye: Pentin, Woerner, Hernandez, Brown, Haubert, Haggerty

No: None

Abstain: None

Absent: Coomber

7. Update of the Livermore Amador Valley Transit Authority (LAVTA) Procurement Policy

Staff presented the update of the LAVTA Procurement Policy to the Board of Directors. Staff informed that the Policy was last updated in 2006. The two most common updates are:

1. Change General Manager to Executive Director
2. Changed the referenced Federal Circular

LAVTA is also requesting to change Micro-Purchases from \$3,000 to \$10,000 and small purchases from \$100,000 to \$250,000. This would not change LAVTA's Executive Directors spending authority.

The item was discussed by the Board of Directors and staff.

The Board of Directors approved the LAVTA Procurement Policy in Resolution 25-2019.

Approved: Haggerty/Woerner

Aye: Pentin, Woerner, Hernandez, Brown, Haubert, Haggerty

No: None

Abstain: None

Absent: Coomber

8. Modification to Contract with MTM for Paratransit Operations

Staff provided Modification to Contract with MTM for Paratransit Operations to the Board of Directors. When LAVTA entered into an agreement in 2014 we asked proposer to assume there would be 44,300 trips per year to set their pricing. In 2016, there was an increase in trips by 24%, so MTM and LAVTA renegotiated and MTM reduced the price per ride in the contract. LAVTA's current ridership has reduced down to 4% above the originally assumed 44,300 trips per year, but we have not made a price adjustment to MTM's price per trip. LAVTA recommends Modification #5 to revert back to the original bided price per trip with the 2%

inflation per year. LAVTA budgeted \$100,000 for the estimated cost increase.

The item was discussed by the Board of Directors and staff.

The Board of Directors authorized the Executive Director to execute Modification #5 to the contract with MTM for maintenance, operation, and management of paratransit services, amending the price per trip as agreed.

Approved: Haggerty/Brown

Aye: Pentin, Woerner, Hernandez, Brown, Haubert, Haggerty

No: None

Abstain: None

Absent: Coomber

9. Letter of Support for the Altamont Corridor Vision Phase 1 being included in FASTER Bay Area measure

The Board of Directors authorized the Board Chair to sign a letter of support for inclusion of the Altamont Corridor Vision Phase 1 in FASTER Bay Area measure.

Approved: Haggerty/Pentin

Aye: Pentin, Woerner, Hernandez, Brown, Haubert, Haggerty

No: None

Abstain: None

Absent: Coomber

10. Executive Director's Report

Executive Director Michael Tree provided the Executive Director's Report to the Board of Directors. Executive Director Michael Tree stated that it was an exciting start to the school year with ridership increasing and staff informed that LAVTA topped 8,000 riders in one day, since October 27, 2011. Staff announced an American Public Transportation Association (APTA) Grand Prize award for LAVTA's partnership with Las Positas on the student pass program and this award will be presented at the upcoming APTA Annual conference in New York in October. Executive Director Michael Tree also briefed the Board on the Dublin Parking Garage, Shared Autonomous Vehicle (SAV) Project, and various other projects.

11. Matters Initiated by the Board of Directors

None.

12. Next Meeting Date is Scheduled for: October 7, 2019

13. Adjournment

Meeting adjourned at 4:27pm.

AGENDA

ITEM 5B



LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: Treasurer's Report for August 2019
FROM: Tamara Edwards, Director of Finance
DATE: October 7, 2019

Action Requested

Review and approve the LAVTA Treasurer's Report for August 2019.

Discussion

Cash accounts:

Our petty cash account (101) has a balance of \$200, and our ticket sales change account (102) continues with a balance of \$240 (these two accounts should not change).

General checking account activity (105):

Beginning balance August 1, 2019	\$449,896.29
Payments made	\$905,949.89
Deposits made	\$1,680,341.67
Transfer from Rail Authority	\$1,654,878.93
Transfer from Farebox	\$200,000.00
Ending balance August 31, 2019	\$3,079,167.00

Farebox account activity (106):

Beginning balance August 1, 2019	\$121,252.05
Deposits made	\$96,565.27
Transfer to General Checking	\$200,000.00
Ending balance August 31, 2019	\$17,817.32

LAIF investment account activity (135):

Beginning balance August 1, 2019	\$5,832,890.84
Ending balance August 31, 2019	\$5,832,890.84

Operating Expenditures Summary:

As this is the second month of the fiscal year, in order to stay on target for the budget this year expenses (at least the ones that occur on a monthly basis) should not be higher than 16.7%. The agency is at 13.69% overall.

Operating Revenues Summary:

While expenses are at 13.69%, revenues are at 6.5%, which is expected and the agency has sufficient cash that is scheduled to be returned to the LTF.

Recommendation

The Finance and Administration Committee recommends that the Board of Directors approve the August 2019 Treasurer's Report.

Attachments:

1. August 2019 Treasurer's Report

Approved: _____

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
BALANCE SHEET
FOR THE PERIOD ENDING:
August 31, 2019**

ASSETS:

101 PETTY CASH	200	
102 TICKET SALES CHANGE	240	
105 CASH - GENERAL CHECKING	3,068,952	
106 CASH - FIXED ROUTE ACCOUNT	17,817	
107 Clipper Cash	1,184,558	
108 Rail	402,441	
120 ACCOUNTS RECEIVABLE	4,563,097	
135 INVESTMENTS - LAIF	5,832,891	
150 PREPAID EXPENSES	(17,400)	
160 OPEB ASSET	536,342	
165 DEFFERED OUTFLOW-Pension Related	636,065	
170 INVESTMENTS HELD AT CALTIP	0	
111 NET PROPERTY COSTS	66,271,476	
TOTAL ASSETS		82,496,677

LIABILITIES:

205 ACCOUNTS PAYABLE	216,019	
211 PRE-PAID REVENUE	2,672,952	
21101 Clipper to be distributed	585,624	
22000 FEDERAL INCOME TAXES PAYABLE	34	
22010 STATE INCOME TAX	(10)	
22020 FICA MEDICARE	(57)	
22050 PERS HEALTH PAYABLE	0	
22040 PERS RETIREMENT PAYABLE	(330)	
22030 SDI TAXES PAYABLE	0	
22070 AMERICAN FIDELITY INSURANCE PAYABLE	(12)	
22090 WORKERS' COMPENSATION PAYABLE	4,764	
22100 PERS-457	2,124	
22110 Direct Deposit Clearing	0	
23101 Net Pension Liability	1,075,263	
23104 Deferred Inflow- Pension Related	60,124	
23103 INSURANCE CLAIMS PAYABLE	58,628	
23102 UNEMPLOYMENT RESERVE	8,300	
TOTAL LIABILITIES		4,683,425

FUND BALANCE:

301 FUND RESERVE	(7,734,299)	
304 GRANTS, DONATIONS, PAID-IN CAPITAL	81,820,934	
30401 SALE OF BUSES & EQUIPMENT	83,853	
FUND BALANCE	3,642,765	
TOTAL FUND BALANCE		77,813,252
TOTAL LIABILITIES & FUND BALANCE		82,496,677

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
REVENUE REPORT
FOR THE PERIOD ENDING:
August 31, 2019**

ACCOUNT	DESCRIPTION	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
4010100	Fixed Route Passenger Fares	1,333,594	72,580	278,968	1,054,626	20.9%
4020000	Business Park Revenues	239,911	0	0	239,911	0.0%
4020500	Special Contract Fares	604,799	0	0	604,799	0.0%
4020500	Special Contract Fares - Paratransit	36,000	0	0	36,000	0.0%
4010200	Paratransit Passenger Fares	183,750	14,261	33,612	150,139	18.3%
4060100	Concessions	56,875	0	0	56,875	0.0%
4060300	Advertising Revenue	95,000	0	0	95,000	0.0%
4070400	Miscellaneous Revenue-Interest	12,000	0	0	12,000	0.0%
4070300	Non transportation revenue	50,400	18,157	21,236	29,164	42.1%
4090100	Local Transportation revenue	674,500	0	0	674,500	0.0%
4099100	TDA Article 4.0 - Fixed Route	10,396,515	1,000,000	1,000,000	9,396,515	9.6%
4099500	TDA Article 4.0-BART	107,178	0	0	107,178	0.0%
4099200	TDA Article 4.5 - Paratransit	160,937	0	0	160,937	0.0%
4099600	Bridge Toll- RM2, RM1	580,836	0	0	580,836	0.0%
4110100	STA Funds-Paratransit	128,602	0	0	128,602	0.0%
4110500	STA Funds- Fixed Route BART	618,101	0	0	618,101	0.0%
4110100	STA Funds-pop	1,723,755	0	0	1,723,755	0.0%
4110100	STA Funds- rev	346,898	0	0	346,898	0.0%
4110100	STA Funds- Lifeline	234,250	0	0	234,250	0.0%
4110100	STA Funds- SJ county		0	0	-	#DIV/0!
4110100	Caltrans	250,000	0	0	250,000	0.0%
4130000	FTA Section 5307 Preventative Maint.		0	0	-	100.0%
4130000	FTA Section 5307 ADA Paratransit	406,835	0	0	406,835	0.0%
4130000	FTA TPI	-	0	0	-	100.0%
4130000	FTA JARC and NF	-	0	0	-	#DIV/0!
4130000	FTA 5310		0	0	-	#DIV/0!
4640500	Measure B Gap	23,470	0	0	23,470	100.0%
4640500	Measure B Express Bus	-	0	0	-	100.0%
4640100	Measure B Paratransit Funds-Fixed Route	1,027,962	0	0	1,027,962	0.0%
4640100	Measure B Paratransit Funds-Paratransit	190,978	0	0	190,978	0.0%
4640200	Measure BB Paratransit Funds-Fixed Route	760,320	0	0	760,320	0.0%
4640200	Measure BB Paratransit Funds-Paratransit	352,826	0	0	329,937	0.0%
TOTAL REVENUE		20,596,292	1,104,998	1,333,815	19,239,588	6.5%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
OPERATING EXPENDITURES
FOR THE PERIOD ENDING:
August 31, 2019**

	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
501 02 Salaries and Wages	\$1,567,581	\$172,090	\$282,250	\$1,285,331	18.01%
502 00 Personnel Benefits	\$849,329	\$105,380	\$157,484	\$691,845	18.54%
503 00 Professional Services	\$1,028,051	\$15,654	\$21,654	\$1,006,397	2.11%
503 05 Non-Vehicle Maintenance	\$912,830	\$27,088	\$205,990	\$706,840	22.57%
503 99 Communications	\$5,500	\$89	\$88	\$5,412	1.60%
504 01 Fuel and Lubricants	\$1,386,600	\$76,221	\$150,042	\$1,236,558	10.82%
504 03 Non contracted vehicle maintenance	\$6,000	\$0	\$0	\$6,000	0.00%
504 99 Office/Operating Supplies	\$59,083	\$1,232	\$1,597	\$57,486	2.70%
504 99 Printing	\$60,000	\$4,596	\$6,910	\$53,090	11.52%
505 00 Utilities	\$324,879	\$19,293	\$22,982	\$301,897	7.07%
506 00 Insurance	\$712,210	\$0	\$546,346	\$165,864	76.71%
507 99 Taxes and Fees	\$302,000	\$7,308	\$14,186	\$287,814	4.70%
508 01 Purchased Transportation Fixed Route	\$10,551,158	\$901	\$855,546	\$9,696,686	8.11%
2-508 02 Purchased Transportation Paratransit	\$1,935,200	\$901	\$129,897	\$1,805,303	6.71%
508 03 Purchased Transportation WOD	\$210,000	\$4,440	\$4,440	\$205,560	2.11%
509 00 Miscellaneous	\$156,967	\$2,457	\$20,947	\$135,843	13.34%
509 02 Professional Development	\$39,401	\$0	\$0	\$39,401	0.00%
509 08 Advertising	\$120,000	\$4,600	\$5,744	\$114,256	4.79%
TOTAL	\$20,226,789	\$442,249	\$2,426,104	\$17,801,582	11.99%

**LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 1 of 2)
FOR THE PERIOD ENDING:
August 31, 2019**

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
REVENUE DETAILS						
4090594	TDA (office and facility equip)	100,000	0	0	100,000	0.00%
4090194	TDA Shop repairs and replacement	100,000	0	0	100,000	0.00%
4091794	Bus stop improvements	186,000	0	0	186,000	0.00%
4090994	Radio Upgrade	232,000	0	0	232,000	0.00%
4090794	TDA Transit Center Improvements	110,000	0	0	110,000	0.00%
409??94	TDA (Transit Capital)	100,000	0	0	100,000	0.00%
4092094	TDA (Major component rehab)	350,000	0	0	350,000	0.00%
4091294	TDA Doolan Tower Upgrade	30,000	0	0	30,000	0.00%
	TDA TSP	66,000	0	0	66,000	0.00%
4091701	CTC CIP Shelters	1,414,000	0	0	1,414,000	0.00%
409xx01	TVTC TSP	1,140,000	0	0	1,140,000	0.00%
409xx01	BAAQMD ECV station	7,500	0	0	7,500	0.00%
4110500	SGR Office and Facility	52,305	0	0	52,305	0.00%
4110500	Prop 1B office and facility	200,000	0	0	200,000	0.00%
411	Prop 1B ECV stations	7,500	0	0	7,500	0.00%
	FTA TSP	200,000	0	0	200,000	0.00%
41320	FTA Hybrid battery packs	800,000	0	0	800,000	0.00%
	FTA Transit Center	440,000	0			0.00%
	TOTAL REVENUE	5,535,305	-	-	5,095,305	0.00%

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY
CAPITAL REVENUE AND EXPENDITURE REPORT (Page 2 of 2)
FOR THE PERIOD ENDING:
August 31, 2019

ACCOUNT	DESCRIPTON	BUDGET	CURRENT MONTH	YEAR TO DATE	BALANCE AVAILABLE	PERCENT BUDGET EXPENDED
EXPENDITURE DETAILS						
CAPITAL PROGRAM - COST CENTER 07						
5550107	Shop Repairs and replacement	100,000	0	0	100,000	0.00%
5550307	non revenue vehicles	15,000	38,327	38,327	(23,327)	255.52%
5550307	ECV stations	15,000	0	0	15,000	0.00%
5550507	Office and Facility Equipment	352,305	5,354	5,354	346,951	1.52%
	TSP upgrade	1,406,000	0	0	1,406,000	0.00%
5550907	Radio upgrade	232,000	0	0	232,000	0.00%
5551007	Transit Center Upgrades and Improvements	550,000	0	0	550,000	0.00%
5551207	Doolan Tower upgrade	30,000	0	0	30,000	0.00%
5551707	Bus Shelters and Stops	1,600,000	12,420	14,221	1,585,779	0.89%
5552007	Major component rehab	1,150,000	0	0	1,150,000	0.00%
555??07	Transit Capital	100,000	0	0	100,000	0.00%
	TOTAL CAPITAL EXPENDITURES	5,550,305	56,102	57,902	5,492,403	1.04%
	FUND BALANCE (CAPITAL)	-15000.00	(56,102)	(57,902)		
	FUND BALANCE (CAPTIAL & OPERATING)	-9,000.00	271,708	(1,543,698)		

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

September 17, 2019

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[PMIA Average Monthly Yields](#)

LIVERMORE/AMADOR VALLEY TRANSIT
AUTHORITY
GENERAL MANAGER
1362 RUTAN COURT, SUITE 100
LIVERMORE, CA 94550

[Tran Type Definitions](#)

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Account Number: 80-01-002

August 2019 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	5,832,890.84
Total Withdrawal:	0.00	Ending Balance:	5,832,890.84

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
08-19	021476	08/14/19	EMEO1 (EMERALD LANDSCAPE CO INC)		3,076.00	.00	3,076.00	Automatic Generated Check
	021477	08/14/19	HER05 (MELISSA HERNANDZ STRAH)		100.00	.00	100.00	Automatic Generated Check
	021478	08/14/19	KIM02 (KIMLEY-HORN AND ASSOC, INC)		6,872.96	.00	6,872.96	Automatic Generated Check
	021479	08/14/19	KKI01 (ALPHA MEDIA LLC)		4,600.00	.00	4,600.00	Automatic Generated Check
	021480	08/14/19	PAC11 (PACIFIC ENVIROMENTAL SERV)		240.00	.00	240.00	Automatic Generated Check
	021481	08/14/19	PRO06 (PROFORMA J.C.L. PRINT ASSOCI)		1,956.57	.00	1,956.57	Automatic Generated Check
	021482	08/14/19	SCF01 (SC FUELS)		39,176.30	.00	39,176.30	Automatic Generated Check
	021483	08/14/19	SIN01 (SINGLEPOINT COMMUNICATIONS I		6,384.00	.00	6,384.00	Automatic Generated Check
	021484	08/14/19	TEL01 (TPx COMMUNICATIONS)		2,069.86	.00	2,069.86	Automatic Generated Check
	021485	08/14/19	TIC01 (JOYCE KESSEL)		430.50	.00	430.50	Automatic Generated Check
	021486	08/14/19	TRA12 (TRAPEZE SOFTWARE GROUP)		10,411.00	.00	10,411.00	Automatic Generated Check
	021487	08/14/19	TX156 (YVONNE BRETOI)		137.70	.00	137.70	Automatic Generated Check
	021488	08/14/19	TX168 (EVELYN WRIGHT)		197.56	.00	197.56	Automatic Generated Check
	021489	08/14/19	TX192 (PATRICIA LOVELOCK)		33.15	.00	33.15	Automatic Generated Check
	021490	08/14/19	TX206 (FARZANA ALI)		60.99	.00	60.99	Automatic Generated Check
	021491	08/14/19	TX215 (MARGARET HAUPT)		84.58	.00	84.58	Automatic Generated Check
	021492	08/23/19	A&M01 (LEO LAM INC)		298.64	.00	298.64	Automatic Generated Check
	021493	08/23/19	ADV03 (ADVOCACY MARKETING LLC)		32,500.00	.00	32,500.00	Automatic Generated Check
	021494	08/23/19	AIM01 (AIM TO PLEASE JANITORIAL SER		42,800.00	.00	42,800.00	Automatic Generated Check
	021495	08/23/19	ATP02 (AT&T)		400.12	.00	400.12	Automatic Generated Check
	021496	08/23/19	CEL01 (CELTIS VENTURES INC)		14,864.25	.00	14,864.25	Automatic Generated Check
	021497	08/23/19	CIP06 (CITY OF LIVERMORE SEWER)		42.16	.00	42.16	Automatic Generated Check
	021498	08/23/19	DIR01 (DIRECT TV)		18.25	.00	18.25	Automatic Generated Check
	021499	08/23/19	EMEO1 (EMERALD LANDSCAPE CO INC)		425.00	.00	425.00	Automatic Generated Check
	021500	08/23/19	ERG01 (ERGOQUEST INC.)		5,354.00	.00	5,354.00	Automatic Generated Check
	021501	08/23/19	FED01 (FedEx)		90.25	.00	90.25	Automatic Generated Check
	021502	08/23/19	GOG01 (GO GO GRANDPARENT)		850.00	.00	850.00	Automatic Generated Check
	021503	08/23/19	HAN01 (HANSON BRIDGETT MARCUS)		15,116.00	.00	15,116.00	Automatic Generated Check
	021504	08/23/19	IPC01 (IPC (USA) INC)		17,466.95	.00	17,466.95	Automatic Generated Check
	021505	08/23/19	JOS02 (JEAN INGALLS JOSEY)		100.00	.00	100.00	Automatic Generated Check
	021506	08/23/19	LIV10 (LIVERMORE SANITATION INC)		2,490.76	.00	2,490.76	Automatic Generated Check
	021507	08/23/19	LTK01 (LTK CONSULTING SERVICES, INC		19,865.20	.00	19,865.20	Automatic Generated Check
	021508	08/23/19	LYF01 (LYFT, INC)		4,439.88	.00	4,439.88	Automatic Generated Check
	021509	08/23/19	MET01 (METROPOLITAN TRANSPORT-)		153.25	.00	153.25	Automatic Generated Check
	021510	08/23/19	PLA02 (PLANETERIA MEDIA LLC)		98.00	.00	98.00	Automatic Generated Check
	021511	08/23/19	QMR01 (QUANTUM MARKET RESEARCH INC.		10,985.00	.00	10,985.00	Automatic Generated Check
	021512	08/23/19	SCF01 (SC FUELS)		26,802.75	.00	26,802.75	Automatic Generated Check
	021513	08/23/19	SCH04 (SCHNEIDER ELECTRIC IT USA, I		1,000.00	.00	1,000.00	Automatic Generated Check
	021514	08/23/19	SEL00 (SELECT IMAGING)		131.10	.00	131.10	Automatic Generated Check
	021515	08/23/19	SOLO1 (SOLUTIONS FOR TRANSIT)		2,083.33	.00	2,083.33	Automatic Generated Check
	021516	08/23/19	STA19 (STATE OF CALIFORNIA-DEPT OF		8,238.66	.00	8,238.66	Automatic Generated Check
	021517	08/23/19	TRA03 (TRACY FORD)		38,327.49	.00	38,327.49	Automatic Generated Check
	021518	08/23/19	TX133 (SAROJA IYER)		127.50	.00	127.50	Automatic Generated Check
	021519	08/23/19	TX201 (JANE TIPTON)		155.01	.00	155.01	Automatic Generated Check
	021520	08/23/19	TX205 (MUHAMMAD ALI)		110.31	.00	110.31	Automatic Generated Check
	021521	08/23/19	TX206 (FARZANA ALI)		76.50	.00	76.50	Automatic Generated Check
	021522	08/23/19	TX216 (SUJATHA RENGARAJAN)		40.00	.00	40.00	Automatic Generated Check
	021523	08/23/19	UST01 (UST COMPLIANCE TESTING IN)		2,178.00	.00	2,178.00	Automatic Generated Check
Total for Bank Account 105 ----->					824,502.08	.00	824,502.08	
Grand Total of all Bank Accounts ----->					824,502.08	.00	824,502.08	

LAVTA
 Month End Payable Activity Report
 Report for 08-19

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
08-19	A&M01 (LEO LAM INC)	156778 156949	08/05/19 08/15/19	09/04/19 09/14/19	A A	2340.51 298.64	A&M01, 156778, PO #7381 15K TIMETABLES & BRO A&M01, 156949, PO #7403 5 SHELTER INSERTS
			Vendor's Total ----->			2639.15	
08-19	ADV03 (ADVOCACY MARKETING LLC)	JULY-2019	08/02/19	09/01/19	A	32500.00	ADV03, JULY-19 RAIL MARKETING & ADVOCATING S
08-19	AEC01 (AECOM TECHNICAL SERVICES)	IN200235134u 20235134CH	08/09/19 06/30/19	/ / 07/30/19	/ / A	81447.81 81447.81	Ck# 021449 Reversed AEC01, 2000235134, 5/25-6/28/19 STOP PAY COR
			Vendor's Total ----->			.00	
08-19	AIM01 (AIM TO PLEASE JANITORIAL SE	1056 1057 1058 1059 46-JUN-19 47-JUL-19	08/21/19 04/24/19 05/24/19 06/29/19 07/01/19 08/06/19	09/20/19 05/24/19 06/23/19 07/29/19 07/31/19 09/05/19	A A A A A A	10700.00 10700.00 10700.00 10700.00 3059.66 3226.93	AIM01, 1056, MAR-19 BUS STOP CLEANING SERVIC AIM01, 1057, APR-19 BUS STOP CLEANING SERVIC AIM01, 1058, MAY-19 BUS STOP CLEANING SERVIC AIM01, 1059, JUN-19 BUS STOP CLEANING SERVIC AIM01, JUN-19 JANITORIAL MONTHLY SERVICE AIM01, JULY-19 JANITORIAL MONTHLY SERVICE
			Vendor's Total ----->			49086.59	
08-19	AME06 (AMERICAN FIDELITY ASSURANCE	FSA07-19H FSA08-19H SUPP06-19H SUPP07-19H SUPP08-19H	07/04/19 08/02/19 06/30/19 07/31/19 08/31/19	08/03/19 09/01/19 07/30/19 08/30/19 09/30/19	A A A A A	1008.32 1008.32 638.98 638.98 638.98	AME06, JULY-19 FLEXIBLE SPENDING ACCTS AME06, AUG-19 FLEXIBLE SPENDING ACCTS AME06, JUN-19 SUPPLEMENTAL INSURANCE AME06, JULY-19 SUPPLEMENTAL INSURANCE AME06, AUG-19 SUPPLEMENTAL INSURANCE
			Vendor's Total ----->			3933.58	
08-19	ATT02 (AT&T)	13481954	08/13/19	09/12/19	A	400.12	ATT02, 13481954, PAYER #9391035694, 7/13-8/1
08-19	AVI01 (AMADOR VALLEY INDUSTRIES)	771075	07/31/19	08/30/19	A	424.97	AVI01, 771075, JULY-19 GARBAGE PICK UP SERVI
08-19	BAY09 (BAY WIDE GLASS, INC.)	I058586	07/18/19	08/17/19	A	12420.07	BAY09, I058586, PO #7284 SHELTER GLASS-BALAN
08-19	CAL04 (CALIFORNIA WATER SERVICE)	198071919H 257073119H 361080119H 461080119H 475073119H 575073119H 909071819H	07/19/19 07/31/19 08/01/19 08/01/19 07/31/19 07/31/19 07/18/19	08/18/19 08/30/19 08/31/19 08/31/19 08/30/19 08/30/19 08/17/19	A A A A A A A	863.82 51.63 41.30 517.51 68.84 68.84 962.16	CAL04, 0198655555, BUS WASH, 6/19-7/17/19 CAL04, 2575555555, TC FIRE, 8/1-8/31/19 CAL04, 3616555555, TC WATER, 6/29-7/31/19 CAL04, 4616555555, TC IRRG, 6/29-7/31/19 CAL04, 4755555555, MOA FIRE, 8/1-8/31/19 CAL04, 5755555555, CONTRACTOR FIRE, 8/1-8/31 CAL04, 9098655555, MOA WATER, 6/19-7/17/19
			Vendor's Total ----->			2574.10	
08-19	CAL13 (CALIFORNIA TRANSIT)	312019JUL	07/31/19	08/30/19	A	3118.39	CAL13, 31-2019-JULY, JULY-19 INSURANCE CLAIM
08-19	CAL15 (CALTRONICS BUSINESS SYS)	2817037H	07/17/19	08/16/19	A	150.02	CAL15, 2817037, BIZHUB 6/16-7/15/19
08-19	CAS01 (LAVTA)	0623-0724H 06230724RH	07/25/19 08/31/19	08/24/19 09/30/19	A A	26.68 26.68	CAS01, 6/23-7/24/19 TRAVEL REIMBURSE CAS01, 6/23-7/24/19 TRAVEL REIMBURSE REVERSA
			Vendor's Total ----->			.00	
08-19	CAS02 (LISETH CASTRO)	0623-0724H	08/31/19	09/30/19	A	26.68	CAS02, 6/23-7/24/19 TRAVEL REIMBURSE
08-19	CEL01 (CELTIS VENTURES INC)	LAVTACDM3	08/01/19	08/31/19	A	14864.25	CEL01, LAVTACDM003, PO #7253 ON CALL DESIGN
08-19	CIT06 (CITY OF LIVERMORE SEWER)	TC081319	08/13/19	09/12/19	A	42.16	CIT06, 133389-00, TRANSIT CENTER, 7/9-8/13/1
08-19	CIT07 (CITY OF LIVERMORE - WATER)	388080619H 431080619H	08/06/19 08/06/19	09/05/19 09/05/19	A A	127.29 41.10	CIT07, 139388-00, BUS WASH 7/2-8/6/19 CIT07, 138431-00, ATLANTIS IRRG. 7/2-8/6/19
			Vendor's Total ----->			168.39	
08-19	COO03 (BOB COOMBER)	JULY-2019H	08/01/19	08/31/19	A	50.00	COO03, JULY-19 BOD STIPEND
08-19	DAY02 (DAY & NIGHT PEST CONTROL)	145686	07/30/19	08/29/19	A	218.00	DAY02, 145686, 7/26/19 RUTAN SERVICE
08-19	DEL05 (ALLIED ADMIN/DELTA DENTAL)	AUG-2019H SEPT-2019H	07/25/19 08/25/19	08/24/19 09/24/19	A A	2294.02 2294.02	DEL05, AUG-19 DENTAL INSURANCE DEL05, SEPT-19 DENTAL INSURANCE
			Vendor's Total ----->			4588.04	

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
08-19	DIR01 (DIRECT TV)	582929578	08/11/19	09/10/19	A	18.25	DIR01, 36582929578, AUG-19 SERVICE
08-19	DIR02 (DIRECT DEPOSIT OF PAYROLL C	20190726H	08/01/19	08/31/19	A	41706.84	DIR02, PR DIRECT DEPOSIT 7/13-7/26/19
		20190809H	08/16/19	09/15/19	A	52190.29	DIR02, PR DIRECT DEPOSIT 7/27-8/9/19
		20190823H	08/30/19	09/29/19	A	42942.42	DIR02, PR DIRECT DEPOSIT 8/10-8/23/19
		20190807FH	08/07/19	09/06/19	A	686.56	DIR02, PR DIRECT DEPOSIT FINAL-A. SOTO 7/27-
		20190830FH	08/30/19	09/29/19	A	445.65	DIR02, PR DIRECT DEPOSIT-C. LOUDON FINAL PAY

						137971.76	Vendor's Total ----->
08-19	EFT01 (ELECTRONIC FUND TRASFERS)	20190630H	06/30/19	07/30/19	A	.03	EFT01, FEDERAL TAX 2019 2ND QUARTER
		20190726H	08/01/19	08/31/19	A	7970.22	EFT01, FEDERAL TAX 7/13-7/26/19
		20190809H	08/16/19	09/15/19	A	11876.08	EFT01, FEDERAL TAX 7/27-8/9/19
		20190823H	08/30/19	09/29/19	A	8323.18	EFT01, FEDERAL TAX 8/10-8/23/19
		20190807FH	08/07/19	09/06/19	A	206.52	EFT01, FEDERAL TAX-A. SOTO FINAL 7/27-8/7/19

						28376.03	Vendor's Total ----->
08-19	EME01 (EMERALD LANDSCAPE CO INC)	336650	07/23/19	08/22/19	A	425.00	EME01, 336650, PO #7421 RUTAN IRRG. REPAIR 7
		337475	08/01/19	08/31/19	A	1226.00	EME01, 337475, AUG-19 LANDSCAPING SERVICE
		338246	07/31/19	08/30/19	A	1850.00	EME01, 338246, PO #7383 WALL VEGETATION REMO

						3501.00	Vendor's Total ----->
08-19	EMP01 (EMPLOYMENT DEVEL DEPT)	20190726H	08/01/19	08/31/19	A	2933.87	EMP01, STATE TAX 7/13-7/26/19
		20190809H	08/16/19	09/15/19	A	4010.25	EMP01, STATE TAX 7/27-8/9/19
		20190823H	08/30/19	09/29/19	A	2981.42	EMP01, STATE TAX 8/10-8/23/19
		20190807FH	08/07/19	09/06/19	A	19.80	EMP01, STATE TAX FINAL-A. SOTO 7/27-8/7/19

						9945.34	Vendor's Total ----->
08-19	ERG01 (ERGOQUEST INC.)	2522	08/12/19	09/11/19	A	5354.00	ERG01, 2522, PO #7318 ZERO GRAVITY WORKSTATI
08-19	FED01 (FedEx)	670941704	08/16/19	09/15/19	A	90.25	FED01, 6-709-41704, JULY-19 STATEMENT
08-19	GOG01 (GO GO GRANDPARENT)	INV #1	03/25/19	04/24/19	A	850.00	GOG01, INV #1, PO #7405 GOGOGRANDPARENT SERVI
08-19	HAG01 (SCOTT HAGGERTY)	JULY-2019H	08/01/19	08/31/19	A	100.00	HAG01, JULY-19 BOD STIPEND
08-19	HAN01 (HANSON BRIDGETT MARCUS)	1244863	07/29/19	08/28/19	A	6876.00	HAN01, 1244863, JUN-19 CONTRACT LEGAL FEES
		1244864	07/29/19	08/28/19	A	263.00	HAN01, 1244864, JUN-19 LABOR & PERSONNEL LEG
		1244865	07/29/19	08/28/19	A	2886.00	HAN01, 1244865, JUN-19 ADMIN LEGAL FEES
		1244866	07/29/19	08/28/19	A	5091.00	HAN01, 1244866, JUN-19 RAIL LEGAL FEES

						15116.00	Vendor's Total ----->
08-19	HER05 (MELISSA HERNANDZ STRAH)	JULY-2019	07/31/19	08/30/19	A	100.00	HER05, JULY-19 BOD STIPEND
08-19	IPC01 (IPC (USA) INC)	231773406	08/08/19	09/07/19	A	17466.95	IPC01, 231773406, 8/8/19 FUEL DELIVERY
08-19	JOS02 (JEAN INGALLS JOSEY)	JULY-2019	08/01/19	08/31/19	A	100.00	JOS02, JULY-19 BOD STIPEND
08-19	KIM02 (KIMLEY-HORN AND ASSOC, INC)	14248703	07/31/19	08/30/19	A	6640.48	KIM02, 14248703, JUN-19 TSP UPGRADE & EXPAND
		14341528	08/06/19	09/05/19	A	232.48	KIM02, 14341528, 10R CORRIDOR ENHANCEMENT PR

						6872.96	Vendor's Total ----->
08-19	KKI01 (ALPHA MEDIA LLC)	414143-1	07/31/19	08/30/19	A	4600.00	KKI01, 414143-1, 7/15-7/28/19 RADIO ADS
08-19	LIV10 (LIVERMORE SANITATION INC)	1157087	07/31/19	08/30/19	A	2490.76	LIV10, 1157087, JULY-19 GARBAGE SERVICE
08-19	LTK01 (LTK CONSULTING SERVICES, INC5364-006	07/31/19	08/30/19	A	19865.20	LTK01, C5364.01-006, RAIL CONSULT JUN-19 ACT	
08-19	LYF01 (LYFT, INC)	37892	07/31/19	08/30/19	A	4439.88	LYF01, 37892, JULY-19 CODE: GODUBLIN
08-19	MER01 (MERCHANT SERVICES)	TC073119H	07/31/19	08/30/19	A	90.01	MER01, JULY-19 TRANSIT CENTER CC FEES
		MOA073119H	07/31/19	08/30/19	A	115.58	MER01, JULY-19 MOA CC FEES

						205.59	Vendor's Total ----->
08-19	MET01 (METROPOLITAN TRANSPORT-)	AR020726	06/30/19	07/30/19	A	153.25	MET01, AR020726, BANK FEES CLIPPER 01/19-06/

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
08-19	MON03 (JOHN FIGUEROA MONTANEZ)	AUG-2019H	08/12/19	09/11/19	A	177.00	MON03, AUG-19 TUITION EXPENSE REIMBURSE
08-19	MTM01 (MEDICAL TRANSPORTATION MANAJUNE-2019H)	07/05/19	08/04/19		A	108935.27	MTM01, JUN-19 MONTHLY SERVICE
08-19	MUT01 (MUTUAL OF OMAHA)	AUG-2019H	07/16/19	08/15/19	A	1044.27	MUT01, AUG-19 LIFE & LTD INSURANCE
		SEPT-2019H	08/14/19	09/13/19	A	1044.27	MUT01, SEPT-19 LIFE & LTD INSURANCE
		Vendor's Total ----->				2088.54	
08-19	MVT01 (MV TRANSPORTATION, INC.)	JUN-2019H	07/05/19	08/04/19	A	49629.59	MVT01, JUN-19 FIXED ROUTE MONTHLY SERVICE
08-19	NAR01 (KATHERINE NARUM)	JULY-2019H	08/01/19	08/31/19	A	100.00	NAR01, JULY-19 BOD STIPEND
08-19	PAC01 (AT&T)	ATT 07/19H	07/13/19	08/12/19	A	102.80	PAC01,ACCT #925-245-0576, 7/13-8/12/19
		ATT070719H	07/07/19	08/06/19	A	33.03	PAC01,ACCT #232-351-6260, CONTRACTOR FIRE, 7
		ATT071119H	07/11/19	08/10/19	A	351.43	PAC01,ACCT #436-951-0106, ATLANTIS T1, 7/11-
		ATT071319H	07/13/19	08/12/19	A	226.81	PAC01,ACCT #925-243-9029, ATLANTIS ALARM 7/1
		Vendor's Total ----->				714.07	
08-19	PAC02 (PACIFIC GAS AND ELECTRIC)	580080719H	08/07/19	09/06/19	A	7742.83	PAC02, 5809326332-3, MOA ELECTRIC, 7/2-7/31/
		606080619H	08/06/19	09/05/19	A	1457.18	PAC02, 6062256368-6, ATLANTIS, 6/29-7/30/19
		726072919H	07/29/19	08/28/19	A	1217.40	PAC02, 7264840356-5, RAPID BUS STOPS, 6/21-7
		764071919H	07/19/19	08/18/19	A	155.03	PAC02, 7649646868-7, DOOLAN TWR, 6/13-7/14/1
		900071619H	08/02/19	09/01/19	A	225.07	PAC02, 9007202117-4, MOA GAS, 6/14-7/15/19
		Vendor's Total ----->				10797.51	
08-19	PAC11 (PACIFIC ENVIROMENTAL SERV)	1688	08/01/19	08/31/19	A	120.00	PAC11, 1688, JULY-19 RUTAN MONTHLY SERVICE
		1689	08/01/19	08/31/19	A	120.00	PAC11, 1689, JULY-19 ATLANTIS MONTHLY SERVIC
		Vendor's Total ----->				240.00	
08-19	PER01 (PERS)	FY2019-CH	06/25/19	07/25/19	A	338.40	PER01, FY19 1959 SURVIVOR BENEFIT-CLASSIC PL
		FY2019-NH	06/25/19	07/25/19	A	451.20	PER01 FY19 1959 SURVIVOR BENEFIT-NEW PEPRA
		JULY-19CH	08/01/19	08/31/19	A	5610.34	PER01, JULY-19 UNFUNDED LIABILITY-CLASSIC PL
		JULY-19NH	08/01/19	08/31/19	A	141.07	PER01, JULY-19 UNFUNDED LIABILITY-NEW PEPRA
		20190726CH	08/01/19	08/31/19	A	3650.81	PER01, PERS CLASSIC CONTRIBUTION 7/13-7/26/1
		20190726NH	08/01/19	08/31/19	A	4433.20	PER01, PERS NEW CONTRIBUTION 7/13-7/26/19
		20190809CH	08/16/19	09/15/19	A	3650.79	PER01, PERS CLASSIC CONTRIBUTION 7/27-8/9/19
		20190809NH	08/16/19	09/15/19	A	4433.18	PER01, PERS NEW CONTRIBUTION 7/27-8/9/19
		20190823CH	08/30/19	09/29/19	A	3650.79	PER01, PERS CLASSIC CONTRIBUTIONS 8/10-8/23/
		20190823NH	08/30/19	09/29/19	A	4412.42	PER01, PERS NEW CONTRIBUTION 8/10-8/23/19
		Vendor's Total ----->				30772.20	
08-19	PER03 (CAL PUB EMP RETIRE SYSTM)	AUG-2019H	07/15/19	08/14/19	A	35856.75	PER03, AUG-19 HEALTH INSURANCE
		SEPT-2019H	08/14/19	09/13/19	A	35856.75	PER03, SEPT-19 HEALTH INSURANCE
		Vendor's Total ----->				71713.50	
08-19	PER04 (CALPERS RETIREMENT SYSTEM)	20190726H	08/01/19	08/31/19	A	2124.30	PER04, PERS 457 CONTRIBUTION 7/13-7/26/19
		20190809H	08/15/19	09/14/19	A	2126.83	PER04, PERS 457 CONTRIBUTION 7/27-8/9/19
		Vendor's Total ----->				4251.13	
08-19	PLA02 (PLANETERIA MEDIA LLC)	16681	08/01/19	08/31/19	A	98.00	PLA02, 16681, PO #7429 ANNUAL DOMAIN RENEW 1
08-19	PRO06 (PROFORMA J.C.L. PRINT ASSOCA)	A91005691	07/31/19	08/30/19	A	397.43	PRO06, A91005691, PO #7356 TEMP STUDENT TRAN
		A91005692	07/31/19	08/30/19	A	1559.14	PRO06, A91005692, PO #7378 10K TIMETABLES
		Vendor's Total ----->				1956.57	
08-19	QMR01 (QUANTUM MARKET RESEARCH INC)	Q1237-002	08/21/19	09/20/19	A	10985.00	QMR01, Q1237-002, PO #6953 ADA PARATRANSIT S
08-19	SCF01 (SC FUELS)	4029723	07/28/19	08/27/19	A	19974.17	SCF01, 4029723, 7/28/19 FUEL DELIVERY
		4030467	08/01/19	08/31/19	A	19202.13	SCF01, 4030467, 8/1/19 FUEL DELIVERY
		4044721	08/14/19	09/13/19	A	8665.14	SCF01, 4044721, 8/14/19 FUEL DELIVERY
		4047414	08/19/19	09/18/19	A	18137.61	SCF01, 4047414, 8/19/19 FUEL DELIVERY
		Vendor's Total ----->				65979.05	
08-19	SCH04 (SCHNEIDER ELECTRIC IT USA, 601009299)	08/08/19	09/07/19		A	1000.00	SCH04, 601009299, PO #7387 SERVER RACK REPAI

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
08-19	SEL00 (SELECT IMAGING)	87518	08/14/19	09/13/19	A	131.10	SEL00, 87518, PO #7424 BUSINESS CARDS-1K QTY
08-19	SHE05 (SHELL)	JULY-2019H	08/06/19	09/05/19	A	82.68	SHE05, JULY-19 CC STATEMENT
08-19	SIN01 (SINGLEPOINT COMMUNICATIONS)	6710	08/03/19	09/02/19	A	6384.00	SIN01, 6710, PO #7407 FLEET WIFT ANNUAL CARE
08-19	SOL01 (SOLUTIONS FOR TRANSIT)	19-0805LA	08/05/19	09/04/19	A	2083.33	SOL01, 19-0805LAVTA, JULY-19 CLIPPER ANALYSI
08-19	STA01 (STATE COMPENSATION FUND)	AUG-2019H	07/22/19	08/21/19	A	1759.83	STA01, AUG-19 WORKER'S COMP PREMIUM
08-19	STA13 (STAPLES CREDIT PLAN)	AUG-2019H	08/09/19	09/08/19	A	1096.69	STA13, AUG-19 CC STATEMENT
		JULY-2019H	07/09/19	08/08/19	A	953.61	STA13, JULY-19 CC STATEMENT
		Vendor's Total ----->				2050.30	
08-19	STA19 (STATE OF CALIFORNIA-DEPT OF	20001087	08/07/19	09/06/19	A	1860.75	STA19, 20001087, RAIL PROJECT 04-0419000266
		20001319	08/12/19	09/11/19	A	6377.91	STA19, 20001319,RAIL PROJECT 04-0419000266 J
		Vendor's Total ----->				8238.66	
08-19	STE04 (JONATHAN STEKETEE)	6-28-19EXH	07/31/19	08/30/19	A	242.01	STE04, 6/28/19 EXPENSE REIMBURSE-PHONE REPAI
08-19	SUD01 (JENNIFER SUDA)	AUG-2019H	08/06/19	09/05/19	A	14.93	SUD01, AUG-19 EXPENSE REIMBURSE
08-19	TAX14 (KAREN ADAMS)	0629-0719H	08/08/19	09/07/19	A	117.90	TAX14, PARATAXI REIMBURSE 6/29-7/19/19
08-19	TAX32 (SUE TSANG)	0605-0627H	08/08/19	09/07/19	A	184.70	TAX32, PARATAXI REIMBURSE 6/5-6/27/19
08-19	TAX67 (CHRISTEL RAGER)	0703-0731H	08/08/19	09/07/19	A	167.45	TAX67, PARATAXI REIMBURSE 7/3-7/31/19
08-19	TAX76 (MARY ANN HANDZUS)	0603-0712H	08/08/19	09/07/19	A	127.50	TAX76, PARATAXI REIMBURSE 6/3-7/12/19
08-19	TAX99 (SAEED TIRMIZI)	0713-0728H	08/20/19	09/19/19	A	121.98	TAX99, PARATAXI REIMBURSE 7/13-7/28/19
08-19	TEL01 (TPx COMMUNICATIONS)	119244158	07/31/19	08/30/19	A	2069.86	TEL01, 119244158-0, 8/1-8/31/19 SERVICE
08-19	TIC01 (JOYCE KESSEL)	8-9-19DAR	07/31/19	08/30/19	A	430.50	TIC01, REIMBURSE FOR DAR TICKET RETURN(123 @
08-19	TRA03 (TRACY FORD)	365884	08/09/19	09/08/19	A	38327.49	TRA03, 365884, PO #7198 FORD F350 CHASSIE
08-19	TRA12 (TRAPEZE SOFTWARE GROUP)	TPMAG6347	05/28/19	06/27/19	A	10411.00	TRA12, TPMAG06347, PO #7408 GTF5 STATIC & RE
08-19	TX133 (SAROJA IYER)	0607-0805	08/20/19	09/19/19	A	127.50	TX133, PARATAXI REIMBURSE 6/7-8/5/19
08-19	TX156 (YVONNE BRETOI)	0502-0530	08/08/19	09/07/19	A	137.70	TX156, PARATAXI REIMBURSE 5/2-5/30/19
08-19	TX168 (EVELYN WRIGHT)	0706-0727	08/08/19	09/07/19	A	197.56	TX168, PARATAXI REIMBURSE 7/6-7/27/19
08-19	TX192 (PATRICIA LOVELOCK)	0512-0518	08/08/19	09/07/19	A	33.15	TX192, PARATAXI REIMBURSE 5/12-5/18/19
08-19	TX201 (JANE TIPTON)	0627-0808	08/21/19	09/20/19	A	155.01	TX201, PARATAXI REIMBURSE 6/27-8/8/19
08-19	TX205 (MUHAMMAD ALI)	0601-0621	08/21/19	09/20/19	A	110.31	TX205, PARATAXI REIMBURSE 6/1-6/21/19
08-19	TX206 (FARZANA ALI)	0501-0510	08/08/19	09/07/19	A	60.99	TX206, PARATAXI REIMBURSE 5/1-5/10/19
		0619-0624	08/21/19	09/20/19	A	76.50	TX206, PARATAXI REIMBURSE 6/19-6/24/19
		Vendor's Total ----->				137.49	
08-19	TX215 (MARGARET HAUPT)	0130-0601	08/08/19	09/07/19	A	84.58	TX215, PARATAXI REIMBURSE 1/30-6/1/19
08-19	TX216 (SUJATHA RENGARAJAN)	0524-0607	08/21/19	09/20/19	A	40.00	TX216, PARATAXI REIMBURSE 5/24-6/7/19

REPORT.: Sep 05 19 Thursday
 RUN....: Sep 05 19 Time: 10:25
 Run By.: Daniel Zepeda

LAVTA
 Month End Payable Activity Report
 Report for 08-19

PAGE: 005
 ID #: PY-AC
 CTL.: WHE

Period	Vendor # (Name)	Invoice Number	Invoice Date	Due Date	Disc. Terms	Gross Amount	Description
08-19	UST01 (UST COMPLIANCE TESTING IN)	4295	08/10/19	09/09/19	A	2178.00	UST01, 4295, PO #7414 ANNUAL MONITOR & SPILL
08-19	VER01 (VERIZON WIRELESS)	832673596H	06/22/19	07/22/19	A	1485.38	VER01, 9832673596, 5/23-6/22/19 CELL & WIFI
		834655195H	07/22/19	08/21/19	A	1426.62	VER01, 9834655195, 6/23-7/22/19 CELL & WIFI
		Vendor's Total ----->				2912.00	
08-19	VSP01 (VSP)	AUG-2019H	07/19/19	08/18/19	A	542.20	VSP01, AUG-19 VISION INSURANCE
		SEPT-2019H	08/19/19	09/18/19	A	542.20	VSP01, SEPT-19 VISION INSURANCE
		Vendor's Total ----->				1084.40	
08-19	WOE01 (ROBERT L. WOERNER)	JULY-2019H	08/01/19	08/31/19	A	100.00	WOE01, JULY-19 BOD STIPEND

Total of Purchases -> -----
 824502.08
 =====

AGENDA

ITEM 5C



STAFF REPORT

SUBJECT: Bus Exterior Advertising Contract – Exercise Option Year 1

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: October 7, 2019

Action Requested

Approve exercising the first option year of our contract with Lamar Transit Advertising for the sale and installation of exterior bus advertising.

Background

LAVTA currently contracts with Lamar Transit Advertising for the sale of advertising on our buses. The current contract expires on June 30, 2020. The contract contains two option years that can be exercised if mutually agreed upon. Lamar has indicated they are amenable to exercising the option. The terms for the option year are the same as the first three years of the contract, with Lamar providing annual revenue to LAVTA of 50 percent of net sales or a minimum annual guarantee of \$95,000, whichever is higher.

Discussion

Lamar has been effective in maintaining a high level of sales during the first two years of the current contract. Actual revenue to LAVTA has exceeded \$125,000 both years. Lamar has also been very responsive when there have been issues with the quality of ad installations.

Recommendation

The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to exercise the first option year of the contract with Lamar Transit Advertising for the sale and installation of exterior bus advertising.

Approved: _____

AGENDA

ITEM 5D



STAFF REPORT

SUBJECT: Route 503 Proposed Service Adjustment

FROM: Tony McCaulay, Director of Planning and Marketing

DATE: October 7, 2019

Action Requested

To implement a proposed adjustment to the Route 503 to serve Dublin's Schaefer Ranch, Dublin High School and Wells Middle School, effective January 7, 2020.

Background

This summer, staff received a number of requests from residents of Schaefer Ranch in west Dublin for service to Dublin High School (DHS) and Wells Middle School. The City of Dublin has a policy that requires public input prior to the implementation of new LAVTA bus service to any area of the city and requires city council approval of new bus stop locations.

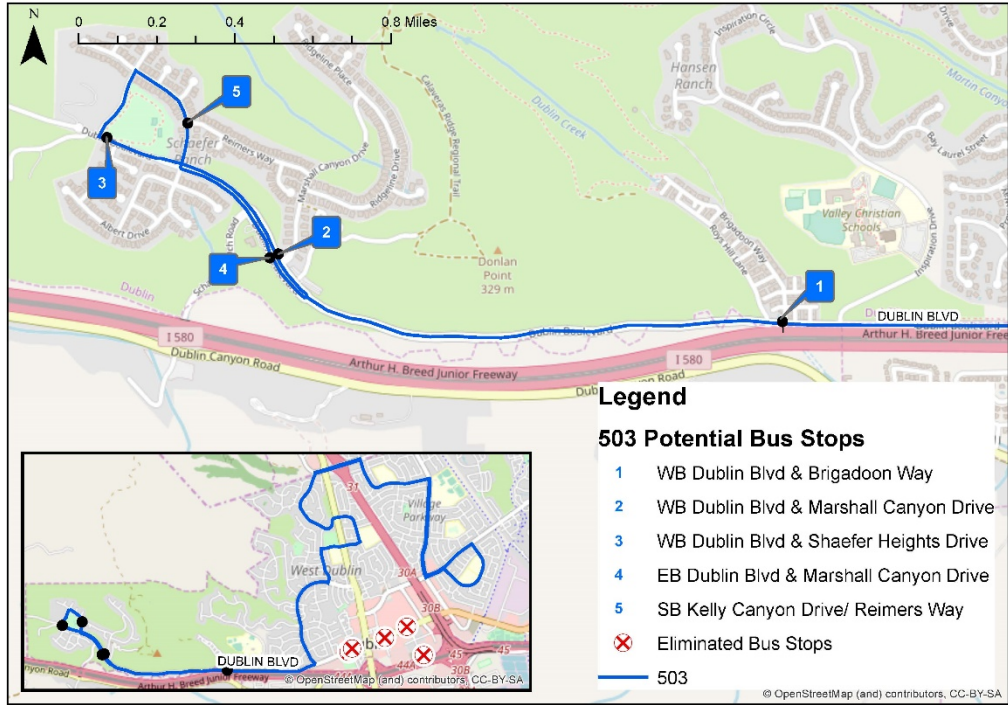
Discussion

More than 800 letters were mailed to residences and businesses along the new proposed routing for the Route 503 as well as to those portions of the existing route that would be discontinued if the Schaefer Ranch extension were to be implemented. A total of 30 comments were received in favor of the new service to Schaefer Ranch and two comments opposed the change. No comments were received from those along the portion of the current route that would have service eliminated.

As a result of the significant support for this change, staff is recommending that should the LAVTA Board approve this proposal, it be brought to the Dublin City Council for consideration and approval of the routing and bus stop locations. This action is expected to occur in November. Staff proposes that the new route alignment be implemented the first day following Dublin Unified School District Winter Break, January 7, 2020.

The map on the following page shows the bus stops on the current routing that would be eliminated and the new routing and proposed bus stops. A total of four stops would be eliminated. In the absence of the Route 503, students who need transportation to DHS from West Dublin/Pleasanton BART and nearby areas could take route #30R, and transfer to either Route 501 or 504 to DHS at the Dublin Boulevard & Village Parkway bus stop.

503 Supplemental Route Changes



Budget

The cost of this service adjustment is approximately \$5,000 on an annual basis. Funding is available within the currently approved budget.

Recommendation

The Projects & Services Committee approved forwarding a recommendation to the Board of Directors to implement the proposed adjustments to Route 503 beginning January 7, 2020.

Approved: _____

AGENDA

ITEM 6



EXECUTIVE DIRECTOR'S REPORT

October 2019

Fixed Route Ridership

In the 1st Quarter of fiscal year 2020, fixed route ridership has increased significantly, with an 8.4% increase in July, an 8.0% increase in August and a 16.6% increase in September compared to the same months last year. Our average weekday ridership in September was 8,007, which was the first time we have exceeded the 8,000 mark since November 2008, 129 months ago. Ridership gains on our Dublin and Pleasanton school services account for approximately half of the increase and increased ridership by Las Positas students accounted for another 10% of the growth.

The 4th quarter of fiscal year 2019 included two months with slight ridership gains over FY18 and one month (June) with a decline in ridership compared to the previous year. Overall, ridership was slightly down by 2,459 rides (0.6%) over the quarter. Accidents increased by two, but featured no major physical damage or bodily injury. Finally, complaints saw a slight increase of 5 as compared the 4th quarter a year ago.

Mobility Forward

Staff continues to work with the City of Pleasanton on the recommendations from the Mobility Forward study that was completed in 4th quarter of 2019. Highest on the priority list is the implementation plan for LAVTA to assume all ADA paratransit service in Pleasanton from Pleasanton Paratransit. Study anticipates completing this transition by the end of the fiscal year.

Shared Autonomous Vehicle Project

The Authority received notice that the National Highway Transportation Safety Administration (NHTSA) has authorized the right for LAVTA to operate its shared autonomous vehicle (SAV) in Dublin. Staff is currently working with Transdev on final site preparations for testing of the SAV, which should occur over the next 60-90 days.

Award for LAVTA's Jonathan Steketee

Mass Transit Magazine has published its annual "Top 40 Under 40" list, which honors outstanding young individuals making a name in the public transit industry. The list recognizes individuals for their industry contributions, demonstrated capacity for innovation, demonstrated leadership, and a commitment to making an impact in transit. This year, our Customer Service & Contract Compliance Manager Jonathan Steketee made the list and will be featured in an upcoming issue of Mass Transit.

Veterans Day Ice Cream Social

This year, for the first time, we will be hosting an ice cream social to honor LAVTA's veterans. The event will take place on Wednesday November 6 from 11:00am-3:30pm in the drivers' break room. Board members are encouraged to attend.

New Customer Service Module for Wheels Operators

Recently our fixed route contractor acquired a new and improved customer service module for Wheels operators. The following is the vision of the program:

“We will deliver the **Best Customer Experience** with Industry-leading **Safety, Reliability, and Innovation.**”

The **Best Customer Experience** training has been provided to all current operators and is ongoing in the monthly safety meetings. Additionally, new operators receive 3-4 hours of training as part of the new hire and training process. The focus is on the following (flyers in use at Wheels facility to reinforce the program are provided as attachments to this report):

Attitude: Keep a positive attitude no matter the situation. A positive attitude allows you to handle stress better and be able to come up with solutions more effectively. When dealing with customers, it's important to remember to not take things personally and to not let it affect your attitude.

Choice: We can choose to be friendly, patient and accepting and provide excellent customer service or we can choose to be indifferent and grumpy or even rude and uncaring. The choice is up to us.

Empathy: The ability to understand and share the feelings of others. We are in the business of people, and that requires an increased openness and sensitivity on our part.

Welcoming New Interns at LAVTA

Simran Saraan in marketing

Roxanne Bullanday in paratransit

Mikaela Honeycutt in accounting

Attachments:

1. Attitude Flyer
2. Choice Flyer
3. Empathy Flyer
4. FY2019 3rd Quarter Operations Report
5. Board Statistics August 2019
6. FY19 Upcoming Items



MV TRANSPORTATION, INC.

HOW IS YOUR ATTITUDE?

We treat every customer with the Platinum Rule:
Treat others the way THEY want to be treated.

It's the type of customer service we provide at MV that allows us to connect with our customers and provide an excellent brand of customer service. PCCS will help you ACE customer service. Attitude is the first part of **ACE - Attitude, Choice & Empathy**.

Do you have Self-Awareness?

Self-awareness is your ability to understand your emotions and attitude. It's you being aware of how you are behaving. It's you being able to know your feelings, interests, values, strengths and weaknesses.

When dealing with customers both internal and external it's important to remember not to take things personally and to not let it affect your attitude. Everybody has issues from time-to-time and we need to do our best to always treat others with respect. They could be dealing with something stressful that you are unaware of and may not have a very good attitude.



What do our customers want and expect?

Being self-aware and understanding your customers' expectations helps you have the right attitude. The right attitude means you always ACE the situation. The right attitude has the greatest impact on your ability to provide Platinum Connection Customer Service.



WILL YOU MAKE THE RIGHT CHOICE?

We treat every customer with the Platinum Rule:
Treat others the way THEY want to be treated.

It's the type of customer service we provide at MV that allows us to connect with our customers and provide an excellent brand of customer service. PCCS will help you ACE customer service. Choice is the second part of **ACE - Attitude, Choice & Empathy.**

Choose wisely

We always have a choice. We can choose to be friendly, patient and accepting and provide Platinum Connection Customer Service, or we can choose to be difficult and grumpy or even rude and uncaring. BUT, you always have a choice. The best way to make correct choices is to focus on the customer, on solutions and using positive communication. Choosing positive communication will keep the situation pleasant and the customer happy.



What do our customers want and expect?

Platinum Connection Customer Service is all about making customer-centric choices. It means that you make the choice that puts the customer first. Choosing positive words instead of negative ones helps keep customers happy and feel respected. Customers are, after all, why we do what we do.



DO YOU HAVE EMPATHY?

We treat every customer with the Platinum Rule:
Treat others the way THEY want to be treated.

It's the type of customer service we provide at MV that allows us to connect with our customers and provide an excellent brand of customer service. PCCS will help you ACE customer service. Empathy is the last part of **ACE - Attitude, Choice & Empathy.**

What is Empathy?

Empathy is the ability to understand and share the feelings of others. It's means putting yourself in someone else's shoes. Have you ever heard the saying - walk a mile in a persons shoes? Think about what your customer is experiencing when you are working together. Whether it's an internal or external customer there are multiple ways you can practice empathy. You won't always get it right but if you are respectful and apply the Platinum Rule you will be successful.



What do our customers want and expect?

When you act with empathy you are treating the customers the way they expect and shows you respect them. Having the right attitude and empathy towards your customers will help MV make the more customer centric and solution focused choices. These choices allow us to connect with our customers and give us the ability to provide Platinum Connection Customer Service.

LIVERMORE AMADOR VALLEY TRANSIT AUTHORITY

STAFF REPORT

SUBJECT: FY 2019 4th Quarter Report – Operations

FROM: Jonathan Steketee, Customer Service and Contract Compliance Manager

DATE: October 7, 2019

Action Requested

None – information only.

Background

This report is intended to provide a summary and analysis of operations for the fourth quarter of FY2019 (April 2019 to June 2019), including fixed route, paratransit, safety, and customer experience metrics.

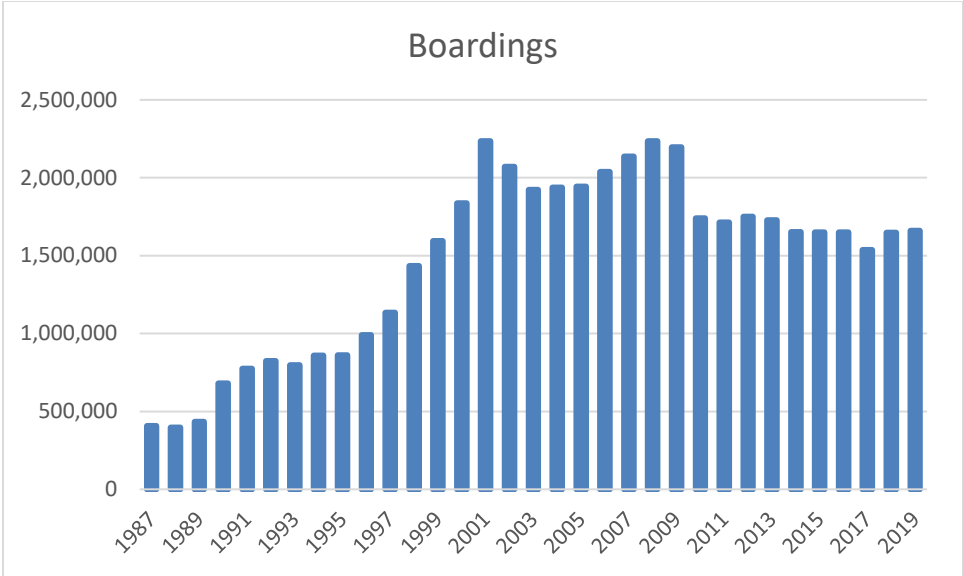
Discussion

Overview:

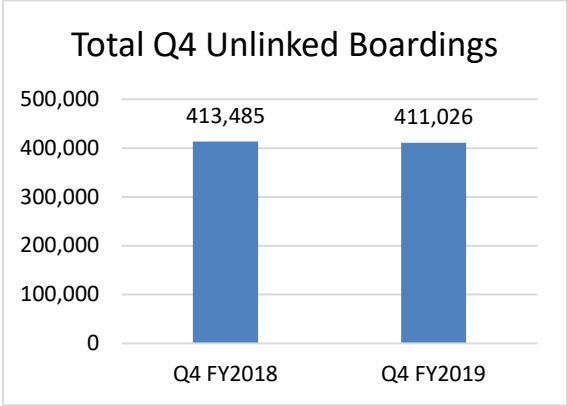
- Fixed Route On-Time Performance stayed relatively level compared to the same quarter the year prior despite heavy road construction.
- Paratransit On-Time Performance continues to improve.
- Customer Service complaints did increase. However, 10 of the complaints (Safety) were in regards to one specific geographical area where residents complained of traffic and buses traveling at speeds higher than the posted speed limit. Upon review, management confirmed the area has a flow of traffic higher than the posted speed limit. Operators were educated and MV safety staff verified that the issue was fixed. Top complaint categories for fixed route were Safety, Late, & Early. Paratransit top complaints were Driver/Dispatch Training & Driver/Dispatch Courtesy. MTM and LAVTA staff have been working on improving employee's customer service skills and system wide training.
- Ridership, although down, can be contributed to the road construction and deviations we had to schedule due to the construction. A look ahead shows ridership in Q1 of FY2020 is projected to be approximately 9% higher than Q1 of FY18.

Fixed Route

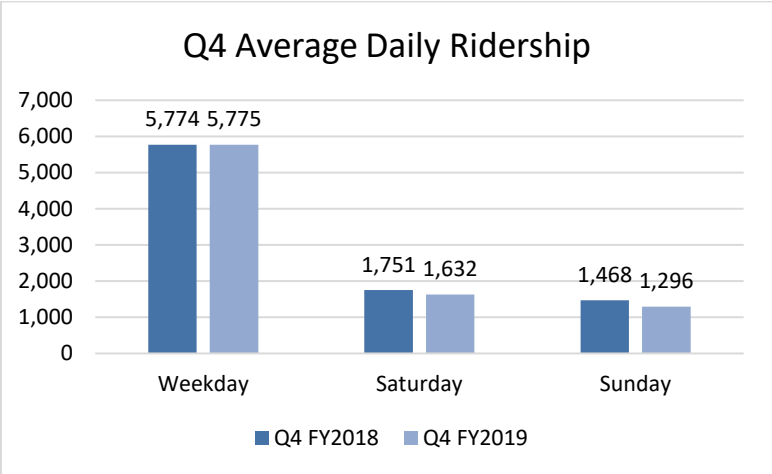
Year-over-year, FY2018 to FY2019 continued the steady positive trend in ridership at +0.8%. The primary drivers in sustaining ridership have been the Las Positas College pass program and increased demand for high school student ridership.



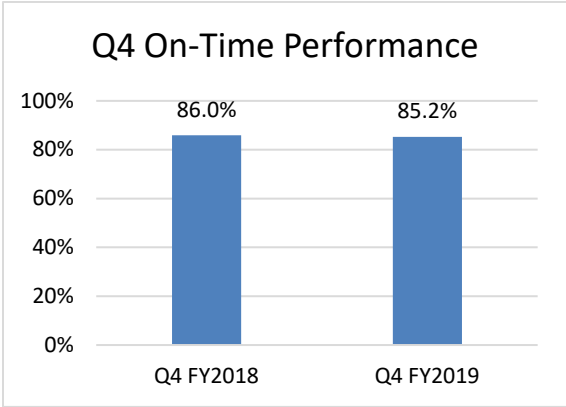
Turning to the quarterly year-on-year comparisons, the chart below shows the total number of boardings for the fourth quarter of this fiscal year, compared with the same quarter of last year. A total of 411,026 boardings were recorded in Q4 of FY2019 – a slight decrease of -0.6% for the quarter compared to the quarter-year prior.



The Q4 average weekday ridership was virtually identical comparing with the same quarter of last year, while Saturday and Sunday ridership decreased over the same period.

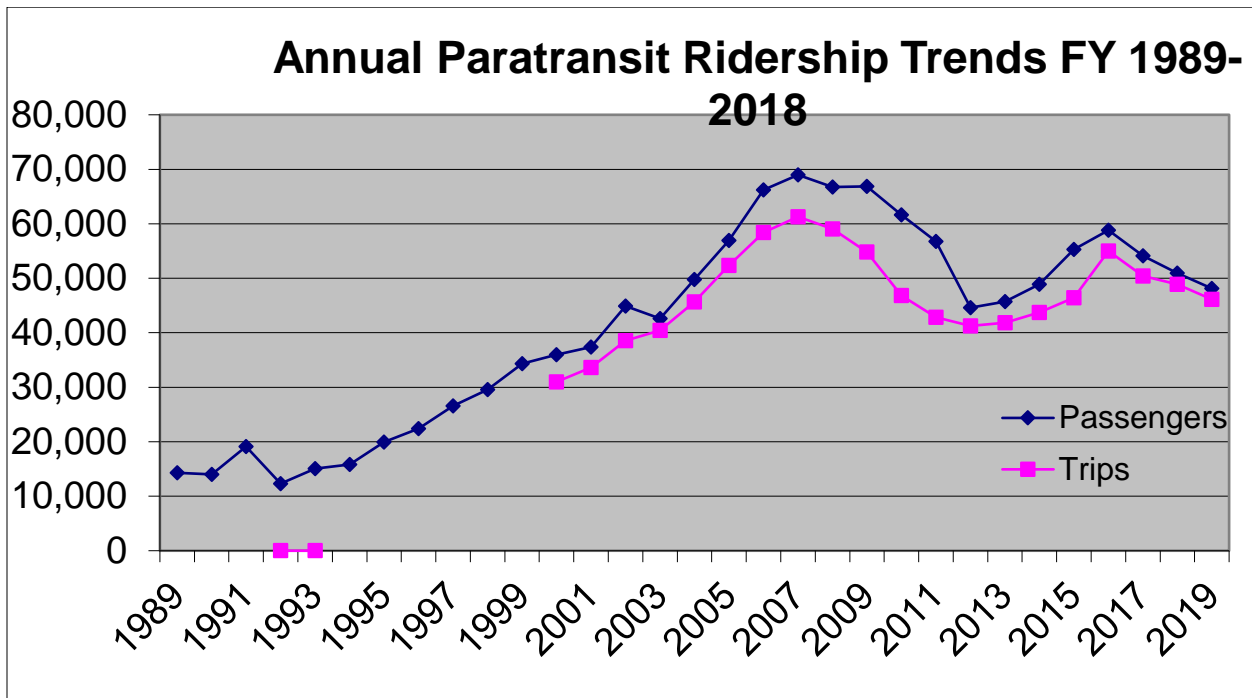


On-time performance for the fixed route system in Q4 was down slightly compared to Q4 last year, with an average on-time percentage of 85.2%.

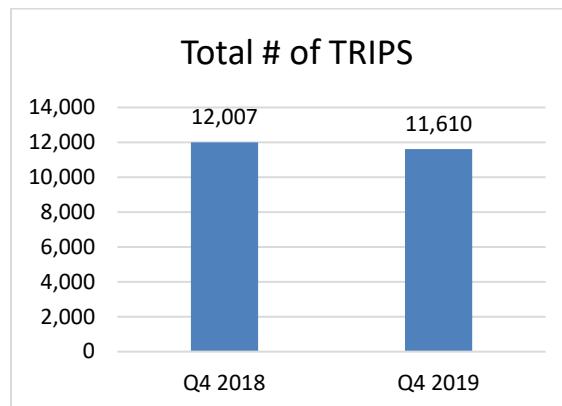


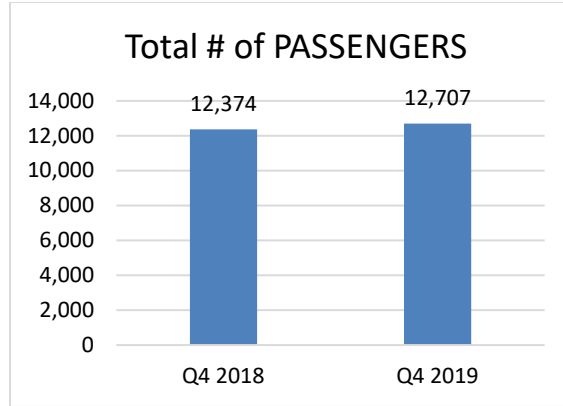
Paratransit

The graph below provides an overview of the historic annual paratransit ridership trend from the agency's inception thru the end of fiscal year 2019:

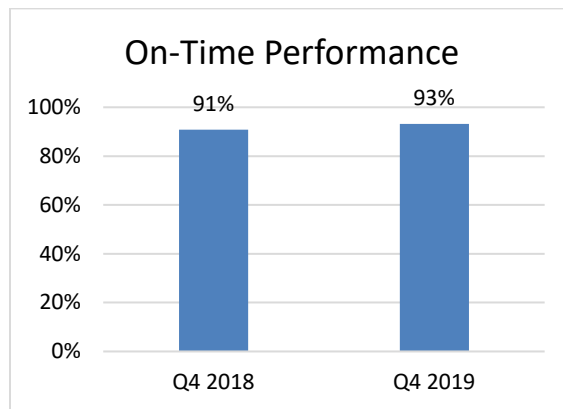


When comparing the Q4, FY19 to the year prior, Q4, FY18, we can see that there has been a decrease of 3.31% in the number of one-way trips while there has been an increase of 2.69 % in the number of total passengers, which the following two graphs illustrate. The total number of passengers' statistics includes personal care attendants and companions in addition to the ADA paratransit eligible riders. LAVTA pays the service contractor per trip, not per passenger.



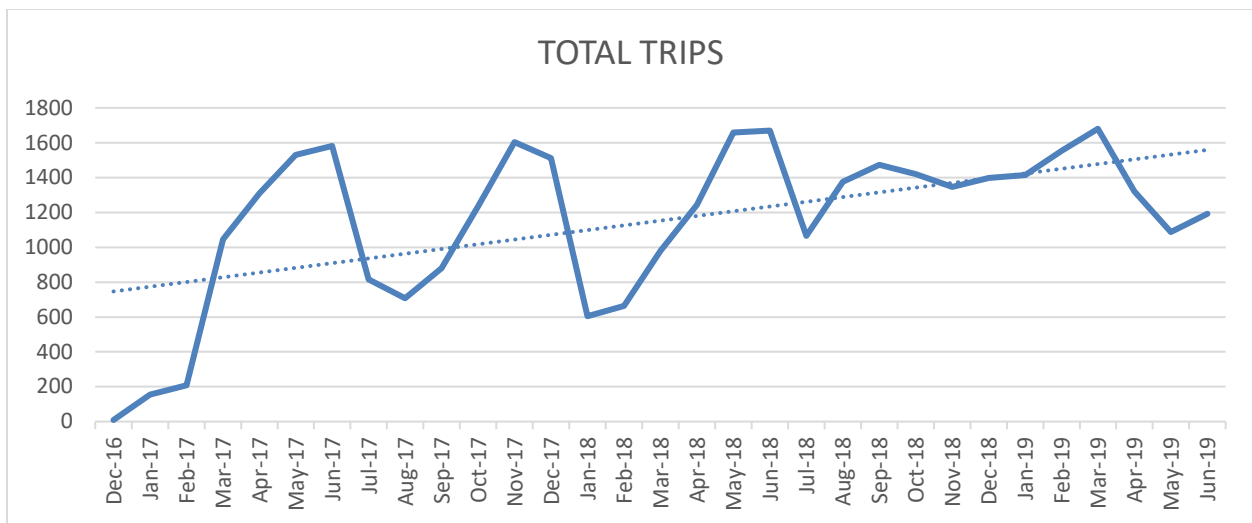


On-time performance (OTP) has improved by 2% from 91% in Q4, FY18 to 93% in Q4, FY19.



GoDublin

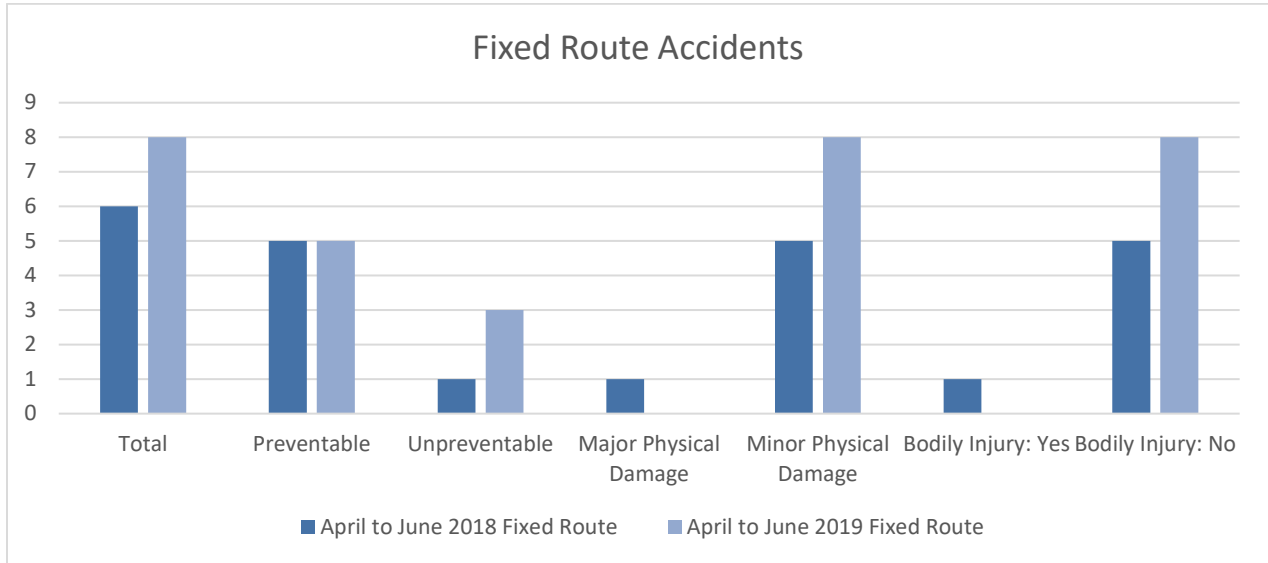
The GoDublin program continues to thrive. In March 2019 the number of rides provided per month peaked at 1,680 rides. The public subsidy per ride average over the duration of the program is \$2.81. While rides did reduce during Q4FY19, there continues to be a positive upward trend overall. In part, the decline in reported ridership is because of an issue with one of the TNC partner’s promotion code that has been fixed.



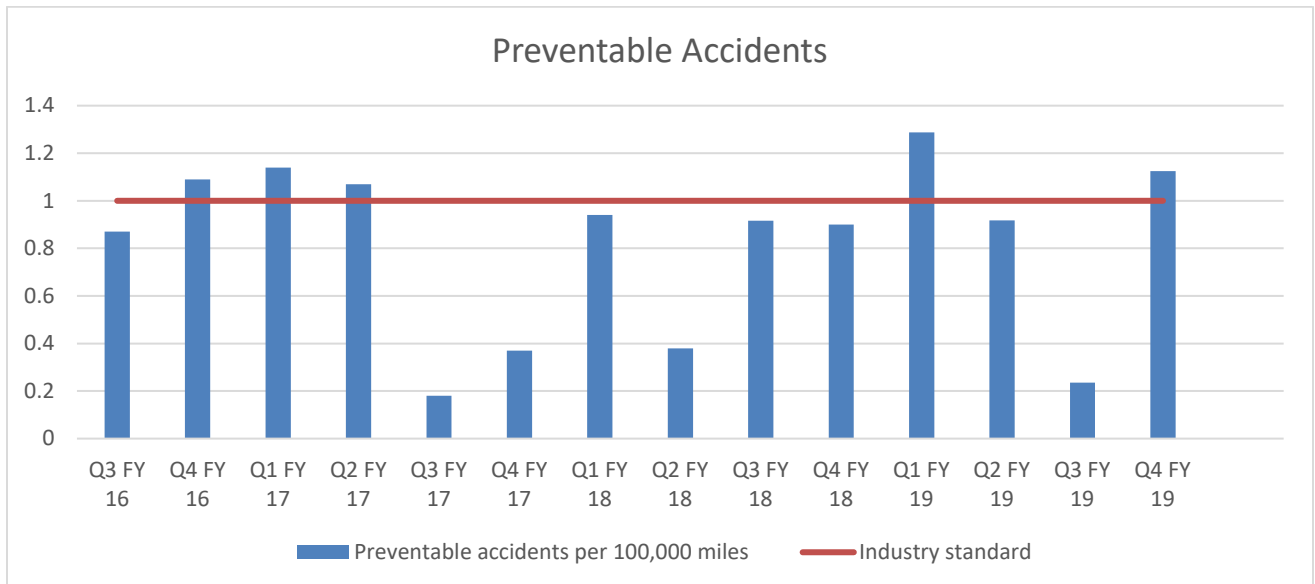
Accidents/Incidents

Fixed Route

The accident/incident statistics for Q4 FY2019 increased from Q4 FY2018.

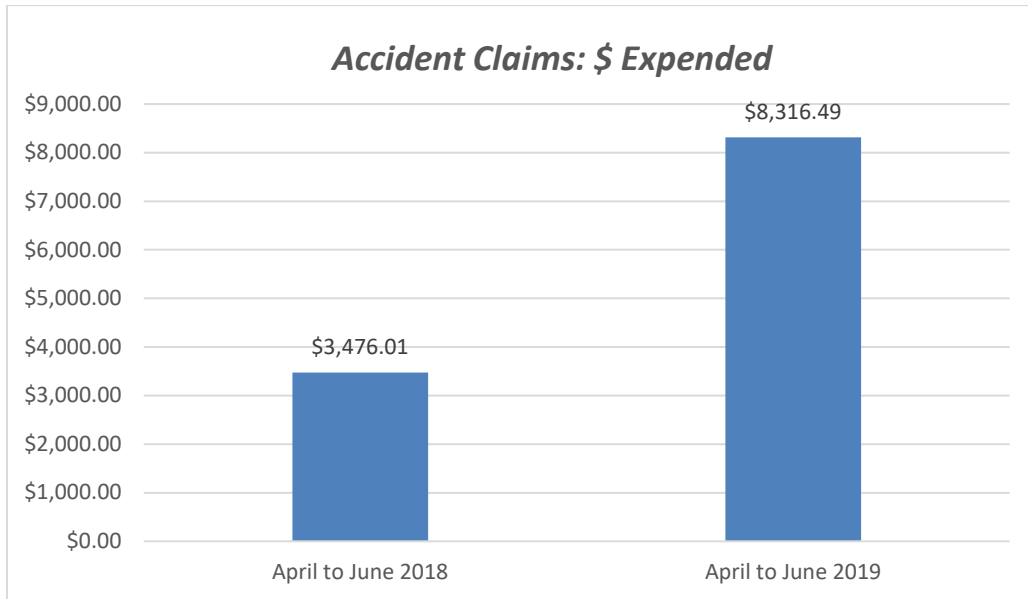


Using the transportation industry standard measurement of accident frequency ratio (AFR), we had a ratio of 1.12 accidents per 100,000 miles which is slightly higher than the industry standard 1.0 and was an increase from Q4FY18 which had a frequency of 0.98 per 100,000 miles.

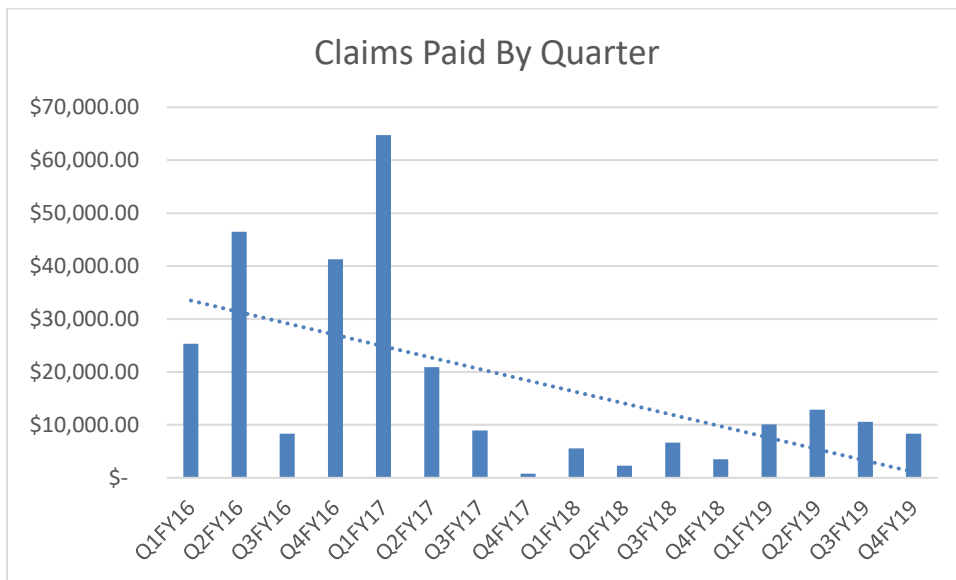


Claims Activity

With respect to the quarterly accident claim activity, the charts below highlight claims **for fixed route only**. It should be noted that some of the expenditures were for incidents in the prior fiscal year, as adjudication of claims can take some time after the actual accident/incident. In total, the agency expended 42% of its Accident Claims budget in fiscal year 2019.

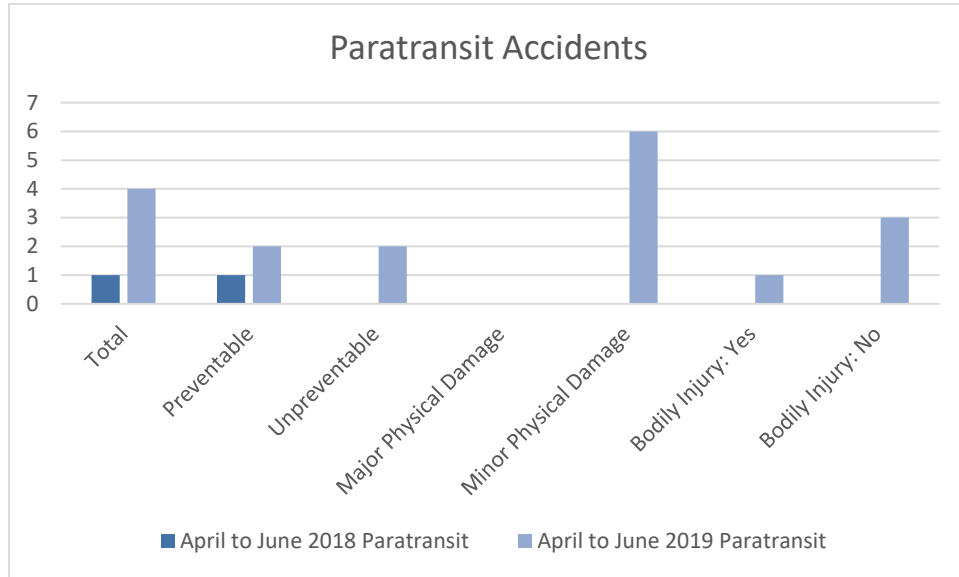


The following is a graph showing the last 4 years of claims paid by the agency:



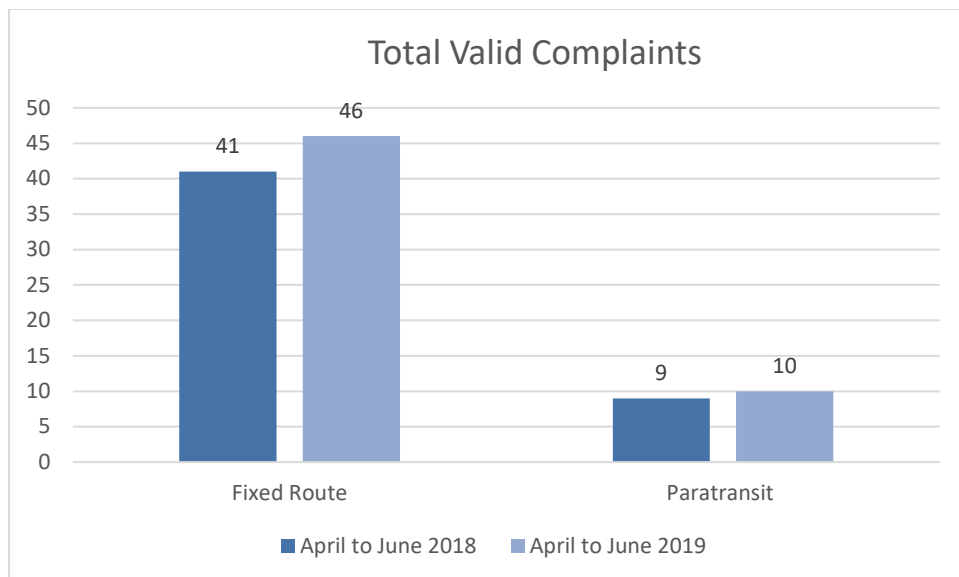
Accidents/Incidents
Paratransit

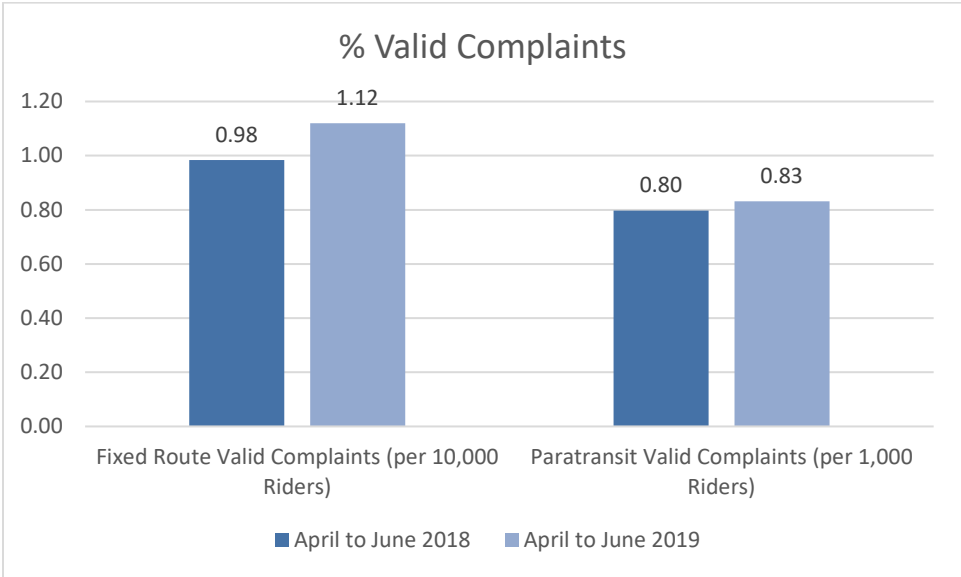
In Q4 FY2019 there was an increase of one preventable accident in paratransit:



Customer Service

Customer Service staff processed a total of 161 customer requests for Q4 FY19. The number of requests reduced by 61 requests compared to Q4 FY18. LAVTA’s Service Quality Standards Index, a measurement of performance for fixed route and paratransit service providers, tracks the number of **valid** complaints for both fixed route and paratransit service, as noted for the quarter in the chart below.





Fixed Route complaints are measured by a ratio of number of complaints per 10,000 riders and paratransit is measured at complaints per 1,000 riders.

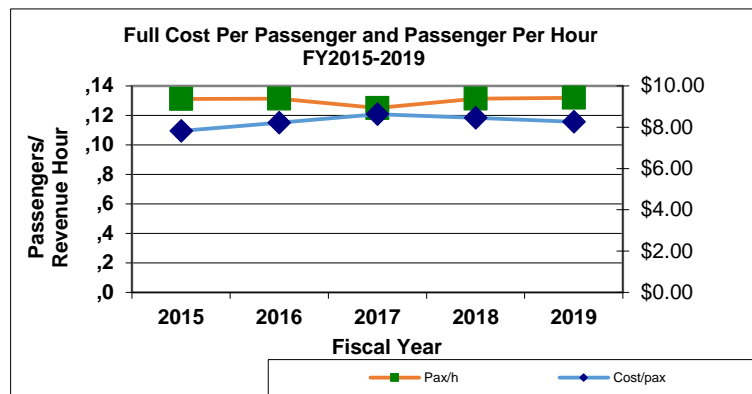
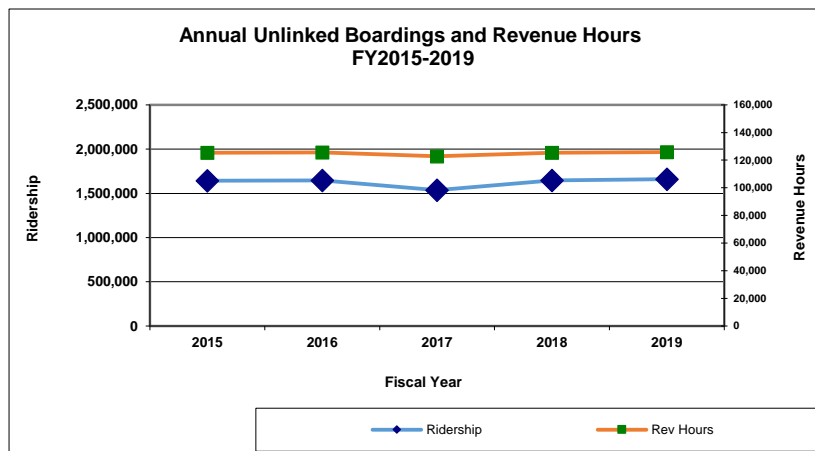
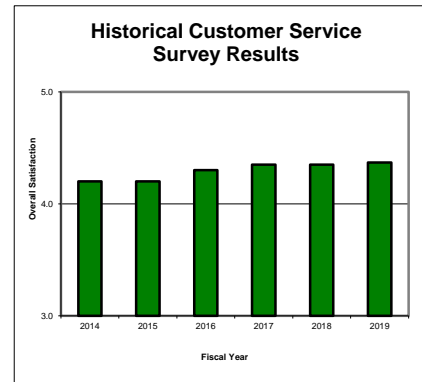
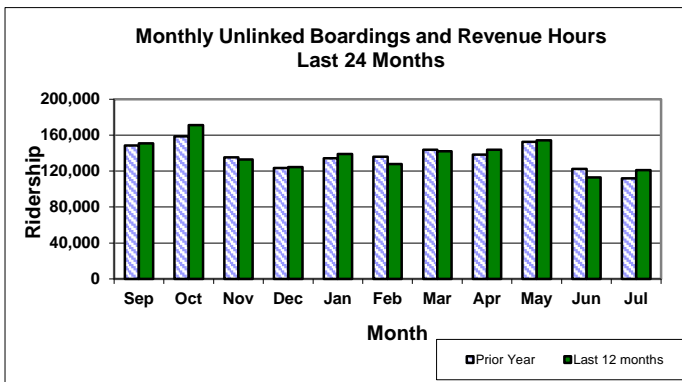
Recommendation

None – information only.

Monthly Summary Statistics for Wheels August 2019

FIXED ROUTE

	August 2019			% change from one year ago		
Total Ridership FY 2019 To Date	282,467			8.1%		
Total Ridership For Month	161,208			8.0%		
Fully Allocated Cost per Passenger	\$7.43			-10.1%		
	Weekday	Saturday	Sunday	Weekday	Saturday	Sunday
Average Daily Ridership	6,643	1,835	1,478	11.3%	9.7%	10.0%
Passengers Per Hour	15.3	11.6	9.5	9.6%	8.1%	10.0%
	August 2019			% change from last month		
On Time Performance	83.0%			-3.3%		



Monthly Summary Statistics for Wheels

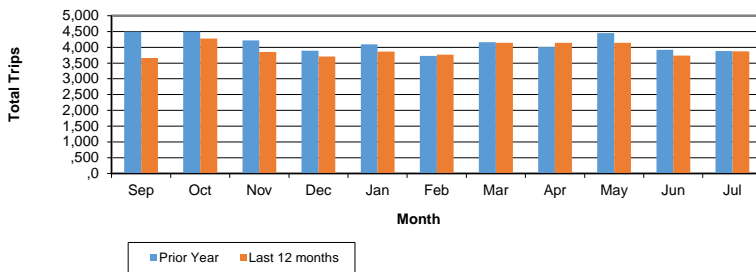
August 2019

PARATRANSIT

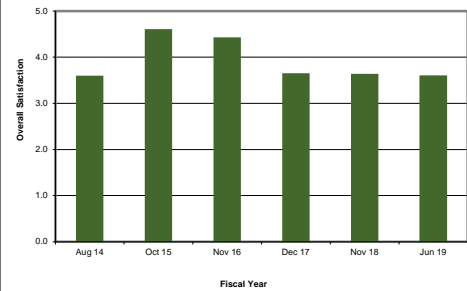
General Statistics	August 2019	% Change from last year	Year to Date
Total Monthly Passengers	4,154	-2.9%	8,027
Average Passengers Per Hour	1.30	8.3%	3
On Time Performance	87.1%	-5.9%	2
Cost per Trip	\$34.50	4.0%	69
Number of Paratransit Assessments	21	-32.3%	43
Calls Answered in <1 Minute	86.13%	14.8%	2

Missed Services Summary	August 2019	Year to Date
1st Sanction - Phone Call	1	3
2nd Sanction - Written Letter	0	0
3rd Sanction - 15 Day Suspension	0	0
4th Sanction - 30 Day Suspension	0	0
5th Sanction - 60 Day Suspension	0	0
6th Sanction - 90 Day Suspension	0	0

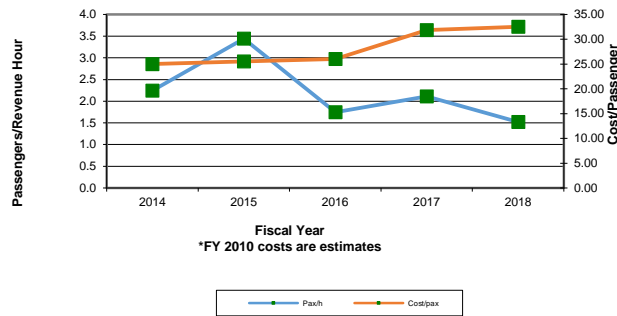
Paratransit Monthly Unlinked Boardings, Last 24 Months



Historical Customer Service Survey Results



Paratransit Full Cost Per Passenger and Average Passengers Per Hour FY2014-2018



Monthly Summary Statistics for Wheels
August 2019

SAFETY								
ACCIDENT DATA	August 2019				Fiscal Year to Date			
	Fixed Route		Paratransit		Fixed Route		Paratransit	
Total	1		0		2		0	
Preventable	1		0		2		0	
Non-Preventable	0		0		0		0	
Physical Damage								
Major	0		0		0		0	
Minor	1		0		2		0	
Bodily Injury								
Yes	0		0		0		0	
No	1		0		2		0	
MONTHLY CLAIMS ACTIVITY								
							Totals	
Amount Paid								
This Month							\$5,505.51	
To Date This Fiscal Year							\$8,623.90	
Budget								
							\$100,000.00	
% Expended							9%	
CUSTOMER SERVICE - ADMINISTRATION								
CATEGORY	Number of Requests							
	August 2019	Year To Date						
Praise	5	5						
Bus Stop	1	1						
Incident	0	0						
Trip Planning	0	0						
Fares/Tickets/Passes	0	1						
Route/Schedule Planning	2	4						
Marketing/Website	0	0						
ADA	0	0						
TOTAL	8	8						
CUSTOMER SERVICE - OPERATIONS								
CATEGORY	FIXED ROUTE				PARATRANSIT			
	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE	VALID	NOT VALID	UNABLE TO VALIDATE	VALID YEAR TO DATE
Praise	3	0	0	6	0	0	0	0
Safety	4	0	0	8	1	1	0	1
Driver/Dispatch Courtesy	0	4	0	3	0	0	0	2
Early	0	1	0	6	0	0	0	0
Late	2	1	1	2	1	1	0	3
No Show	0	0	0	1	0	1	0	0
Incident	2	0	0	2	0	0	0	1
Driver/Dispatch Training	1	0	0	1	1	0	1	1
Maintenance	0	0	0	0	0	0	0	0
Bypass	6	6	1	6	0	0	0	0
TOTAL	15	12	2	35	3	3	1	8
Valid Complaints								
Per 10,000 riders							0.93	
Per 1,000 riders							0.72	

LAVTA COMMITTEE ITEMS - October 2019 - February 2020

Finance & Administration Committee

October

	Action	Info
Minutes	X	
Treasurers Report	X	
CAFR	X	
Personnel Policy	X	

November

	Action	Info
Minutes	X	
Treasurers Report	X	

December

	Action	Info
Minutes	X	
Treasurers Report	X	
Legislative Program	X	

*Typically December committee meetings are cancelled

January

	Action	Info
Minutes	X	
Treasurers Report	X	

February

	Action	Info
Minutes	X	
Treasurers Report	X	

LAVTA COMMITTEE ITEMS - October 2019 - February 2020

Projects & Services Committee

October	Action	Info
Minutes	X	
Marketing Work Plan	X	
SAV Updates		X
November	Action	Info
Minutes	X	
Quarterly Operations Report		X
Transit Signal Priority GPS Upgrade (Construction)	X	
SAV Updates		X
December	Action	Info
Minutes	X	
*Typically December committee meetings are cancelled		
SAV Updates		X
January	Action	Info
Minutes	X	
DAR Customer Satisfaction Survey		X
SAV Updates		X
February	Action	Info
Minutes	X	
Quarterly Operations Report		X
SAV Updates		X